



## UNIVERSITY SENATE

Meeting #7

Thursday, April 20th, 2023  
4:00PM  
Letterman Building, Room LB 125

### **AGENDA**

Approval of the University Senate Minutes of March 23rd, 2023

I. Announcements

A. Next Scheduled Meetings

University Senate – Thursday, August 24th, 2023, 4:00 p.m., LB125  
Senate Agenda Committee – Monday, August 14th, 2023, 2:00 p.m., BC200

B. Change to Financial Aid Language in Handbook- Enclosure #2

II. Recognition of Deaths

Joseph P. Nial  
Director Emeritus of Telephone and Postal Services  
Retired 1999  
28 years of Service

III. Questions Directed to President Mearns

IV. Committee Reports

- A. Governance and Elections Committee – Linda Taylor, Chairperson
- B. Faculty Council – Chris Van Hof, Chairperson
- C. Professional Personnel Council – Mike Gillilan, Chairperson
- D. Student Government Association- Tina Nguyen/Monet Lindstrand

V. Report by Chairperson of Senate – Nathan Bogert– GANTT chart (Enclosure #1 - Issues in the Senate System)

VI. Question and Answer Period

VII. Unfinished Business

VIII. New Business

IX. Other Items

X. Adjournment

MINUTES OF THE SIXTH MEETING OF THE 2022-2023 UNIVERSITY SENATE  
March 23rd, 2023

Members Present: 33

Members Absent: 7

1. The meeting was called to order by the 2022-2023 Chair of the University Senate, Nathan Bogert, at 4:03 p.m.

Substitutions were noted.

Members Present: N. Bogert, A. Bowen, C. Cash, S. Chung, J. Coggeshall, C. Dailey, M. Gillilan, C. Grellier, R. Hassenzahl, E. Jones, F. Kalota, K. Koch, W. Koslicki, S. Lee, M. Lindstrand, G. Mearns, T. Nguyen, M. Prater, N. Prater, S. Rivera-Mills, S. Shore-Beck, S. Tao, M. Tschopp, P. Turner, C. Webster, R. Wert, D. Wheeler,

Substitutes: D. Grisanti for K. Chipman, E. Green for H. Dickin, E. Zurzolo for S. Fulton, M Tschopp for L. Gerstein, S. Barker for C. Haynes, G. Stamp for C. Shue

Members Absent: T. Berg, C. Bohanon, J. Glesing, A. Hildner, B. Large, C. Van Hof, M. Wilson

Guests: J. Gassensmith, K. McCauliff

A motion was made (Koslicki) and seconded (Gillilan) to approve the minutes of February 23rd, 2023.

No nays noted. No abstentions noted.

Motion carried.

I. Announcements

A. Next Scheduled Meetings

University Senate – Thursday, April 20th, 2023 4:00 p.m., LB125

Senate Agenda Committee – Monday, April 10th, 2023 2:00 p.m., BC200

Elections will be happening at the April 20<sup>th</sup> meeting, so please be aware and make sure you're here for those.

B. Student Code of Rights and Responsibilities and Sexual Harassment and Misconduct Policy

Mike Gillilan is here to present, a few changes were made due to compliance, and were put in place on an interim basis. No objections, so it will be forwarded to administration.

C. University Promotion and Tenure Document

No objections were presented, so it will be forwarded to administration.

II. Questions Directed to President Mearns

President Mearns is present to speak and answer questions. Update from the General Assembly; still cautiously optimistic that funding will be received for the principal capital request, which will bring in 81 million dollars that will be spent on renovating academic buildings. If the project is cash funded as expected, there will be a

time limit, which adds complications because the project is a renovation as opposed to new building. Modestly hopeful that the Senate will build on the good start from the House budget and add onto the operating appropriations for Ball State. This should be resolved by the next meeting on the 20<sup>th</sup>.

Encouraged by enrollment numbers, especially from those who have already been enrolled and paid a deposit. Still time before that is finalized, but it's better to be ahead than behind.

