

## **10. University Senate Committees**

### **10.1. Senate Agenda Committee**

#### **10.1.1. Membership**

- 10.1.1.1. Provost and Executive Vice President for Academic Affairs, ex officio, or a designee;
- 10.1.1.2. Chairperson, Vice Chairperson, and Secretary of the Senate, ex officio;
- 10.1.1.3. Chairpersons of the Faculty Council and Professional Personnel Council, ex officio;
- 10.1.1.4. President Pro Tempore of the Student Senate, ex officio;
- 10.1.1.5. Three (3) elected members of the Senate chosen by the body, for staggered three-year terms.

#### **10.1.2. Responsibilities**

- 10.1.2.1. Review items and concerns submitted to the University Senate to determine appropriate routing within the governance system;
- 10.1.2.2. Track all activities within the governance system;
- 10.1.2.3. Set the agenda for University Senate meetings;
- 10.1.2.4. Submit all minutes to University Senate Undersecretary and provide a summary of activities each year.

### **10.2. Governance and Election Committee**

#### **10.2.1. Membership**

- 10.2.1.1. One (1) faculty member, representing each college, selected by and from the Faculty Council for staggered three year terms;
- 10.2.1.2. One (1) academic dean chosen by all such deans for a one year term;
- 10.2.1.3. Two (2) professional personnel, selected by and from the Professional Personnel Council for staggered three-year terms;
- 10.2.1.4. President of the University, ex officio, or a designee;
- 10.2.1.5. President of the Student Government Association, ex officio, or a designee;
- 10.2.1.6. One (1) student , selected by and from Student Government Association for a one year term;

10.2.1.7. Vice Chairperson of the Senate, who shall serve as Chairperson of the committee.

10.2.2. Responsibilities

10.2.2.1. Elect a secretary for the committee;

10.2.2.2. Oversee of all governance system elections, including changes to unit structures such as colleges;

10.2.2.3. Review all University Senate agenda items that directly impact the University Senate Constitution and Council and Committee structures to ensure the item does not violate any tenets of the Constitution;

10.2.2.4. Propose changes to the Constitution and/or Council/Committee structures that would improve operation of the governance system;

10.2.2.5. Provide guidance when requested regarding any governance issue;

10.2.2.6. Provide a slate of individuals for consideration by the University Senate for all Senate elected positions;

10.2.2.7. Conduct University Senate elections;

10.2.2.8. Submit all minutes to University Senate Undersecretary and provide a summary of activities each year.

10.3 Athletics Committee

10.3.1 Membership

10.3.1.1 Voting

10.3.1.1.1. Seven (7) faculty, appointed by the University Senate, on representing each college, for staggered three year terms;

10.3.1.1.2. Two (2) professional personnel appointed by the Professional Personnel Council, one of whom is a member of the Professional Personnel Council, for staggered three year terms;

10.3.1.1.3. One (1) graduate student with expertise as a student-athlete, appointed by the Director of Intercollegiate Athletics, for a one year term;

- 10.3.1.1.4. Two (2) undergraduate students with special interest or expertise in intercollegiate athletics, appointed by the Student Government Association, for a one year term;
- 10.3.1.1.5. The Faculty Athletics Representative (FAR) to the NCAA and Mid-American Conference.
- 10.3.1.2. Non-voting
  - 10.3.1.2.1. The University President, ex officio, or a designee;
  - 10.3.1.2.2. The Director of Intercollegiate Athletics;
  - 10.3.1.2.3. The Deputy Athletic Director;
  - 10.3.1.2.4. The Senior Woman Administrator;
  - 10.3.1.2.5. The Director of Sports Facilities and Recreation Services, ex officio, or a designee;
  - 10.3.1.2.6. The Associate Vice President of Ball State University Foundation/President, Ball State University Alumni Association;
  - 10.3.1.2.7. The Executive Director of Student Athletic Support Services, ex officio, or a designee.

#### 10.3.2. Responsibilities

- 10.3.2.1. Provide oversight for areas of the intercollegiate athletics program including, but not limited to: academic integrity; NCAA compliance; the overall student-athlete experience; gender equity and diversity issues; the intercollegiate athletics budget; and the general reputation of the athletics program.
- 10.3.2.2. To elect a Faculty Chairperson and a Secretary from its appointed faculty or professional personnel membership by majority vote, for one year terms;
- 10.3.2.3. To forward minutes of each committee meeting to the Chairperson of the University Senate in a timely manner;
- 10.3.2.4. To review issues relative to academic integrity and progress toward degree among student athletes;
- 10.3.2.5. To review issues related to compliance with NCAA guidelines and legislation;

- 10.3.2.6. To review policies related to the overall student athlete experience;
- 10.3.2.7. To annually review gender equity and diversity plans and make sure it is consistent with the philosophy and objectives of the University;
- 10.3.2.8. To maintain a standing subcommittee for issues related to gender equity and diversity and to elect a Chairperson for said subcommittee from its appointed faculty or professional personnel membership and a Secretary from the voting membership by majority vote, for one year terms;
- 10.3.2.9. To review the proposed annual athletic budget, submitted by the Director of Intercollegiate Athletics, as it related to the overall charge of the committee;
- 10.3.2.10. To establish and regularly review a statement of principles which serves as a guide in planning and promoting athletic programs consistent with the philosophy and objectives of the University;
- 10.3.2.11. To review policies and procedures for administration, supervision, and use of facilities of intercollegiate athletic programs, as those policies relate to the overall charge of the committee;
- 10.3.2.12. To remain informed and provide input relative to proposed changes regarding those sports that constitute intercollegiate athletic programs;
- 10.3.2.13. To advise the President on procedures to be used in the selection and retention of the Director of Intercollegiate Athletics;
- 10.3.2.14. To evaluate intercollegiate athletics, as it relates to the overall charge of the committee, and to make recommendations, when appropriate.

