

AGENDA FOR UNIVERSITY SENATE MEETING

(Meeting #1, 2021-2022)

***August 26, 2021
4:00 p.m.***

WebEx/Zoom Online Conference

Approval of the University Senate Minutes of April 22, 2021.

I. Announcements

A. Next Scheduled Meetings

University Senate – Thursday, September 30, 2021, 4:00 p.m., WebEx/Zoom Online Conference meeting

Senate Agenda Committee – Monday, September 20, 2021, 2:00 p.m., WebEx/Zoom Online Conference meeting

B. 2021-2022 University Governance Schedule of Meetings (Enclosure #1)

C. Approval of Senate Actions- 2020-2021

Does not require Board of Trustees Approval:

1. Credit Overlap Policy
2. Dissolution of Parking Subcommittee
3. Non-Tenure-Line Promotion Policy Addendum- Multi- Year
4. 2021-2022 Student Code Revisions
5. Reduction of Core Curriculum Credit Hours from thirty-six (36) to thirty (30)
6. University Promotion and Tenure Editorial Changes
7. University Promotion and Tenure- Joint Appointment Statement
8. Special Assigned Leave- Quality Assurance Proposal
9. Special Assigned Leave- Appeal Process Proposal
10. Teaching Evaluation Committee- Ex officio Membership Proposal
11. Faculty Salary & Benefit Committee/Professional Personnel Salary & Benefit Committee Joint Proposal
12. Core Curriculum Subcommittee Structure Proposal
13. Faculty and Professional Personnel Handbook Language- Unit Electorate Votes
14. Academic Technology Committee- Membership Proposal
15. Veterans' Affairs Legislation Statement

Does require Board of Trustees Approval:

1. Conflict of Interest/Conflict of Commitment Policy

- D. President Mearns, Provost Rivera-Mills and the Ball State University Board of Trustees have revised section 13.1.3. of the Policy for the Reorganization or Renaming of Academic Units in the 2021-22 Faculty and Professional Personnel Handbook.

Current

13.POLICY FOR THE REORGANIZATION OF ACADEMIC UNITS

13.1.3. If the proposed reorganization only involves units within a college, the final decision regarding reorganization will rest with the Provost and Executive Vice President for Academic Affairs. The reorganization will be announced at the next regularly scheduled University Senate meeting that achieves a quorum. (FPPH, 2021)

Revised

13. POLICY FOR THE REORGANIZATION OR RENAMING OF ACADEMIC UNITS

13.1.3. If the proposed reorganization or departmental/academic unit name change only involves units within a college, the final decision regarding reorganization will rest with the Provost and Executive Vice President for Academic Affairs. The reorganization or name change will be announced at the next regularly scheduled University Senate meeting that achieves a quorum. (FPPH, 2021)

II. Recognition of Deaths

Dr. Frank (Fritz) J. Dolak
Copyright & Intellectual Property Manager Emeritus
Retired 2017
37 years of service

Dr. Steve Horwitz
Distinguished Professor of Free Enterprise and Director of
the Institute for the Study of Political Economy
Department of Economics
Years of Service 2016-2021 (5 years)

Dr. Joseph D. Brown
Professor Emeritus of Marketing
Retired 2006
38 years of service

Dr. Michael Brown
Chair and Professor of Criminal Justice and Criminology
Years of Service 1993-2021 (28 years)

Dr. George Mundrake
Associate Professor Emeritus of Information Systems & Operations Management
Retired 2013
26 years of service

Mr. Dennis Swartz
Federal Regulations Analyst & Account Specialist
Student Financial Services & Systems
33 years of service

Dr. Anthony (Tony) Edmonds
George and Frances Ball Distinguished Professor Emeritus of History
Retired 2013
44 years of service

III. Questions Directed to President Mearns

IV. Committee Reports

- A. Governance and Elections Committee – Suzy Smith, Chairperson
- B. Faculty Council – Jon Truitt, Chairperson
- C. Professional Personnel Council – Sam Snideman, Chairperson
- D. Student Government Association- Tina Nguyen/Davis Odom

V. Report by Chairperson of Senate – Tarek Mahfouz – GANTT chart (Enclosure #2 - Issues in the Senate System)

VI. Question and Answer Period

VII. Unfinished Business

A. Elections for 2021-2022 Executive members:

1. University Senate Officers :

Nominations made:

a. Chair: _____

b. Vice Chair: _____

(Nominee also serves as Chair of G&E)

c. Secretary: _____

Nominations will also be taken from the floor.