As part of the job as President, often required to spend time off-campus, and there is a risk of becoming disengaged and less informed about what is going on on-campus. Trying to do as much as possible to stay engaged and have conversations with those on campus, including meetings and breakfast with new faculty and department chairs. A good reminder was received yesterday from a department chair, letting the President know that there have been a lot of changes since the start of the pandemic and there has been a lot of hard work done to accommodate those changes. The President wants to take the opportunity to thank everyone again for all that they've done.

April 5<sup>th</sup> is One Ball State Day, which is focused on generating financial support for students and programs. A key part is demonstrating the passion and pride for the mission of the institution and encourages everyone to do it in whatever way they can. Consistently have heard from others in this field how extraordinary the way this event is handled.

Bogert asks for updates of the Land Acknowledgement Statement. Dr. Alexander has been working on that, so the President doesn't have an update but will provide one at next meeting.

Webster asks if there is an update on the MCOB dean. All 3 potential candidates have been positively recommended, and the hope is that an appointment will be made by next Monday.

Coggeshall asks if there is any guidance from the university about the effect of inflation with regards to salaries. The President recognizes that the 2% salary pool from last year was not commensurate with increasing costs. Hope is that with increasing enrollment and state appropriations, there will be an opportunity to help solve that problem. If there is a larger amount of money to go around, one possibility would be setting aside a pool of funds to appropriately compensate the inequities that may have developed around campus in the past few years. It's important to note that this is just one of many potential ideas. Also, the new AVP for People and Culture is working on a variety of initiatives to help out.

### III. Committee Reports

- a. Governance and Elections Committee – Linda Taylor, Chairperson
  - i. Approved elections for this Spring, as well as some issues with term limits in Faculty Council and PPC that have also been resolved. Also changed the time of the G&E meeting to 9am and that meeting will occur on the same day as PPC.
- b. Faculty Council – Chris Van Hof, Chairperson
  - i. Chris Van Hof is unable to attend, anything that needs to be reported has already been reported.
- c. Professional Personnel Council – Mike Gillilan, Chairperson

Met a few weeks ago, two things of note. Some of the terms were adjusted to appropriately stagger them. Also reviewed the preliminary results of an internal survey among PPC members to get perspectives on the role of PPC and its value to the members, constituents and the university at large. Will be attempting to do some awareness raising about governance and PPC in general.

d. Student Government Association- Tina Nguyen, President

- i. Last meeting as SGA President, very proud of the progress of the last two years. From providing free menstrual products, to the fair wages commission, there have been many major strides taken. The hope is that the next President will continue to build on the amazing growth of the last two years.

IV. Question & Answer

Koslicki asks about Crosswalk Safety item in the Gantt Chart. Gillilan says that PPC sent that last year, perhaps there is confusion about crosswalks and who has the right of way at those crosswalks. Perhaps it is a matter of education, but that is the item.

Some FYI's from Chair Bogert. There will be a performance on April 4<sup>th</sup> from Lawrence Brownlee that everyone is encouraged to attend. There is also a new project on the week before finals week where students around campus will be giving pop-up concerts.

V. New Business

Koslicki has some comments about the updates to the announced sexual harassment and misconduct policies. A few of the definitions in the document are from the previous edition of the Indiana Criminal Code, so these suggestions are all updated definitions, as well as a proposal to remove the word "sodomy" from the policy entirely. Domestic Violence now extends to any household member, and in a campus setting applies to violence between roommates. Also wants to change the definition to Intimate Partner Violence to bring it up to speed with the criminal code.

Gillilan wants to add that this has been discussed between him and Dr. Koslicki, and that this document has already been approved by a series of committees. It may not be necessary to send this back through those committees, but as a matter of precaution because of the anticipated changes from the Biden Administration in May, it may be best to send these to the Vice President of Student Affairs, so that these changes can be approved when those changes are made in May.

A. Library Committee Item- (Enclosure #2)

Motion to approve these changes (Prater) Seconded by (Koch). Motion passed unanimously.

B. Governance Calendar- (Enclosure #3)

Motion to approve governance calendar (Gillilan) Seconded by (Koslicki) Motion passed unanimously.

