

# **AGENDA FOR UNIVERSITY SENATE MEETING**

*(Meeting #3, 2019-20)*

**October 3, 2019  
4:00 p.m.**

***LB (Letterman Building) Room 125***

Approval of the Minutes of August 29, 2019.

I. **Announcements**

A. Next Scheduled Meetings

University Senate – Thursday, October 31, 2019, 4:00 p.m., Letterman Building (LB), Rm. 125  
Senate Agenda Committee – Monday, October 21, 2019 (LB 104)

B. 2019-2020 Graduate Catalog revisions and Posting 1- (Attached PDF- Posting 1\_Graduate Catalog Front Matter and Excel Spreadsheet)

*SPECIAL INSTRUCTIONS- Attached are two items for Posting 1 2019-2020. The first is a PDF outlining changes made in the Graduate Catalog. The second is an excel spreadsheet that takes you to the posting item in SmartCatalog. You can access the proposal by clicking on the link in the excel spreadsheet, logging into the SmartCatalog dashboard with your BSU credentials, and clicking on the “Archived Proposals” tab on the right. In the future, the link in the excel spreadsheet will take you directly into the proposal.*

*Once you select the proposal, a new window will pop up. You can compare versions – like viewing Attachment A and B – by clicking on the “Compare Versions” button in the upper left hand corner.*

II. Recognition of Deaths

Angeline Rosemary Pruis  
“Angie” was the “First Lady” of Ball State University during Dr. John Pruis’s presidency (1968-1978)

III. **Questions Directed to President Mearns**

IV. Committee Reports

- A. Governance and Elections Committee – Karen Kessler (Laura Helms- F19), Chairperson
- B. Faculty Council – Daniel Lytle, Chairperson
- C. University Council – Laura Helms, Chairperson
- D. Student Government Association- Aiden Medellin

V. **Report by Chairperson of Senate – Tarek Mahfouz – GANTT chart (Enclosure #1 - Issues in the Senate System)**

VI. **Question and Answer Period**

VII. **Unfinished Business**

- A. Resolution Amending Membership on Board of Trustees- (see attached PDF-BoT 1819-04)  
On August 29, 2019 University Senate approved moving forward with this proposal.

VIII. New Business

A. President Salary Increase Resolution (Enclosure #2)- Jon Truitt

IX. Other Items

X. Adjournment

/ba

MINUTES OF THE SECOND MEETING OF THE 2019-20 UNIVERSITY SENATE  
August 29, 2019

Members Present: 53

Members Absent: 15

1. The meeting was called to order by the Chair of the University Senate, Tarek Mahfouz, at 4:00 p.m.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Tarek welcomed everyone and thanked everyone for serving this governance year.

Substitutions were announced and noted. Those serving as senators that were sitting in the back were asked to move to the front of the room.

Members Present: L. Bielski, C. Braden, M. Cairns, C. Chen, J. Christman, M. Clayton, B. Condie, S. Fulton, K. Gayes, C. Gallagher, L. Gerstein, L. Helms, K. Hennessee, K. Heuett, J. Hopwood, J. Huff, C. Kinsella, A. Latz, S. Lee, C. Placek, L. Li, I Livshits, C. Luchs, D. Lytle, T. Mahfouz, C. Malone, S. Martin, M. McCarthy, M. McGriff, G. Mearns, A. Medellin, K. Mesarosh, P. Nagelkirk, D. Nardi, J. Plowdrey, R. Rice-Snow, S. Rivera-Mills, S. Smith, J. Sponseller, J. Thaller, J. Truitt, J. Tye, R. Wijesinghe, R. Yatz, A. Yen, L. Wang

Substitutes: K. Turcotte for C. Airriess, M. Reeder for K. Kessler, J. Hague for M. Kovach, F. Gong for R. Kraus, R. Blom for A. Kuban, B. Dale for S. Wilczynski

Members Absent: R. Bernot, C. Bohanon, C. DeBlasio, B. Frankel, R. Groeber, D. Lewandowski, C. McIntosh, B. Means, J. Place, D. Roof, M. South, S. Tancock, M. Wilson, E. Zygmunt

A motion was made and seconded to approve the minutes of April 25, 2019, last and first meeting minutes.