2. Senate Agenda Committee: Nominations: Must be from University Senate

a. Alan Yen (term expired 2021) _____

b. Suzy Smith (term expired 2021) Suzy Smith (2022) _____

Nominations will also be taken from the floor.

VIII. New Business

IX. Other Items

X. Adjournment

/ba

MINUTES OF THE SIXTH MEETING OF THE 2020-21 UNIVERSITY SENATE

April 22, 2021

Members Present: 34

Members Absent: 15

1. The meeting was called to order by the Vice Chair of the University Senate, Suzy Smith, at 4:01 p.m.

Substitutions were asked to email Bethany Allen for record keeping purposes.

Members Present: V. Birk, C. Bohanon, A. Bowen, C. Braden, M. Carter, K. Chipman, M. Clayton, K. Coker, C. Dailey, O. Frausto, S. Fulton, K. Gayes, K. Hennessee, M. Kovach, S. Lee, E. Lucas, T. Mahfouz, C. McIntosh, G. Mearns, C. Montenegro, V. Rapatz, S. Rivera-Mills, N. Seely, C. Shue, J. Shimkus, S. Smith, S. Snideman, J. Sponseller, A. Stefanski, J. Truitt, J. Tye, D. Wheeler, S. Wilczynski

2021-2022 Members Present: M. Tschopp, T. Nguyen, L. Taylor, D. Odom, C. Biddle

Substitutes: K. Smith for M. McCarthy

Members Absent: J. Blyth, N. Bogart, L. Gerstein, J. Hopwood, K. Kessler, D. Lewandowski, S. Martin, M. McGriff, N. Perera, J. Place, K. Reese, C. Sanburn, M. Watters, R. Yantz

Guests: H. Wang, M. Vercellotti, A. Yen, S. Reinke, J. Jarrett, S. McDowell, C. Mangelli, J. Buckrop, K. McBride

A motion was made and seconded to approve the minutes of March 25, 2021.

No nays noted. No abstentions noted.

Motion carried.

2. Announcements

- A. Next Scheduled Meetings

University Senate – Thursday, August 26, 2021, 4:00 p.m., WebEx/Zoom

Senate Agenda Committee – Monday, August 16, 2021, 2:00 p.m., WebEx/Zoom

- B. 2021-2022 University Governance Schedule of Meetings (Enclosure #1)

- C. Reduction of Core Curriculum from thirty-six (36) credit hours to thirty (30) credit hours. (Enclosure #2)- The Faculty Council approved the reduction of the core curriculum on March 21, 2019. The University Core Curriculum Sub Committee made a report to the Faculty Council on April 15, 2021. Those recommendations will be provided to the Provost and President for their consideration.

- D. University Promotion and Tenure Committee-Editorial Changes- Henry Wang (Enclosure #3 and attachment titled; University P&T Document 2021-22)
This item was voted on and approved by Faculty Council on March 18, 2021.

- E. University Promotion and Tenure Committee- Joint Appointment Statement in Faculty Handbook- Henry Wang (Enclosure #4 and attachments titled; Joint Appointments Task Force Report, Miami University Joint Faculty Guidelines, The College of William and Mary1). This item was voted on and approved at Faculty Council on March 18, 2021.

- F. Election of the 2021-22 Executive Committee members for University Senate, Senate Agenda Committee will occur at the first meeting of the governance year on August 26, 2021. This information as shared.

- G. Special Assigned Leave- Quality Assurance Proposal- Mary Lou Vercellotti (Enclosure #5)
This item was voted on and approved at Faculty Council on April 15, 2021.

- H. Special Assigned Leave- Appeal Process Proposal- Mary Lou Vercellotti (Enclosure #6)
This item was voted on and approved at Faculty Council on April 15, 2021.

- I. Teaching Evaluation Committee-Ex officio membership Proposal- Mary Lou Vercellotti (Enclosure #7)
This item was voted on and approved at Faculty Council on April 15, 2021.