VI. Other Items

VII. Adjournment

Motion made by Gillilan, Koslicki seconded

Motion carried unanimously

Members Present: T. Berg, M. Gillilan, K. Koch, L. Taylor, C. Van Hof, D. Wheeler

Members Absent: N. Bogert, R. Wert

Substitutes: J. Buckrop for S. Rivera-Mills

Guests:

Approval of the Senate Agenda Committee Minutes of February 13th, 2023  
Motion Gillilan , Second Van Hof passed unanimously

#### I. Announcements

#### II. Recognition of Deaths

There are no deaths to be recognized at this time.

#### III. Questions Directed to President Mearns

#### IV. Committee Reports/Updates

- A. Governance and Elections Committee – Linda Taylor, Chairperson
  - a. Has not met since last SAC meeting. Will meet on 3/16.
- B. Faculty Council – Chris Van Hof, Chairperson
  - a. Approved NTL language change, Term Adjustments had an online vote which passed almost unanimously. Employee Relations department gave a presentation that was very productive. With the change in the Provost's office, things with the core curriculum task force could get out of whack, but that will be brought up with the interim Provost ASAP.
- C. Professional Personnel Council – Mike Gillilan, Chairperson
  - a. Term Adjustment problem was also discovered in PPC, an online vote is being conducted to approve those changes. Elections will need to be held in May because of the late timing of Elections. This will likely be done via a Qualtrics vote. A survey was presented to PPC members about PPC, their roles within it and what needs to change. The two main takeaways are a need to market better to PPC employees what PPC can do for them, and better orientation for PPC members.
- D. Student Government Association- Tina Nguyen/Monet Lindstrand
  - a. No member present.

#### V. Report by Chairperson of Senate – Nathan Bogert

#### VI. Question and Answer Period

#### VII. Unfinished Business

There is no unfinished business at this time.

#### VIII. New Business

- A. Library Committee Item- Changing Membership rules
  - i. Library committee language in handbook specifies that the chair and secretary must be faculty members. It has been difficult to find two members of faculty to fill these roles, so the committee is requesting a change to allow the secretary to be elected from the membership of the committee. The chair will continue to be a member of faculty.

- ii. Gillilan has a comment, not necessarily a question. Says this ties in with his concerns about ex-officios and their involvement in the governance committees they are responsible for. Asks whether the Library can be providing the necessary support to make this task a lot less arduous. Buckrop responds that yes, the Library is already doing this, but the problem still exists.

Motion to add to Senate agenda by Buckrop, seconded by Berg

B. Reminder about the final meetings of the semester for governance leaders

- i. Meetings need to be quick, and the old body needs to move to the back of the room so that the new body can convene and elect leadership.

C. Governance Calendar

- i. Motion to add to G&E agenda passed unanimously

IX. Other Items

A. Approve agenda and vote to convene Senate on March 23rd, 2023.

Buckrop moves, Koch seconds, motion approved

X. Adjournment

/jo

### Issues in the Senate System, 2022-2023 (4.11.23)

FACULTY COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
TEC revisions proposals	FC To SAC	04.14.22 08.15.22											
UCC- Reduction of Core Curriculum Hours-Reversal	FC Senate Sent to Admin. SAC To FC	10.07.21 04.21.22 06.20.22 08.15.22 09.01.22											
PROFESSIONAL PERSONNEL COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
Payroll/benefits Questions	To PPS&B	02.17.22											
STUDENT GOVERNMENT ASSOCIATION				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
SENATE AGENDA				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
AF&E Ombudsperson Proposal	SAC FC Ad hoc	04.12.21 04.15.21											
UP&T Revisions	SAC To FC To SAC To FC To Senate	03.14.22 04.14.22 08.15.22 3.16.23											
RCGA	SAC To FC To SAC	04.11.22 04.14.22 08.15.22											
GOVERNANCE & ELECTIONS				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
Events, Programming and Scheduling Changes	G&E	4.13.23											

