



UNIVERSITY SENATE

Meeting #2

Thursday, September 29th, 2022

4:00PM

Letterman Building, Room LB 125

AGENDA

Approval of the University Senate Minutes of August 25th, 2022.

I. Announcements

A. Next Scheduled Meetings

University Senate – Thursday, October 27th, 2022 4:00 p.m., LB125

Senate Agenda Committee – Monday, October 17th, 2022 2:00 p.m., BC200

B. Introductions

a. Dr. Rashida Willard, New Associate Vice President of Inclusive Excellence

b. Jackson Onical, New Executive Coordinator and Secretary for University Senate

C. Modifications to the Ex-Officio Membership of UCC- Voted on and approved by Faculty Council on September 1st, 2022- Jennifer Grouling (Enclosure #1)

II. Questions Directed to President Mearns

III. Committee Reports

A. Governance and Elections Committee – Linda Taylor, Chairperson

B. Faculty Council – Chris Van Hof, Chairperson

C. Professional Personnel Council – Mike Gillilan, Chairperson

D. Student Government Association- Tina Nguyen/Monet Lindstrand

IV. Report by Chairperson of Senate – Nathan Bogert– GANTT chart (Enclosure #2 - Issues in the Senate System)

V. Question and Answer Period

VI. Unfinished Business

VII. New Business

VIII. Other Items

IX. Adjournment

MINUTES OF THE FIRST MEETING OF THE 2022-23 UNIVERSITY SENATE
August 25th, 2022

Members Present: 28

Members Absent: 8

1. The meeting was called to order by the 2021-2022 Chair of the University Senate, Nathan Bogert, at 4:00 p.m.

Substitutions were noted.

Members Present: R. Aceska, T. Berg., N. Bogart, A. Bowen (virtual), C. Cash, J Coggeshall, M. Gillilan, R. Hassenzahl, C. Haynes, S. Hji-Avgoustis, K. Koch, W. Koslicki (virtual), S. Lee, T. Nguyen, M. Prater, N. Prater, S. Rivera-Mills, S. Shore-Beck, C. Shue, M. Tschopp, C. Van Hof, R. Wert, D. Wheeler, M. Wilson

Substitutes: J. Gassensmith for M. Lindstrand, M. Tschopp for L. Gerstein, W. Zhang for P. Turner, E. Zurzolo for S. Fulton

Members Absent: V. Birk, K. Chipman, J. Emert, J. Glesing, A. Hildner, G. Mearns, J. Sponseller, L. Taylor

Guests: C. Alexander, J. Buckrop, K. McBride (virtual), K. McCauliff (virtual), M. Turner

A motion was made (C. Haynes) and seconded (M. Prater) to approve the minutes of April 21, 2022.

No nays noted. No abstentions noted.

Motion carried.

2. Announcements

- A. Next Scheduled Meetings

- University Senate – Thursday, September 29, 2022, 4:00 p.m., Letterman Building, Rm. LB125

- Senate Agenda Committee – Monday, September 19, 2022, 2:00 p.m., Ball Communications Building, Rm. BC200

- B. 2021-2022 University Governance Schedule of Meetings (Enclosure #1)

- C. Reaffirmation of Standing Rules for University Senate (Enclosure #2)

- D. Approval of Senate Actions- 2021-2022

- Does not require Board of Trustees Approval:**

1. Graduate Education Committee- Admission as Non-Degree Only Student Proposal

2. Faculty and Professional Personnel Handbook- Syllabus edits to Section 59.1.8.4, 59.2.1., 100., 108.1.

3. Non-Tenure-Line Faculty and Professional Personnel Handbook- Deletion of Section 16.1.3.2.4.

4. Graduate Education Committee- Section 51- Graduate Faculty Policy edit to Section 51.5.6.

- Does require Board of Trustees Approval:**

1. Faculty and Professional Personnel Handbook edits to Section 113- Selection and Presentation of Lecturers or Speakers by Student Organizations and Section 114- Policy Statement on Selection of Campus Speakers

