SUST 516 – Environmental Sustainability: Energy Resources

Ball State University | Fall 2026 | Overbey | Course Syllabus

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Course / CRN: SUST 516 Environmental Sustainability: Energy Resources / 35590

Credits: 1.0 Credit Hour

Description: Introduction to the sourcing, distribution and use of energy. Examination of conventional fossil-fuel systems and more contemporary alternative energy and green power sourcing, distribution and use. Comparative study of distributed energy networks against centralized systems.

Schedule Type: Lecture

Location / Time: Asynchronous online course; five-week duration

Instructor: Daniel J. Overbey, AIA, NCARB, LEED Fellow, WELL AP, EcoDistricts AP
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Daniel J. Overbey, AIA, NCARB, LEED Fellow, LEED AP (BD+C, ID+C, O+M), WELL AP, EcoDistricts AP, ActiveScore AP, is an Associate Professor at Ball State University's R. Wayne Estopinal College of Architecture and Planning. He is also the Director of Sustainability for Browning Day in Indianapolis, Indiana. He has a Bachelor of Architecture degree and Bachelor of Science in Environmental Design degree from Ball State University and a Master of Architecture degree from the University of Nevada, Las Vegas (UNLV). Daniel's research and practice focuses on high-performance building design and construction, environmental systems research, green building certification services, energy/ life-cycle assessment modeling, and resilient design. Daniel has worked on a number of high-profile green building projects including the first certified zero net energy (ZNE) building in Indiana.

Office Hours: Phone calls and/or virtual (e.g., Zoom or MS Teams) meetings by appointment. Please request by email.

Course URL: via Canvas website at bsu.instructure.com

Rationale: Students must be able to communicate fluently in the language of engineering staff to identify and monitor energy sources against the expected load quantities and profiling. In addition, students must be able to communicate a process for their lines to inform the range of stakeholders within the institution each of whom have a different understanding of their role in achieving acceptable energy performance is the institution/business seeks to become sustainability base.

Objectives: By the end of this course, students will achieve the following course objectives:

Objective 1: Identify the supply chain of energy resources at various scales, including in their own region.

Objective 2: Distinguish between various terms related to energy resources, including the difference between source energy and site energy.

Objective 3: Assess the economic, technical, and sustainability issues of transitioning from fossil fuels to renewable energy resources such as solar, wind, and hydropower.

Objective 4: Explain the associated greenhouse gas impact of renewable energy sourcing and conversion.

Objective 5: Define the emerging value proposition of renewable energy sourcing and conversion.

Modality: This a five-week asynchronous online course developed for Ball State University's Online Graduate Certificate in Sustainability. The course will be structured around individual weekly "modules," each focused on a unique facet of the course's subject matter. Each module will build upon the previous module(s). As such, staying on task and meeting the weekly deliverables are critical to your success in this course. Each module will require you to complete a quiz, particulate in online discussion, and submit an assignment.

Office Hours: Weekdays, 5:00 – 7:00 PM EST. My schedule varies week-to-week and I am happy to accommodate other timeslots as well as weekend appointments. Please use email to request and schedule a 15-30 minute phone appointment if/as necessary.

Typical Response Time & Availability: I will check-in at least twice each day (typically, once in the morning and once at night). I may not be online and available to you throughout the entire day. Questions sent after I have checked in the evening, should receive a response the next morning; however, that is not a guarantee. I will do my best to reply to all questions within 24 hours.

Your Availability: I do not expect you to be online all day every day. I do expect you to be online at least once per day. Please do not wait until the end of the weekend to post and reply discussion content.

References: The following list is abridged and features only the most critical referenced resources in the course. Please note that assigned excerpts in this course are available digitally through the Ball State University Library's Electronic Course Reserve service.

