

MINUTES OF THE EIGHTH MEETING OF THE 2012-13 UNIVERSITY SENATE  
Thursday, April 25, 2013

Members Present: 58

Members Absent: 12

1. The meeting was called to order at 4:00 p.m., by the Chairperson of the University Senate, David Pearson.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: S. Aegisdottir, E. Agnew, A. Beane, R. Bellaver, E. Bowers, R. Bremigan, B. Brey, S. Byrum, B. Canada, J. Chapman, H. Closson, C. Corbin, R. Davis, G. Dodson, J. Ellery, J. Forbey, A. Franz, M. Gerhard, J. Gora, D. Grosnick, J. Gruver, J. Hammons, M. Hanley, E. Hashimov, T. Hendricks, M. Holtzman, J. Huff, T. King, K. Koch, K. Kreamelmeyer, J. Ledbetter, M. Maggiotto, P. Magro, C. Munchel, S. Pattison, D. Pearson, K. Pierce, T. Richardson, D. Shawger, K. Slabaugh, G. Slater, G. Stamp, M. Steib, C. Stone, K. Thurman, C. Updike, D. Wheeler, A. Wieseke, L. Wiley, C. Wilkey, S. Zhuk

Substitutes: John Fitzgerald for O. Benkato, Jocelyn Holden for J. Cassady, Nicola Schmerbeck for M. Guntsche, Carla Earhart for A. Harden, Michael Hawkins for J. Jemiolo, Suchi Bhattacharjee for T. Mahfouz, Rachel Kraus for L. Pellerin

Members Absent: P. Buis, J. Dowden, C. Griewank, Z. Guzeldereli, M. Hamil, B. Hannon, J. Kluth, L. Lehman, E. Levitt, N. Perera, R. Purviance, S. Rice-Snow, J. Strauss

2. A motion was made and seconded (Thurman/Franz) to approve the minutes of March 21, 2013.

The motion carried.

3. Announcements

Item A. (Academic Posting, Enclosure #1) was reviewed.

Item B., Policy regarding Minors on Campus (University Senate Agenda 4/25/13, Enclosure #2) was reviewed. Please contact Leisa Julian at [lijulian@bsu.edu](mailto:lijulian@bsu.edu) with comments or suggestions after sharing with your department/area.

4. A motion was made and seconded (Shawger/Steib) to reorder the agenda and review Item C., under New Business at this time.

Undergraduates and Graduate Work (University Senate Agenda 4/25/13, Enclosure #6)

Deborah Mix, chair of the Graduate Education Committee, was present at today's meeting to discuss the suggested revisions to the policy. This is not an item for the Faculty and Professional Personnel Handbook. It will be revised in the Graduate Catalog.

The motion to approve the revision of the policy carried.

5. There was a moment of silence to recognize the deaths of Grace Laxson, Ronald L. Johnstone, Bob M. Mantock, and Sandra Sue Wright.

6. Council/Committee Reports

A. Governance and Elections Committee – Ralph Bremigan, Chairperson, reported the committee met did not meet on April 11, but approved the slate of candidates for the University Senate executive committee and the nominations for the Senate Agenda Committee via email.

B. Faculty Council – Kip Shawger, Chairperson, reported the council met on April 18 and approved the Student Code, the revisions to the Core Curriculum, the revisions to the policy for undergraduates taking graduate courses, as well as the revisions to the University Promotion and Tenure document. They also

elected officers and the following were elected to the executive committee, by acclamation: Kip Shawger (chair), Michael Hanley (vice chair), and Darren Wheeler (secretary). The members of elected to the Governance and Elections Committee include Michael Hanley (CCIM), Kip Shawger (CFA), Lisa Pellerin (CSH), Lynn Lehman (TC). There were no nominations nor volunteers for the position from the College of Architecture and Planning. He will request the dean to appoint someone from CAP to the committee.

- C. University Council – Katie Slabaugh, Chairperson, reported the council met on April 4 and elected officers for next year. Mike Gillilan will serve as chair, Derek Berger, vice chair, and Tiffany Peters, secretary.
  - D. Campus Council – Kevin Thurman, Chairperson, reported the council met on April 11. They approved the student code revisions and had a preliminary discussion on a bike share program and bike repair stations to locate around campus. They will have further discussion in the fall. They held elections and Kevin Thurman will serve as chair, Chad Griewank, vice chair. They will elect a secretary in the fall.
  - E. Student Senate – Chris Wilkey, President of the Student Government Association (SGA), reported there is a new executive board of SGA. He introduced Malachi Randolph, President. The charity miles challenge between Indiana, Purdue, Indiana State, and Ball State is completed and Ball State won the challenge with over 600 miles logged. He thanked those who participated in the challenge.
7. Report by Chairperson of Senate – Dave Pearson (University Senate Agenda 4/25/13, Enclosure #3)

The chair thanked everyone for their hard work in shrinking the GANTT chart, and making it one of the most productive years because of their thoughtful consideration on each issue.

The senators whose terms were ending in 2013 were recognized at this time. The chair thanked them for their work.

Kip Shawger, acting chair of the Salary and Benefits Committee, reported on the work of that committee and the Salary and Benefits Self-Study Committee. Information will be distributed within the next month or so, depending on the action of the State legislature. They are finally addressing the issue of compression and he encourages everyone to review the document carefully. He praised Vice President Howard for compiling the information.

The chair of the senate reported the Open Access Mandate proposed will be deleted from the GANTT chart. It will be handled differently and be reworked in its entirety.

