

MINUTES OF THE SECOND MEETING OF THE 2019-20 UNIVERSITY SENATE  
August 29, 2019

Members Present: 53

Members Absent: 15

1. The meeting was called to order by the Chair of the University Senate, Tarek Mahfouz, at 4:00 p.m.  
Roll Call was taken by initialing the roster located at the entrance to LB 125.  
Tarek welcomed everyone and thanked everyone for serving this governance year.  
Substitutions were announced and noted. Those serving as senators that were sitting in the back were asked to move to the front of the room.

Members Present: L. Bielski, C. Braden, M. Cairns, C. Chen, J. Christman, M. Clayton, B. Condie, S. Fulton, K. Gayes, C. Gallagher, L. Gerstein, L. Helms, K. Hennessee, K. Heuett, J. Hopwood, J. Huff, C. Kinsella, A. Latz, S. Lee, C. Placek, L. Li, I Livshits, C. Luchs, D. Lytle, T. Mahfouz, C. Malone, S. Martin, M. McCarthy, M. McGriff, G. Mearns, A. Medellin, K. Mesarosh, P. Nagelkirk, D. Nardi, J. Plowdrey, R. Rice-Snow, S. Rivera-Mills, S. Smith, J. Sponseller, J. Thaller, J. Truitt, J. Tye, R. Wijesinghe, R. Yatz, A. Yen, L. Wang

Substitutes: K. Turcotte for C. Airriess, M. Reeder for K. Kessler, J. Hague for M. Kovach, F. Gong for R. Kraus, R. Blom for A. Kuban, B. Dale for S. Wilczynski

Members Absent: R. Bernot, C. Bohanon, C. DeBlasio, B. Frankel, R. Groeber, D. Lewandowski, C. McIntosh, B. Means, J. Place, D. Roof, M. South, S. Tancock, M. Wilson, E. Zygmunt

A motion was made and seconded to approve the minutes of April 25, 2019, last and first meeting minutes.

Motion carried.

2. Announcements
  - A. The Reaffirmation of Standing Rules (Enclosure #1) was reviewed.  
A motion was made and seconded to approve the Reaffirmation of Standing Rules.  
Motion carried
  - B. The Schedule of Meetings in University Governance System (Enclosure #2) the dates were briefly reviewed.
  - C. Next Scheduled Meetings:  
University Senate – Thursday, October 3, 2019 in LB 125  
Senate Agenda Committee- Monday, September 23, 2019 in LB 104
  - D. Overview of Senate System (Enclosure #3)- Tarek Mahfouz, Chairperson- Tarek reviewed the current governance system- referencing the Governance System diagram in the enclosure. He referenced locations in the Faculty and Professional Personnel Handbook where responsibilities are addressed for the councils and committees.
  - E. Approval of Senate Actions- the Senate Actions were reviewed briefly. Tarek thanked the executive committee for the work and the support they provided last governance year. He also thanked those that have returned to senate again this year for their work on the following items of action that were taken last year. Tarek believes there is more work to complete this academic year. He encouraged senators to please ask questions along the way this year.  
Does not require Board of Trustees Approval:
    1. Use of Minority Language- Promotion and Tenure
    2. Promotion and Tenure Appeal and Reconsideration revised definitions
    3. Revision of Timing of the Student Evaluations of Teaching Period
    4. New Mission Statement to be updated in the Faculty and Professional Personnel Handbook
    5. International Programs Committee revisions- Faculty and Professional Personnel Handbook
    6. Faculty Designation Change Proposal- Faculty and Professional Personnel Handbook
    7. University Promotion and Tenure document revisions- Faculty and Professional Handbook
    8. Code of Student Rights and Responsibilities 2019-2020 revisions
  - F. Graduate School- Graduate Assistant Guidelines- revisions (See attached PDF file- GA Guidelines-Revised Final)  
Tarek summarized the basis differences in the revisions. Dr. Adam Beach is available for questions and comments. There are no questions or comments at this time.
  - G. Academic Postings- 2018-19 Academic Postings 6.1, 6.2 and 2019-2020 University Core Curriculum (see attached PDF files, Posting 6.1, Posting 6.2, 2019-2020 University Core Curriculum 4-26-19)  
Tarek explained that any comments or concerns can be raised if needed. No comments or concerns were raised.