Books:

Drawdown: The Most Comprehensive Plan Ever Proposed to Reverse Global Warming
By Paul Hawken
Publisher: Penguin Books (April 18, 2017)
ISBN-13: 978-0143130444

Embedded Sustainability: The Next Big Competitive Advantage
By Chris Laszlo, Nadya Zhexembayeva
Publisher: Stanford Business Books (April 13, 2011)
ISBN-13: 978-0804775540

Reinventing Fire: Bold Business Solutions for the New Energy Era
By Amory Lovins, Marvin Odum, John W. Rowe
Publisher: Chelsea Green Publishing; 1 edition (October 15, 2011)
ISBN-13: 978-1603585385

Water, Energy, and Environment - A Primer
By Allan R. Hoffman
Publisher: IWA Publishing (April 15, 2019)
ISBN-13: 978-1780409641

White Papers / Journal Articles:

BSD-151: Understanding Primary/Source and Site Energy
By Kohta Ueno, John Straube
Building Science Corporation (July 10, 2010)

Web-Based Resources:

Database of State Incentives for Renewables & Efficiency (DSIRE)
NC Clean Energy Technology Center, NC State University
https://www.dsireusa.org

Department of Energy (DOE)
U.S. Federal Government
https://www.energy.gov

Energy Information Administration (EIA)
U.S. Federal Government
https://www.eia.gov

Energy Star Program
Environmental Protection Agency, U.S. Federal Government
https://www.energystar.gov

Environmental Protection Agency (EPA)
U.S. Federal Government
https://www.epa.gov

Intergovernmental Panel on Climate Change (IPCC)
United Nations (UN)
https://www.ipcc.ch

Watergy Program
Alliance to Save Energy (ASE)
https://www.ase.org/resources/what-watergy-involves

National Laboratory of the Rockies (NLR)
U.S. Department of Energy, Office of Energy Efficiency and Renewable Energy
https://www.nlr.gov

Grading Policy: There are three ways that you will be graded in this course:

Quizzes: Each module will contain a five-question quiz based on the assigned reading for the module. There are five quizzes in the course. Each quiz is worth five points.

Discussion: The weekly discussions constitute our online "classroom.' Participation in this course is critical. Every week you will be prompted to provide substantive input and feedback to your classmates based on the module's content. Every module's discussion content will be evaluated and students will receive up to five points each week for participation.

Assignment: Each module will feature an assignment. These assignments are primarily essay-based but may require a diagram or other unique graphic contribution. The course has five assignments and each is worth ten points.

The grading policy is simple and straightforward: if you do all the work well, on time, you'll receive a good grade. There are few cut-and-dry answers to the material we're covering - it's not like mathematics or physics, where there's often one objectively correct answer. What you learn in this class, and therefore your grade, will mainly come from your participation, and from grappling with the questions raised in the assignments and discussions.

If you do not do all the work, or turn it in late without arranging with me in advance for it to be late, you will receive a poor or failing grade. If you plagiarize intentionally, you will fail.

Course Grading: The course is graded based on 100 potential points. Each point is equivalent to one percent of the course grade.

Student grades are determined as follows:

Quizzes (5 modular quizzes x 5 points each)	25 points
Discussion (5 modular discussions x 5 points each)	25 points
Assignments (5 modular assignments x 10 points each)	50 points
Total	**100 points**

The university +/- grading scale will be used in this course. The following standard cutoffs will be used to determine your final "basic grade" based on 100 total points for the course:

93.3 + ……. A	73.3 + ……. C
90.0 + ……. A-	70.0 + ……. C-
86.7 + ……. B+	66.7 + ……. D+
83.3 + ……. B	63.3 + ……. D
80.0 + ……. B-	60.0 + ……. D-
76.7 + ……. C+	< 60.0 ……. F

University Grading Scale: Numeric grades will be converted to a letter grade according to Ball State's +/- grading scale.

The university reports and records grades using the plus/minus letter system. Note that this is different from this course's percentage-based standard cutoffs format, as defined in the "Course Grading" section.

Quality points are allocated to each recorded grade according to the following scale:

A = 4.00	C = 2.000
A- = 3.667	C- = 1.667
B+ = 3.333	D+ = 1.333
B = 3.000	D = 1.000
B- = 2.667	D- = 0.667
C+ = 2.333	F = 0

A - Superior: Represents comprehensive excellence. Not only does the work fulfill all requirements in an excellent and professional manner, but goes beyond the given requirements aiming at standards higher than requested. The student is an active and engaged participant in all class activities and intellectual progress and development have been demonstrated by the timely preparation of thoughtful work on a regular basis. This work is of a quality that is instructive to the teacher and exemplary to the rest of the class and sets a standard for the exercise and/or the course.

B - Above Average: Represents work that can be distinguished as being of truly "good" quality. The work is free of significant flaws, is comprehensive in scope and exceeds all minimum requirements. The student is an active and engaged participant in all class activities and intellectual progress and development have been demonstrated by the timely preparation of work on a regular basis. This work is of a quality that is exemplary for the exercise and/or the course.

