

MINUTES OF THE FIRST MEETING OF THE 2017-18 UNIVERSITY SENATE
August 31, 2017

Members Present: 51

Members Absent: 15

1. The meeting was called to order by the Chair of the University Senate, Kourtland Koch, at 4:00 p.m.
Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: C. Airriess, Y. Ayalon, C. Balukas, R. Bernot, K. Berryhill, J. Bott, G. Carbo, J. Christman, J. Fitzgerald, J. Flowers, J. Fry, K. Gayes, J. Ghezzi, J. Griffith, L. Helms, J. Hemmelgarn, T. Hoffman, J. Hopwood, T. Jitpaiboon, K. Koch, R. Kovac, M. Kovach, R. Kraus, K. Kreamelmeyer, M. Lee, S. Lee, J. Lehmler, I. Livshits, N. Marriott, K. McCauliff, S. McFadden, C. McIntosh, G. Mearns, M. Myring, T. Peters, N. Phillips, E. Riddle, D. Roof, J. Rybarczyk, J. Sponseller, M. South, M. Tagler, Z. Taylor, K. Volikas, R. Wijesinghe, M. Wilson, A. Yen, D. Pearson.

Substitutes: S. Snideman for D. Boyd, K. Thompson for M. Buck, K. Mauer for E. Crawford, S. Hogue for M. Hill, R. Paez for D. Lytle, S. Snow for K. Nicholson, M. Nishikawa for D. Wheeler.

Members Absent: C. Anagnos, A. Batres, C. Bohanon, M. Cairns, N. Perera for B. Frankel, K. Hennessee, K. Kessler, A. Kuban, T. Mahfouz, J. McKinney, M. Moore, D. Pearson, J. Place, S. Shim, L. White, S. Wu.

Substitutions were noted.

A motion was made and seconded to approve the minutes of April 27, 2017.

Motion carried

2. Chairperson Koch thanked Ashley Burnett for running the console. Chairperson Koch shared some opening remarks regarding starting the University Senate 2017-2018 Academic Year. Kourtland Koch completed his Senate Welcoming Address.

3. Announcements

- A. The Reaffirmation of Standing Rules (Enclosure #1) was reviewed.

A motion was made and seconded to approve the Reaffirmation of Standing Rules.

Motion carried

- B. The Schedule of Meetings in University Governance System (Enclosure #2) was reviewed.

- C. Next Scheduled Meetings:

University Senate – Thursday, October 5, 2017 in LB 125

Senate Agenda Committee- Monday, September 25, 2017 in LB 104

- D. Overview of Senate Actions- Kourtland Koch, Chairperson provided a brief synopsis regarding the primary purpose and responsibilities of the University Senate, referencing information from the Faculty and Professional Personnel Handbook.

- E. Approval of Senate Actions

Does not require Board of Trustees Approval:

1. Remove Academic Advising Section from Faculty and Professional Personnel Handbook
2. Revision of Incomplete Grades Policy for CR/NC Enrollments in Faculty and Professional Personnel Handbook
3. Change to Academic Technology Committee Responsibilities in Faculty and Professional Personnel Handbook
4. Bias Incident Reporting Procedure
5. Library Budget Resolution

Approved by Board of Trustees:

1. HLC Policy on Minimum Faculty Qualifications
2. Awarding of Posthumous Degrees and Certificates. The sentiment was the old policy was being abused.
3. Stopping the Tenure Clock
4. Dissolve the College of Applied Sciences and Technology (CAST)
5. Realignment of College of Applied Sciences and Technology (CAST) programs
6. Contract Faculty Titles and Promotions

- F. Centennial Package (Enclosure #3)

Chairperson Koch briefly spoke about the Centennial Package and the purpose of the package relating to how it will demonstrate how the governance system can get things done in a reasonable time frame and strengthen faculty involvement in the University.

4. Recognition of Deaths

There was a moment of silence to recognize the deaths of Dr. Daryl Adrian, Dr. Charles Greenwood, Lou Ann Young (Assistant Professor of Theater and Dance. It was noted that “Theater” was left off of her title in the agenda), and Dr. John Meiser.

5. Committee Reports

- A. Governance and Elections Committee – Karen Kessler is absent due to being out of state. Chairperson Koch will review any current items in the senate system when going over the GANNT chart.
- B. Faculty Council – Tarek is absent due to being out of country. Yaron Ayalon reported that at their first meeting they elected officers for another year and approved the minutes from the previous meeting.
- C. University Council – Tiffany Peters stated that at their last meeting in April, they appointed Laura Helms as Vice-Chair and Lola Mauer as secretary. Lola Mauer was also elected to Governance and Elections Committee.
- D. Campus Council – Kathy Berryhill reported there are still a few student positions open. At the first Campus Council meeting on September 21, 2017 and will be reaching out to the Resident Hall Association and Student Government Association contacts to get those positions filled.
- E. Student Government Association- Greg Carbo spoke about SGA and the Senate working together. Some revisions are being made on how SGA works with Senate. Zoe Taylor spoke about the remaining seats to be filled and encouraged senators to forward the names of any students they might recommend to the SGA.

6. Report by Chairperson of Senate – Kourtland Koch – GANTT chart (Enclosure #4) - Issues in the Senate System

Kourtland Koch reviewed each item briefly, highlighting the current location and ongoing nature of each. These items include:

- a. Faculty Council- Core Diversity Question- Chairperson Koch explained the purpose of the Core Diversity Question item currently in the Senate process. This item is working its way through the committees at this time. It is currently being considered by Faculty Council.
- b. University Council-Responsibilities Conduct of Research
- c. University Council- Telecommuting- Item was discussed at Senate Agenda Committee on March 20, 2017, it was determined this item has been moved to the correct committee at this time.
- d. Campus Council- It was noted there are no items pending at this time.
- e. Senate- ROA- Reporting outside Activities Policy- an excerpt was read from a previous Senate Meeting from April 28, 2016. We will be following up on that at a later time.
- f. Senate-Request to Discontinue the Institutional Effectiveness Committee, at the Senate Agenda Committee in August 2017 this item was moved to the University Council for further review.
- g. Senate- Correction/Clarification of Policies for Annual Salary Adjustments.
- h. Governance & Elections- The ad hoc committee on Senate Restructuring- ad hoc Chairperson Andy Beane. Chairperson Koch explained that the Senate system currently being used is under evaluation to determine the best way to move forward with our Senate system.

7. Questions Directed to the President Mearns:

President Mearns thanked the Senate for their support to the University.

Questions were directed to President Mearns regarding:

- United Way Day
- New Bachelor's Degree in Sustainability
- Commending the President for his work with the University

8. Question and Answer Period:

There were no additional questions.

9. Unfinished Business:

There was no unfinished business.

10. New Business:

- A. Membership of Councils/Committees in the University Governance System (Enclosure #5)
A motion was made and seconded to approve the memberships of the University Governance System.

Motion carried

- B. Needed Correction/Clarification of Policies for Annual Salary Adjustments: Faculty and Professional Personnel Handbook (Enclosure #6). Chairperson Koch provided a brief overview of this item.

A motion was made and seconded to approve the Needed Correction/Clarification of Policies for Annual Salary Adjustments in the Faculty and Professional Personnel Handbook to be made a Senate Action.

Motion carried

11. Other Items:

No other items.

12. Adjournment:
A motion was made and seconded to adjourn at 4:45 p.m.
Motion carried

Respectfully Submitted,

Rachel Kraus, Secretary

/ba