TK20 Log-In Instructions
Cooperating Teachers

TK20 URL: https://bsu.tk20.com

Username: FIlastName0000 (Example: SJohnson0000)
Password: Your School Email Address

*Note: If FIlastName0000 doesn’t work, please try FIlastName0001. If neither option work, please email tk20@bsu.edu for assistance on receiving your credentials.
Change Password & Update Account Information

Password Criteria:

- MUST contain a minimum of 6 letters
- MUST not exceed 12 characters
- MAY contain numbers
- MAY contain special characters (!@#$%^*?:|}{\[\]';.,-_=+:/)
- Passwords are case-sensitive
To access the assessments that you will need to complete for your student teacher ...

Click on “Field Experience”
Click on your student’s name

The assessments you need to complete will be listed in the right window pane.

Note: If you are the student’s only mentor teacher, then you will complete the Benchmark Conference 1-4 rubrics. If you share the mentoring responsibility with another teacher, then you will complete either Benchmark Conference 1-2 or Benchmark Conference 3-4. The appropriate group will be assigned to you.

In the Benchmark Conference rubric, you will rate your student for each area of focus. You can also enter comments in the “Cooperative Teacher Narrative” section. Indicate whether they passed the assessment. Click COMPLETE.
TK20 Welcome Email

Note: When you first got setup in TK20 and assigned your student teacher, you would have received a system email that looked similar to the below image. You can use the URL links in the email you received or you can use the instructions outlined in this document; whichever you prefer.

Dear Jon,

You have been assigned to supervise and evaluate Amy Gough at Northside Middle School.

To access, complete, and submit the assessments associated with this placement, please click the link below:

https://bsu.t20.com/campus/tools/preview/externalAction.do?otype=fieldexperience&user=5f9e45456ab471c7b79a18cc47c311212341adflasd

If the link does not work, or you have experienced a timeout/IOOPS message while completing assessments in the past, please copy and paste the following address into your browser:

https://bsu.t20.com/campus/tools/preview/externalAction.do?otype=fieldexperience&user=5f9e45456ab471c7b79a18cc47c31

Warning: In order to prevent data inconsistencies, please make sure that you only assess one student at a time and do not open assessments or navigate the system in multiple browser windows or tabs. Make sure to save this email. You will be able to access the associated assessments from the link provided.

If you have any questions, please contact the TK20 by Watermark Unit Administrator at:

TK20 Administrator

tk20@bsu.edu

Tutorials and quick guides are available at the TK20 by Watermark Help Desk.

Thank you!

If you have questions or need assistance:

Email:  tk20@bsu.edu

Call:  765-285-5973  (Stephanie Johnson; TK20 System Administrator)