

MINUTES OF THE NINTH MEETING OF THE 2018-19 UNIVERSITY SENATE  
April 25, 2019

Members Present: 43

Members Absent: 22

1. The meeting was called to order by the Chair of the University Senate, Tarek Mahfouz, at 4:00 p.m.  
Roll Call was taken by initialing the roster located at the back entrance to LB 125.

Members Present: Y. Ayalon, C. Balukas, R. Bernot, K. Berryhill, B. Condie, E. Crawford, J. Emert, B. Frankel, J. Fry, K. Gayes, J. Haeft, L. Helms, K. Hennessee, M. Hill, J. Hopwood, J. Huff, K. Kessler, C. Kinsella, M. Kovach, R. Kraus, A. Kuban, S. Lee, D. Lytle, T. Mafhouz, K. McCauliff, C. McIntosh, G. Mearns, P. Nagelkirk, J. Place, R. Rice-Snow, S. Rivera-Mills, J. Rybarczyk, R. Wijesinghe, S. Wilczynski, M. Wilson, A. Yen

Substitutes: J. Griffith for L. Bielski, C. Luchs for J. Ledbetter, S. Smith for M. Lee, A. Medellin for I. Mitchell, T. Underwood for J. Sponseller, D. Nardi for M. Tagler, S. Staton for J. Thaller

Members Absent: C. Airriess, C. Bohanon, K. Bontrager, D. Boyd, M. Cairns, J. Christman, S. Fulton, M. Hinkleman, T. Jitpaiboon, R. Kovac, K. Kreamelmeyer, J. Lehmilller, I. Livshits, J. McKinney, B. Means, D. Roof, S. Shim, M. South, S. Wilson

Substitutions were noted. Guests were announced.

A motion was made and seconded to approve the minutes of March 28, 2019.

Motion carried.

2. Announcements

A. Next Scheduled Meetings:

University Senate – Thursday, August 29, 2019 at 4pm in LB 125

Senate Agenda Committee- Monday, August 19, 2019 at 4pm in LB 104

3. Recognition of Deaths- A moment of silence was conducted.

Dr. Dennis B. Redburn  
Professor Emeritus of Secondary Education  
Retired 1991  
Years of Service 25

Dr. Francis H. Parker  
Professor Emeritus of Urban Planning  
Retired 2013  
Years of Service 37

4. Committee Reports

A. Governance and Elections Committee – Karen Kessler – Karen announced the Ad hoc Writing Committee members. They will include herself, Dom Caristi, Tiffany Peters and Tonya Skalon. She would still looking for a junior faculty member to join. Colleen Balukas recommended Stephen Hessel. Karen Kessler agreed to contact him to find out his interest. Jessi Haeft stated she would consider it and get back to Karen at a later time. Timeline of work would be to have the first full read by October/November 2019 and then a second reading in January/February 2020. There will be open forums before and after the first reading. This is an aggressive timeline goal.

B. Faculty Council – Yaron Ayalon- This will be his last report to the Senate- The council spent half of their last meeting on April 18, 2019 talking about the Core Curriculum proposal. They voted to continue the discussion after the Core Curriculum Committee has open forums. The council heard from the Teaching Evaluation Committee about their recommendations for next year's committee work. The council voted on and approved changes to the University Promotion and Tenure document. They also endorsed the COTE- Net Zero proposal. Senate Chair Tarek Mahfouz initiated a round of applause for Yaron's whole-hearted efforts this year as Faculty Council Chair.

C. University Council – Laura Helms – The council met on April 4, 2019. They endorsed the Student Government Association LGBTQ legislation but did not endorse the COTE- Net Zero proposal.

D. Campus Council – Kathy Berryhill – Campus Council had their first and last meeting on April 9, 2019. The council heard information from Mike Gillilan about the revisions needed for the Code of Student Rights and Responsibilities. The council voted on and approved the revisions to be sent on to the Senate Agenda Committee for consideration. A Chair for 2019-2020 was not elected. Moving forward, Kathy suggested that committees or anyone that needs an item of business brought forward

can bring it to the Senate Agenda Committee. The Student Government Association is willing and able to work with the Senate Agenda Committee moving forward as well. Today is Kathy's final University Senate meeting. She thanked everyone for sharing the last three years with her. University Senate applauded Kathy for her many accomplishments and service to the University.

E. Student Government Association- Aiden Medellin- He's excited to be here and begin working with the University Senate. At the last Student Government Association Senate meeting he established a large portion of his cabinet members. Twelve new Senators were elected.

