

MINUTES OF THE FIFTH MEETING OF THE 2012-13 UNIVERSITY SENATE  
Thursday, November 29, 2012

Members Present: 57

Members Absent: 14

1. The meeting was called to order at 4:00 p.m., by the Chairperson of the University Senate, David Pearson.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: E. Agnew, A. Beane, R. Bellaver, E. Bowers, R. Bremigan, B. Brey, S. Byrum, J. Cassidy, B. Canada, J. Chapman, M. Chiuini, C. Corbin, G. Dodson, J. Ellery, J. Forbey, A. France, M. Gerhard, J. Gora, D. Grosnick, J. Gruver, M. Guntsche, J. Hammons, M. Hanley, A. Harden, E. Hashimov, T. Hendricks, M. Holtzman, J. Huff, J. Jemiolo, T. King, K. Koch, K. Kreamelmeyer, M. Maggiotto, T. Mahfouz, S. Pattison, D. Pearson, L. Pellerin, N. Perera, K. Pierce, D. Shawger, K. Slabaugh, G. Stamp, M. Steib, C. Stone, K. Thurman, C. Updike, D. Wheeler, C. Wilkey

Substitutes: Con Sullivan for H. Closson, Jensen Zhao for R. Davis, Lucinda Van Alst for J. Ledbetter, Jerry McKean for P. Magro, Charles Haynes for C. Munchel, David Roof for T. Richardson, Ann Brown for G. Slater, Gloria Pavlik for L. Wiley, Sviatoslav Dmitriev for S. Zhuk

Members Absent: S. Aegisdottir, O. Benkato, P. Buis, J. Dowden, C. Griewank, Z. Guzelderli, M. Hamil, B. Hannon, J. Kluth, L. Lehman, E. Levitt, R. Purviance, S. Rice-Snow, J. Strauss

2. A motion was made and seconded (Shawger/Steib) to approve the minutes of October 25, 2012.

Joyce Huff was present at the meeting but was marked absent.

The motion carried.

3. Announcements

- A. Campus Smoking Policy

Smoking Policy Review and Implementation Committee

Dr. Kay Bales, Vice President for Student Affairs, Dean of Students

Vice President Bales introduced Kerry Anne McGeary, Director of the Global Health Institute, Phyllis A. Miller Professor of Health Economics, and Associate Professor of Economics. Dr. McGeary presented a very brief PowerPoint presentation (Attachment #1) regarding the committee and their findings and recommendations for the Ball State campus to be completely smoke and tobacco-free. All designated smoking areas would be closed. Rationale was also presented.

Due to time constraints, there was no time for questions to the committee. The PowerPoint presentation will be forwarded to the senate members for review and submission of questions or concerns.

- B. Dr. Randy Howard

Vice President for Business Affairs, and Treasurer

Vice President Howard presented a brief PowerPoint concerning the healthcare benefits at Ball State. He responded to the following questions (Attachment #2)

- *Are health incentives making any difference?*

The literature is mixed. Smoking is a definite. The university is working to selectively choose those things that have a fiscal and personal benefit.

- *What if a spouse cannot obtain insurance from their employer?*

This constitutes a qualifying event that is federally supported. We will not drop any from our insurance if we do not have proof that their employer has picked them up for insurance.

- *Is the university looking at equivalencies across different insurance companies? When we drop spouses and dependents, what is the employee saving?*

The university tried to put a couple of equivalencies in place, one of which is the subsidy level (put at 60% or higher). We still allow you to put the spouse on as a secondary insurance.

- *So if you take your spouse off of this policy, does your premium go down?*

The reason for putting these changes in place was to reduce the pressure on premium increases. Implementing these changes affects both the university and the employee. There are some who will pay more for their spouse's healthcare plan. Our primary goal is to make sure we can offer quality healthcare to our employees.

Because of time constraints for the meeting, employees were directed to the Payroll and Employee Benefits website to find answers to healthcare questions: [peb@bsu.edu](mailto:peb@bsu.edu). Vice President Howard also offered to personally answer any questions. His e-mail address is: [rbhoward@bsu.edu](mailto:rbhoward@bsu.edu).