C - Average: Represents satisfactory and average performance. The work is free of major flaws, is comprehensive in scope, and meets all minimum requirements. Intellectual progress and development have been demonstrated by the timely preparation of work on a regular basis. The student and instructor can take "satisfaction" in the average resolution of the exercise and/or course.

D / F - Failing: Represents substandard work that is not passable. The work has not fulfilled requirements, or has not been completed on time, or does not appropriately address the issues raised by the exercise and/or course and is unacceptable.

I - Incomplete: Represents incomplete work and is given only when it is determined that the student should be given an opportunity to finish the work. The instructor, along with the department chairperson, decides whether to award an incomplete grade in a course and outlines the requirements and time limit for completing the work. It is most important that the conditions for removing the I be as specific as possible. An I grade will expire to become an F. Unless an earlier completion date is specified by the instructor, an I grade awarded for an undergraduate course will expire as follows: for fall enrollment, by May 1 of the following year; for spring and/or summer enrollment, by Dec. 1 of the same year. An exception is made when an extension on the timeline has been recommended by a department chairperson and approved by the appropriate dean. Graduate courses will expire one year from the time of issuance. Students should not reregister in any course where they currently have a pending I grade. Instructors should note it is normal for a student completing the requirements for an incomplete to not show up on a class list. Emails to remind a student and instructor of incomplete work are sent on or about the 15th of every month.

FS - Failing, Stopped (Attending): Represents that a student has stopped attending classes.

FN – Failing, Never (Attended): Represents that a student registered for courses but never attended.

Course Policies: **Rules of Conduct / Honesty & Ethics**

Day-to-day course operations assume that all participants are behaving ethically, which should make the learning environment more relaxed and enjoyable for all.

Occasionally students violate blatantly, often innocently, rules for citing and referencing of source material. However, innocent this may be, it is still plagiarism. This problem has been exacerbated by the ready availability and frequent use of online resources. To report on your research, you need to know the difference between a direct quotation and paraphrasing (both are appropriate, but require citation) and paraphrasing and plagiarism.

First and foremost, do not plagiarize. Plagiarism is representing that someone else's words or ideas are your own. There are two types of plagiarism: intentional and accidental. Each is serious and will not be tolerated.

Intentional plagiarism is the deliberate attempt to submit someone else's work as your own. This includes turning in:

- A paper you have copied from a book or magazine
- A paper written (in total or in part) by another person

The first time you commit this level of plagiarism, you will receive an "F" for the assignment. The second time you will receive an "F" in the course. This policy covers all assignments, including discussion board posts.

Accidental plagiarism is the result of misunderstanding or misapplying the rules of documentation. It includes using an idea from a source without naming the source, using the exact words of a source without quotation marks, or following the words and structure of the source too closely as you paraphrase. Errors resulting from a misapplication or unawareness of the rules of documentation will be assessed on a case-by-case basis but may result in the grade of "F" for the paper in question.

To document correctly: Be sure to attribute all outside pieces of information to their original sources. In addition, keep in mind that even if you paraphrase, you need to cite that material.

Use appropriate bibliographic references for quoted and paraphrased material. Please be consistent with the format.

Late Work

Your assignments are due no later than the date and time assigned. Please contact me in advance if, for a valid reason, you must turn work in late. When contacted ahead of time, I am typically willing to work out arrangements. If your work is late, and you have not contacted me in advance about it, you will not receive credit for it.

Student Responsibilities

Do all the assigned work, to the best of your ability and on time.

Participate. Respond to discussion questions and offer thoughts of your own, with comments, references, etc.

Engage with the ideas and with your fellow students. Wide-ranging opinions and ideas are encouraged, and a civil, respectful courtesy for everyone else is required.

Think deeply. This class engages with difficult subjects and thought-provoking material. You may be asked to scrutinize deeply held assumptions. Be willing to do that.

Requirements for Online Participation
Participation throughout each week is required. You should check your email, the course announcements, and the discussion board frequently for updates and correspondence regarding the course.

You should expect this course to require at least 9 hours a week, possibly more.

The weekly presentations serve as module introductions. Each presentation is supplemented by assigned readings/media. It is difficult to participate in the discussions unless you have viewed and thought about the course material in the respective module. In assignments, you'll need to directly reference a particular reading.