- J. Faculty Salary & Benefits Committee/ Professional Personnel Salary & Benefits Committee Joint Proposal- Alan Yen & Jim Shimkus (Enclosure #8)
This item was voted on and approved at Faculty Council on April 15, 2021.
- K. University Core Curriculum Subcommittee Structure Proposal- Jennifer Wessels & Sheron Fraser-Burgess (Enclosure#9)
This item was voted on and approved at Faculty Council on April 15, 2021.
- L. Handbook Language Regarding Unit Electorate Votes- Tenure-Line Faculty of the Department of Theatre & Dance
Karen Kessler (Enclosure #10)
This item was voted on and approved at Faculty Council on April 15, 2021.
- M. Academic Technology Committee- Membership Proposal- Scott Reinke (Enclosure #11)
This item was voted on and approved at Faculty Council on April 15, 2021.
- N. Veterans' Affairs Legislation Statement- Jayson Jarrett (Enclosure #12)
This item was voted on and approved at Faculty Council on April 15, 2021.

3. Recognition of Deaths

Lee Spector
Professor Emeritus of Economics
Retired 2020
35 years of service

Leonard J.A. Atherton
Professor Emeritus of Music Performance
Retired 2013
31 years of service

Kenneth Heinen
Assistant Professor Emeritus of Journalism
Retired 2013
14 Years of Service

Herold D Jemison
Small Business Advisor – East Central Indiana/Small Business Development
Center
Office of Community Engagement
In his first year of service

4. Questions Directed to President Mearns

President Mearns shared a few updates with everyone including but not limited to the following topics and information:

- In regards to the state budget ending in June, we have a modest operating surplus.
- A budget update will be provided after the next Board of Trustees meeting on May 7, 2021.
- The Indiana General Assembly will restore our previous budget.
- We were successful in requesting they not use the previously used model for funding. This could have reduced our funding by 1.4 million dollars.
- Projections for freshman 2021 confirmed enrollment is comparable to last year, we have not fully recovered.
- The University is working very hard to make touring campus available for new students.
- The next hot topic is the discussion and decision about tuition rate increases.
- Our tuition rates have been at or below the commissions rate recommendations.
- We will know more about tuition rate increase around the middle of May 2021. Information will be shared when available.
- There is a public hearing June 18th or 19th regarding rate increase numbers.
- We should be able to balance a budget for next year without experiencing reductions.
- The most recent Indiana tax revenue forecast was very good, projecting an increase over the next two years.
- The Indiana Governor and Indiana Assembly has decided to invest the tax revenue in Kindergarten through 12th grade.
- The third annual One Ball State Day was a great success, totally nearly \$780,000 and over 9000 gifts.
- Thanked everyone for their participation and promotion of the One Ball State Day, a reflection of our students, faculty, and staff's dedication to our university.
- Upcoming commencement weekends over the next two weekends.

5. Committee Reports

- A. Governance and Elections Committee – Suzy Smith- Many of the announcements today are a result of the charge made to all committees to consider their membership and responsibilities moving forward.
- B. Faculty Council – Jon Truitt- Faculty Council reviewed and approved several of the items that were announced today. The election of the Chair, Vice Chair and Secretary were tabled until fall 2021.
- C. Professional Personnel Council – Sam Snideman- The council met on April 1, 2021 to receive reports and approve minutes. Their business has been concluded for this governance year. Sam is appreciative for his colleagues and their work.
- D. Student Government Association – Connor Sanburn/Dylan Lewandowski- Tina Nguyen- The newest President of the Student Government Association was present. Tina introduced herself along with Davis Odom. They were both inaugurated yesterday, April 21, 2021.