4. Agenda Items I.C. (Next scheduled meetings), D. (Program Information), and E. (Board of Trustees Action) were reviewed.
5. There was a moment of silence to recognize the deaths of Veva McCoskey, Harlan Roepke, Byron Torke, and most recently, current faculty member Brian C. Donehew.
6. Committee Reports
  - A. Governance and Elections Committee – Ralph Bremigan, Chairperson, reported the committee did not meet as there was nothing on the agenda that was time-sensitive.
  - B. Faculty Council – Kip Shawger, Chairperson, reported the council met on November 1 for a lengthy meeting. Jennifer Bott spoke regarding iLearn, Robert Morris spoke regarding supplemental compensation, and Keith Kothman of the University Promotion and Tenure Committee (UP&T) received feedback from the council on university-wide proposed revisions to the UP&T document. Amy Harden is on assigned leave semester and a substitute is needed for secretary. Marilyn Buck also spoke briefly regarding the Higher Learning Commission and the upcoming forum dates for the campus community to attend.
  - C. University Council – Katie Slabaugh, Chairperson, reported the council met on November 8 and heard from a representative from the steering committee on the Higher Learning Commission's visit next year. They also reviewed and endorsed sending forward a member's request for the university to investigate a policy for telecommuting. Rationale was provided and it was sent forward to the Senate Agenda Committee who has forwarded it to the Salary and Benefits Committee for their review and consideration.
  - D. Campus Council – Kevin Thurman, Chairperson, reported the council did not meet this month.
  - E. Student Senate - Chris Wilkey, President, Student Government Association (SGA), reported the following over 1,000 constitutions were distributed on Constitution Day, approximately 350 students registered to vote on Democracy Day, there were 1,300 attendees at the Gibbs/Cheney debate, approximately 150-200 individuals attended the Errington/Oliver debate, 250 people were in attendance at the Election Night Watch Party, over ten different candidates appeared on campus, 250 people rode the campus shuttle to vote at the polls, there were 10,240 hits on the Vote 2012 website. SGA handed out 960 shirts – 500 glow in the dark and 460 Cardinal WINGS were given in trade for a used t-shirt, done in conjunction with the Black-out Football game. All donated shirts will be given to the Muncie Mission. Forty-four students will be going to the Men's basketball game with Butler on December. SGA provided transportation and half-price tickets. Approximately 46 individuals from the Muncie community participated in the Dancer Workshop. The start of terms for SGA has been moved back to the middle of April. Legislation passed from Student Senate: 1) Support of continuation of the Athletics Student Rewards Program, 2) Crosswalks on campus, and 3) looking at extending the hours of the Bookmark Café during finals. In progress is implementing a self-defense class through PEFWL and mandatory four-year plans for incoming students.
10. Report by Chairperson of Senate – Dave Pearson (University Senate Agenda 11/29/12, Enclosure #2)

A note will be sent to all departments and professional areas who have not returned their voting results on the three

Constitutional Amendments.

The chair reported the Task Force on Academic Rigor will have a report to the Provost and President by the end of the year. An ad hoc salary study committee will meet tomorrow. With regard to Salary Compression: If promotion increments are increased, it will have an impact. The President added there are several areas addressing the issue and giving reviewing every step necessary to accomplish this task, if funding permits. It is not just a matter of distributing the money. Steps have to be done in an incremental fashion.

11. Questions Directed to the President

The President reported the following:

- Her office is arranging meetings with college faculties in late January. If you have particular concerns, please relay them to your dean. She will be bringing information regarding the legislative process and the Indiana Commission for Higher Education (ICHE), in general. Dialogue with faculty is the purpose of the meeting, however.
- You will all be receiving the ICHE publication, *Reaching Higher and Achieving More*, their strategic plan. This is the blueprint that drives the university's funding. Be looking for it in January.
- The Benefits Survey will be distributed. It will require you to think hard about your health benefits and what you personally value as an employee.
- There will be a reception for all faculty in January. The program will be the announcement of the Immersive Learning Awards.
- The Conversation with Dave and Oprah was excellent. The university has received permission to create DVD's. Please send her an e-mail if you are interested in receiving a DVD.
- Finally, our football team is 9-3; we anticipate a bowl game.

The President responded to the following question:

- *Can you make any comments regarding the results of the survey conducted this fall?*

The President reported she hopes to report results at the January faculty meetings. She has no information from Dr. Knight's office; however, preliminary results are to be delivered by December 12. There will most definitely be a report in January.

12. Question and Answer Period

There were no questions.

13. Unfinished Business

- A. Constitutional Amendment – Term Limits for Council/Committee Membership – Second Reading  
(University Senate Agenda 11/29/12, Enclosure #3)

A motion was made and seconded (Thurman/Shawger) to remove from the table for discussion.