- E. University Promotion and Tenure Document 2022-2023- Revisions. – Voted on and approved by Faculty Council on April 14, 2022. (Enclosure #3)- Karen Kessler and Henry Wang

- F. Teaching Evaluation Committee- Proposal-Voted on and approved by Faculty Council on April 14, 2022. (Enclosure #4)- Nell Hill

- G. Global Engagement Committee-Rinker Center for Global Affairs (RCGA) Faculty and Professional Personnel Handbook revisions- Voted on and approved by Faculty Council on April 14, 2022. (Enclosure #5)- Laurie Cox

3. Recognition of Deaths

Dr. Dwight W. Hoover
Director Emeritus of the Center for Middletown Studies and Professor Emeritus of History
Retired 1991
32 years of Service

Dr. Charles R. Payne
Assistant Provost for Diversity Emeritus, Director of the Office of Institutional Diversity Emeritus, and Professor of
Secondary Education Emeritus
Retired 2013
41 years of Service

Mr. David L. Smith
Professor Emeritus of Telecommunications
Retired 1998
22 years of Service

Mr. Ross A. Walter
Superintendent Emeritus of Building Maintenance
Retired 2016
27 years of Service

4. Questions Directed to President Mearns

Provost Rivera-Mills, attending for President Mearns, shared the following remarks including, but not limited to:

- Provost Rivera-Mills began by thanking everyone for their service and recognized the SGA leaders and thanked them for their service.

Questions addressed:

- Will there be a statement and/or plan forthcoming from Ball State regarding the passing of Senate Bill 1 as it pertains to staff and faculty hiring, student support, medical insurance issues, and things related to the bill? Government Relations is reviewing the bill. At this time, unsure if a statement will be released by Ball State since it is currently under review.
- In terms current and future searches moving along and difficulty filling positions, what conversations are going on about what is on the radar and how will these issues be addressed? Nationally, there is great competition to hire great people and keep great people. Business Affairs and Human Resources are thinking about how to hire, how to retain employees, and how to position BSU. This fall, more information will be provided regarding an initiative called “Hiring for the Future.” The initiative will address messaging, altering hiring practicing, intentionality in ad postings, recruitment, adapting employment categories, evaluation of compensation packages and how to alter those packages, opportunities for flexible work schedules and/or remote work. This evaluation can’t lose sight of the mission to be a residential campus. Traditionally, BSU has been a Monday to Friday, 8:00 AM to 5:00 PM, campus. What has been heard from students is opportunity after-hour services. All of this is being considered to determine what the best course of action is over the next six months and moving forward.
- Is the University developing an official land acknowledgement statement and/or policy for when guests come to campus? College of Fine Arts did drafted a land acknowledgement in collaboration with Inclusive Excellence a few years ago. The understanding is that the statement is still being worked on due to leadership changes within Inclusive Excellence. Once new leadership is in place, then the work can continue and it remains on the radar.
- Ask to speak about Faculty Council revisiting the University Core Curriculum. Provost Rivera-Mills about three years ago served as co-chair of the Enrollment Management Plan. Development of a strategic enrollment plan and numerous committees were formed, one of which was a faculty committee looking at the core curriculum. That committee strongly recommended that BSU needed to align core curriculum with the state’s core curriculum of 30 hours. Approach was to be completed in two to three phases; phase one to align, phase two where to decrease, and phase three evaluate changes. Senate did approve the reduction of hours to 30 to align with the state and it passed. For two years, BSU has been dealing with what to do with the 6 hours. Last year, it was resolved at University Senate to rescind the decision to reduce to 30 hours and that decision was presented to the Provost. The Provost did not approve the proposal from University Senate and has sent it back to Faculty Council. Provost is requiring a discussion with research and evidence about why the reduction of hours should not be done or how to move forward and redirect the six hours.

