UCC TIER 2 COURSES

We plan to continue our standard process of providing training to new instructors who teach this course, including how to use the grading rubric. We have already fine-tuned the instructions and those are used consistently across all sections of the course. In addition, we will continue to send email reminders to instructors regarding the use of the grading rubric, which enables us to assess student learning outcomes efficiently.

The other instructor of this course and myself discuss how we approach the assessment assignment and how we can adapt the criteria to encompass more of the cognitive skills. Specifically, I have adapted the dates the presentations take place to better assess retention and application of content for each unit, rather than wait until the end of the semester.

The primary syllabus was recently revised and the new version of the syllabus was approved by the UCC Committee in Spring 2022. The syllabus includes new goals that more clearly articulate the course’s relation to UCC cognitive skills, however, the assessment methods centering on the two assignments will remain the same. These results of this year’s assessment were discussed with the other faculty in our unit.

The biggest obstacle we faced in this class was being in the middle of the pandemic. Live events were difficult to access and I broadened the scope of what is and isn’t a live event so students could attend and critique them. Teaching this class in an online environment was a challenge and did not give me the ability to have students work in group settings. Future offerings will take this into account and the syllabus will be modified so group projects via online have a better chance to be effective and successful.

I have been making adjustments to my instructional methods over several semesters and I am comfortable with the assessment measures used, however, assessment is always ongoing, and adjustments are made accordingly. I am always looking for different ways to engage students in gaining personal and community knowledge of issues in diverse populations and cultures.

I will provide more detailed guidelines for assignments and offer students the opportunities to correct mistakes on assignments that they did not appear to understand.

The faculty have been considering the use of portfolio-based assessment and will continue to do so.

We paused assessment data collection during COVID due to the inability to implement the appropriate assignments as they were designed to be implemented, especially laboratory assignments.

We are reviewing our UCC courses to develop more efficient assessment procedures.

I will work to make instructions on assignments easier to follow and allow students to re-write some assignments to learn from their mistakes.
Closing the Loop: Sharing Assessment Results & Making Improvements
Qualitative Data Gleaned From UCC Assessment Reports: 2020, 2021, 2022

Results will be disseminated as part of an overall summary presented to all department faculty during a Fall meeting. In addition, the SLO departmental committee will discuss how we can improve our reporting procedures.

In the COVID-19 environment, we have few resources which can accurately assess the differences in student learning between online, on-campus, and hybrid classes. In addition, there is a lack of readily available give-and-take, prompt-and-response strategies in asynchronous delivery of classes. Related to this, how to assess the consequences of the shift to online instruction, i.e. how to identify how much of the difference between students’ accomplished/competent and developing/beginning skill levels may be attributable to decreased class attendance during the shift to online instruction due to the pandemic will have to be addressed.

More elaborate measurement instruments could be used in the future to provide more opportunity for variance across the scoring categories.

Results are shared with faculty during a departmental meeting in which we close the assessment circle and discuss further possible adjustments and initiatives. Changes in pedagogy have been geared toward reaching students beyond the classroom and provide additional learning opportunities.

The Departmental Assessment Committee will share its report with the faculty members in one of the next faculty meetings and discuss future suggestions and adjustments, e.g., success rate for competency levels, SLOs. In spring 2023, the department will schedule a faculty retreat to make further decisions.

Assessment results were shared with faculty via email and in appropriate meetings. Things we have done to improve the course are to replace lab equipment, decrease lab section sizes, and offer an additional morning lab on Fridays so more students can participate. The final project was broken up into five assignments due throughout the semester.

I will forward this report to the Interim Department Chair and to the other instructor(s) who teach this course.

I will review the essay questions in the quizzes, exams, and the writing assignment instructions, in conjunction with the UCC cognitive skills K to J / SLO’s identified with each.

Moving forward, the department plans to discuss the creation of common assessments, particularly those that allow for measuring “accomplished” performance, across sections.

We are in the process of assessing how our curriculum aligns with similar programs at other institutions.

These results were shared with the department faculty, and compliments our inter-departmental assessment that we conduct every year. We will continue to monitor progress moving forward, and work toward continuing our students’ success in this course.

Each year this course is evaluated by the instructor in partnership with their departmental faculty mentor for enhanced course delivery and desired student outcomes in future courses.
The smaller online group work suggests that these undergraduate students require more guidance and exposure to group work in an online setting, as many expressed a lack of confidence to get started early in the semester.

Given that there was a decline in the percentage of students acquiring accomplished or competent levels across the learning outcomes since the previous report, we will continue to monitor progress moving forward to assess whether this was an anomaly or a trend. Regardless, we will continue to work toward increasing the number of students who achieve accomplished and competent levels on each learning objective and develop strategies to avoid similar problems occurring in the future.

Given that course attendance is a strong predictor of performance (both in regard to SLOs and student transformations), instructors will need to emphasize the importance of attendance. This may mean implementing course policies to require and/or incentivize course attendance.

Ensure that students, faculty, and administration clearly understand the structure and course objectives within the Tier 2 context of the UCC.

Results were shared with faculty via email and will be shared in upcoming unit meetings.

Expand on the currently reported UCC assessment by including the weekly quizzes.

In the Spring 2022 semester we identified that more attention needs to be given to development of specific topics and models.

We agreed that our assessment tools could be adjusted to better report alignment with UCC categories. We are discussing new assessment tools to meet this goal, most likely an open-ended question.

Overall, I have identified that my students need more time/learning/review in two topic areas. I need to place more emphasis on these integral topics as well as look for alternate sources of information that may better reach my non-attaining students.

The first and second assignments in the next semester will also evaluate the third cognitive skill (“Describe effective decision-making strategies”) required for a Tier 2 course, so that I can have a better idea of where students are and adjust the course content and assessments in the second half of the course.

Give more out-of-class opportunities and occasions to hone students’ analytical skills.

Data obtained from the course assessment will be used as part of the continuous improvement process within the department. Those objectives with a higher rate of receiving a developing level of achievement will be the focus of future instructional improvements. This will include a focus on: Understand how actions affect the complex, interrelated systems in the global business environment. [Knowledge to Judgment]
In the future, we plan to more closely examine students who receive lower assessment scores, to see if we can detect patterns in the data. Results are shared with faculty during a regular faculty meeting, where we can engage in open discussion about the course.

These results may inform the structure of the assignment moving forward for some faculty, namely the overall point value distribution assigned to this particular assessment assignment vs. other course assessment measures, to ensure that all students are highly encouraged to submit a final assignment (with a hopeful reduction in the percentage of students scoring zero due to failure to submit the report). Perhaps the assignment could become a course requirement – in that no student is allowed to pass the course without submitting their service learning report. Some faculty have it set up this way already; it is nearly impossible to pass the class or obtain a good grade without completing and submitting the assignment.