

**AGENDA FOR
UNIVERSITY SENATE MEETING**

(Meeting #5, 2020-21)

March 25, 2021

4:00 p.m.

WebEx/Zoom Online Conference

Approval of the Minutes of February 25, 2021.

I. Announcements

A. Next Scheduled Meetings

University Senate – Thursday, April 22, 2021, 4:00 p.m., WebEx/Zoom Online Conference meeting

Senate Agenda Committee – Monday, April 12, 2021, 2:00 p.m., WebEx/Zoom Online Conference meeting

II. Recognition of Deaths

III. Questions Directed to President Mearns

IV. Committee Reports

A. Governance and Elections Committee – Suzy Smith, Chairpers on

B. Faculty Council – Jon Truitt, Chairpers on

C. Professional Personnel Council – Sam Snideman, Chairpers on

D. Student Government Association – Connor Sanburn/Dylan Lewandowski

V. Report by Chairperson of Senate – Tarek Mahfouz – GANTT chart (Enclosure #1 - Issues in the Senate System)

VI. Question and Answer Period

VII. Unfinished Business

A. Board of Trustee Ad hoc Committee report/response- Jim Flowers (Attachment titled AdHocCmteTrusteeMembershipFinalReport)

VIII. New Business

IX. Other Items

X. Adjournment

/ba

MINUTES OF THE FOURTH MEETING OF THE 2020-21 UNIVERSITY SENATE
FEBRUARY 25, 2021

Members Present: 33

Members Absent: 16

1. The meeting was called to order by the Chair of the University Senate, Tarek Mahfouz, at 4:02 p.m.

Substitutions were asked to email Bethany Allen for record keeping purposes.

Members Present: N. Bogart, C. Bohanon, A. Bowen, M. Carter, K. Chipman, M. Clayton, K. Coker, C. Dailey, S. Fulton, K. Gayes, M. Kovach, S. Lee, E. Lucas, T. Mahfouz, M. McCarthy, C. McIntosh, G. Mearns, C. Montenegro, N. Perera, J. Place, V. Rapatz, S. Rivera-Mills, C. Sanburn, N. Seely, C. Shue, J. Shimkus, S. Smith, S. Snideman, J. Sponseller, A. Stefanski, J. Truitt, J. Tye, S. Wilczynski

Substitutes: N/A

Members Absent: V. Birk, J. Blyth, C. Braden, O. Frausto, L. Gerstein, K. Hennessee, J. Hopwood, K. Kessler, D. Lewandowski, S. Martin, M. McGriff, K. Reese, M. Watters, D. Wheeler, D. Whitton, R. Yantz

Guests: H. Dickin, M. Gillilan, J. Buckrop

A motion was made and seconded to approve the minutes of December 3, 2020.

No nays noted. No abstentions noted.

Motion carried.

2. Announcements

- A. Next Scheduled Meetings

University Senate– Thursday, March 25, 2021, 4:00 p.m., WebEx/Zoom

Senate Agenda Committee – Monday, March 15, 2021, 2:00 p.m., WebEx/Zoom

- B. Student Code Revisions- Approved by the Student Government Association on December 2, 2020.- (Enclosure #1)
Tarek provided a quick summary of the most significant changes referencing the enclosure provided. This item was approved by the Student Government Association in December of 2020. It is an announcement today.

- C. Non-Tenure-Line Committee- Promotion Policy Addendum- Approved by Faculty Council on January 28, 2021.- (Enclosure #2). Tarek provided a quick summary of the changes referencing the enclosure provided. This item was approved by Faculty Council previously.

3. Recognition of Deaths

There was a moment of silence to recognize the death of the following:

Dr. DeVon L. Yoho
Associate Professor Emeritus of Economics & Director Emeritus of the Center for Economic Education
Retired 2012
34 years of service

Dr. Whitney H. Gordon
Professor Emeritus of Sociology
Retired 1991- adjunct until 2002
33 years of service with an additional 11 years as adjunct faculty member (44 total years)

Dr. Thomas M. Jordan
Chairperson Emeritus and Associate Professor Emeritus
Retired 2016

33 years of service

Dr. Jody Nagel
Professor Emeritus of Music Theory & Composition
Retired 2019
27 years of Service

4. Questions Directed to President Mearns

President Mearns wanted to share some information with the University Senate. Presentation and questions included but were not limited to the following topics:

