

**AGENDA FOR  
UNIVERSITY SENATE MEETING**

*(Meeting #2, 2013-14)*

**August 29, 2013**

**4:00 p.m.**

**BB (Burkhardt Building), 109  
PLEASE NOTE ROOM FOR FALL, 2013**

Approval of senate minutes of April 25, 2013

I. Announcements

- A. Reaffirmation of Standing Rules (Enclosure #1)
- B. In an effort conserve paper, and approved by the University Senate on 9/4/08, the Undersecretary will poll the membership regarding receiving electronic agenda materials ONLY. Hard copies of agenda materials will continue to be produced only once. Please take responsibility for bringing all appropriate materials with you to each meeting.
- C. Higher Learning Commission Preparation/Discussion – M. Buck, M. Maggiotto, W. Knight
- D. Overview of Senate System – Ralph Bremigan, Vice Chair of University Senate
- E. Next Scheduled Meetings  
Senate Agenda Committee – Monday, September 16, 2013 (LB 104)  
University Senate – Thursday, September 26, 2013, Burkhardt Bldg. (BB), Rm. 109
- F. Schedule of Meetings in University Governance System (Enclosure #2)
- G. Notice of Change in Office/Department Name
  - 1. Current Name: School of Extended Education  
Proposed Name: Division of Online and Distance Education
  - 2. Current Name: Applied Archaeology Laboratories  
Proposed Name: Applied Anthropology Laboratories
  - 3. Current Name: Department of Art  
Proposed Name: School of Art
- H. Fisher Institute for Wellness and Gerontology/School of Physical Education, Sport, and Exercise Science (SPESES) – Provost King
- I. Program Information – Academic Posting 2012-13, Volume XLIV-8, 9 (Enclosure #3)
- J. Results of Constitutional Amendments (Enclosure #4)
  - 1) Term Limits for Councils/Committees
  - 2) Start Date for Executive Committee of Senate

- II. Recognition of Deaths – Walter Baker, Mildred (Mim) Ballou, David J. Caucci, Victor B. Lawhead, T.K. Puttaswamy, Kenneth Poucher, Darrell Wible
  
- III. Council/Committee/Student Senate Reports
  - A. Governance and Elections Committee – Ralph Bremigan, Chairperson
  - B. Faculty Council – Kip Shawger, Chairperson
  - C. University Council – Michael Gillilan, Chairperson
  - D. Campus Council – Kevin Thurman, Chairperson
  - E. Student Senate – Alyssa France, President Pro Tempore, Student Government Association
  
- IV. Report by Chairperson of Senate – David Pearson (Enclosure #5 - Issues in the Senate System)
  
- V. Questions Directed to the President
  
- VI. Question and Answer Period
  
- VII. Unfinished Business
  
- VIII. New Business
  
- IX. Other Items
  
- X. Adjournment

/mt

MINUTES OF THE FIRST MEETING OF THE 2013-14 UNIVERSITY SENATE  
Thursday, April 25, 2013

Members Present: 57

Members Absent: 7

1. The meeting was called to order by the chairperson of the University Senate, Dave Pearson, at 5:05p.m.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: S. Aegisdottir, E. Agnew, A. Beane, R. Bellaver, S. Bhattacharjee, R. Bremigan, B. Brey, B. Byers, S. Byrum, B. Canada, D. Caristi, J. Chapman, M. Chiuni, C. Corbin, E. Crawford, R. Davis, G. Dodson, J. Ellery, J. Fitzgerald, J. Forbey, M. Gillilan, J. Gora, D. Grosnick, J. Gruver, J. Hammons, M. Hanley, T. Hendricks, M. Hill, J. Holden, M. Holtzman, J. Huff, J. Jones-Hall, L. Julian, T. King, K. Koch, K. Kreamelmeyer, M. Maggiotto, C. Munchel, L. O'Hara, C. Pak, S. Pattison, D. Pearson, K. Pierce, T. Richardson, K. Shawger, G. Slater, C. Stone, K. Thurman, C. Updike, D. Wheeler, J. Zhao

Substitutes: Heather Closson for C. Griewank, Carla Earhart for A. Harden, Michael Hawkins for J. Jemiolo, Rachel Kraus for L. Pellerin, Giang Tran for M. Randolph, Chris Wilkey for B. Weaver

Members Absent: P. Buis, L. Lehman, N. Perera, S. Rice-Snow, C. Seni, L. Stevens, J. Strauss

2. Dave Pearson, chairperson of the 2012-13 senate, yielded the floor to Kip Shawger, Chair of the Faculty Council, who presided over the meeting for the purpose of conducting elections.
3. New Business

A. Elections – Senate Officers

A list of nominees for the election of Senate officers and Agenda Committee was presented. (University Senate Agenda, 4/25/13, Enclosure #1)

Members received biographical sketch information for each nominee on today's ballot.