- 6. Report by Chairperson of Senate – Suzy Smith – Gantt chart (Enclosure #1) - Issues in the Senate System
 Suzy Smith reviewed each item briefly, highlighting the current location and ongoing nature of each. These items included:
 - A. Core Curriculum Revision- The Core Curriculum Committee – This was discussed as part of the announcements.
 - B. Undergraduate Education Committee- BA/BS Program Distinctions- No new information to report.
 - C. Undergraduate Education Committee- Credit for Prior Learning- No new information to report.
 - D. University Promotion & Tenure - Document Editorial- 22, 2021. - This was discussed as part of the announcements.
 - E. University Promotion & Tenure- Joint Appointment Statement- This was discussed as part of the announcements.
 - F. Interest /Conflict Of Commitment Policy- We are discussing this today.
 - G. Special Assigned Leave- Quality Assurance- This was discussed as part of the announcements.
 - H. Special Assigned Leave- Point System- The committee can utilize this point system without approval.
 - I. Special Assigned Leave- Appeals- This was discussed as part of the announcements.
 - J. Faculty Salary & Benefits Committee and Professional Personnel Salary & Benefits Proposal- This was discussed as part of the announcements.
 - K. Teaching Evaluation Committee Proposal- This was discussed as part of the announcements.
 - L. University Core Curriculum Committee Structure Proposal- This was discussed as part of the announcements.
 - M. Theatre & Dance Electorate Votes Proposal- This was discussed as part of the announcements.
 - N. Academic Freedom & Ethics Committee Ombudsperson- This was discussed as part of the announcements.
 - O. Academic Technology Proposal- This was discussed as part of the announcements.
 - P. Veterans' Affairs Policy- This was discussed as part of the announcements.
 - Q. Governance and Elections Committee Charge to all committees- We heard an update from Suzy Smith.

- 7. Question and Answer Period:
 Mary Lou Vercellotti- The Teaching Evaluation Committee Ex officio title needs to be updated from Assistant Director to Director in the Faculty and Professional Personnel Handbook.

Susan Wilczynski encouraged all Senators to take the University Promotion and Tenure Joint Appointment information back to their units and departments. This information and language must be utilized as quickly as possible for the protection of faculty.

- 8. Unfinished Business: There is no unfinished business currently.

- 9. New Business: no new business.

- A. COI/COC Policy- Susan McDowell & Chris Mangelli (attachment titled; BSU COI-COC Compared Version 2)

Chris Mangelli provided a thorough explanation of the policy and referenced a Power Point presentation. This presentation will be shared with all Senators afterwards. Brief discussion ensued and Chris was able to answer any questions. Chris also welcomed any departments to utilize his office as a resource for any issues or questions that arise.

A motion was made and seconded to approve this policy and move it forward to the Provost Office and President's Office for consideration.

No nays noted. No abstentions noted.

Motion carried.

10. Other Items:

Mary Carter inquired about vaccination requirements for students and employees. No updates have been announced. As of right now, no vaccinations are required for students or employees. It is an understanding that no state institutions are requiring vaccinations for employees. There is a body of law that addresses EUA- Emergency Use Authorization type vaccines regarding requiring it for employment purposes. This likely prevents the requirement for employees under emergency use. A couple of state institutions have begun to propose mandates that would be effective when one or more of the vaccines received full FDA (United States Food and Drug Administration) approval.

11. Adjournment:

A motion was made and seconded to adjourn at 5:06 p.m.

No nays noted. No abstentions noted.

Motion carried

Respectfully Submitted,

Connie McIntosh, Secretary

/ba

2020-2021 Members Present: S. Abebe, R. Baas, B. Dale, B. Frankel, J. Fry, V. Gondi, K. Hennessee, K. Heuett, T. Ho, T. Horan, J. Huff, J. Kandiah, F. Kitchens, R. Kraus, K. Kreamelmeyer, A. Kuban, M. Lee, S. Lee, C. Placek, L. Li, J. Lorch, C. Luchs, C. Malone, M. Marvel, K. Mesarosh, P. Nagelkirk, D. Nardi, P. Schaal, S. Snideman, R. Snow-Rice, J. Truitt, K. Turcotte, J. Tye, B. Wagner, J. Walls, J. Ward, M. Wilson, A. Yen, M. Zhang