The modular discussions are the heart of the class. For each discussion, you are expected to give a thoughtful answer to the question, and to offer additional thoughts of your own, by commenting on other people's posts, by referring to an article, web site, video, or other resource, or by some other means. You will only receive full credit for discussions when you do both of these tasks.

It is up to you how much effort to put into the course. The more effort you put in, the more you'll get from the course. One (1) weekly unexcused absence (i.e., no / negligible participation = A reduction of one letter grade. Two (2) or more weekly unexcused absences = grounds for failure."

TEACH Act and Fair Use Policy
This course may contain material used in compliance with the U.S. Copyright Law, including the TEACH Act and principles of "fair use." These materials are made available for the educational purposes of students enrolled at Ball State University. No further reproduction, transmission, or electronic distribution of this material is permitted.

Generative Artificial Intelligence Policy
The use of generative artificial intelligence (AI) tools is permitted in this course for students who wish to use them. Students may choose to use AI tools to help brainstorm assignments or projects or to revise existing work you have written. Please exercise appropriate caution with regard to accuracy and copyright law violation. By utilizing AI-generated content, a student assumes 100% responsibility and culpability for the content used. Students must cite any AI-generated material that informed their work. Using an AI tool to generate content without proper attribution constitutes a violation of Ball State University's Student Academic Ethics Policy.

Course Accessibility Policy

As a course offered by a public institution, this class and its content – including digital materials, course website, media, and third-party tools – are intended to meet the requirements of Title II of the Americans with Disabilities Act (ADA) and its implementing regulations, including the technical standard of Web Content Accessibility Guidelines (WCAG) 2.1 Level AA for web and mobile content. If a student identifies any content that is inaccessible or that limits their ability to participate fully, please promptly notify the instructor via email so that the content can be correct and/or an accessible alternative can be provided. Conversations about accommodations or additional support are welcomed and encouraged.

University Policies:

University Statement
We are committed to ensuring that all members of the community are welcome, through valuing the various experiences and worldviews represented at Ball State and among those we serve. We promote a culture of respect and civil discourse. If you need course adaptations or accommodations because of a disability, please contact the instructor of record as soon as possible. Ball State's Disability Services Office coordinates services for students with disabilities; documentation of a disability needs to be on file in that office before any accommodations can be provided. Disability Services can be contacted at 765-285-5293 or dsd@bsu.edu.

Code of Student Rights and Responsibilities
Students are expected to read, understand, and adhere to these community standards: bsu.edu/about/administrativeoffices/student-conduct/policiesandprocedures/studentcode

Student Conduct Policies
The Code of Student Rights and Responsibilities informs the community of the general behavioral expectations that the University has for all students and outlines the procedures that the University uses to respond to complaints when standards are violated. Students are expected to read, understand, and adhere to these community standards: bsu.edu/about/administrativeoffices/student-conduct

Inclusivity Statement
Ball State University aspires to be a university that attracts and retains a diverse faculty, staff and student body. We are committed to ensuring that all members of the community are welcome through valuing the various experiences and worldviews represented at Ball State and among those we serve. We promote a culture of respect and civil discourse as expressed in our Beneficence Pledge. For Bias Incident Response information, please click here or e-mail reportbias@bsu.edu.

Freedom of Expression Statement
We are committed to fostering a learning environment that values intellectual diversity, encourages free expression, and promotes open inquiry. As members of the Ball State Community, we treat each person in the Ball State community with civility, courtesy, compassion, and dignity and respect and learn from differences in people, ideas, and opinions. Please review Ball State University's Statement on Freedom of Expression, the resources on Ball State's Freedom of Expression webpage, and Ball State's Beneficence Pledge.

Title IX Statement
Ball State University is committed to providing a safe and inclusive learning environment for all students. If you or someone you know has experienced sexual harassment—including sexual assault, dating violence, domestic violence, or stalking, please know that you are not alone. The University offers support services and resources. For more information or to report an incident, please visit bsu.edu/titleix or contact the Title IX Coordinator at 765-285-1545 or at titleix@bsu.edu.

As your instructor, I am a mandatory reporter under the Title IX policy and required to report any information I receive about possible sexual harassment. This includes information shared in class discussions, assignments, or private conversations.

What happens after I report? The Title IX Coordinator will email the person who experienced sexual harassment (complainant) and invite them to schedule a meeting. If the complainant chooses to meet with the Title IX Coordinator,

- Title IX Coordinator will offer supportive measures (e.g., counseling, extensions on deadlines, course-related adjustments, changes to work or class schedules, and/or referrals to campus offices), review the policy, and discuss options to move forward.

