

MINUTES OF THE SECOND MEETING OF THE 2017-18 UNIVERSITY SENATE  
November 2, 2017

Members Present: 52

Members Absent: 16

1. The meeting was called to order by the Chair of the University Senate, Kourtland Koch, at 4:00 p.m.  
Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: C. Airriess, Y. Ayalon, C. Balukas, K. Berryhill, J. Bott, D. Boyd, M. Buck, M. Cairns, G. Carbo, J. Christman, E. Crawford, J. Flowers, J. Fry, K. Gayes, J. Ghezzi, J. Griffith, L. Helms, K. Hennessee, M. Hill, J. Hopwood, T. Jitpaiboon, K. Kessler, K. Koch, R. Kovac, M. Kovach, R. Kraus, K. Kreamelmeyer, S. Lee, D. Lytle, K. McCauliff, C. McIntosh, M. Myring, T. Peters, J. Place, E. Riddle, D. Roof, J. Rybarczyk, J. Sponseller, M. Tagler, K. Volikas, H. Want, K. Webber, L. White, R. Wijesinghe, M. Wilson, S. Wu, A. Yen

Substitutes: M. Kelly-Worden for R. Bernot, Chapman for J. Fitzgerald, D. Calvin for S. McFadden, S. Rice-Swan for K. Nicholson, A. Beane for N. Phillips, M. Nishikawa for D. Wheeler

Members Absent: C. Anagnos, A. Batres, C. Bohanon, B. Frankel, T. Hoffman, A. Kuban, M. Lee, J. Lehmillier, I. Livshits, T. Mahfouz, N. Marriott, J. McKinney, G. Mearns, M. Moore, S. Shim, M. South, Z. Taylor

Substitutions were noted.

A motion was made and seconded to approve the minutes of October 5, 2017.

Motion carried.

2. Announcements

- A. Next Scheduled Meetings:

University Senate – Thursday, November 30, 2017 @4:00PM in LB 125 was reviewed.

Senate Agenda Committee- Monday, November 20, 2017 at 2:00PM in LB 104; reminder to let Senate Agenda Committee know of any items people would like to be considered at least two weeks prior to the meeting.

3. Recognition of Deaths

No deaths have been brought to the attention of governance.

4. Committee Reports

- A. Governance and Elections Committee – Karen Kessler- Committee met earlier today. The committee is working on some small changes to the Handbook in regards to University Libraries representatives changing from Information Technology to Academic Affairs. The Governance Restructuring Ad hoc committee continues to work on their recommendations.
  - B. Faculty Council – Yaron Ayalon- Vice Chairperson- Council met on October 12, 2017. Council heard from Bernard Hannon in regard to Egencia, explained that Egencia is voluntary/optional and are still accessing the system overall. The council continues to gather feedback from faculty regarding concerns/needs they have- determining the major issues and will start the next phase of researching the issues- some issues may fall under multiple committees or councils.
  - C. University Council – Tiffany Peters- Council met on October 19, 2017. They approved the minutes. Professional Personnel Salary and Benefits Committee participated in a webinar regarding telecommuting. They continue to review the telecommuting item.
  - D. Campus Council – Kathy Berryhill- Kathy was named Ball State Homecoming Queen recently. The council met on October 26, 2017. Zoe Taylor was elected as Secretary. Kathy has requested that the Student Government Association identify students interested in serving on committees with vacancies.
  - E. Student Government Association- Greg Carbo- Student Senate is going well and is currently working on roughly twenty pieces of legislation. Student Government Association head shots (pictures) are being taken soon. Greg requested that University Senate member recommend student names to help fill the remaining student vacancies on the governance committees and the Student Government Association. They would prefer sophomore and junior students only at this time.

5. Report by Chairperson of Senate – Kourtland Koch – GANTT chart (Enclosure #1) - Issues in the Senate System

Kourtland Koch reviewed each item briefly, highlighting the current location and ongoing nature of each. These items include:

- A. Governance Restructuring Ad hoc Committee under Governance and Elections Committee- The committee continues to work on the restructuring of the governance system and their recommendations.
  - B. Handbook Corrections- Other Ranks- This item will be reviewed momentarily during today's meeting.

6. Questions Directed to the President Mearns: President Mearns was not able to attend today's Senate meeting. Provost Buck will answer any questions. Provost Buck spoke about the roll out of the new Ball State University Brand to be presented to the University on Monday November 6, 2017. The Deans of each college will be providing information to faculty and staff very soon. The Deans will be provided a toolkit to aid them in instructing their faculty on how to utilize the new branding. The Brand Release Launch is set for Monday November 6, 2017 from 11:30am-1:00pm followed by lunch provided by the University. Provost Buck encouraged faculty to continue to invite her to attend/observe classes. Dr. Buck is using these opportunities to stay in touch with the students and faculty.
7. Question and Answer Period: No questions were asked at this time.
8. Unfinished Business:  
There was no unfinished business.
9. New Business:
  - A. Handbook Corrections- Other Ranks- (Enclosure #2) Provost Buck explained that with the new title and promotion system there were minor changes needed in the Faculty and Professional Personnel Handbook.  
A motion was made and seconded to approve the Handbook Corrections and send the item forward for signatures.  
Motion carried.
10. Other Items:
11. Adjournment:  
A motion was made and seconded to adjourn University Senate at 4:19 p.m.  
Motion carried

Respectfully Submitted,

Rachel Kraus, Secretary

/ba

