

**Women of the Ball Family Leadership Legacy Fund
2023 Application Form**

Criteria:

- ❖ **Must be a female (or identify as female) BSU Staff member in good standing.**
- ❖ **Applicant must be from regular full time Staff Personnel.**
- ❖ **Applicant must be a University employee for a minimum of five years as of March 31, 2023.**
- ❖ **Award must be used for professional development (career development, continuing education)***
- ❖ **Applicants who have been awarded the fund the year before are eligible to apply; however, priority will be given to those applicants who have not received an awarded fund previously.**

Important info:

- ❖ Award to be used for professional development*
- ❖ **Maximum amount given to an individual will be \$1000**
- ❖ A committee comprised of four Staff Council members chosen at random will decide who receives the funding. Should a committee member apply for the award, they will recuse themselves and another member will be randomly selected.
- ❖ The recipient(s) of the awarded fund(s) will receive a check directly (by June 30, 2023) to be used for the submitted professional development outlined in the application form.

Applicant's name: _____ Position Title: _____

Department/Area: _____ Phone: _____

Years of service at Ball State University: _____

Career Development/continuing education opportunity: _____

Date & location of event: _____

Cost/ fee: _____

Explain how this would benefit your professional development here at Ball State:

A copy of the career development/continuing education opportunity which will include the dates, costs, and summary must be submitted with this form.

It is the responsibility of the applicant to fill out and send the completed materials* in a sealed envelope to:

The Women of the Ball Family Leadership Legacy Fund Committee
C/O Dee Hoffman
Foundational Sciences, FB118
Ball State University

OR applications can be sent electronically to drhoffman@bsu.edu.

ALL applications are due no later than 4:00 p.m. on May 19, 2023.

****Professional Development is defined as continuing education and career training after a person has entered the workforce in order to help them develop new skills, stay up-to-date on current trends, and advance their career.***