5. Committee Reports

- A. Governance and Elections Committee – Nathan Bogert -
 - 1. Nomination, Britney Dale as Secretary, waiting on electronic vote due to quorum
- B. Faculty Council – Chris Van Hof -
 - 1. Ran out of time for elections at last meeting, first agenda item at first meeting
 - 2. Revisit core curriculum credit hour reduction from 36 to 30
 - 3. Joint appointment statement for Salary and Benefits under final review
 - i. Statement was not approved by legal
 - 4. Ombudsperson – languished in an ad hoc committee
 - i. Four people willing to serve on committee
 - ii. Goal is to establish this academic year
 - 5. Faculty Council will continue to promote participation in and understanding of governance
 - 6. Chris Van Hof is assisting with committee formation since Bethany Allen is no longer the Undersecretary
- C. Professional Personnel Council – Mike Gillilan -
 - 1. Elect officers at first meeting
 - 2. Fall Semester focusing on professional personnel inquiries and compensation concerns and support personnel
 - 3. Promoting governance systems as a way of doing University business
- D. Student Government Association – Tina Nguyen -
 - 1. First meeting next week is next Wednesday, 3:15-4:45, Cardinal Hall B
 - 2. First year appointment a commission to focus on student wage increases across campus
 - 3. New requirement for senators to secure 50 signatures from peers

1. Report by Chairperson of Senate – Nathan Bogert –

- A. Gantt chart (Enclosure #6) - Senate Agenda Committee reduced the chart by two items from last year (stagnant)

2. Question and Answer Period:

- A. Will Senate move forward with in-person meetings? Attend in-person but if virtual is needed, contact Nathan Bogart, although preference is to attend in-person. Modality of standing committees at discretion of committee chair. Faculty Council will be in-person. Send a proxy if unable to attend to meet quorum.
- B. Best way to disseminate Senate recap to units? Sending out email report to department/unit distribution list or ask chair

3. Unfinished Business:

- A. Elections for 2022-2023 Executive members:
 - 1. University Senate Officers:
 - i. Vice Chair: (Nominee also serves as Chair of G&E)
The floor was opened for nominations. Linda Taylor self-nominated via email prior to the meeting. There were no additional nominations from the floor.
 - ii. Secretary:
The floor was opened for nominations. Kourtland Koch self-nominated via email prior to the meeting. There were no additional nominations from the floor.
A motion was made (M. Gillilan) and seconded (K. Chipman) to approve the nomination of Linda Taylor as Vice Chair and Kourtland Koch as Secretary.
No nays noted, no abstentions noted.
Motion carried.

9. New Business:

No new business.

10. Other Items:

No other items.

11. Adjournment:

A motion was made (M. Gillilan) and seconded (J. Coggeshall) to adjourn at 4:44 p.m.

No nays noted. No abstentions noted.

Motion carried

Respectfully Submitted,

Kourtland Koch, Secretary

University Senate
September 29th, 2022
Enclosure #1

University Core Curriculum (UCC) Subcommittee recommended adjusting the committee membership to include two additional *ex officio* members: 1) Curriculum Coordinator (or designee from the Office of the Registrar) and 2) Director of Academic Initiatives and Student Strategies (or designee from the Division of Online and Strategic Learning).

Re: Faculty Council and Faculty Senate



Grouling Snider, Jennifer

To: Allen, Bethany; Grinstead, Jennifer Danielle

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The two changes to the UCC are for ex-officio members with particular positions on campus rather than for voting members. Do you think it would be fine to bring that to the first senate meeting in fall? Does it need to be approved by another body (after UCC and UEC but before senate)? Thank you for your assistance. We had made some changes last year prompted by the committee audit and we wanted to take a minute to consider how that worked out this year.

~Jennifer

Jennifer Grouling, PhD
Director of the Writing Program, Associate Professor
Ball State University

Office hours: MW 4-5, T 3-4

Need an appointment? Go to [this link](#) for a 30 min time slot.