- Enrollment of fall freshmen for 2021 is strong currently.
- Fewer students are withdrawing at this time as compared to spring of 2020.
- Other universities experienced a smaller Freshman class incoming fall of 2020, similarly to Ball State.
- Other Indiana universities that normally admit larger numbers of international students have admitted more Indiana students this incoming fall.
- Technology is being utilized to facilitate campus tours to incoming Freshmen and with the spring weather improving, we anticipate more face-to-face tours increasing.
- The General Assembly Budget session is underway working on educational institutions operating appropriations.
- There is a very modest positive operating margin for our university.
- The State of Indiana economy appears to be returning to a more normal level.
- The total amount of operating appropriations will be restored to the previously budgeted amounts.
- We are waiting to find out how those appropriations will be allocated among the educational institutions.
- There is concern that the formula being utilized to determine our allocations may not provide the expected outcomes.
- President Mearns reference four slides including graphs to illustrate comparisons with other Indiana institutions.
- We are asking the General Assembly to create a task force to review the formula being utilized for allocations to ensure it is producing the results the policy makers intended.
- The current formula and model used by Indiana may result in smaller allocations for our university.
- There is about another six week of work to be done in the General Assembly.
- This information has been shared with other institutions.
- There will not be a definitive answer on salary increases until the May budget meeting.
- President Mearns thanked everyone for their continued hard work.

5. Committee Reports

- A. Governance and Elections Committee – Suzy Smith- The committee cancelled the February 4, 2021 meeting. The next meeting is March 18, 2021. They are still receiving committee responses to their charge.
- B. Faculty Council – Jon Truitt- The council approved the changes to the Graduate Catalog.
- C. Professional Personnel Council – Sam Snideman- The council met on February 4, 2021 to approve the minutes of October 15, 2020. They received committee reports and had no new or unfinished business.
- D. Student Government Association – Connor Sanburn/Dylan Lewandowski- Connor explained there have been a couple pieces of legislation considered but not approved. They are currently in the middle of a new election. Please remind students to vote.

6. Report by Chairperson of Senate – Tarek Mahfouz – Gantt chart (Enclosure #3) - Issues in the Senate System

Tarek Mahfouz reviewed each item briefly, highlighting the current location and ongoing nature of each. These items included:

1. Core Curriculum Revision- The forums have concluded. The committee is reviewing the transcripts of the forums to create a comprehensive Frequently Asked Questions (FAQ) document to be shared.
2. Graduate Education Committee- Taught/with policy revision- The concerns this item was attempting to address of corrected themselves. This policy revision is no longer needed.

3. Board of Trustee Membership Ad hoc- President Mearns has discussed this proposal with the Board of Trustees and they do not approve or endorse the proposal currently. The Ad hoc committee will be provided the reply from the President and Board of Trustees allowing them time to provide a response.
 4. Undergraduate Education Committee- BA/BS Program Distinctions- This item remains with the Undergraduate Education Committee.
 5. Undergraduate Education Committee- Credit for Prior Learning- This item remains with the Undergraduate Education Committee.
 6. Graduate Education Committee Catalog changes- This item has been approved by the Faculty Council on January 28, 2021.
 7. Charge to all Committees - Information continues to be collected.
7. Question and Answer Period:
There were no additional questions.
8. Unfinished Business: There is no unfinished business.
9. New Business: There is no new business.
10. Other Items:
- A. The Academic Leadership Group (ALG)- This group meets regularly and includes Deans, Chairs, Associate Chairs, etc. The purpose is to share information. In an effort to increase information sharing, an email will be provided asking for any questions about any topics of interest. Tarek referenced the presentation regarding the Best Practice's for Supporting Scholarship in Response to the Pandemic. This presentation was shared previously to aid departments. Discussion ensued. Topics and questions included but not limited to the following:
 - A Frequently Asked Questions (FAQ) page is available for the Special Education Department.
 - Many units have already implemented some changes to the Promotion and Tenure documents.
 - An addendum could be attached to Promotion and Tenure documents.
 - Research may not be possible to the full extent for quite some time moving forward.
 - Faculty can work to support each other.
 - Each unit will have to determine how to manage the effects of the pandemic on research.
 - Faculty can document how the pandemic has affected them personally and professionally.
 - B. Tarek Mahfouz announced that plans for the Summer 2021 and Fall 2021 semesters is moving forward. Summer 2021 classes will be mainly online and have face-to-face for those courses that require that method of teaching. The Fall 2021 classes will be at full capacity on campus with face-to-face courses. Masks will be required.
 - C. Tarek Mahfouz will confirm with the correct office on a more specific definition of performance regarding our university and the state funded allocations process. Tarek will provide a response later.
11. Adjournment:
A motion was made and seconded to adjourn at 5:12 p.m.
No nays noted. No abstentions noted.
Motion carried.