- If a complaint is filed by the complainant or the University, an investigation will begin following University policy.

University Grade Appeal Policy
If you believe you received a final course grade that does not reflect your performance due to fairness or a procedural issue, you have the right to file an appeal within 5 school days after final grades are posted by the Office of the Registrar. Review the University Grade Appeal Policy and Process.

Student Academic Ethics Policy
Honesty, trust, and personal responsibility are fundamental attributes of the university community. Academic dishonesty and other forms of academic misconduct threaten the foundation of an institution dedicated to the pursuit of knowledge and will not be tolerated. To maintain its credibility and reputation, and to equitably assign evaluations of scholastic and creative performance, Ball State University is committed to maintaining a climate that upholds and values the highest standards of academic integrity. Visit the VPAA's academic integrity website (Students tab) for resources on understanding academic integrity, citing sources properly, and avoiding inadvertent academic dishonesty. To learn about BSU's academic integrity expectations and students' rights, please read the University Student Academic Ethics Policy.

Academic integrity violations include giving or receiving an unfair academic advantage (cheating), presenting someone else's ideas or work as your own (plagiarism), and falsifying academic records. Unless otherwise indicated, you must work independently by yourself. Check with me if you are unsure whether something constitutes academic dishonesty. Examples of academic integrity violations include but are not limited to:

- Using resources not authorized by the faculty member (including devices, AI tools, hidden notes, and open books).

- Using commercial study websites to find answers to graded assignments (Chegg, Course Hero, StudyPool, OneClass, etc.).

- Without the instructor's written permission, giving away, buying, or selling graded assignments class notes, exams, study guides, or other course materials to other students or to third-party vendors (Course Hero, Chegg, 24HourAnswers, etc.).

- Working with another person on any assignment other than authorized group projects.

- Sharing or allowing others to access your files, whether done with permission or not.

- Reusing your own work from another semester, course, or section.

- Sharing answers with others during exams (passing notes, texting, whispering, gesturing)

- Discussing exam questions and answers with students who have not taken the exam.

- Soliciting others to complete work for you.

Copyright and Fair Use Policy
The University expects all members of the university community to familiarize themselves and to follow copyright and fair use requirements. YOU ARE INDIVIDUALLY AND SOLELY RESPONSIBLE FOR VIOLATIONS OF COPYRIGHT AND FAIR USE LAWS. THE UNIVERSITY WILL NEITHER PROTECT NOR DEFEND YOU NOR ASSUME ANY RESPONSIBILITY FOR EMPLOYEE OR STUDENT VIOLATIONS OF FAIR USE LAWS. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability as well as disciplinary action under university policies. To help familiarize yourself with copyright and fair use policies, please consult Ball State University's Guidelines for Copyright Compliance, available through the University Libraries.

Copyrights and the Unauthorized Sale of Course Notes
Students may not reproduce, distribute or publicly post their course materials without faculty permission. Please be advised that students selling or distributing course materials may violate the Code of Student Rights and Responsibilities and/or the Information Technology Users' Privileges and Responsibilities policy. Any violations to such code or policy may be referred to the Director of Student Rights and Community Standards.

Student Support Services:

The Learning Center

The Learning Center offers free Tutoring and Academic Coaching for many courses at Ball State. Students can make appointments for online (Zoom) or in-person (NQ 350) appointments. To make an appointment, visit myballstate.bsu.edu and click on "Navigate" in the Academic Tools section, or just go directly to bsu.navigate.eab.com.

Testing accommodations for students with disabilities are available for students who have received the appropriate documentation from Disability Services. Tests may be administered in the Learning Center.

Supplemental Instruction (SI) is available in select courses. If you have an SI leader for your course, that person will provide students with information the first week of school regarding weekly study sessions. For more information about Learning Center programming, visit bsu.edu/learningcenter or call 765-285-1006. Follow us on Instagram: BallStateLC.

The Writing Center

All writers improve with practice and feedback, so as a student in this course, you are encouraged to use the Writing Center (in Robert Bell 295 during weekdays, Bracken Library First Floor West in the evenings, or online during any of our regularly scheduled hours) to get additional feedback on your writing.

