

Ball State University
Unit-level Sustainability Planning

A Sustainability Plan
for the
Department of Educational Studies

Submitted to
Dr. Terry King
Provost and Vice-President for Academic Affairs

31 January, 2008

Table of Contents

| | |
|---|-----------|
| Achievements to Date..... | 3 |
| Existing conditions as baseline (data as available) | 8 |
| A List of Academic Offerings..... | 8 |
| A List of Faculty, Staff and Student Activities..... | 9 |
| A List of Operational Commitments in the Building(s) We Occupy | 10 |
| Goals | 11 |
| Implementation | 12 |

Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/transformation.

[Provide brief descriptions for each affirmative or goal response]

Governance and Administration

Y N Goal
 1. The unit has standing committees to address issues of sustainability.

For the past 10 years, the Teachers College representative to the Council on the Environment has been a member of this department.

Y N Goal
 2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.

Not specifically.

Y N Goal
 3. The unit has established policies that encourage sustainability initiatives.

Will include in Departmental Handbook beginning 2008-2009.

Y N Goal
 4. The unit has sustainability integrated into its mission statement.

The department mission statement including social justice incorporates sustainability.

Y N Goal
 5. The unit maintains active membership in organizations engaged in promoting sustainability.

American Educational Studies Association, Association for the Study of Higher Education, National Association of Student Personnel Administrators, American College Personnel Association, European Teacher Education Network.

Y N Goal
 6. The unit encourages and rewards research related to sustainability.

The department mission statement incorporates sustainability.

Y N Goal
 7. The unit encourages and rewards the integration of sustainability issues into course material.

Not at this time.

Operations

Unit Name _____
 Date _____

Y N Goal

1. The unit purchases/uses Energy Star Office and Telecommunications Equipment.

Not individually, but the department purchases are institutionally centralized.

Y N Goal

2. The unit has policies to restrict paper use.

We have also purchased scanning software to reduce paper use. Distance Education courses are paperless.

Y N Goal

3. The unit uses recycled paper.

Y N Goal

4. The unit recycles all materials accepted by the university system.

Y N Goal

5. The unit has appropriate recycling bins throughout its offices.

Y N Goal

6. The unit has policies that encourage the use of teleconferencing capabilities to Limit travel.

Y N Goal

7. The unit specifies hybrid electric vehicles for travel.

We shall encourage faculty to use university vehicles for travel.

Y N Goal

8. The unit shows preference for sustainable lodging for professional travel.

Not at this time.

Y N Goal

9. The unit uses washable dinner/service ware for its meetings/receptions.

We shall incorporate this as a goal for 2008-2009.

Y N Goal

10. The unit purchases/uses remanufactured office furniture.

We shall incorporate this as a goal for 2008-2009.

Y N Goal

Unit Name _____
Date _____

11. The unit purchases/uses sustainable materials for office furnishings.

Not at this time.

- Y N Goal**
 12. The unit discourages the use of single-occupant automobile travel.

We shall include this in the 2008-2009 Departmental Handbook.

- Y N Goal**
 13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.

We shall request this in our renovation plans for spring, 2009

- Y N Goal**
 14. The unit's thermostats are set to minimize energy use for heating and cooling.

We have little control over the perimeter units.

Curriculum

- Y N Goal**
 1. The unit has courses dedicated to issues related to sustainability.

- Y N Goal**
 2. The unit has courses with sustainability content.

Courses include EDHI 609, EDHI 610, EDHI 613, and one EDAC course.

- Y N Goal**
 3. The unit has courses in which students are encouraged to address sustainability issues in their assignments.

Courses include EDHI 609, EDHI 610, EDHI 613, and one EDAC course.

- Y N Goal**
 4. The unit recognizes sustainability courses from other departments as legitimate electives for credit in its programs.

Not at this time.

- Y N Goal**
 5. The unit has dedicated sustainability courses that can be taken for credit as part of a major or minor outside of the unit.

Not at this time.

Research**Y N Goal**

1. Members of the unit have conducted research on issues of sustainability in their discipline.

Not specifically, but in relation to issues of social justice.

Y N Goal

2. Members of the unit have published on issues of sustainability in their discipline.

One faculty member contributed a book review.

Y N Goal

3. Members of the unit attend conferences that address issues of sustainability.

Yes, see #5 under Governance section.

Y N Goal

4. Members of the unit belong to associations dedicated to sustainability issues.

Council on the Environment (two faculty)

Y N Goal

5. The unit has hosted workshops on issues of sustainability.

Not specifically.

Y N Goal

6. The unit has hosted conferences on issues of sustainability.

The 2007 Adult, Community, and Continuing Education Midwest Research-to-Practice Conference, which was sponsored by the University and Teachers College.

Community Service and Outreach

- Y N Goal**
 1. The unit engages in public and/or outreach activities that address issues of sustainability.

One faculty member has been active in Habitat for Humanity.

- Y N Goal**
 2. The unit is in partnership with others in the community in the pursuit of sustainability.

See above.

- Y N Goal**
 3. The unit participates in community events that address issues of sustainability.

Members of the department have attended Greening of the Campus events.

- Y N Goal**
 4. The unit has initiated community endeavors in pursuit of sustainability.

Existing conditions as baseline (data as available)

In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets. These comprise the numerical underpinnings specific to our (pick one) Center, Institute, Department, College, Vice-Presidency.

A List of Academic Offerings

Topical Sustainability Lectures

Topical Sustainability Modules

Sustainability Courses

Sustainability Programs

Sustainability Concentrations

Sustainability Degree Offerings

Sustainability Immersive On-and Off-Campus Experiences

Existing conditions as baseline (data as available)

A List of Faculty, Staff and Student Activities

Professional Academic Organizations

Professional Staff Organizations

Student Associations and Clubs

Hybrid Fleet Vehicle Use

Hybrid Electric Shuttle Bus Use

Bicycling

Carpooling

MITS Bio-Diesel Bus Use

Conference Travel; Carbon Offset Purchases (and others...)

Existing conditions as baseline (data as available)

A List of Operational Commitments in the Building(s) We Occupy

Building Use: Lamps, Occupancy Sensors, Waterless Urinals

Material Use/Recycling: Paper, Water, Cartridges, Cans, Glass, Wet Garbage

Food Use/Recycling: Local Sourcing, Washable Dinnerware

Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

The 2008-2009 Departmental Handbook will include policies that encourage sustainability initiatives.

Operations

The department will encourage faculty to use university hybrid cars for travel, washable dinner/service ware, re-manufactured office equipment, and carpooling. Renovation plans will address sustainability devices.

Curriculum

Research

Expand the number of faculty attending conferences that address issues of sustainability.

Community Service and Outreach

Implementation

We have aligned specific action items with the 5-year cycling of the Strategic Plan and anticipate being able to move forward in the respective categorical areas, as described below.

| 2008 | Action Items | Resource Needs |
|-------------|---------------------|-----------------------|
|-------------|---------------------|-----------------------|

| | | |
|--|---|-----------------|
| | <p>Governance and Administration</p> <p>Complete revision of Departmental Handbook.</p> <p>Operations</p> <p>Request washable dinner/service ware for faculty meetings.</p> <p>Request that renovation address issues of sustainability.</p> <p>Curriculum</p> <p>Research</p> <p>Expand the number of faculty attending conferences that address sustainability</p> <p>Community Service and Outreach</p> | <p>\$3,000.</p> |
|--|---|-----------------|

