

MINUTES OF THE SEVENTH MEETING OF THE 2017-18 UNIVERSITY SENATE  
March 29, 2018

Members Present: 50

Members Absent: 20

1. The meeting was called to order by the Chair of the University Senate, Kourtland Koch, at 4:03 p.m.  
Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: C. Airriess, Y. Ayalon, C. Balukas, R. Bernot, K. Berryhill, M. Buck, G. Carbo, J. Christman, E. Crawford, J. Fitzgerald, J. Flowers, B. Frankel, J. Fry, K. Gayes, J. Griffith, L. Helms, K. Hennessee, M. Hill, J. Hopwood, T. Jitpaiboon, K. Kessler, K. Koch, R. Kovac, R. Kraus, K. Kreamelmeyer, M. Lee, S. Lee, D. Lytle, T. Mahfouz, K. McCauliff, T. Peters, J. Place, E. Riddle, J. Rybarczyk, S. Shim, J. Sponseller, K. Volikas, H. Wang, K. Webber, D. Wheeler, L. White, R. Wijesinghe, M. Wilson, S. Wu, A. Yen

Substitutes: D. Rutherford for I. Liveshits, D. Calvin for S. McFadden, S. Huang for M. Myring, S. Rice-Snow for K. Nicholson, I. Mitchell for Z. Taylor

Members Absent: C. Anagnos, A. Batres, C. Bohanon, J. Bott, D. Boyd, M. Cairns, J. Ghezzi, T. Hoffman, M. Kovach, A. Kuban, J. Lehmiller, C. McIntosh, J. McKinney, G. Mearns, M. Moore, N. Phillips, D. Roof, M. South, M. Tagler

Substitutions were noted.

A motion was made and seconded to approve the minutes of November 2, 2017 and February 22, 2018.

Motion carried.

2. Announcements

- A. Next Scheduled Meetings:

University Senate – Thursday, April 26, 2018 in LB 125.

Senate Agenda Committee- Monday, April 16, 2018 at 2:00PM in LB 104; reminder to let Senate Agenda Committee know of any items people would like to be considered at least two weeks prior.

- B. Faculty and Professional Personnel Handbook updates will be made including the following:

- Section 16.1.2.3.1 pertaining to Contract Faculty, the reference to the Vice President and General Council will now refer to the role of the Director of Affirmative Action once the update is completed.
- The Military Leave language in the Faculty and Professional Personnel Handbook will be updated to be consistent with both the Bargaining Unit Handbook and the Staff Handbook.
- Section 48.7.4.1: Faculty and professional personnel summoned to report for jury duty or to serve as a witness in court during regularly scheduled working hours will be provided time off with pay. Written notice or a copy of the subpoena must be submitted to department chairperson/supervisor **and the appropriate vice presidential area** prior to such duty. This policy does not apply to an employee who is a party to the legal action involved.

3. Recognition of Deaths

There was a moment of silence to recognize the deaths of JoAnne Kleinfelder and James Shasky.

4. Committee Reports

- A. Governance and Elections Committee – Karen Kessler – Karen asked that anyone interested in serving as Chairperson, Vice Chairperson or Secretary for Senate, Councils, or Senate Agenda Committee to please make the current Chairpersons aware.
  - B. Faculty Council – Tarek Mahfouz- The Council met on March 22, 2018. They approved the February 2018 Minutes, and are working to form an Ad hoc Committee to begin addressing Dr. Jim Flower's item regarding adding a faculty member to the Board of Trustees. Senate Chair Koch met with President Mearns to open the discussion. The Council also approved that an Office Hours policy be added to the Faculty and Professional Personnel Handbook.
  - C. University Council – Tiffany Peters – The Council met on March 1, 2018. In regards to the Telecommuting item, the Professional Personnel Salary and Benefits Committee has completed their research. The results are that each unit will be tasked with developing their own telecommuting guidelines and procedures. The Committee will be asking for the removal of this item from the GANNT chart in the near future. The Council had discussion in regards to the Senate Restructuring information and will continue their discussion at the next meeting on April 5, 2018.
  - D. Campus Council – Kathy Berryhill – The council met on March 15, 2018. They received information about the senate restructuring summary. The council conducted a straw vote/poll. The results were all members present agree that Student Government Association provides student representation to governance and that Campus Council no longer needs to exist as it does now. Their next meeting is April 12, 2018.
  - E. Student Government Association - Greg Carbo – The Student Government Association is bringing a speaker, Brittany Piper from Campus Speak to Ball State on April 7, 2018 in Cardinal Hall. The Inauguration of the new Student Government

Association cabinet will be on April 18, 2018. Greg introduced the newly elected Student Government Association President Isaac Mitchell.

5. Report by Chairperson of Senate – Kourtland Koch – GANTT chart (Enclosure #1) - Issues in the Senate System  
Chairperson Koch reviewed the pertinent items briefly, highlighting the current location and ongoing nature of each. These items include:
  - A. Faculty Council- Board of Trustee Membership item- Chairperson Koch has met with President Mearns to open up this conversation. Dr. Jim Flowers is heading the Ad hoc committee that will be created to address this item. Anyone interested in serving on the committee is encouraged to inform the undersecretary or Chairperson.
  - B. Governance & Elections- Senate Restructuring Ad hoc Committee- Chairperson Koch stated that the Senate Restructuring Ad hoc Committee is represented by outstanding senators that have worked very hard. Their leadership has been incredible and he commends their work in trying to make positive changes to reflect the University today. Additional information will be shared later in the meeting.
6. Questions Directed to the President Mearns: President Mearns was not present for the meeting.  
Interim Provost Buck answered questions.  
Dr. Flowers asked about any updates on the sustainability programs. Dr. Buck recently had a discussion with President Mearns and it was determined that at least three additional contract faculty would be needed.
7. Question and Answer Period:  
There were no additional questions.
8. Unfinished Business: There is no unfinished business at this time.
9. New Business:
  - A. Senate Restructuring Ad hoc Committee Outline- (Attached PDF)- Andy Beane and Karen Kessler  
Karen provided a quick summary of the outline created by the Ad hoc Committee. Discussion ensued among the Senate members. Any suggestions or additional questions can be directed to the Governance and Elections Committee through the undersecretary. The next step is for the Governance and Election Committee to create the Constitution Writing Ad hoc Committee to begin writing the new constitution for Governance. Suggestions and feedback will continue to be received by the Ad hoc Committee.

A verbal straw vote/poll was conducted by the present Senate members to move forward with this item and ask the Governance and Elections Committee to begin creating the Constitution Writing Committee at their next meeting on April 12, 2018.

All members are in favor, indicated by repeating “I”. No one opposed.
10. Other Items: There are no other items at this time.
11. Adjournment:  
A motion was made and seconded to adjourn at 4:43 p.m.  
Motion carried

Respectfully Submitted,

Rachel Kraus, Secretary