Meetings held on Zoom at <https://bsu.zoom.us/my/jgrouling>

Issues in the Senate System, 2022-2023 (09.21.22)

FACULTY COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
TEC revisions proposals	FC To SAC	04.14.22 08.15.22											
UCC- Reduction of Core Curriculum Hours- Reversal	FC Senate Sent to Admin. SAC To FC	10.07.21 04.21.22 06.20.22 08.15.22 09.01.22											
UCC Membership Modifications	To FC Senate	09.01.22											
PROFESSIONAL PERSONNEL COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
Crosswalk Safety	To Public Safety	02.17.22											
Payroll/benefits Questions	To PPS&B	02.17.22											
STUDENT GOVERNMENT ASSOCIATION				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
FOE: The Student in the University revisions	To Student Activities	8.31.22											
SENATE AGENDA				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
AF&E Ombudsperson Proposal	SAC FC Ad hoc	04.12.21 04.15.21											
FPPH Section 113 &114 Revisions	To SAC To FC To PPC To SAC To Senate- Annc.	02.14.22 03.17.22 03.03.22 04.11.22 04.21.22											
UP&T Revisions	SAC To FC To SAC	03.14.22 04.14.22 08.15.22											

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Members Present: S. Abebe, C. Bohanon, Y. Chan, B. Dale, J. Erickson, J. Forbey, K. Gatzlaff, M. Gillilan, P. Harwood, T. Ho, J. Huff, R. Jones, F. Kitchens, R. Kraus (virtual), A. Latz, M. Lee, L. Li, J. Lorch, C. Luchs, C. Malone, A. Marri, J. Mayer, K. Mesarosh, P. Nagelkirk, T. Nguyen, D. Roof, M. Subir, C. Van Hof, S. Vitale, B. Wagner, J. Ward, J. Warner, A. Yen

Substitutes: D. Hua for V. Gondi, L. O'Hara for Kyle Heuett, J. Court for T. Horan, S. Chung for A. Kuban, J. Gassensmith for M. Lindstrand, Misa Nishikawa for P. Schaal, S. Staton for K. Trainor

Members Absent: R. Baas, C. Dowling, C. Hitchens, F. Jin, D. Little, M. Lorsung/S. Anderson (substitute), M. Marvel, S. Mickelson, R. Smith, M. Stuve, J. Walls, J. West, M. Zhang

Guests: T. Mahfouz, M. Turner

The Chairperson of the 2021-22 Faculty Council, Chris Van Hof, called the meeting to order at 4:05 p.m. Roll call was taken by signing the roster.

A motion was made and seconded to approve the minutes of April 14, 2022.

No nays noted. No abstentions noted.

The motion carried.

1. Announcements

A. Approval of Standing Rules- Council Rules (Enclosure #1)

A motion was made (P. Nagelkirk) and seconded (J. Huff) to approve the Standing Rules for Faculty Council for academic year 2022-2023.

No nays noted. No abstentions noted.

Motion carried.

B. Representation of Faculty Council/Calendar of Meetings (Enclosure #2)

C. Next scheduled meetings

- Items for next agenda to be received by Senate Office no later than Friday, September 23, 2022, for electronic review by Faculty Council agenda committee
- Faculty Council – October 6, 2022, 4:00 p.m., Letterman Building, Rm. LB125

D. Items currently in committees- GANTT Chart (Enclosure #3)

1. Faculty Council Chair, C. Van Hof, and University Senate Chair, N. Bogert, are working together to keep items moving forward (and off of) the Gantt Chart.

1. Unfinished Business

A. Faculty and Professional Personnel Handbook- Changes to Non-Tenure-Line Hiring- Section 16 and 21 (Enclosure #4)

1. C. Van Hof will check in with the Provost regarding the new language. Non-Tenure-Line Committee will review the updates and return the item back to Faculty Council.

B. Ombudsperson Committee (ad-hoc)

1. C. Van Hof explained the need for this ad-hoc committee, the purpose of the committee, and encouraged representatives to consider serving or putting forward names of others.

A motion was made (J. Erickson) and seconded (J. Huff) to create an ad-hoc Ombudsperson Committee.

No nays noted. No abstentions noted.

Motion carried.

2. New Business

A. Elections

1. Faculty Council Officers:

C. Van Hof noted that he is willing to serve as Chair of Faculty Council for 2022-2023. C. Van Hof also stated that he reached out to P. Nagelkirk regarding serving as Vice Chair of Faculty Council for 2022-2023, and R. Kraus regarding serving as Secretary of Faculty Council for 2022-2023. P. Nagelkirk and R. Kraus are willing to accept the nominations. C. Van Hof opened the floor for additional nominations.

