AGENDA FOR
UNIVERSITY SENATE

January 20, 2011
4:00 p.m.

Letterman Building (LB) 125

I.   Roll Call

II.   Approval of the minutes of December 2, 2010

III.   Announcements

    A. Next Scheduled Meetings

        Senate Agenda Committee – Monday, February 7, 2011, 8:00 a.m., Letterman Building (LB) 104
        University Senate – Thursday, February 17, 2011, 4:00 p.m., Letterman Building (LB) 125

    B. Program Information – Academic Posting 2010-11, Volume XLII-3
        Revised Programs
        College of Communication, Information, and Media
            Interdepartmental
                    Minor in Digital Media
            Department of Communication Studies
                    Major in Communication Studies
        College of Fine Arts
            Department of Art
                 Major in Art

IV.   Recognition of Deaths – Philip H. Albright, Carson Mahan Bennett, Robert (Bob) Eugene Bowman, George W. Irving, Tom McEwin

V.   Committee Reports

    A. Governance and Elections Committee – John Ledbetter, Chairperson
    B. Faculty Council – Barry Umansky, Chairperson
    C. University Council – Barbara Wills, Chairperson
    D. Campus Council – Michael Miller, Chairperson

VI.   Report by Chairperson of Senate – Eric Kelly (Enclosure #1 - Issues in the Senate System)

VII.   Questions Directed to the President

VIII. Question and Answer Period

IX.   Unfinished Business

   A.   Proposed amendments to the Constitution – Second Reading (Enclosure #2)

   B.   Suggested wording for Foreword page in Faculty and Professional Personnel Handbook

   Senate Agenda Committee 11/22/10
   Governance and Elections Committee 12/2/10
   Office of University Compliance 12/8/10
   Senate Agenda Committee 1/10/11

   This handbook for faculty and professional personnel is issued by the Office of the Provost and Vice President for Academic Affairs. The handbook contains policies, procedures, and regulations that have been approved by the University Senate, the President, and/or the Board of Trustees, as appropriate. Every effort is made to ensure that all additions, modifications and deletions to these policies, procedures, and regulations are reflected in the handbook as soon as possible after their ~~final approval~~ effective date. The most current version of the Handbook is the on-line version and that should always be consulted. The on-line version can be located on the Ball State University website at: http://www.bsu.edu/hrs/media/pdf/facultyhandbook.pdf.

X.   New Business

XI.   Other Items

XII.   Adjournment

Members Present: 54   Members Absent: 7

1. The meeting was called to order by the Chairperson of the University Senate, Eric Kelly, at 4:00 p.m.

    Roll Call was taken by initialing the roster located at the entrance to LB 125.

    Members Present: C. Ball, R. Bellaver, R. Bremigan, J. Coggeshall, G. Crawley, L. Deckers, A. Edmonds,
    J. Gora, J. Green, A. Gregg, D. Grosnick, D. Haber, M. Harvey, T. Hendricks, R. Hicks, M. Holtzman, J. Huff,
    R. Kanu, C. Kapinus, E. Kelly, T. King, A. Leahy, J. Ledbetter, M. Maggiotto, D. Marini, C. Marlow,
    W. McCune, M. McGrew, B. McRae, M. Miller, J. Mitchell, S. Parkinson, P. Parkison, D. Pearson,
    K. Pickersgill, T. Richardson, J. Rybarczyk, D. Shawger, G. Stamp, M. Steib, B. Umansky, B. Wagner,
    M. Whitlock, A. Wieseke, B. Wills, J. Yang, T. Zivney

    Substitutes: Lathrop Johnson for M. Guntsche, Andy Beane for K. Hall, James Mitchell for L. Markle, Beth
    Terrell for C. Munchel, David LeBlanc for M. Pyron, Susan Tancock for C. Walker, Paul Magro for K. Warren-
    Gordon

    Members Absent: J. Chapman, J. Coggeshall, T. Cummins, R. Dolon, J. Kim, W. Sharp, K. Warren-Gordon

2.   A motion was made and seconded (Shawger/Crawley) to approve the minutes of September 30, 2010.

     The motion carried.

