



FOR OFFICE USE ONLY

Date Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_

Interview Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Interview Time: \_\_\_\_\_ am/pm

### Event Staff Application

**Personal Information:** GPA and other personal information will be kept confidential.

Name \_\_\_\_\_ T-Shirt Size:  Sm  Med  Lg Other: \_\_\_\_

BSU ID Number \_\_\_\_\_ BSU Email Address \_\_\_\_\_

Anticipated Graduation Date: (Month) \_\_\_\_\_ of (Year) \_\_\_\_\_

**Contact Information:**

Primary Phone/Cell Number \_\_\_\_\_

Local (Campus) Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Permanent (Home) Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Academic Involvement:**

Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_

Including current semester, list the number of semesters attended at BSU \_\_\_\_\_ Overall GPA \_\_\_\_\_

Credit Hours expecting to take during Fall 20\_\_ : \_\_\_\_\_ Spring 20\_\_ : \_\_\_\_\_

**Position Information:**

Are you willing to work **late shifts on weekends**?  Yes  No

Are you able to hold employment for the remainder of the academic year?  Yes  No

What date are you available to begin employment? \_\_\_\_\_

Do you have another student job ON CAMPUS?  Yes  No

If yes, which department(s) do you work? \_\_\_\_\_

If yes, approximately how many hours per week do you work? \_\_\_\_\_

Do you have any job(s) OFF CAMPUS?  Yes  No

If yes, where are you employed (list all)? \_\_\_\_\_

If yes, approximately how many hours per week do you work? \_\_\_\_\_

**Employment History:** *List your most recent or current employer*

Employer \_\_\_\_\_ Date(s) Employed from \_\_\_\_\_ to \_\_\_\_\_  
Position Held/Title \_\_\_\_\_ Supervisor's Name & Title \_\_\_\_\_  
Major Job Responsibilities \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact the employer to inquire about your work record?  Yes  No

**APPLICATION QUESTIONS** (*use additional sheets if necessary*)

In your opinion, what is "Late Nite @ Ball State" and what purpose does it serve to the Ball State University campus?

\_\_\_\_\_  
\_\_\_\_\_

Have you attended a Late Nite @ Ball State Event? Why or Why not?\*

*\*Attendance at Late Nite events will not necessarily impact the selection process, we are most interested in the 'why or why not' portion of this question.*

\_\_\_\_\_  
\_\_\_\_\_

Why are you interested in being hired for the Late Nite Event Staff position?

\_\_\_\_\_  
\_\_\_\_\_

Please describe three (3) characteristics/qualities/strengths you believe an Event Staff worker for Late Nite should have and how you display these characteristics.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Late Nite Event Staff work approximately 9 hours every other Saturday (alternating weekends)*

Additional Information regarding availability: \_\_\_\_\_

**This signature authorizes the employer to verify past employment information, grades, and class schedule at any time:**

\_\_\_\_\_  
Authorized Applicant Signature Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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|------------------------------------|------------------------------------|----------------------------------|
| Position: _____                    | Job Number: _____                  |                                  |
| Supervisor: _____                  | Budget Code: _____                 |                                  |
| Employee Hire Date: ____/____/____ | Date to Begin Work: ____/____/____ | Last Day of Work: ____/____/____ |