The Writing Center offers free planning, feedback, and accountability sessions (in person and online) to all students composing essays, reports, reflections, research projects, web content, lesson plans, slideshows, poster presentations, resumes, and other digital or print texts. To schedule a free appointment to discuss your writing, go to bsu.edu/writingcenter. Online and in-person appointments are available; however, plan ahead because appointments book quickly!

The Basic Needs Hub

If you are having difficulty affording enough food, do not have a safe and reliable place to sleep, and/or experiencing an emergency or crisis, help is available through the Basic Needs Hub. The Basic Needs Hub has information, resources, and provides individualized support to students. To talk with a supportive staff member about your experience, receive one on one assistance, or learn more about resources, you can submit a Basic Needs Assistance Form.

The Counseling Center

The Ball State University Counseling Center offers free and confidential services to all students. The Counseling Center is located in Lucina Hall, Room 320. To schedule an appointment, you can contact us at 765-285-1736. Ball State also offers a 24/7 Crisis Line, which can be reached at 765-285-HOPE (4673). The Crisis Line is a mental health resource for those who are struggling with any mental health concerns, including thoughts of self-harm and/or suicide.

At the Ball State Counseling Center, we see students for a variety of reasons, some of which include homesickness, relationship concerns, anxiety, and depression. At your first appointment, you will work with a therapist to create a plan that will connect you with resources that best fit your needs. We assist students with getting

connected to therapy at our Center as well as connecting students to self-help resources, other on-campus resources, and community-based resources. All Ball State students also have access to several on-demand, self-help resources through a variety of different platforms. All of these resources, including a direct link to our website, can be found at https://linktr.ee/bsucc.

The Speaking Center
The Speaking Center is a free resource available to all members of the BSU community wanting to improve their public speaking abilities. We offer personalized coaching designed to help you become a more confident and effective speaker. Our trained coaches provide constructive feedback and support throughout the entire speech preparation process, whether you are in the early stages of brainstorming ideas and organizing your thoughts, or you need to practice your delivery and refine your message.

The Center is in the David Letterman Communication and Media Building, room 302. To schedule an appointment, please access us through your Navigate app or use this direct link to sign up for a time. Appointments are available both in person and on Zoom. Appointments are available in person, on Zoom, and in virtual reality (VR) for those interested in practicing in an immersive speaking environment.

Canvas and Student Privacy:

Canvas Accessibility
Canvas provides a user experience that is easy, simple, and intuitive. Special attention has been paid to making Canvas screen-readable. The Rich Content Editor encourages users to create accessible content pages (i.e. text formatting is accomplished using styles). Canvas is designed to allow limited customization of colors and schemes to be accessible for all users. The National Federation of the Blind granted Canvas the Gold Level Web Certification in 2010. Find more information by visiting the Canvas Voluntary Product Accessibility Template (VPAT).

FERPA and Privacy
As a student, your educational records are considered confidential. Under FERPA (Family Educational Rights and Privacy Act), your records are confidential and protected. Under most circumstances, your records will not be released without your written and signed consent. However, some directory information may be released to third parties without your prior consent unless a written request to restrict this is on file. You can learn more about student rights to privacy by reading Ball State's FERPA and Privacy and Protection.

Video Conferencing Recording
In this class, software may be used to record live class discussions. As a student in this class, your participation in live class discussions may be recorded. These recordings typically will be made available only to students enrolled in the class, to assist those who cannot attend the live session or to serve as a resource for those who would like to review content that was presented. Students who prefer to participate via audio only will be allowed to disable their video camera so only audio will be captured. Students who prefer to listen only must disable their audio capability and visual camera. If you have concerns, please discuss these options with me.

Plagiarism Detection
The campus subscribes to Turnitin, a plagiarism prevention service, through Canvas. You may need to submit written assignments to Turnitin. Student work will be used for plagiarism detection and for no other purpose. The student may indicate in writing to the instructor that he/she refuses to participate in the plagiarism detection process, in which case the instructor can use other electronic means to verify the originality of their work.

Proctoring
This course may require the use of the Respondus LockDown Browser and Monitor for online exams. Watch this short video to get a basic understanding of LockDown Browser and the optional webcam feature (which may be required for some exams.) Instructions for obtaining the software can be found in our course.]

Subject to Change Notice:

Subject to Change Statement
This syllabus is subject to change in the event of extenuating circumstances. Any changes to the syllabus after the university's scheduled first day of classes will be promptly conveyed to the students via electronic communication (e.g., email).

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