A motion was made and seconded to elect the Chairperson, Vice Chairperson, and Secretary by acclamation.

The motion carried.

The following were elected by acclamation:

Chair: David Pearson  
Vice Chair: Ralph Bremigan  
Secretary: Amy Harden

B. Elections – Committees

University Senate Agenda Committee – TWO POSITIONS

Nominees: Elizabeth Agnew (Philosophy and Religious Studies)  
Joyce Huff (Department of English)  
Chris Munchel (Office of Admissions)  
Darren Wheeler (Political Science)

The floor was opened for additional nominations for Agenda Committee. There were no nominations from the floor. A motion was made and seconded to close nominations.

The motion carried.

Having majority vote, Elizabeth Agnew and Darren Wheeler were elected to serve a two year term, ending in 2015.

The meeting adjourned at 5:20 p.m.

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David Pearson, Chairperson

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Amy Harden, Secretary

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## STANDING RULES FOR CONDUCTING SENATE BUSINESS

1. A member of the faculty or a student who is not a senator may initiate an agenda item by having a senator sponsor that item or by presenting the item to the Agenda Committee.
2. Senators may submit new agenda items in writing to the Agenda Committee.
3. The Senate will be called to order on the hour with sessions limited to one hour and twenty minutes.
4. Roll will be taken by the members initialing a roster.
5. Senators will be seated in a designated section of the room. Special areas of the chamber will be reserved for the seating of visitors.
6. The distribution of the minutes by mail will substitute for the reading of the minutes.
7. Announcements must be limited to Senate business and must be cleared through the Chair.
8. Scheduled meetings will include, following committee reports, a question-and-answer period not to exceed ten minutes in length, during which senators may request information from other persons present on matters of concern to the University community as a whole. The Chair shall rule out of order questions that are personal, departmental, or collegiate in scope or that do not pertain to University affairs.
9. The first time they speak at a meeting, senators will stand and identify themselves when addressing the Chair or the Senate.
10. Senators may, as a prerogative, address the Senate from the lectern.
11. Senate committees and councils must send minutes, reports, and recommendations to the Agenda Committee.
12. Committee reports should be brief (no longer than five minutes), official statements of the conclusions formally adopted within the reporting body.
13. Proposals must be framed as resolutions or as motions. A lengthy resolution or motion should be submitted in writing prior to the call to order of the meeting.
14. All motions will be put on the floor for debate by a Senator first stating their name followed by a second with a Senator stating their name.
15. When a motion appears on the Senate agenda, the chair of the sponsoring committee, or a representative, or the person sponsoring the motion must be present in the Senate to present the motion.
16. The Senate may move to return a motion to committee, amend, or refer to another committee for matters of clarification. This will require an immediate second, a debate and a simple majority vote of the body of

the Senate. A majority vote will send the item back to the appropriate committee for further work or clarification. If the motion fails, debate will continue on the original motion followed by a vote of the body.

17. Voting will be by voice vote unless there is a request for a division of the house or for a written ballot.
18. Voting procedures shall be “of the members present and voting” as defined in Robert’s Rules of Order. In this process, “yes” and “no” votes are counted, while abstentions are not counted in the total. Unless defined differently by the standing rules of the Senate or Robert’s Rules of Order, motions pass by a simple majority of the votes cast. Voting by proxy is disallowed in this process.
19. The Chairperson will appoint a parliamentarian for the Senate. The appointee may be a member of the Senate or from outside the body. An appointee from the body of the Senate will retain all privileges of a Senator, while an appointee from outside the body will have no voice or voting rights. It will be the responsibility of the parliamentarian to keep the Senate acting within the Standing Rules of the Senate and to interpret other issues by using Robert’s Rules of Order.
20. Any items remaining on the Agenda in the last meeting of the Spring will automatically be carried over to the Fall Agenda.
21. The Senate Agenda Committee will be empowered to act for the Senate during the summer on emergency items, pending acceptance by the Senate in the fall.
22. Timetables proposed by the Senate Agenda Committee will be subject to subsequent acceptance by the University Senate at their next meeting.
23. The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.

