



BALL STATE UNIVERSITY

Welcome to Ball State University!

I am writing to warmly welcome you to Ball State University and provide a small update about our New Faculty Orientation Program scheduled, face-to-face, Monday, August 12th and Tuesday, August 13th, 2024. The program is set to be held in the L.A. Pittenger Student Center. Please hold the dates on your calendar and our office will be in touch soon with more details—including a full schedule.

Our New Faculty Orientation will provide you with information to help prepare you for classes, opportunities to answer questions you may have of offices from around campus, and a time to meet new colleagues in a variety of departments. Further, Payroll and Employee Benefits will provide information on our insurance benefits. About 45 days before your start date, you will receive more information from their office. Please find the list of forms to complete on the New Faculty Checklist that is attached to this email.

As you wait for more information, I invite you to check out the Canvas Community that we've created for our 2024 Alphas. For those of you who have a BSU email address, you can log into Canvas [here](#). If you do not yet have a username and password, you'll get one soon. If you'd like access sooner, please contact me and we will try and add you manually with the email address we have on file. The Community contains information to help you think through your teaching responsibilities, relocate to our area, and acclimate to BSU's technology services. But, I'd also like to direct your attention to the Human Resource Services' relocation [website](#) as well as the information found on our office's [website](#). Additionally, [this site](#) has wonderful information. If you have specific questions or needs as you relocate, please don't hesitate to email me. In particular, our office provides specific help for family members who will be relocating with you as well as housing help. We can provide help in finding a rental home or a home for purchase. We absolutely want to ensure that you do not end up in a student rental! We can also help you seek short-term, on-campus housing that may provide some flexibility and affordability in your first year. You may also be interested in signing up for Canvas trainings provided by the Division of Online and Strategic Learning (DoSL). Find the registration information [here](#). Further, DoSL will be reaching out to all Alphas for orientation programming directed specifically to you.

Office of the Vice Provost for Academic Affairs

Muncie, Indiana 47306-0220 | Phone: 765-285-3716 | Fax: 765-285-2055

We look forward to meeting you!



Kristen L. McCauliff, Ph.D.

klmccauliff@bsu.edu

Associate Provost for Faculty Affairs and Professional Development

Associate Professor

Department of Communication Studies

Women's and Gender Studies Affiliated Faculty

Ball State University

Pronouns: she/her/hers

Attachment: New Faculty Checklist