2021-2022 Members Present: S. Abebe, R. Baas, B. Dale, J. Forbey, B. Frankel, J. Fry, V. Gondi, K. Heuett, T. Ho, T. Horan, J. Huff, J. Kandiah, F. Kitchens, R. Kraus, A. Kuban, M. Lee, S. Lee, L. Li, J. Lorch, C. Luchs, C. Malone, M. Marvel, K. Mesarosh, P. Nagelkirk, P. Schaal, S. Snideman, R. Snow-Rice, M. Stuve, K. Turcotte, J. Tye, C. Van Hof, S. Vitale, B. Wagner, J. Walls, J. Ward, M. Wilson, A. Yen, M. Zhang

Substitutes: S. Salloum for A. Latz, R. Cohn for M. Lorsung, J. Tye for M. Subir, K. Hennessee for D. Little

Members Absent: V. Birk, C. Bohanon, B. Condie, R. Groeber, F. Jin, D. Lewandowski, T. Mahfouz, J. Papandria, D. Roof, C. Sanburn, S. Smith, P. Spengler, M. South, K. Trainor, L. Wang, J. Warner, K. Gatzlaff, C. Hitchens, C. Murray, T. Nguyen, D. Odom

The Chairperson of the 2020-21 Faculty Council, Jon Truitt called the meeting to order at 4:00 p.m. Roll call was taken by logging into the Zoom meeting.

A motion was made and seconded to approve the minutes of March 18, 2021.

No nays noted. No abstentions noted.

The motion carried.

1. Announcements

A. Next scheduled meetings

- Items for next agenda to be received by Senate Office no later than Friday, August 20, 2021 for electronic review by Faculty Council agenda committee.
- Faculty Council – September 2, 2021, 4:00 p.m., WebEx/Zoom Online Conference

B. 2021-2022 University Governance Schedule of Meetings and Representation of Faculty Council for 2021-2022 (Enclosure #1)- Item briefly reviewed.

C. Items currently in committees- GANTT Chart (Enclosure #2)

1. Core Curriculum revisions- We will hear an update from the committee today. The remainder of most of the items on the GANNT chart will also be heard today.

2. Committee Reports:- Jon Truitt called for any reports from committees to be made. No reports were made.

3. Unfinished Business

A. University Core Curriculum Sub Committee Report- Jennifer Wessels & Sheron Fraser-Burgess (Enclosure #3 and attachment titled, University Core Curriculum Committee)

Sheron Fraser-Burgess provided an overview using a power point. A summary of the recommendations made by the committee include the following:

- A suitably constituted body should have oversight of general education model design and evaluation (as compared to general education course evaluation)
- This body should revisit the SEP recommendation from the strategic enrollment planning committee (2018) and craft interventions to address the identified enrollment issues (see attached document.)
- Devise rapid and regular assessment for foundations and tier one courses as opposed to tier two and three in order to ascertain if students are meeting their learning outcomes.

- Alternatively, create a director of general education position whose responsibility it would be to shepherd this process.

Jon Truitt thanked the committee for all of their hard work on this report.

A motion was made and seconded to provide this report to the Provost and President's office for their consideration.
No nays noted. No abstentions noted.

The motion carried.

4. New Business

- A. Special Assigned Leave- Quality Assurance Proposal- Mary Lou Vercellotti (Enclosure #4)
Mary Lou Vercellotti provided background information on this proposal.

A motion was made and seconded to approve the proposal.

No nays noted. No abstentions noted.

The motion carried.

- B. Special Assigned Leave- Appeal Process Proposal- Mary Lou Vercellotti (Enclosure #5)
Mary Lou Vercellotti provided background information on this proposal. Discussion ensued and included but not limited to the following topics:
- When a Dean denies a special leave application, there should be an appeal process available to the faculty member
 - This proposal does provide protection for a faculty member in a power differential.

A friendly amendment was made and accepted to add the word "completed" in front of SAL application.

A motion was made and seconded to approve the proposal and it be announced at University Senate meeting on April 22, 2021.

No nays noted. No abstentions noted.

The motion carried.

- C. Teaching Evaluation Committee-Ex officio membership Proposal- Mary Lou Vercellotti (Enclosure #6)
Mary Lou Vercellotti provided a summary of the proposal.

A motion was made and seconded to approve the proposal and it be announced at University Senate on April 22, 2021.

No nays noted. No abstentions noted.

The motion carried.