- a. Chair: Chris Van Hof
- b. Vice Chair: Paul Nagelkirk
- c. Secretary: Rachel Kraus

No additional nomination were made.

A motion was made (C. Bohanon) and seconded (D. Roof) to elect Chris Van Hof as Chair, Paul Nagelkirk as Vice Chair, and Rachel Kraus as Secretary for Faculty Council for the 2022-2023 academic year.

No nays noted. No abstentions noted.

Motion carried.

2. Governance and Elections Committee: one open vacancy (Enclosure #4)

C. Van Hof noted that there is currently a vacancy on the Governance and Elections Committee for 2022-2023. A representative from CCIM will need to be identified from/by Faculty Council to fill this CCIM vacancy. A vote will not take place today. Council members were encouraged notify C. Van Hof or J. Grinstead if they have any interest (or know someone who does) in filling the CCIM vacancy on the Governance and Elections Committee this year.

B. University Core Curriculum- Ex Officio Member Changes (Enclosure #6)

1. J. Grouling shared that the University Core Curriculum (UCC) Subcommittee recommended adjusting the committee membership to include two additional *ex officio* members: 1) Curriculum Coordinator (or designee from the Office of the Registrar) and 2) Director of Academic Initiatives and Student Strategies (or designee from the Division of Online and Strategic Learning).

A motion was made (S. Vitale) and seconded (J. Huff) to approve the requested changes to membership of the UCC.

No nays noted. No abstentions noted.

Motion carried.

C. University Promotion and Tenure Joint Appointment Statement- Proposal from Provost Susana Rivera-Mills

1. Language was sent forward from Faculty Council, then returned to Faculty Council by General Counsel. C. Van Hof will present language to the Provost and determine what needs to be done.

D. University Core Curriculum- Reduction of Core Curriculum Hours Reversal Response

1. T. Mahfouz provides detailed background related to the reduction of Core Curriculum hours and the subsequent reversal and response from the Provost. Details included, but were not limited to, the following:
 - Review of obstacles that hinder enrollment (began 5 years ago)
 - Strategic Enrollment Planning Group engaged with constituents across campus and an external consultant to define what the issues were/are and propose possible resolutions. Issues were divided into two groups based on how quickly they could be addressed.
 - UCC was charged with examining the Core Curriculum and pathways how it affects students
 - Indiana Core is 30 credits. Ball State University Core Curriculum is 36 credits. A recommendation was made to Faculty Council to reduce core hours to 30 and revise the core framework. Faculty Council split the recommendation into two, approving the reduction to 30 hours, and returning the revision of the core framework to UCC for further consideration and larger involvement of constituents.
 - UCC discussed the framework for a year, hosting forums for each college and other campus areas, and gathering feedback from constituents. This work resulted in UCC rejecting moving forward with the revised framework.
 - Student success and Freshman Seminars
 - Provost rejected the motion to rescind the credit hour reduction and return the requirement to 36; and is now charging Faculty Council with identifying whether the core can be maintained at 30 credits (and what happens with the extra 6), or why the core should be reinstated with 36 credits. Either response will need to be substantiated with research and evidence.

2. C. Van Hof explained that he is coming up to speed on the core credit hour issue and clarifies that his role as Faculty Council Chair is not to *make* a decision about the matter, but to give a clear charge to UCC so they are fully aware of what the task is and to provide feedback and facilitation with the meetings and progress. Goal is to complete task by the end of the academic year. T. Mahfouz clarified that the expectation from the Provost is that a recommendation be made by December 2022.
 - Question regarding whether this work will be assigned to UCC or a *different* committee/task force. Decision for an ad-hoc committee or task force could come from Faculty Council, or UCC could request additional assistance with a recommendation *to* the Faculty Council.
 - C. Van Hof will follow up with the Provost and then Faculty Council.
 - J. Erickson – Can an ad-hoc committee be appointed today that agrees to go to UCC and Faculty Council and present different things for a vote?
 - Further discussion about the Provost’s charge and clarification.
 - Concern about how this work may impact the upcoming accreditation.
 - Question about the timeline: Is the deadline absolute for December? Provost’s expectation is December 2022. If this changes, this needs to be discussed between C. Van Hof and the Provost.