**From:** Roberts, Monica <[mroberts@bsu.edu](mailto:mroberts@bsu.edu)>

**Sent:** Tuesday, March 21, 2023 12:52 PM

**To:** Onieal, Jackson G. <[jgonieal@bsu.edu](mailto:jgonieal@bsu.edu)>; McCauliff, Kristen <[klmccauliff@bsu.edu](mailto:klmccauliff@bsu.edu)>

**Cc:** Mason, Erin R. <[erin.mason@bsu.edu](mailto:erin.mason@bsu.edu)>; Buckrop, Jackie <[jbuckrop@bsu.edu](mailto:jbuckrop@bsu.edu)>; McPherson, John <[jmcphers@bsu.edu](mailto:jmcphers@bsu.edu)>

**Subject:** Edit Change to Professional Handbook for Fall 2023

Hello Jackson and Kristen,

I hope that you both are doing well!

We are looking for some assistance. We recently learned that BSU is out of compliance with Financial Aid regulations related to the 60% point of the semester. According to the Federal methodology, confirmed with John McPherson, the total days in the semester must include finals. This (in the calculation only—no changes to term dates) extends the total number of days in the semester from 75 to 79 and changes the 60% completion date from day 45 to day 48. As BSU aligns our withdrawal deadlines (course and term) with the 60% point, the deadline must shift. Jackie B. suggested we request an update to the Professional Handbook to accommodate this correction:

~~Professional Handbook~~

94.2. Course Withdrawal Period

From the sixth to the forty-fifth day of classes in a semester, sixth to the thirtieth day of classes of a summer semester, and fourth to the fifteenth day of classes of a summer session. Saturday is not considered a class day for these purposes.

94.2.1. All student initiated withdrawals will be accepted and recorded as "W" during this period.

94.2.2. Students wishing to withdraw from a course during this period

94.2.2.1. Should see the instructor and discuss the withdrawal;

94.2.2.2. Must take the initiative to obtain the withdrawal form with instructions (paper or on-line),  
and

94.2.2.3. Must submit the completed withdrawal form to the Office of Registrar by the close of  
business hours on the last day of the withdrawal period.

94.2.3. Discontinuance of enrollment or abandonment of a course or courses without having properly followed the procedure as indicated above will normally result in the issuance of an "F" grade.



We propose the following edit: 94.2. “From the sixth to the forty-~~fourth~~ **eighth** day of classes in a semester, sixth to the thirtieth day of classes of a summer semester, and fourth to the fifteenth day of classes of a summer session. Saturday is not considered a class day for these purposes.”

Please note that we have bigger plans to examine the withdrawal periods going forward so this is a temporary change, as we continue to review through SSSC our policies, including withdrawals, for equity and inclusivity.

Please let us know if you have questions or what our next steps should be.

Thank you so much.

*Monica R. Roberts*

Associate Registrar

Members Present: C.Bohanon, B. Dale, J. Erickson, M. Gillilan, D. Hua, J. Gassensmith, E. Green, P. Harwood, K. Heuett, J. Huff, F. Jin, R. Jones, F. Kitchens, R. Kraus, A. Latz, M. Lee, M. Lindstrand, D. Little, J. Lorch, C. Luchs, C. Malone, M. Marvel, P. Nagelkirk, T. Nguyen, M. Nishikawa, D. Roof, R. Smith, M. Subir, S. Vitale, J. Ward, J. Warrner, R. Wert, A. Yen

Substitutes: S. Staton, for K. Trainor

Members Absent: S. Abebe, R. Baas, Y. Chan, J. Court, C. Dowling, J. Forbey, K. Gatzlaff, C. Hitchens, T. Ho, A. Kuban, L. Li, M. Lorsung, A. Marri, J. Mayer, K. Mesarosh, S. Mickelson, M. Stuve, C. Van Hof, B. Wagner, J. Walls, J. West, M. Zhang

Guests: J. Horowitz, K. McBride, M. Rubrecht, H. Wang

The Vice Chairperson of the 2022-23 Faculty Council, Paul Nagelkirk, called the meeting to order at 4:00 p.m. Roll call was taken by signing the roster.