Respectfully Submitted,

Connie McIntosh, Secretary

/ba

Members Present: S. Abebe, C. Baas, B. Dale, J. Fry, V. Gondi, R. Groeber, K. Hennessee, K. Heuett, T. Ho, T. Horan, J. Kandiah, F. Kitchens, R. Kraus, K. Kreamelmeyer, A. Kuban, A. Latz, S. Lee, L. Li, J. Lorch, C. Luchs, T. Mahfouz, C. Malone, M. Marvel, K. Mesarosh, P. Nagelkirk, D. Nardi, J. Papandria, C. Placek, P. Schaal, K. Trainor, J. Truitt, K. Turcotte, B. Wagner, J. Walls, J. Ward, J. Warner, A. Yen, M. Zhang

Substitutes: K. Han for M. Lee, M. Subir for J. Tye

Members Absent: V. Birk, C. Bohanon, B. Frankel, F. Jin, D. Lewandowski, M. Lorsung, D. Roof, C. Sanburn, S. Smith, S. Snideman, R. Snow-Rice, P. Spengler, M. South, L. Wang, M. Wilson

The Chairperson of the 2020-21 Faculty Council, Jon Truitt called the meeting to order at 4:00 p.m. Roll call was taken by logging into the Zoommeeting.

A motion was made and seconded to approve the minutes of January 28, 2021.

No nays noted. No abstentions noted.

The motion carried.

1. Announcements

A. Next scheduled meetings

- Items for next agenda to be received by Senate Office no later than Friday, March 5, 2021 for electronic review by Faculty Council agenda committee.
- Faculty Council – March 18, 2021, 4:00 p.m., WebEx/Zoom Online Conference

B. University Core Curriculum Committee- College Core Curriculum Forum Information - (Attached Zip File- UCC College Forum Information and Enclosure #1)

<https://commcenter.bs.u.edu/message/college-core-curriculum-forums>

C. Items currently in committees - GANTT Chart (Enclosure #2)

1. Core Curriculum Revisions- The final forum was held yesterday. The committee will be preparing a document to address any remaining questions they've received.
2. Graduate Education Committee- Taught with policy- This policy is no longer needed and has been tabled at this time.

2. Committee Reports:

- A. Academic Freedom and Ethics- Jon Truitt- There is no new information to report at this time.
- B. Academic Technology- A report was not provided.
- C. Creative Arts- Amanda Latz- The committee is working with Sarah Lee to evaluate applications for creative project funds. The work is going along nicely.
- D. Creative Teaching- A report was not provided.
- E. Graduate Education- Chris Luchs or Liu Li- A report was not provided.
- F. Faculty Salary & Benefits- Alan Yen- The committee have been reviewing the salary documents and will have additional information at the next meeting.
- G. Non-Tenure-Line- Tarek Mahfouz- The committee met yesterday February 17, 2021. Work to update the campus website to include all Non-Tenure-Line faculty is underway. There has been discussion regarding years of service affecting promotions. A proposal may be brought forward.
- H. Research- Jessica Ward- The committee is working on evaluating applications.
- I. Special Leave- Mary Lou Vercellotti provided a report (Enclosure #3)- The report was acknowledged.
- J. Teaching Evaluation- A report was not provided.
- K. Undergraduate Education- Joyce Huff- approving proposals for new programs and revised programs- going well.
- L. University Core Curriculum- Carolyn Malone- The final forum was held yesterday, February 17, 2021. She thanked

everyone for their participation. The committee is going to create a document answering any remaining questions and frequently asked questions they have received and will distribute it soon. They have transcripts of the forums available for anyone to review as needed. They intend to review the forums and identify common themes. There was a question of the purview of this committee moving forward. Discussion regarding the next steps ensued including but not limited to the following concerns/thoughts:

- Population of the core curriculum courses would be completed by a larger committee later.
- The committee has the prerogative to do whatever they determine is best, including withdrawing the proposal.
- The charge came to the committee and the action taken was to hold forums for discussions.
- Suggested that the committee take the information gathered and consider revising the proposal.
- Question if other alternative proposals could be possible and considered.
- The current proposal would need to be addressed before alternate proposals are considered.
- Final determination is that the committee can consider revisions or withdraw to the current proposal.

3. Unfinished Business- There is no unfinished business currently.

4. New Business

- A. Graduate Education Committee- Changes to Graduate Catalog- (Enclosure #4 and PDF attachment Pages from 2020-21 Graduate Catalog)- Kathy Denker
Kathy Denker provided background information and referenced enclosure #4 explaining each item provided in the summary.

A motion was made and seconded to approve the changes to the Graduate Catalog. Short discussion ensued.
No nays noted. No abstentions noted.
Motion carried.

5. Question and Answer Period.

John Lorch requested that within the minutes from the Faculty Council meeting on January 28, 2021, a task force was noted incorrectly. In the minutes it is referenced as the "Post Tenure Evaluation Task Force". Provost Rivera-Mills explained that John is correct that the task force's proper name is the Faculty Evaluation Task Force but that when she spoke of it at the Faculty Council meeting on January 28, 2021, she did in fact reference it incorrectly, meaning the minutes are accurate in what was spoken. Please note that the correct name is Faculty Evaluation Task Force. This fact is reflected in today's minutes for record keeping purposes.