3. Question and Answer Period

- A. Dean Anand Marri was present on behalf of the Provost and provides more context about the Non-Tenure-Track language: 1. Reward tenure-track faculty for work they are already doing and 2. To align the handbook to practice. Load decisions remain at department chair or school director level. More information should be available by October Faculty Council meeting.
 - S. Vitale: Load – Does the potential expectation of service and/or research come with a reduced teaching load; or will new non-tenure-line hires carrying a 4/4 load be expected to add service and research to traditional full-time teaching loads. – Teachers College practice is to adjust load according to other responsibilities.
 - S. Vitale: Are non-tenure-line faculty committees in favor of this language and change? – Jackie Buckrop reports that the committee is actively talking about it, and will likely been in touch with C. Van Hof soon.
 - S. Vitale: Are all colleges reorganizing their structures and will administration be saying more about this? – No university mandate to reorganize. Decisions are being made in each college depending on needs and changing marketplace, etc.

6. Other items

A. Committee Memberships

C. Van Hof will be working on filling committee vacancies. Official committee service letters are anticipated to be sent out in early October. C. Van Hof will be reaching out to all committee chairs with a few reminders: Must meet at least once per semester, roster and minutes must be submitted to C. Van Hof, yearly summary must be submitted to C. Van Hof before final Faculty Council meeting in April. J. Grinstead will be updating the governance website with new committee rosters in early September.

B. Meeting Modality

C. Van Hof shares that messaging from the President’s and Provost’s Office indicates that large meetings are to be held in-person. Unique needs will be addressed on a case-by-case basis, and a virtual option will be made available to representatives who need to participate remotely. Please communicate with the Chair when a virtual accommodation is needed. C. Van Hof reminded representatives to locate a substitute in the case of illness.

7. Adjournment

A motion was made and seconded to adjourn at 5:06 p.m.
The motion carried.

Respectfully submitted,

Rachel Kraus, Secretary

Members Present: M. Baker, W. Cooper, J. Davis, D. Garreth, M. Gillilan, J. Glesing, R. Grigoletti, R. Hassenzahl, S. Jenkins, A. Kuban, N. Prater, S. Sheptoski, C. Snider, K. Trainor, M. Turner, H. Williams, R. Wilson, R. Wirt

Substitutes: E. Zurzolo for S. Fulton, S. Ray for C. Haynes

Ex Officio (non-voting) Members Present: J. Gassensmith for T. Nguyen, R. Wert for M. Lindstrand, B. Faust for M. Shaw, C. Van Hof

Members/Ex Officio Members Absent: T. Nguyen, M. Lindstrand, M. Shaw

Guests Present: J. Buckrop, K. Elliot, K. McCauliff

The Chairperson of the 2021-2022 Council, Mike Gillilan, called the meeting to order at 4:06 p.m.

Roll call was taken by signing the roster. Quorum was not met.

Approval of the minutes from April 7, 2022 was entertained.

A motion was made (M. Baker) and seconded (K. Trainor) to approve the minutes.

Motion to approve the minutes from April 7, 2022 will be executed electronically as quorum was not met.

1. Announcements

A. Next meeting: Professional Personnel Council: October 13, 2022, 4:00 p.m., Rm. LB125

1. M. Gillilan stated that the Professional Personnel Council will plan to meet in person for the 2022-2023 academic year. If a virtual modality is necessary, contact the Chair with your request for Zoom access. Representatives are encouraged to send a substitute if they are unable to attend a council meeting.

2. Representative introductions took place. It was announced that Jackson Onieal will begin assisting with all governance needs on September 13, 2022.

B. 2022-23 Professional Personnel Council membership and meeting dates (Encl. #1) The Student Government Association will update student members.