The motion carried.

It was explained that the current term limits for the Senate, but not for Councils/Committees. This amendment would put it in line with the term limits for senate, which is three two-year terms (six years total), at which time the member could not serve for one term (two years).

The motion in favor of the amendment carried.

14. New Business

- A. Constitutional Amendment – Revision of Start Date for University Senate Executive Committee – First Reading  
(University Senate Agenda, 11/29/12, Enclosure #4)

The chair of the Governance and Elections Committee, Ralph Bremigan, explained the amendment creates a transition time in the governance system. Currently, all membership begins in the fall. There are instance when administration needs to have conversation with the executive committee of the senate during the summer. This would alleviate the

confusion as which executive committee is in place.

A motion was made and seconded (Thurman/Bowers) to table until the next meeting of the Senate.

The motion carried.

B. Diversity Statement SR-02-10/11 (University Senate Agenda, 11/29/12, Enclosure #5)

Kevin Thurman reported there currently is no unified diversity statement in course syllabi across the university as a whole. This statement protects students as well as gives them direction to have an issue resolved.

A motion was made and seconded (Guntsche/Shawger) to approve the statement.

Discussion ensued. A friendly amendment was suggested to revise "their" to "his/her" throughout the statement. There was discussion as to whether it must be added to every syllabus? The President concurred, adding it is included in the student handbook as well as the student website.

A motion was made and seconded (Steib/Thurman) to table the motion.

The motion to table carried.

15. Other Items

16. Adjournment

The meeting adjourned at 5:20 p.m.

January 17, 2013\_\_\_\_\_

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David Pearson, Chairperson

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Amy Harden, Secretary

/mt

University Senate Minutes  
November 29, 2012  
Attachment #1

# Smoking Policy Review and Implementation Committee Information and Outreach Subcommittee

Smoking Policy Review and Implementation Committee  
Ball State University  
Fall 2012

# ***Smoking Policy Review and Implementation Committee***

Kay Bales, Chair

Rhonda Clark

Ryan Cole

## **Outreach**

Kate Elliot

Alyssa France

Kenton Hall

Kevin Kenyon

Kerry Anne McGeary

Rhonda Murr

Kate Murray

Mahbub Rahman

Kip Shawger

Julie Sturek

Brittany Weaver

Marie Williams

## **Subcommittee for Information and**

Kerry Anne McGeary, Chair

Alyssa France

Kenton Hall

Mahbub Rahman

Kip Shawger

**Smoke Free Ball State**

# ***Committee Recommendations***

- Eliminate all remaining smoking areas
- Become a Tobacco Free Campus

**Smoke Free Ball State**

# **Why Tobacco Free?**

What do we know?



# ***Information Regarding the Harms of Tobacco & How to Quit is Prevalent in Our Culture***

- National Cancer Institute
- Surgeon General's Reports on Smoking and Tobacco Use
- American Cancer Society
- Indiana Cancer Coalition
- Indiana Tobacco Quit Line ~ 1-800-Quit Now.
- Tobacco Free Coalition of Delaware County
- American College Health Association

**Smoke Free Ball State**

# ***Consistent with Policies Enforced by:***

- State of Indiana
    - Strengthened its smoke free law in July 2012
  - Local Government
    - Delaware County enacted its smoke-free law July 2011
  - Our Public Colleagues
    - IU, Southern IN, Ivy Tech, IUPUI, IN State, U of Kentucky, U of Michigan
- **825** complete smoke free campuses and of these **608** are tobacco free universities

**Smoke Free Ball State**

# ***Consistent with Ball State University's Strategic Goals***

## Promoting Healthy Lifestyle Choices

- For Employees ~ Health Insurance Affidavit
- For Students ~ Potential Employers

**Smoke Free Ball State**

# ***Questions and Discussion***

1. In general, what is your reaction to a tobacco free campus?
2. How can we effectively implement a tobacco free policy?  
Peer Enforcement?    UPD?  
Administrators?      Faculty?
3. If violators are fined, what is the recommended amount?  
(current fine is \$50.00)

**Smoke Free Ball State**

# ***Questions and Discussion***

4. Should current smoking areas be eliminated in phases? If so, which ones?
5. What are the most effective methods for communicating this change?
6. What other information do you wish to share with the committee?

**THANK YOU!**