#### 10.4 Financial and Budgetary Affairs Committee

##### 10.4.1. Membership

##### 10.4.1.1. Voting

- 10.4.1.1.1. Three (3) professional personnel, appointed by the Professional Personnel Council, one (1) of whom must be from the University Council, for staggered three (3) year terms;

- 10.4.1.1.2. Three (3) faculty members appointed by the Faculty Council, one (1) of whom must be from the Faculty Council, for staggered three (3) year terms;
- 10.4.1.1.3. One (1) undergraduate and one (1) graduate student appointed by the Student Government Association, for one (1) year terms.
- 10.4.1.2. Non-Voting
  - 10.4.1.2.1. The Provost and Executive Vice President for Academic Affairs, ex officio, or a designee;
  - 10.4.1.2.2. The Vice President for Business Affairs and Treasurer, ex officio, or a designee;
  - 10.4.1.2.3. The Chairperson of the Faculty Salary and Benefits Committee, ex officio, or a designee;
  - 10.4.1.2.4. The Chairperson of the Profession Personnel Salary and Benefits Committee, ex officio, or a designee.

#### 10.4.2. Responsibilities

- 10.4.2.1. To elect a Chairperson and a Secretary from its appointed membership by majority vote for one (1) year terms;
- 10.4.2.2. To forward minutes of each committee meeting to the Chairperson of the University Senate in a timely manner;
- 10.4.2.3. To report on University fiscal and budgetary matters under consideration;
- 10.4.2.4. To solicit input from the University community and to communicate to the campus administration ideas and suggestions identifying areas of potential cost savings;
- 10.4.2.5. To solicit input from the University community on fiscal and budgetary matters;
- 10.4.2.6. To initiate recommendations to the State or appropriate University officers concerning fiscal and budgetary policies which affect more than a single unit and involve a significant portion of the University;
- 10.4.2.7. To provide advice to any University officer seeking it concerning fiscal or budgetary policies affecting any significant portion of the University;

10.4.2.8. To carry out duties concerning fiscal and budgetary matters as the Senate or President may from time to time direct to the committee.

10.5 Judicial Committee

10.5.1. Membership

10.5.1.1. Voting

10.5.1.1.1. Eight professional personnel, one elected from each of the following professional personnel areas: Academic Affairs; Business Affairs; Information Technology; Student Affairs; Enrollment Planning and Management; Marketing and Communications; Ball State University Foundation; and one person selected from the offices of Governmental Relations and Chief Strategy Officer, for staggered three year terms;

10.5.1.1.2. Seven faculty, one elected by each college for staggered three year terms.

10.5.1.1.3 Chairperson is appointed each year by the University Senate Executive Committee

10.5.2. Responsibilities – The Judicial Committee is responsible for the following initiatives and activities:

10.5.2.1. To elect a Secretary from its voting membership by majority vote for one year term;

10.5.2.2. through 10.5.2.8. are unchanged from previous list other than numbering changes

10.6 Library

10.6.1. Membership

10.6.1.1. Voting

10.6.1.1.1. Seven (7) faculty appointed by the University Senate, one representing each college, at least one of whom must be a member of the University Senate, for staggered three (3) year terms;

10.6.1.1.2. One (1) undergraduate and one (1) graduate student appointed by the Student Government Association, for one (1) year terms;

- 10.6.1.1.3. Two (2) professional personnel with primary appointment in different professional areas appointed by the Professional Personnel Council, for staggered three (3) year terms;
- 10.6.1.1.4. One (1) member appointed from the Graduate Education Committee, for a one (1) year term;
- 10.6.1.1.5. One (1) member appointed by the Undergraduate Education Committee, for a one (1) year term.

10.6.1.2. Non-Voting

- 10.6.1.2.1. The Dean of University Libraries, ex officio, or a designee.

10.6.2. Responsibilities

- 10.6.2.1. To elect a Chairperson and a Secretary from its appointed faculty membership by majority vote for one (1) year terms;
- 10.6.2.2. to forward minutes of each committee meeting to the Chairperson of the University Senate within a timely manner;
- 10.6.2.3. To initiate and recommend policies and procedures for the operation of the University Libraries;
- 10.6.2.4. To receive and consider recommendations for improving library procedures and practices;
- 10.6.2.5. To evaluate University Libraries services, particularly through departmental library representatives, and to make recommendations, when appropriate.

10.7 Public Safety Committee

10.7.1. Membership

10.7.1.1 Voting

- 10.7.1.1.1. Two members appointed by the University Senate, of whom at least one appointee must be a member of the Senate, for staggered three year terms;
- 10.7.1.1.2. Two faculty appointed by the Faculty Council, for staggered three year terms;

- 10.7.1.1.3. Two professional personnel, appointed by the Professional Personnel Council, for staggered three year terms;
- 10.7.1.1.4. Two students appointed by the Student Government Association, for one year terms.
- 10.7.1.2. Non-voting
  - 10.7.2.2.1. The Director of Public Safety, ex officio, or a designee;
  - 10.7.2.2.2. President of the Staff Council, ex officio, or a designee;
  - 10.7.2.2.3. Victim Advocate, ex officio, or a designee;
  - 10.7.2.2.4. Associate Vice President for Facilities Planning and Management, ex officio, or a designee.

10.7.2 Responsibilities – unchanged

10.7.3 There shall be two standing subcommittees of the Public Safety Committee: the Parking Subcommittee and the University Traffic Appeals Subcommittee.

10.7.3.1. Parking Subcommittee

10.7.3.2. The University Traffic Appeals Subcommittee

## **11. Faculty Council and Committees**