Motion carried.

2. Announcements

- A. The Reaffirmation of Standing Rules (Enclosure #1) was reviewed.

A motion was made and seconded to approve the Reaffirmation of Standing Rules.

Motion carried

- B. The Schedule of Meetings in University Governance System (Enclosure #2) the dates were briefly reviewed.

- C. Next Scheduled Meetings:

University Senate – Thursday, October 3, 2019 in LB 125

Senate Agenda Committee- Monday, September 23, 2019 in LB 104

- D. Overview of Senate System (Enclosure #3)- Tarek Mahfouz, Chairperson- Tarek reviewed the current governance system- referencing the Governance System diagram in the enclosure. He referenced locations in the Faculty and Professional Personnel Handbook where responsibilities are addressed for the councils and committees.

- E. Approval of Senate Actions- the Senate Actions were reviewed briefly. Tarek thanked the executive committee for the work and the support they provided last governance year. He also thanked those that have returned to senate again this year for their work on the following items of action that were taken last year. Tarek believes there is more work to complete this academic year. He encouraged senators to please ask questions along the way this year.

Does not require Board of Trustees Approval:

1. Use of Minority Language- Promotion and Tenure
2. Promotion and Tenure Appeal and Reconsideration revised definitions
3. Revision of Timing of the Student Evaluations of Teaching Period
4. New Mission Statement to be updated in the Faculty and Professional Personnel Handbook
5. International Programs Committee revisions- Faculty and Professional Personnel Handbook
6. Faculty Designation Change Proposal- Faculty and Professional Personnel Handbook
7. University Promotion and Tenure document revisions- Faculty and Professional Handbook
8. Code of Student Rights and Responsibilities 2019-2020 revisions

- F. Graduate School- Graduate Assistant Guidelines- revisions (See attached PDF file- GA Guidelines-Revised Final)

Tarek summarized the basis differences in the revisions. Dr. Adam Beach is available for questions and comments. There are no questions or comments at this time.

- G. Academic Postings- 2018-19 Academic Postings 6.1, 6.2 and 2019-2020 University Core Curriculum (see attached PDF files, Posting 6.1, Posting 6.2, 2019-2020 University Core Curriculum 4-26-19)

Tarek explained that any comments or concerns can be raised if needed. No comments or concerns were raised.

3. Recognition of Deaths

There was a moment of silence to recognize the deaths of the following:

Dr. Bruce E Partner

Associate Professor Emeritus of Mathematical Science

Retired 1997

28 years of service

Dr. Earl H McKinney

Professor Emeritus of Computer Science

Retired 1994

32 years of service

Dr. Terry Arndt

Associate Dean Emeritus and Professor Emeritus of Accounting

Retired 1993

18 years of service

Dr. David C Morris

Professor Emeritus of Sociology

Retired 2000

31 years of service

Edwin Dale Shipley

CEO and President of the Ball State University Alumni Association

Retired 2011

34 years of service

4. Committee Reports

- A. Governance and Elections Committee – Laura Helms- The committee met this morning. They elected Suzy Smith as this year’s Secretary. The committee heard from Karen Kessler regarding the constitution work being done on the new structure of governance. Tarek Mahfouz provided some background information for those that are not familiar with the Senate Restructuring Writing Ad hoc Committee. A drafting committee has started to write the new constitution and council information. This information will be shared by Karen Kessler this month.
- B. Faculty Council – Daniel Lytle- The council’s first meeting is scheduled for next Thursday September 5, 2019. They will be discussing a proposal from the Graduate School and receiving information from Karen Kessler about the Senate Restructuring Ad hoc Committee.
- C. University Council – Laura Helms- The council’s first meeting is scheduled for September 12, 2019.
- D. Student Government Association – Aiden Medellin – Aiden introduced the students that were present. The Student Government Association had their first meeting yesterday, September 4, 2019. Aiden welcomed anyone to contact them with any questions.