3. Recognition of Deaths

There was a moment of silence to recognize the deaths of the following:

Dr. Bruce E Partner  
Associate Professor Emeritus of Mathematical Science  
Retired 1997  
28 years of service

Dr. Earl H McKinney  
Professor Emeritus of Computer Science  
Retired 1994  
32 years of service

Dr. Terry Arndt  
Associate Dean Emeritus and Professor Emeritus of Accounting  
Retired 1993  
18 years of service

Dr. David C Morris  
Professor Emeritus of Sociology  
Retired 2000  
31 years of service

Edwin Dale Shipley  
CEO and President of the Ball State University Alumni Association  
Retired 2011  
34 years of service

4. Committee Reports

- A. Governance and Elections Committee – Laura Helms- The committee met this morning. They elected Suzy Smith as this year's Secretary. The committee heard from Karen Kessler regarding the constitution work being done on the new structure of governance. Tarek Mahfouz provided some background information for those that are not familiar with the Senate Restructuring Writing Ad hoc Committee. A drafting committee has started to write the new constitution and council information. This information will be shared by Karen Kessler this month.
- B. Faculty Council – Daniel Lytle- The council's first meeting is scheduled for next Thursday September 5, 2019. They will be discussing a proposal from the Graduate School and receiving information from Karen Kessler about the Senate Restructuring Ad hoc Committee.
- C. University Council – Laura Helms- The council's first meeting is scheduled for September 12, 2019.
- D. Student Government Association – Aiden Medellin – Aiden introduced the students that were present. The Student Government Association had their first meeting yesterday, September 4, 2019. Aiden welcomed anyone to contact them with any questions.

6. Report by Chairperson of Senate – Tarek Mahfouz – GANTT chart (Enclosure #4) - Issues in the Senate System

Tarek Mahfouz reviewed each item briefly, highlighting the current location and ongoing nature of each. These items included:

- A. Library Committee Resolution- Tarek provided background information. A Library Committee member announced that the committee will be providing a request to withdraw their proposal from the governance system. This should be coming to the Senate office once the committee is able to meet.
- B. Core Curriculum Revision- Tarek explained this proposal was brought forward in April 2019. A portion reducing the core credit hours from thirty-six hours to thirty house was voted on and approved. Additional portions of the proposal were not considered for a vote. Additional information and action was requested of the University Core Curriculum Committee.
- C. Online Distance Education Committee- The University Senate sent this to the University Council to determine if an Ad hoc Committee should be formed to determine the best course of action on this committee function. Laura Helms, University Council Chair indicated that this would be sent back to the University Senate.
- D. Fee Remission Time-clock- Laura Helms explained that she will continue to invite representation from Human Resources to address this information.
- E. SGA-ROTC Priority Scheduling- This item has been sent to the Admissions and Credits Committee. A policy has been created and will be proposed to the University Council very soon.
- F. SGA-LGBTQ Affairs Liaison- This information has been shared with Student Affairs, Ro-Anne Royer Engle is working with Dr. Marsha McGriff- Inclusive Excellence Director- to determine how to move forward on this request. This was sent to Student Affairs from the Senate Agenda Committee to determine if there were other minority groups that could benefit from a liaison.
- G. COTE-Net Zero Proposal- This item will be reviewed today.
- H. Graduate Education Committee-Taught/with courses revisions- This information will be reviewed by the Faculty Council at their next meeting on September 5, 2019.
- I. Senate Restructuring Ad hoc Writing Committee- We have already heard an update from Karen Kessler.

7. Questions Directed to the President Mearns:  
President Mearns was present to answer questions.  
President provided a brief summary of the start of this semester and provided an update on the budget issues that were addressed over the summer months. Information included but not limited to the following:
- This fall enrollment is over 22 thousand student, an all-time record
  - Largest, most academically qualified and most diverse freshman class in 101-year history
  - Off-campus enrollment increased for the seventh consecutive year to a record high
  - The work done to prevent the anticipated budget deficit results were successful.
  - Instead of a two to three million dollar deficit, we managed a surplus of nearly two million dollars
  - Exact figures will be shared with Faculty per their request
  - Currently there has been a cut of funds to travel and equipment, hope to change this later in the year
8. Question and Answer Period:  
There were no additional questions.
9. Unfinished Business:
- A. Resolution Amending Membership on Board of Trustees consideration (see attached PDF-BoT 1819-04)- Dr. J. Flowers.  
Tarek Mahfouz provided background information and reviewed the response to the proposal provided by the Provosts office. Discussion ensued.
- A motion was made and seconded to create an ad hoc committee to study this issue.  
A count of hands showed twenty-five (25) in support of the motion and one (1) opposed to the motion.  
The motion carried.
- B. Council on the Environment (COTE)- Net Zero Proposal- Edward Wolner/Bob Grayson (Enclosure #5 and PDF File- Net Zero Resolution- J. Lowe)  
University Council rejected the proposal. Faculty Council endorsed the proposal. Tarek provided background information on this item. Discussion ensued.
- A motion was made and seconded to endorse the Council of the Environment Net-Zero Resolution and refer it to the president's office for action.  
Three (3) opposed and one (1) abstention noted.  
The motion carried.
10. New Business:
- A. Membership of Councils/Committees in the University Governance System (Enclosure #6)  
A motion was made and seconded to approve the memberships of the University Governance System.  
Motion carried.
11. Other Items:
12. Adjournment:  
A motion was made and seconded to adjourn at 5:15 p.m.  
Motion carried

Respectfully Submitted,

Laura Helms, Secretary