- D. Faculty Salary & Benefits Committee/ Professional Personnel Salary & Benefits Committee Joint Proposal- Alan Yen & Jim Shimkus (Enclosure #7)
Alan Yen introduced Jim Shimkus. Jim provided background information about the proposal.

A motion was made and seconded to approve the proposal and it be announced at University Senate on April 22, 2021.

No nays noted. No abstentions noted.

The motion carried.

- E. University Core Curriculum Subcommittee Structure Proposal- Jennifer Wessels & Sheron Fraser-Burgess (Enclosure #8)
Carolyn Malone provided an explanation for the proposal. A suggestion was made to add a member to the University Core Curriculum Subcommittee specifically from the Social Sciences area. The friendly amendment was declined.

A motion was made and seconded to approve the proposal and it be announced at University Senate on April 22, 2021.

No nays noted. No abstentions noted.

The motion carried.

- F. Handbook Language Regarding Unit Electorate Votes- Tenure-Line Faculty of the Department of Theatre & Dance- Karen Kessler (Enclosure #9)
Karen Kessler provided background information about the proposal. A brief discussion ensued.

A friendly amendment was made and accepted changing the word “staff” to “personnel” within the proposal.

A motion was made and seconded to approve the proposal with the friendly amendment and be announced at University Senate on April 22, 2021.

No nays noted. No abstentions noted.

The motion carried.

- G. Academic Technology Committee- Membership Proposal- Scott Reinke (Enclosure #10)
Scott Reinke provide background information about the proposal.

A motion was made and seconded to approve the proposal and to be announced at University Senate on April 22, 2021.

No nays noted. No abstentions noted.

The motion carried.

- H. Academic Freedom and Ethics Committee- Ombudsperson- Dom Caristi (Enclosure #11)
Dom Caristi provided a brief summary of the proposal. Discussion ensued.

A friendly amendment was made and seconded to make this proposal a resolution to establish an Ad hoc Committee to address the concerns and needs within the proposal.

A motion was made and seconded to approve the amended proposal and accept any interested individuals request to serve on the Ad hoc committee. An email can be sent to Bethany Allen if interested.

No nays noted. No abstentions noted.

The motion carried.

- I. Veterans’ Affairs Legislation Statement- Jayson Jarrett (Enclosure #12)
Jayson Jarrett provided background information about the statement.

A motion was made and seconded to add the required language to comply in the Faculty and Professional Personnel Handbook.

No nays noted. No abstentions noted.

The motion carried.

The specific language will be drafted and reviewed by Jayson Jarrett and Jon Truitt.

- J. Elections of the 2021-2022 Faculty Council Officers needs to be completed. Nominations were accepted from the floor. No nominations were received at this time.

A motion was made and seconded to table the election of officers to the fall meeting on September 2, 2021.

No nays noted. No abstentions noted.

The motion carried.

Jon Truitt encouraged everyone to consider nominations. His experience in governance has been very interesting and insightful.

5. Question and Answer Period.

Provost Rivera-Mills spoke about the upcoming multiple commencement ceremonies.

Jon Truitt thanked all Council members for their service and work this governance year.

6. Other items- There are no other items currently.

7. Adjournment

A motion was made and seconded to adjourn at 5:01 p.m.
No nays noted. No abstentions noted.
The motion carried.

Respectfully submitted,
Rachel Kraus, Secretary

/ba

Members Present: A. Brandon, M. Brown, M. Clayton, C. Daily, J. Davis, J. Dee, D. Garreth, K. Gayes, R. Hillenberg, S. Jenkins, K. Kelly, M. Kovach, J. Marconi, C. Placek, A. Romano, J. Shimkus, S. Snideman, M. Sorrell, M. Watters, H. Williams, R. Wilson

Substitutes: B. Grim for W. Cooper, K. Westfall for A. Haworth

Members Absent: H. Allen, S. Arnold, A. Barrett, L. Bevans, J. Blythe, S. Fulton, J. Hopwood, M. Hudson, S. Martin, M. McGriff, K. Nolan, K. Quill, J. Rattray, K. Reese, L. Speer, N. Warner, D. Whitton

Ex Officio (non-voting) Members Present: T. Mahfouz, M. Shaw, J. Truitt

Members/Ex Officio Members Absent: C. Sanburn

The Chairperson of the 2020-21 Council, Sam Snideman, called the meeting to order at 4:00 p.m.

