

TRAVEL PARTICIPATION AGREEMENT

I, _____, hereby agree to fulfill all of the terms listed below.

1. I understand that as a student and/or as a guest of Ball State University, I will stay with the _____ (*insert name of conference*) delegation at the designated site, and will travel with it via transportation arranged by the University.
2. If applicable, I will attend all pre-conference, on-site, and post-conference delegation meetings.
3. If applicable, I will attend and participate in all aspects of the conference including educational sessions.
4. I realize that I am a representative of Ball State University, and that I have been chosen by my organization to represent it and its interests. As such a representative, I understand that any actions I take at the conference or during travel will affect opinions about my organization and Ball State University.
5. I will engage in behaviors that are responsible and mature. Intoxication, use of illegal substances, and/or disruptive, abusive or inappropriate behavior that may result in the breaking of site, or University rules may result in disciplinary action being taken against me in accordance with the Code of Student Rights and Responsibilities. If I am asked to leave, I understand that I must reimburse my organization and/or the University for any expense they cover for my participation in the conference. I will also be required to pay for my own transportation back to Ball State University.
6. I fully understand and agree that my attendance at the conference is as a volunteer and not as an employee of Ball State University.
7. I further understand that, as a volunteer, I shall not be eligible or entitled to receive any salary, wage, or other compensation. I understand that I am responsible for any health/medical related costs incurred while participating in my duties as a delegate.
8. I further verify that I am at least eighteen (18) years of age and voluntarily enter into this agreement with full understanding of any and all risks involved.

Signature _____ Date _____

Printed Name _____

Submit the completed Travel Participation Agreement, along with the Travel Participant Form, to the Office of Student Life, SC 133.