A motion was made and seconded to approve the minutes of February 16th, 2023.

No nays noted. No abstentions noted.

The motion carried.

#### I. Announcements

##### A. Next scheduled meetings

- Faculty Council April 13th, 2023, 4:00 p.m., Letterman Building, Rm. LB125
- Items for next agenda to be received by Senate Office no later than Friday, April 7th, 2023, for electronic review by Faculty Council agenda committee

##### B. Items currently in committees- GANTT Chart (Enclosure #1)

##### C. Chairman's Report

#### II. Unfinished Business

#### III. New Business

A. University Promotion and Tenure Changes (Documents with Changes were included with initial email. Please refer to those documents to add context to these minutes)

Henry Wang here to represent University Promotion and Tenure Document Changes. Goal is to make corrections and to try to improve the document. All the changes are to improve the clarity of the document. No changes damaging the integrity or altering the content of the document. One of the changes is a change to the deadline for someone to apply to be a full professor. This change will make that deadline more clear, and is made to 35.4.1.1.3.1

Another change is to the role of the associate dean, at 35.4.2.1.3. There are some occasions where an associate dean may have been included in a meeting regarding their own promotion. That has been fixed.

One paragraph that is rather confusing has been fixed, splitting that paragraph so it is clearer, 35.9.4.8.6.

There are some more small changes with regard to the deadline, the goal of the deadline is to allow time for the system to work so decisions can be made for the next academic year. This is a change to 35.5.6.4

A small error was pointed out where the document should read “shall” but by mistake, it still says should on Page 4.

For the changes to 35.6.3, Vitale asks whether it makes sense that a negative decision is sent up to the college-level. Wang responds that it’s important to make sure that the explanation for why someone was denied is transparent. Also, Dr. McBride wishes to emphasize that it is important that the chair disagrees in writing, not just verbally.

With regard to the changes to 35.6.5.1, Huff asks whether there is a record if someone is rejected. Response is that yes, that would be noted in the document. Vitale asks whether, as a hypothetical, the committee had a majority to override the dean but it fell short of the 2/3rds, that would be noted. Response is that yes, that would be noted. Stuve asks whether the word “align” was in the previous document or whether that was included in these changes. Huff adds that it makes it sound like any record of dissent isn’t included. Dr. McBride adds that final vote counts are sent forward to the Provost, as well as minutes. Stuve asks that if the vote counts and all other information is moved forward, if the document is changed to remove the part about alignment, would nothing change? Dr. McBride adds that the last sentence was included because it had previously been misunderstood.

Chair says that before amendments are made, a motion is necessary to put the changes up for debate. Motion is made by Bohanon and seconded by Huff to accept the UPT changes. Shall and Should discussion from earlier is considered a friendly amendment.

Vitale asks whether there is anything justifying the 2/3rds majority requirement. That was not discussed and is a prior procedure. This language is to clear up the confusion about previous language.

Gillilan asks if language is in conflict from 35.6.10 with the language changed on 37.7.9.4. Where a chair may send a letter as opposed to the second section where the chair shall send a letter in the event of a negative opinion.

Latz asks the rationale behind the change from a September 15<sup>th</sup> deadline to an August 31<sup>st</sup> deadline. Response is that the September 15<sup>th</sup> is an old deadline, and was moved up two weeks to benefit the committee and the chair, so they have time. Tarek Mahfouz wishes to add that many documents are sent early, so there is no harm to the candidate.

Motion to call the question, seconded and passed unanimously. Motion on the floor is to approve the document as friendly amended. Passed unanimously.

#### IV. Question and Answer Period

Provost is attending and open to questions. Ericson is wondering why the President met with the “Liberty Group” with regards to freedom of expression. Provost responds that it is not a long-term partnership, and was just a meeting to get many perspectives. Provost was in the meeting, felt it was valuable and thought-provoking, but it is just one of the many perspectives that will be included.