C. Approval of Standing Rules- Council Rules (Enclosure #2)

A motion was made (M. Turner) and seconded (J. Davis) to approve Standing Rules.

Motion to approve the Standing Rules will be executed electronically as quorum was not met.

2. United Way presentation – Kate Elliott

A. K. Elliott shared about the efforts of United Way. Representatives were encouraged to support United Way captains and invited to participate in various fund-raising events. Starts on September 28, 2022.

1. How many dollars donated stay local? *\$0.86 per \$1.00 donated stays in the community.*

2. Where can participants go to pick up Day of Action? *SASS, Office of Community Engagement.*

3. Representatives were asked to share ideas and various requests for special fund-raising ideas.

3. Unfinished Business- There is no unfinished business.

4. New Business

A. Elections of Executive membership

Slate of candidates

1. Chairperson – Mike Gillilan

2. Vice Chairperson – Melanie Turner

3. Secretary – Rhonda Wilson

The 2021-2022 Professional Personnel Council officers agreed to serve again if no other names were put forth as nominees.

The floor was open for additional nominees. No additional names were put forward.

A motion was made (N. Prater) and seconded (K. Trainor) to approve Mike Gillilan as Chair, Melanie Turner as Vice Chair, and Rhonda Wilson as Secretary of the Professional Personnel Council for the 2022-2023 academic year.

Motion to approve Mike Gillilan as Chair, Melanie Turner as Vice Chair, and Rhonda Wilson as Secretary of the Professional Personnel Council for the 2022-2023 academic year. will be executed electronically as quorum was not met.

5. Items in Committees- Gantt Chart (Enclosure #3)

A. Items that were reviewed include the following:

- Crosswalk Safety questions – Public Safety Committee
- Payroll and Benefits questions – Professional Personnel Salary & Benefits. Committee did not convene last year but will this year
- Professional Personnel Council expects to receive some business from the Student Government Association as well as Faculty Council

6. Question and Answer Period

- Athletics Committee; is it still active? *Councils and committees have standing committees. Athletics is under Senate and it is filled. Committees are required to have at least one meeting to elect leadership. Minutes are to be recorded. If no business for certain committees, they may not meet again.*
- Events Programing and Scheduling Committee; is that still active? *This committee falls under Student Government Association (SGA). Ex officio is Bob Myers. Committees have different meeting patterns/frequencies. Governance is important. It is the responsibility of the ex officio to call the first meeting of the year because chairs may not yet have been elected. If ex officios are not conducting initial meetings, notify M. Gillilan. Contact J. Buckrop if ex officio listed is the Provost or Provost Designee.*
- Evaluation of committees and respective responsibilities took place last year to determine if certain committees were still necessary; never any follow-up. *Feedback across the governance system is essential.*

7. Other items

A. Announcements of committee representative appointments for 2022-2023

- Cathie Snider – Professional Personnel Salary & Benefits Committee
- Heather Williams – Professional Personnel Salary & Benefits Committee
- Andrew Morrow – Admissions and Credits Committee
- Gabby Lloyd – Global Engagement Committee
- Dan Garreth – Financial and Budgetary Affairs Committee
- Sarah Jenkins – University Traffic Appeals Subcommittee
- Sarah Ackermann – Teaching Evaluation Committee
- Erin Mason – Professional Personnel Technology Committee
- Nick Baumgartner – Professional Personnel Technology Committee
- Michelle Jones – Professional Personnel Technology Committee

(Professional Personnel Technology Committee will be evaluated this year.)

- Mark Mayer – Teaching Evaluations Committee
- Melanie Turner – Admissions and Credits Committee

B. Vacancies for 2022-2023

- Student Activities Committee – two slot
- Research Committee – one slot

C. The chair asked for representatives interested in serving on Student Activities Committee or Research Committee. No volunteers came forward. Representatives will be identified to fill noted vacancies.

8. Adjournment

A motion was made (S. Jenkins) and seconded (R. Grigoletti) to adjourn Professional Personnel Council at 4:58 p.m.

The motion carried.

Respectfully submitted,

Rhonda Wilson, Secretary