6. Report by Chairperson of Senate – Tarek Mahfouz – GANTT chart (Enclosure #4) - Issues in the Senate System

Tarek Mahfouz reviewed each item briefly, highlighting the current location and ongoing nature of each. These items included:

- A. Library Committee Resolution- Tarek provided background information. A Library Committee member announced that the committee will be providing a request to withdraw their proposal from the governance system. This should be coming to the Senate office once the committee is able to meet.
- B. Core Curriculum Revision- Tarek explained this proposal was brought forward in April 2019. A portion reducing the core credit hours from thirty-six hours to thirty house was voted on and approved. Additional portions of the proposal were not considered for a vote. Additional information and action was requested of the University Core Curriculum Committee.
- C. Online Distance Education Committee- The University Senate sent this to the University Council to determine if an Ad hoc Committee should be formed to determine the best course of action on this committee function. Laura Helms, University Council Chair indicated that this would be sent back to the University Senate.
- D. Fee Remission Time-clock- Laura Helms explained that she will continue to invite representation from Human Resources to address this information.
- E. SGA-ROTC Priority Scheduling- This item has been sent to the Admissions and Credits Committee. A policy has been created and will be proposed to the University Council very soon.
- F. SGA-LGBTQ Affairs Liaison- This information has been shared with Student Affairs, Ro-Anne Royer Engle is working with Dr. Marsha McGriff- Inclusive Excellence Director- to determine how to move forward on this request. This was sent to Student Affairs from the Senate Agenda Committee to determine if there were other minority groups that could benefit from a liaison.
- G. COTE-Net Zero Proposal- This item will be reviewed today.

- H. Graduate Education Committee-Taught/with courses revisions- This information will be reviewed by the Faculty Council at their next meeting on September 5, 2019.
- I. Senate Restructuring Ad hoc Writing Committee- We have already heard an update from Karen Kessler.

7. Questions Directed to the President Mearns:

President Mearns was present to answer questions.

President provided a brief summary of the start of this semester and provided an update on the budget issues that were addressed over the summer months. Information included but not limited to the following:

- This fall enrollment is over 22 thousand student, an all-time record
- Largest, most academically qualified and most diverse freshman class in 101-year history
- Off-campus enrollment increased for the seventh consecutive year to a record high
- The work done to prevent the anticipated budget deficit results were successful.
- Instead of a two to three million dollar deficit, we managed a surplus of nearly two million dollars
- Exact figures will be shared with Faculty per their request
- Currently there has been a cut of funds to travel and equipment, hope to change this later in the year

8. Question and Answer Period:

There were no additional questions.

9. Unfinished Business:

- A. Resolution Amending Membership on Board of Trustees consideration (see attached PDF-BoT 1819-04)- Dr. J. Flowers.

Tarek Mahfouz provided background information and reviewed the response to the proposal provided by the Provosts office. Discussion ensued.

A motion was made and seconded to create an ad hoc committee to study this issue.

A count of hands showed twenty-five (25) in support of the motion and one (1) opposed to the motion.

The motion carried.

- B. Council on the Environment (COTE)- Net Zero Proposal- Edward Wolner/Bob Grayson (Enclosure #5 and PDF File- Net Zero Resolution- J. Lowe)

University Council rejected the proposal. Faculty Council endorsed the proposal. Tarek provided background information on this item. Discussion ensued.

A motion was made and seconded to endorse the Council of the Environment Net-Zero Resolution and refer it to the president's office for action.

Three (3) opposed and one (1) abstention noted.

The motion carried.