8. Questions Directed to the President

President Gora reported the following:

- A \$20M Capital Campaign is underway to support athletics facilities. Approximately \$12.893M has been raised so far, which is approximately 65% toward the goal. The campaign must be completed by December, 2014.
- The Board of Trustees will hold their meeting on May 3
- The new Masters of Science degree in Software Engineering (MSSE) through the College of Sciences of Humanities has been submitted to the Commission on Higher Education.
- May 4 is commencement. Jeffrey D. Feltman, undersecretary general for political affairs at the United Nations, and a 1981 graduate of Ball State, will be the commencement speaker. He will also be meeting with students from Honors College.
- She will be sending out a *President's Perspective* in the next day or two that will have information regarding the legislative session, which should end Monday, April 29, but may end as early as tomorrow, April 26. The next step will be to establish the budget for the next two years, as well as tuition and fees for the next biennium. This is all contingent on the amount of support from the State. It is a fairly long process, which includes a ten-day notice period after announcing the tuition and fees for next year.

9. Question and Answer Period

There were no questions.

10. Unfinished Business

There was no unfinished business.

11. New Business

A. Revisions to University Core Curriculum (University Senate Agenda, 4/25/13, Enclosure #4)

A motion was made and seconded (Steib/Shawger) to place on the floor for discussion.

Murray Steib, chair of the Undergraduate Education Committee, was available to discuss the revisions to the document.

Discussion ensued. There was concern that certain departments are overriding the prerequisite issue. Does advising follow the curriculum map by the department or constraints of the Core? Murray stated that Banner should be catching the prerequisites and stop registration. The Provost indicated that if this is adopted as a policy of the institution, then the department needs to look at their department policies and make them in line with the institution's policies.

The motion to approve the revisions carried.

B. Student Code Revisions (University Senate Agenda, 4/25/13, Enclosure #5)

A motion was made and seconded to place on the floor for discussion.

Michael Gillilan, Director of Student Rights and Community Standards, was available to answer questions concerning the revisions. Mike explained these revisions were streamlining the 2013-14 code and to come into line with the Office of Civil Rights suggestions.

A question was asked by a senate member regarding the different centers around the world in which our students participate. There are also student teaching opportunities in other areas of the world. Do these policies apply to everyone who is a student of the university? Mike replied that it does apply to these students, but there are additional criteria. It depends on exactly what is happening with these learning experiences.

The motion to approve the Student Code Revisions carried.

C. Undergraduates and Graduate work (University Senate Agenda, 4/25/13, Enclosure #6) SEE PAGE ONE

D. Revisions to University Promotion and Tenure Document (University Senate Agenda 4/25/13, Enclosure #7)

Keith Kothman, chair of the University Promotion and Tenure Committee (UP&T) was present at today's meeting to answer questions and participate in the discussion.

The following points were discussed:

- The statement that the votes will accompany the recommendations when forwarded to the Provost/President was mistakenly left out of the revisions received by the members; however, the onscreen document is correct and includes this statement in 1.12 and 2.21.
- There was considerable discussion concerning the membership of the department committee. Currently, the document states that the majority of the membership will be tenured faculty, and that tenure-track faculty, in their fourth year or above may also serve on this committee. The President does not know of another institution that has non-tenured faculty on their promotion and tenure committees and believes leaving the membership as it stands is a conflict of interest. She believes there are other solutions if there is not sufficient tenured faculty in the department to serve on the committee.

A motion was made and seconded to amend the membership of the department committee to add “tenure track faculty, in their fourth year or above, are eligible to serve on the department committee.”

The motion to amend the membership carried.

After further discussion, a motion was made and seconded (Stamp/Stone) to amend the membership of the department committee to add “the department committee shall consist of only tenured faculty.”

The motion to amend the membership carried.

A motion was then made and seconded (Closson/Thurman) to remove “or tenure-track” from the membership of the committee, in the spirit of the amendment to include only tenured faculty on the department committee.

The motion carried.

- A senate member requested clarification on the year-four review. Keith responded that the College of Sciences and Humanities usually works with subcommittees (such as for document approval). It is a committee that is a part of the whole. The UP&T supports naming it Subcommittee A and Subcommittee B, because of the number of faculty for review at the college level.
- With regard to the department having two representatives, this is up to the college. The UP&T only specifies that the college committee be made up of only tenured faculty. Further, some allow department chairs, while others prevent them from being a member of the committee.
- These revisions would be in place for the academic year, 2013-14, and will be working in fall, 2014. It will go into effect when the administration approves it, but departments/colleges will apply the review process in fall, 2014.
- Year six is a conditional decision for tenure, but if you’re promoted in year six, you’re promoted. If this is ahead of tenure next fall, this is ahead of the implementation of the new policies and we will not deal with it. Those gaining tenure without being promoted, do not automatically get tenure before the policies take effect.
- For informational purposes, the majority of departments allow non-tenured faculty members on the promotion and tenure committee. Some decreased the number of people on the committee to adjust for the lack of tenured faculty. The Provost added if the membership of the department promotion and tenure committee remained as it was (allowing non-tenured faculty on the committee), he would analyze of other universities to see what others are doing.

After discussion, a motion was made and seconded (Ledbetter/Thurman) to approve the document to include the revisions made at today’s meeting.

The motion carried.

## 12. Other Items

There were no other items.

## 13. Adjournment

The meeting adjourned at 5:00 p.m.

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David Pearson, Chairperson

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Jane Ellery, Acting Secretary

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