8/19/13

University Governance  
Schedule of Meetings  
2013-14

**August, 2013**

- 19** Senate Agenda Committee  
29 Governance and Elections Committee  
*University Senate*

**September**

- 5 *Faculty Council*  
12 *University Council*  
**16** Senate Agenda Committee  
19 *Campus Council*  
26 Governance and Elections  
*University Senate*

**October**

- 3 *Faculty Council*  
10 *University Council*  
**14** Senate Agenda Committee  
17 *Campus Council*  
24 Governance and Elections  
*University Senate*  
31 *Faculty Council*

**November**

- 4** Senate Agenda Committee  
7 *University Council*  
14 *University Senate*  
21 Governance and Elections  
*Faculty Council*

**December**

- 5 *University Council*

**January, 2014**

- 6** Senate Agenda Committee  
9 Governance and Elections  
*Campus Council*  
16 *University Senate*  
23 *Faculty Council*  
30 *University Council*

**February**

- 3** Senate Agenda Committee  
6 Governance and Elections  
*Campus Council*  
13 *University Senate*  
20 *Faculty Council*  
27 *University Council*

**March**

- 3** Senate Agenda Committee  
20 *University Senate*  
27 Governance and Elections  
*Faculty Council*

**April**

- 3 *University Council*  
10 Governance and Elections  
*Campus Council*  
**14** Senate Agenda Committee  
17 *Faculty Council*  
24 *University Senate*

ALL SENATE AND COUNCIL MEETINGS – THURSDAYS, 4:00 P.M.

*University Senate, Faculty Council, University Council:* **Fall: Burkhart Bldg. (BB) 109**  
**Spring: Letterman Bldg. (LB) 125**

*Campus Council:* Student Center (SC) 310

**Senate Agenda Committee: Mondays, 2:00p.m., Letterman Building (LB), Room 104**

**Governance and Elections Committee: Thursdays, 8:10 a.m., Bracken Library (BL), Rm. 301**

7/8/13

ACADEMIC POSTINGS

Program Information – Academic Posting 2012-13, Volume XLIV-8

Revised Programs

Miller College of Business

Department of Finance and Insurance

Major in Finance

Major in Risk Management and Insurance

Department of Information Systems and Operations Management

Major in Logistics and Supply Chain Management

College of Sciences and Humanities

Department of Chemistry

Associate in Science – Chemical Technology

Department of Criminal Justice and Criminology

Associate in Arts – Criminal Justice and Criminology

Department of Modern Languages and Classics

Major in Spanish

Minor in Spanish

Teaching Major in Foreign Language: Spanish

Program Information – Academic Posting 2012-13, Volume XLIV-9

Revised Programs

College of Architecture and Planning

Department of Landscape Architecture

Major in Landscape Architecture

College of Sciences and Humanities

Department of Physics and Astronomy

Major in Pre-Engineering Preparation



**UNIVERSITY SENATE AMENDMENT – VOTING RESULTS – April 30, 2013**  
**PROPOSED REVISION TO THE CONSTITUTION**  
*Amendment #1 - Term Limits for Councils/Committees in Senate System*

<u>Administration</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
President				0
Academic Affairs	57	3	11	71
Business Affairs	47	1	2	50
Information Technology	74	2	23	99
Student Affairs	51	0	2	53
University Advancement	24	1	2	27
Enrollment, Marketing, and Communications	35	0	0	35
<b>Subtotal Administration</b>	<b>288</b>	<b>7</b>	<b>40</b>	<b>335</b>

<u>Applied Sciences and Technology</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Family and Consumer Sciences	20	0	0	20
Military Science	8	0	0	8
Nursing	23	0	0	23
SPESES	18	0	0	18
Technology	16	2	0	18
Wellness and Gerontology				0
<b>Subtotal Applied Sciences and Technology</b>	<b>85</b>	<b>2</b>	<b>0</b>	<b>87</b>

<u>Architecture and Planning</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Architecture				0
Landscape Architecture				0
Urban Planning	6	0	0	6
<b>Subtotal Architecture and Planning</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>