With no more questions, the Provost wishes to thank Faculty Council and re-affirm

#### V. Other Items

##### A. Faculty Council Term Issues

Departments that will have their terms adjusted: Construction Management, CICS, Journalism, Theatre & Dance, Chemistry, Geography, Economics, ISOM, Applied Business Studies, Educational Leadership, Early Childhood

#### VI. Adjournment

A motion was made and seconded to adjourn the meeting.

No nays noted. No abstentions noted.

The motion carried.

Respectfully submitted,

Rachel Kraus, Secretary

/jo

Members Present: A. Barrett, A. Brandon, M. Brown, C. Cash, J. Davis, D. Garreth, M. Gillilan, R. Grigoletti, R. Hassenzahl, C. Haynes, S. Jenkins, M. Lorsung, T. Phelps, N. Prater, C. Snider, M. Turner, R. Wilson, R. Wirt

Substitutes: B. Faust for M. Shaw, J. Shindler for W. Cooper

Ex Officio (non-voting) Members Present: J. Gassensmith, C. Van Hof, R. Wert

Members/Ex Officio Members Absent: C. Baas, M. Baker, L. Bevans, C. Dowling, S. Fulton, J. Glesing, C. Hitchens, A. Kuban, M. Lane, G. Lloyd, J. Mayer, J. Rattray, A. Romano, S. Sheptoski, M. Sorrell, K. Trainor, H. Williams

Guests Present: M. Rubrecht

The Chairperson of the 2022-2023 Council, Mike Gillilan, called the meeting to order at 4:04 p.m.  
Roll call was taken by signing the roster. Quorum was met.

Approval of the minutes from March 2nd, 2023 was entertained.

A motion was made (Wilson) and seconded (Haynes) to approve the minutes.

**Motion Approved Unanimously**

1. Announcements

- A. Next meeting: Professional Personnel Council: August 31st, 2023, 4:00 p.m., Rm. LB125

2. Committee Reports

- a. Admissions and Credits
  - i.No report
- b. Global Engagement
  - i.No report

- c. Master Planning & Facilities
    - i.No report
  - d. Professional Personnel Technology
    - i.Committee met in November, was charged with figuring out goals and objectives of the committee. Did some research to see what other universities are doing, a professional personnel technology committee was not found at any other university. Will propose the elimination of the committee, as all functions of the committee are carried out by other committees on campus. One concern brought up was asking that transparency still be a goal with talking about technology, so that professional personnel aren't left out by the lack of a committee.
  - e. Professional Personnel Salary and Benefits
    - i.Wrapping up annual salary plan review, reviewing ideas that were submitted. Will continue to review in the coming months.
  - f. Research
    - i.No report, will be moving back to Faculty Council next year
3. Unfinished Business-

4. New Business

A. Officer Nominations

Nominations for Chair:

Jackie Davis nominates Mike Gillilan

Nominations for Vice-Chair:

Rhonda Wilson nominates Melanie Turner

Nominations for Secretary:

None present. Nominations can be made digitally until May 10th

B. Proposal to disband Professional Personnel Technology committee

Motion made to disband by Cash, seconded by Turner.

Brief discussion about the transparency issue that was brought up in the report. Chair Gillilan responds that a lot of committees cover these responsibilities, as well as the hope that the next leadership team invites guests to every meeting, and that a good one would be Loren Malm, who is the VP responsible for IT. It would be great to have that line of communication open.

Motion passes unanimously.

#### C. Officer Elections Proposal

Proposal made to hold the elections for PPC officers remotely. This will occur after elections are held for PPC members in April.

Motion made to pass by Snider, seconded by Prater

#### 5. Items in Committees- Gantt Chart (Enclosure #1)

Public Safety Item should be removed from Gantt Chart. Will request a formal update from the committee to remove it.

#### 6. Question and Answer Period

#### 7. Other items

#### 8. Adjournment

A motion was made (Haynes) and seconded (Gillilan) to adjourn Professional Personnel Council at 4:26 p.m.

**Motion Approved Unanimously**

Respectfully submitted,

Rhonda Wilson, Secretary

/jo