

MINUTES OF THE FOURTH MEETING OF THE 2016-17 UNIVERSITY SENATE
Thursday, November 3, 2016

Members Present: 55

Members Absent: 13

1. The meeting was called to order by the Chair of the University Senate, Kourtland Koch, at 4:00 p.m.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: S. Aegisdottir, E. Agnew, M. Baker, A. Batres, J. Becker, R. Bernot, C. Bohanan, J. Chapman, M. Chiuni, A. Crow, A. DeLong, C. Dodd, J. Fitzgerald, K. Gayes, J. Ghezzi, J. Griffith, L. Helms, M. Hill, J. Hopwood, J. Jemiolo, T. Jitpaiboon, K. Kessler, J. Khubchandani, T. King, K. Koch, R. Kovac, R. Kraus, M. Lee, I. Livshits, B. Loughlin, C. Luchs, N. Masson, L. Mauer, K. McCauliff, S. McFadden, J. McKinney, K. Nicholson, C. Pak, S. Pattison, N. Phillips, K. Ritchey, D. Roof, S. Shim, C. Thomas, H. Wang, K. Webber, J. Wells, D. Wheeler, R. Wijesinghe, S. Wu, A. Yen, S. Zhuk

Substitutes: R. Lavery for J. Jacobson, M. Buck for R. Morris, M. Vercellotti for E. Riddle

Members Absent: J. Ballesteros, J. Christman, B. Frankel, L. Humphrey, A. Kuban, T. Mahfouz, C. Marlow, A. Moore, M. Moore, K. Rosenberger, A. Smith, J. Sponseller, K. Warren-Gordon, E. Zygmunt

Substitutions were noted.

A motion was made and seconded to approve the minutes of October 6, 2016.

The motion carried.

2. Announcements

Items I. A. (Next Scheduled Meetings), I. B. (Academic Postings: New Programs and Revised Programs) were reviewed by the Senate membership.

3. Recognition of Deaths

There was a moment of silence to recognize the death of Dr. James Ruebel.

4. Committee Reports

- A. Governance and Elections Committee – The committee met today and is working to sort through committee assignments for campus council and seeking advice from other areas.
- B. Faculty Council – The committee met three weeks ago and discussed two new items of business. The first is the incomplete grades that is slated on today's Senate agenda. The second is the bias incident reporting that is tabled and will be taken up at the next meeting.
- C. University Council – The committee had no new business and did not meet. Kate Stokes will attend the November 17 meeting to discuss Human Resource policies regarding professional staff clocking in and out due to the new requirements.
- D. Campus Council – The committee did not have any new business. Will meet again on December 8.
- E. Student Government Association – Received notice from the Residence Hall Association of elected members to Campus Council to meet quorum. The Student Senate passed a resolution calling for all of the colleges in Indiana to work together to address sexual assault. James Wells will send out a formal letter to have all of the schools assemble with Ball State taking the lead.

5. Report by Chairperson of Senate – Kourtland Koch – GANTT chart (Enclosure #1) - Issues in the Senate System)

- Telecommuting – Kourtland met with Vice President Hannon. Kourtland will meet with others and is awaiting further details.
- Bias incident report is tabled
- ROA – establishing an ad hoc committee
- Review of Senate System Structure – This was sent back to Governance and Elections. The committee is currently addressing it.

6. Questions Directed to the Interim President

Terry King, Interim President, reported on the following:

- Provided an update on Provost Morris: Recovery is going well. Please send any cards to the Provost's office and they will be sent to Provost Morris. Marilyn Buck is the point person in Provost Morris's absence.
- The University is in the process of presenting legislative proposals.
- Dedicating Recital Hall to Frank C. and Elizabeth B. Ball

The Interim President responded to the following:

- Concerns regarding open enrollment for health insurance. The system is changing to paperless. Therefore, everyone must elect (or waive) their health and other related benefits for 2017.
- Concern about service personnel having access to computers to register for open enrollment during scheduled shifts
- Maternity leave

7. Question and Answer Period

There were no questions.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Office of Academic Advising – Request to remove Academic Advising section from Faculty and Professional Personnel Handbook (Enclosure #2)

Laura Helms discussed this enclosure. She stated it is out of date and not policy based and should be removed from handbook.

A motion was made and seconded to remove Academic Advising from the faculty and professional handbook.

Motion carried

B. Awarding of Posthumous Degrees and Certificates (Enclosure #3)

Jackie Buckrop discussed posthumous degrees and certificates of recognition. This enclosure is to combine both locations of posthumous degrees in the faculty and professional personnel handbook and how they show up in a student's lifelong record.

A motion was made and seconded to approve the awarding of posthumous degrees and certificates.

Motion carried

C. Proposal to change catalog and handbook policy regarding Incomplete grades (Enclosure #4)

Dan Waechter discussed the proposal to change the catalog and handbook policy regarding incomplete grades.

Admissions and credits discovered that an "I" grade reverts to an "F" for Credit/No Credit courses. This is inconsistent with the original grading method.

A motion was made and seconded to approve the change in catalog and handbook policy regarding incomplete grades.

Motion carried

10. Other Items

11. Adjournment

A motion was made and seconded to adjourn at 4:27 p.m.

Motion carried

Respectfully Submitted,

Rachel Kraus, Secretary

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