<u>Miller College of Business</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Accounting	10	0	4	14
Economics	2	2	10	14
Finance and Insurance	5	0	8	13
Information Systems and Operations Management				0
Marketing and Management				0
<b>Subtotal Miller College of Business</b>	<b>17</b>	<b>2</b>	<b>22</b>	<b>41</b>

<u>College of Communication, Information, and Media</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Communication Studies	11	0	3	14
Information and Communication Sciences	7	0	0	7
Journalism	20	0	0	20

Telecommunications	19	0	0	19
<b>Subtotal College of Comm, Information, and Media</b>	<b>57</b>	<b>0</b>	<b>3</b>	<b>60</b>
<b><u>College of Fine Arts</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Art				0
Music	42	0	0	42
Theatre & Dance	24	0	0	24
<b>Subtotal College of Fine Arts</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>66</b>
<b><u>College of Sciences and Humanities</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Anthropology	9	0	0	9
Biology				0
Chemistry	18	2	0	20
Computer Science	12	0	3	15
Criminal Justice and Criminology	10	0	2	12
English	26	0	0	26
Geography	13	0	0	13
Geological Sciences	6	0	0	6
History	14	1	0	15
Mathematical Sciences	32	0	0	32
Modern Languages and Classics	19	1	0	20
Natural Resources and Environmental Management				0
Philosophy and Religious Studies	7	0	0	7
Physics and Astronomy	14	0	0	14
Physiology and Health Science	15	0	0	15
Political Science	0	9	2	11
Psychological Sciences	18	0	0	18
Social Work	9	0	0	9
Sociology	0	5	4	9
Speech Pathology and Audiology	17	0	0	17
<b>Subtotal College of Sciences and Humanities</b>	<b>239</b>	<b>18</b>	<b>11</b>	<b>268</b>
<b><u>Teachers College</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Counseling Psychology and Guidance Services	9	0	0	9
Educational Leadership				0
Educational Psychology	16	1	2	19
Educational Studies	10	0	0	10
Elementary Education	23	0	0	23
Special Education	14	0	0	14
Burriss Laboratory School				0
<b>Subtotal Teachers College</b>	<b>72</b>	<b>1</b>	<b>2</b>	<b>75</b>
	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>

<b>TOTALS</b>	<b>830</b>	<b>30</b>	<b>78</b>	<b>938</b>
Total "Yes" votes				<b>830</b>
Total "No" votes				<b>30</b>
Total Present and Voting				<b>860</b>
				<b>x 2/3</b>
2/3 of Total Present and Voting				<b>573.333</b>

Amendment **PASSED**

**UNIVERSITY SENATE AMENDMENT – VOTING RESULTS – April 30, 2013**  
**PROPOSED REVISION TO THE CONSTITUTION**  
*Amendment #2 - Start Date for University Senate Executive Committee*

<u>Administration</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
President				<b>0</b>
Academic Affairs	<b>61</b>	<b>1</b>	<b>10</b>	<b>72</b>
Business Affairs	<b>46</b>	<b>0</b>	<b>2</b>	<b>48</b>
Information Technology	<b>65</b>	<b>0</b>	<b>24</b>	<b>89</b>
Student Affairs	<b>51</b>	<b>0</b>	<b>2</b>	<b>53</b>
University Advancement	<b>25</b>	<b>0</b>	<b>2</b>	<b>27</b>
Enrollment, Marketing, and Communications	<b>35</b>	<b>0</b>	<b>0</b>	<b>35</b>
<b>Subtotal Administration</b>	<b>283</b>	<b>1</b>	<b>40</b>	<b>324</b>

<u>Applied Sciences and Technology</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Family and Consumer Sciences	<b>21</b>	<b>0</b>	<b>0</b>	<b>21</b>
Military Science	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>
Nursing	<b>23</b>	<b>0</b>	<b>0</b>	<b>23</b>
SPESES	<b>18</b>	<b>0</b>	<b>0</b>	<b>18</b>
Technology	<b>15</b>	<b>3</b>	<b>0</b>	<b>18</b>
Wellness and Gerontology				<b>0</b>
<b>Subtotal Applied Sciences and Technology</b>	<b>85</b>	<b>3</b>	<b>0</b>	<b>88</b>

<u>Architecture and Planning</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Architecture				<b>0</b>
Landscape Architecture				<b>0</b>
Urban Planning	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>
<b>Subtotal Architecture and Planning</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>