5. Report by Chairperson of Senate – Tarek Mahfouz – GANTT chart (Enclosure #1) - Issues in the Senate System

- A. Library Committee Resolution- Bruce Frankel- The committee met on Monday April 20, 2019. The Dean of University Libraries has determined that his staff cannot determine the specific amounts needed to satisfy the request so essentially the proposal has been made dead at this time. The Dean plans to work with the new budget model to sustain the library. The strategic plan of the library has been accepted by the Provost.
- B. Faculty Designation Change Proposal- This item will be reviewed today.
- C. International Programs Committee FPPH Revisions-This item will be reviewed today.
- D. Core Curriculum Revision- We received an update on this item from Yaron Ayalon under his Faculty Council report.
- E. University Promotion & Tenure Appeal & Reconsideration language-This item will be reviewed today.
- F. Creation of Online Distance Education Committee- University Council will begin work on this item in the fall 2019. The council has decided not to dissolve this committee, instead reworking the structure and responsibilities.
- G. Fee Remission Time Clock Inquiry- The University Council will follow up with Human Resources after the new budget model can begin the testing-partnership phase.
- H. Code of Student Rights & Responsibilities- Mike Gillilan is here today to present this item.
- I. Student Government Association- ROTC Priority Scheduling-This item remains with the Admissions and Credits Committee while they establish a policy to address this request and similar requests moving forward.
- J. Student Government Association- LGBTQ Affairs Liaison- This item was considered by the Senate Agenda Committee. The recommendation was that they approach and open a discussion with the Student Affairs office. This item was voted on and endorsed by University Council on April 2, 2019. Tarek Mahfouz will follow up with the Student Government Association and Student Affairs office to bring more information forward to University Senate in the fall of 2019.
- K. Mission Update- This item will be reviewed today.
- L. COTE- Council on the Environment- Net Zero Proposal- This item will be considered by the Senate Agenda Committee on August 19, 2019. The proposal was rejected by the University Council on April 2, 2019 and endorsed by the Faculty Council on April 18, 2019.
- M. Senate Restructuring Ad hoc Committee (SRAHC) Writing Committee- An update was provided by Karen Kessler under her Governance and Elections Committee report.

6. Questions Directed to the President Mearns:

President Mearns provided updates and information including but not limited to:

- The state budget was approved by the Indiana House of Representatives and Indiana Senate on April 24, 2019. It goes on to be reviewed the Governor Eric Holcomb.
- We received full funding for phase 3 of the Cooper project, will begin in 2021-2022.
- Next step in budget development, the Board of Trustees will discuss tuition rates on May 6, 2019 and will determine the budget for the next fiscal year on June 12, 2019.
- Fall 2019 enrollment update- freshmen enrollment is high and confirmations are still trending ahead of the large class of 2017.
- We will need to continue work on new graduate enrollment, online enrollment and undergraduate retention. The Provost and Ro Ann Royer Engle have formed a small focus group to work on retention.
- One Ball State Day results were spectacular. The University received approximately 4100 gifts. The President thanked everyone for their hard work and participation.
- Concerns brought forward to the President included:
  - Collecting data on sexual orientation- self identified for retention use
  - Transition from Blackboard to Canvas

7. Question and Answer Period:

There were no additional questions.

8. Unfinished Business:

- A. New Mission Statement update to the Faculty and Professional Personnel Handbook- (Enclosure #2)  
This was approved by the Governance and Elections Committee on March 21, 2019.  
Tarek Mahfouz gave background information.

A motion was made and seconded to approve the updated Mission Statement for the Faculty and Professional Personnel Handbook.

Motion carried.

- B. International Programs Committee- Faculty and Professional Personnel Handbook revisions- (Enclosure #3)- Dom Caristi- This was approved by the Governance and Elections Committee on March 21, 2019.  
Tarek provided background information.  
A friendly amendment was accepted removing the text (but not necessarily Faculty Council members) in section 10.9.4.5.1.1.2.

A motion was made and seconded to approve the revisions to the International Programs Committee in the Faculty and Professional Personnel Handbook with the friendly amendment.

Motion carried.

- C. Faculty Designation Change Proposal- (Attached PDF)- Jennifer Christman- Contract Faculty Committee  
This was approved by the Governance and Elections Committee on March 21, 2019.  
Motion was made and seconded to have discussion. Discussion ensued.

A motion was made and seconded to approve revisions to the Faculty Designation in the Faculty and Professional Personnel Handbook.

Motion carried.

9. New Business:

- A. Code of Student Rights and Responsibilities 2019-2020 (Enclosure #4 and attached PDF)- Mike Gillilan  
This was approved by Campus Council on April 11, 2019.  
A motion was made and seconded to open discussion. Discussion ensued.  
Mike Gillilan provided background information.

A motion was made and seconded to approve the revisions to the Code of Student Rights and Responsibilities 2019-2020.

One opposed- Bruce Frankel

Motion carried.

- B. University Promotion and Tenure Document changes- (Enclosure #5)- Ling Li  
This was approved by Faculty Council on April 18, 2019 with a friendly amendment to add the word "detailed" before summary in Section 35.7.1.2.4, Section 35.7.1.3.4 and Section 35.7.1.3.5 of the University Promotion and Tenure document.  
Tarek provided background information. He reviewed both parts of the request.

A motion was made and seconded to approve the University Promotion and Tenure document revisions.

Motion carried.

10. Other Items:

- A. Huron- Budget Update- Jaime Ontiveros provided a very brief update on the new Budget Model due to time restraints.

11. Adjournment:

A motion was made and seconded to adjourn at 5:12 p.m.

Motion carried.

Respectfully Submitted,

Laura Helms, Secretary