Jessica Ward- Has there been any discussion regarding the university's plan to adjust evaluation consideration for faculty considering the effect of COVID 19 pandemic. Provost Rivera-Mills explained that a very comprehensive report has been shared with and provided to the Academic Leadership Group including Deans that address these concerns and provides specific recommendations. This report will be shared with the Faculty Council after today's meeting by email.

6. Other items- There are no other items currently.

7. Adjournment

A motion was made and seconded to adjourn at 4:30 p.m.
No nays noted. No abstentions noted.
The motion carried.

Respectfully submitted,

Rachel Kraus, Secretary

/ba

Members Present: H. Allen, L. Bevans, A. Brandon, M. Brown, M. Clayton, W. Cooper, C. Daily, J. Davis, J. Dee, D. Gareth, K. Gayes, A. Haworth, R. Hillenberg, J. Hopwood, S. Jenkins, M. Kovach, J. Marconi, M. McGriff, C. Placek, S. Rivera-Mills, A. Romano, J. Shimkus, S. Snideman, L. Speer, M. Sorrell, D. Whitton, H. Williams, R. Wilson

Substitutes: S. Rice for M. Shaw

Ex Officio (non-voting) Members Present: J. Truitt

Members/ExOfficio Members Absent: T. Mahfouz, C. Sanburn

The Chairperson of the 2020-21 Council, Sam Snideman, called the meeting to order at 4:00 p.m.

Roll call was taken by joining the Zoom meeting. Quorum was met.

Approval of the minutes from October 15, 2020 was entertained.

A motion was made and seconded to approve the minutes.

The motion carried.

1. Announcements

- A. Next meeting: Professional Personnel Council: Thursday, March 4, 2021, 4:00 p.m., Zoom/WebEx.
The date was reviewed.

2. Committee Reports:

- A. Admissions and Credits- Abby Haworth was not present currently to provide a report.
B. Master Planning and Facilities- Will Cooper- The committee has met several times since last Professional Personnel Council meeting in October 2020. They are working on evaluating their committee structure and will be submitting those recommendations soon. There has been no other business.
C. Professional Personnel Salary and Benefits- James Shimkus- The committee met on January 2, 2021. They reviewed a few projects for 2021. They are working on recommendation for the standard evaluation process to help make the process more efficient and sustainable.
D. Global Engagement- James Shimkus- The committee met on January 2, 2021. He discussed the International Studies Capstone 400. Dr. Alfredo Varela is the new Director of International Services. There are hopes of international studies resuming summer of 2021 because there are students interested in studying abroad. International Students are now able to take courses through the CAP: INDY initiative.

3. Unfinished Business- There is no unfinished business.

4. New Business- There is no new business.

5. Items in Committees- GANNT Chart (Enclosure #1)- There are no items of business listed for Professional Personnel Council currently.

6. Question and Answer Period

Provost Rivera-Mills is present to answer questions.

Can employees continue to telework after COVID restrictions are lifted?

Provost Rivera-Mills explained that the telework policies created are intended to be in effect well beyond any COVID restrictions. The telework policies will continue to stand.

She thanked everyone for their hard work during this time and is looking forward to finding our new normal.

7. Other items- There is no other items.

8. Adjournment

A motion was made and seconded to adjourn Professional Personnel Council at 4:12 p.m.

The motion carried.

Respectfully submitted,

Julie Hopwood, Secretary

/ba

Issues in the Senate System, 2020-21 (03.19.21)

FACULTY COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
Issues	Committee	Start	End											
Core Curriculum Revision	To FC Tabled to FC Sent to UCC	03.21.19 04.18.19												
PROFESSIONAL PERSONNEL COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
Issues	Committee	Start	End											
STUDENT GOVERNMENT ASSOCIATION				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
Issues	Committee	Start	End											
SENATE AGENDA				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
Issues	Committee	Start	End											
Board of Trustee Membership Ad hoc	Senate SAC Senate SAC Senate SAC Senate	08.29.19 09.23.19 10.03.19 03.16.20 03.26.20 03.15.21 03.25.21												
UEC- BA/BS Program Distinctions	SAC To UEC	01.06.20												
UEC-Credit for Prior Learning	SAC To UEC	08.17.20												
UPT Document Editorial Changes	SAC FC SAC Senate- Annc.	03.15.21 03.18.21 04.12.21 04.22.21												
UPT Joint Appointment Statement	SAC FC SAC Senate- Annc.	03.15.21 03.18.21 04.12.21 04.22.21												
GOVERNANCE & ELECTIONS				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
Issues	Committee	Start	End											
Charge to all Committees	G&E	10.29.20												