<u>Miller College of Business</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Total</u>
Accounting	<b>10</b>	<b>0</b>	<b>4</b>	<b>14</b>
Economics	<b>4</b>	<b>0</b>	<b>10</b>	<b>14</b>
Finance and Insurance	<b>5</b>	<b>0</b>	<b>8</b>	<b>13</b>
Information Systems and Operations Management				<b>0</b>
Marketing and Management				<b>0</b>

<b>Subtotal Miller College of Business</b>	<b>19</b>	<b>0</b>	<b>22</b>	<b>41</b>
<b><u>College of Communication, Information, and Media</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Communication Studies	12	0	2	14
Information and Communication Sciences	7	0	0	7
Journalism	20	0	0	20
Telecommunications	19	0	0	19
<b>Subtotal College of Communication, Information, and Media</b>	<b>58</b>	<b>0</b>	<b>2</b>	<b>60</b>
<b><u>College of Fine Arts</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Art				0
Music	42	0	0	42
Theatre & Dance	23	0	1	24
<b>Subtotal College of Fine Arts</b>	<b>65</b>	<b>0</b>	<b>1</b>	<b>66</b>
<b><u>College of Sciences and Humanities</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Anthropology	9	0	0	9
Biology				0
Chemistry	19	1		20
Computer Science	12	0	3	15
Criminal Justice and Criminology	10	0	2	12
English	26	0	0	26
Geography	13	0	0	13
Geological Sciences	6	0	0	6
History	14	1	0	15
Mathematical Sciences	32	0	0	32
Modern Languages and Classics	19	0	0	19
Natural Resources and Environmental Management				0
Philosophy and Religious Studies	7	0	0	7
Physics and Astronomy	14	0	0	14
Physiology and Health Science	15	0	0	15
Political Science	8	2	1	11
Psychological Sciences	18	0	0	18
Social Work	9	0	0	9
Sociology	9	0	0	9
Speech Pathology and Audiology	17	0	0	17
<b>Subtotal College of Sciences and Humanities</b>	<b>257</b>	<b>4</b>	<b>6</b>	<b>267</b>
<b><u>Teachers College</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Total</u></b>
Counseling Psychology and Guidance Services	9	0	0	9
Educational Leadership				0
Educational Psychology	16	1	2	19
Educational Studies	10	0	0	10
Elementary Education	23	0	0	23
Special Education	14	0	0	14

**Burris Laboratory School**  
**Subtotal Teachers College**

			<b>0</b>
<b>72</b>	<b>1</b>	<b>2</b>	<b>75</b>

**TOTALS**

<u><b>Yes</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>	<u><b>Total</b></u>
<b>845</b>	<b>9</b>	<b>73</b>	<b>927</b>

**Total "Yes" votes**

**845**

**Total "No" votes**

**9**

**Total Present and Voting**

**854**

**2/3 of Total Present and Voting**

**x 2/3**

**569.333**

**Amendment PASSED**

ISSUES IN THE SENATE SYSTEM 2013-14

Issues	Committee	Start	End	10%	20%	40%	50%	60%	70%	80%	90%	100%	
<b><i>FACULTY COUNCIL</i></b>													
Salary Compression	From Council Salary & Benefits	9-9-10											
Membership of Professional Education Committee	To Governance & Elections	1/26/12											
Telecommuting	Salary & Benefits	11/19/12											
Revision of Current Family Leave Policy	Salary & Benefits	9/17/12											
Issues	Committee	Start	End	10%	20%	40%	50%	60%	70%	80%	90%	100%	
<b><i>UNIVERSITY COUNCIL</i></b>													
Telecommuting	From Sen.Agenda to Salary & Benefits	11/19/12											
Issues	Committee	Start	End	10%	20%	40%	50%	60%	70%	80%	90%	100%	
<b><i>CAMPUS COUNCIL</i></b>													
Cardinal Cash													
Issues	Committee	Start	End	10%	20%	40%	50%	60%	70%	80%	90%	100%	
<b><i>AGENDA COMMITTEE</i></b>													
Faculty Load/Salary Adjustments	Faculty/Univ. Councils	8/20/12											
Revision of current Family Leave Policy	Salary & Benefits	9/17/12											
Issues	Committee	Start	End	10%	20%	40%	50%	60%	70%	80%	90%	100%	
<b><i>GOVERNANCE AND ELECTIONS</i></b>													
Membership of Professional Education Committee	From Faculty Council to PEC	1/26/12 2/2/12											