No one objected to recording today's meeting. The recording was started.

Roll call was taken by joining the Zoom meeting. Quorum was met.

Approval of the minutes from March 4, 2021 was entertained.

A motion was made and seconded to approve the minutes.

One correction needed to be made to the minutes of March 4, 2021. Sarah Jenkins should be listed as absent on the minutes.

The motion carried.

2. Announcements

- A. Next meeting: Professional Personnel Council: Tentatively, Thursday, September 9, 2021, 4:00 p.m., Zoom/WebEx. For the fall of 2021, the meetings will remain virtual/online. The date was reviewed.
- B. Professional Personnel Elections to begin this month. Preference Poll will be sent out via email for committee appointments over the summer. Within the Preference Poll, it will indicate available seats for professional personnel on each committee, but you are encouraged to indicate your interest in any of the committees.
- C. At the first council meeting of 2021-2022 in September 2021, a Chair, Vice Chair and Secretary will be elected.

2. Committee Reports:

- A. Admissions and Credits- No meetings have been called.
- B. Master Planning and Facilities- No updates for the committee.
- C. Professional Personnel Salary and Benefits- James Shimkus/Alex Barrett- Jim Shimkus reported the committee has a meeting set for April 21, 2021. They continue to discuss the evaluation process.
- D. Global Engagement Committee- James Shimkus- The committee met on March 2, 2021. Their next meeting is set for April 6, 2021.

3. Unfinished Business- There is no unfinished business currently.

4. New Business- There is no new business currently.

5. Items in Committees- GANNT Chart (Enclosure #1)- There are no items listed for Professional Personnel Council currently.

6. Question and Answer Period

- The 2021-2021 governance meeting date schedule will be shared with the council after today's meeting via email.
- Any suggestions on the development of COVID related protocols can be shared with the TRUST (Taskforce on Recovery and the University's Strategic Transition) group. Sam Snideman is happy to relay information anonymously if desired.

7. Other items

Sam Snideman expressed his deep gratitude to everyone including any substitutes for participating in the Professional Personnel Council meetings. Shared governance is an important part of the University. Professional Personnel contribute a large amount to the University along with faculty and students. He appreciates everyone's work.

8. Adjournment

A motion was made and seconded to adjourn Professional Personnel Council at 4:14 p.m.

The motion carried.

Respectfully submitted,

Julie Hopwood, Secretary

/ba

University Governance Schedule of Meetings 2021-2022

August 2021

16 *Senate Agenda Committee*
26 Governance & Elections
26 University Senate

September 2021

2 Faculty Council
9 Professional Personnel Council
20 *Senate Agenda Committee*
30 Governance & Elections
30 University Senate

October 2021

7 Faculty Council
14 Professional Personnel Council
18 *Senate Agenda Committee*
28 Governance & Elections
28 University Senate

November 2021

4 Faculty Council
11 Professional Personnel Council
15 *Senate Agenda Committee*

December 2021

2 University Senate

January 2022

10 *Senate Agenda Committee*
20 Governance & Elections
20 University Senate
27 Faculty Council

February 2022

3 Governance & Elections
3 Professional Personnel Council
14 *Senate Agenda Committee*
17 Faculty Council
24 University Senate

March 2022

3 Professional Personnel Council
14 *Senate Agenda Committee*
17 Governance & Elections**
17 Faculty Council
24 University Senate

April 2022

7 Professional Personnel Council
11 *Senate Agenda Committee*
14 Governance & Elections**
14 Faculty Council
21 University Senate

Rooms are pending approval of in-person governance meetings:

University Senate, Faculty Council, and Professional Personnel Council meetings will take place @ 4:00 PM in LB 125. (until further notice all meetings are by WebEx/Zoom)

Senate Agenda Committee meetings will take place @ 2:00 PM in LB 104 (WebEx/Zoom)

Governance and Elections Committee meetings will take place @ 8:10 AM in BL 301 (WebEx/Zoom)

**Optional meeting, depending upon the status of the Senate Executive slate.

Issues in the Senate System, 2021-2022 (08.11.21)

[illegible]