10. New Business:

- A. Membership of Councils/Committees in the University Governance System (Enclosure #6)

A motion was made and seconded to approve the memberships of the University Governance System.

Motion carried.

11. Other Items:

12. Adjournment:

A motion was made and seconded to adjourn at 5:15 p.m.

Motion carried

Respectfully Submitted,

Laura Helms, Secretary

/ba

### Issues in the Senate System, 2018-19 (9.27.19)

FACULTY COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
Library Committee Resolution #1	FC	10.11.18											
	To Senate Agenda	10.22.18											
	To UC	11.15.18											
	To SAC	01.07.19											
	To Library Comm	01.07.19											
Core Curriculum Revision	To FC	03.21.19											
	Tabled to FC Sent to UCC	04.18.19											
GEC- Taught/with 101.4 FPPH changes	To SAC	08.19.19											
	To FC (tabled)	09.05.19											
	FC	10.10.19											
President Salary Increase Resolution	To SAC	09.23.19											
	Senate	10.03.19											
UNIVERSITY COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
Creation of Online Distance Education Committee Ad hoc- Charged by Senate 3.28.19	To UC	04.04.19											
	UC	09.12.19											
	SAC	09.23.19											
	Executive Meeting	Pending											
Fee Remission Time- Clock Inquiry	UC	04.04.19											
	UC	10.17.19											
Admissions & Credits- Section IV- Policy 86 Revisions	UC	09.12.19											
	UC	10.17.19											
CAMPUS COUNCIL				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
SENATE AGENDA				10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Issues	Committee	Start	End										
SGA- ROTC Priority Scheduling	SAC Admissions & Credits	10.22.18 12.7.18											

SGA- LGBTQ Affairs Liaison	SAC- Tabled SAC To UC To SAC To Student Affairs	02.18.19 03.18.19 04.04.19 04.15.19 04.15.19											
Board of Trustee Membership Ad hoc	Senate SAC Senate	08.29.19 09.23.19 10.03.19											
<b>GOVERNANCE &amp; ELECTIONS</b>				<b>10%</b>	<b>20%</b>	<b>30%</b>	<b>40%</b>	<b>50%</b>	<b>60%</b>	<b>70%</b>	<b>80%</b>	<b>90%</b>	<b>100%</b>
<b>Issues</b>	<b>Committee</b>	<b>Start</b>	<b>End</b>										
SRAHC- Writing Committee	G&E FC UC	02.07.19 09.05.19 09.12.19											

**Resolution for the Ball State University Senate's consideration:**

**Whereas** the Ball State Board of Trustees increased the Ball State President's base salary by 3.22 percent, from \$465,000 to \$480,000, and he also will get a \$60,000 bonus, and;

**Whereas** the Ball State Board of Trustees cited the President's "outstanding performance over the past year" and listed accomplishments such as "the healthy enrollment on campus this fall, the successful development of a strong strategic plan, and the attraction of several talented new cabinet members and academic deans" and "his enhanced involvement with the Muncie community generally and with the stabilization of the Muncie Schools particularly" in support of this raise, and;

**Whereas** the Ball State Board of Trustees further noted that "We recognize that his raise exceeds the 1% raise provided generally to all employees (with an additional 1% hopefully forthcoming)", and;

**Whereas** the Ball State Board of Trustees rewarded the President for his outstanding performance while not raising salaries for other University employees in accordance with documented outstanding performance as recognized during the Salary and Merit process, and;

**Whereas** the Ball State Board of Trustees rewarded the President for outstanding performance while the University at large is dealing with systematic budget cuts attributed to retention, which is an issue of corporate responsibility as much as recruitment of students and faculty:

**Now, therefore be it resolved** that the Senate strongly recommends that the Board of Trustees carefully consider the context of the morale, contributions, and relative compensation of all University employees when deciding the appropriate compensation for the President, particularly when much of the University is experiencing austerity. The Senate further recommends that in the future all raises for the President match that given to the other employees of the University in aggregate.