3.   There was a moment of silence to recognize the death of Robert (Bob) Eugene Bowman.

4. Committee Reports

    A. Governance and Elections Committee – John Ledbetter, Chairperson

        John reported that the committee met and reviewed policies regarding the federal law on ghost
        employment. A task force was formed to review these policies. The constitutional amendments were
        forwarded to the University Senate for the first reading.

    B. Faculty Council – Barry Umansky, Chairperson

        Barry reported the Faculty Council met on November 4 and discussed two items of interest to the
        council: the storage of data on and off-site and security for that data, and safety within the classroom. An
        item of business included the discussion concerning the inclusion of immersive learning in the university
        promotion and tenure document. There was brief discussion of retirement models on the issues list.

    C. University Council – Barbara Wills, Chairperson

        Barb reported the University Council met on November 11 and had a presentation from the Rinker Center
        for International Programs. There was continued discussion on the issue of professional personnel
        representation on the Salary and Benefits Committee.

    D. Campus Council

        Mike reported the Campus Council met on November 18 and discussed the UEC's proposal for the revision
        to the academic calendar.

5. Report by Chairperson of Senate – Eric Kelly (University Senate Agenda 9/2/10, Enclosure #3)

    The chairperson of the senate reported the issues list keeps growing with more items being added. Senate member, Kayla Pickersgill, requested information on specific student senate resolutions. Melanie will check her records and report back to Kayla regarding these resolutions.

6. Questions Directed to the President

    President Gora commented on the following items:

    • The University has already had several meetings with the Indiana Commission for Higher Education (ICHE) as well as a presentation before the budget committee of the general assembly. Preparation of the documents began in the summer and meetings began in August with ICHE. The emphasis was on how productive we are. A study commissioned by the Indiana Commission for Higher Education indicated, we provided the most value-added in the State of Indiana. We are presenting hard data on how efficiently and effectively we are using our resources. We are hopeful that given these data, the commission will not cut our budget any further.
    • There were several ribbon-cuttings this fall with new buildings and facilities. David Letterman returned to campus with the founder of Twitter, Biz Stone. Carl Rove was also here and we will welcome back Angela Ahrendts in March as a speaker for the Letterman Series.
    • The President's Perspective will go out in early January highlighting a "good news" update on the Bold Campaign. This will also be sent to donors.

    The President responded to the following questions:

    1. Did the reduction of credit hours from 126 to 120 enter the discussion with ICHE?

       The President responded that it did not. There is an enormous amount of pressure from the legislature that students MUST finish in four years. We are funded on our graduation rate, not our enrollment. They want to know how many graduate in six years, how many in four, and so on.

7. Question and Answer Period

    Randy Howard, Vice President for Business Affairs, was present at today's meeting to discuss the Student Recreation and Wellness Center. It is not financed by any part of State funding and built for the students. This new center is not trying to compete with the local YMCA. They compared rates and fees with other MAC schools as well as other Indiana institutions of higher education and found that all MAC schools and most other Indiana institutions charge a fee for faculty and staff.

    • The chairperson of the senate noted that one of the questions previously posed by a senate member was if there was a tiered price list for those staff members who may not be able to afford the fee. Randy replied that there have been no modifications, but there is a family rate available.
    • A senate member commented that in all the explanation of the perks of the center, wellness was never mentioned. The university has wellness issues and why was this not a part of the calculations? Randy responded that these are two different issues. Right now the incentives are modest, but they will continue to look at other options.

       They didn't believe it was fair to give just one entity (the wellness center), but offer other options to improve wellness.

- A senate member asked if there are any renovation plans for Ball Gym? What will happen if we continue to see very few people over there? Randy replied that they will continue to evaluate the area. They have received good feedback concerning hours, etc. They are taking steps to be sure Ball Gym is available. It will stay as a resource for everyone to use.
- A senate member mentioned the biggest concern at Ball Gym was the lack of room in the free weight area and the lack of atmosphere.
- A senate member indicated they were very disappointed and were looking forward to the new gym. It appeared that the fee was a last minute decision.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Proposed amendments to the Constitution – First Reading (University Senate Agenda, 12/2/10, Enclosure #4)

This is the first reading of the amendments. No discussion takes place at this meeting. Discussion and vote will take place at the January 20, 2011, meeting of the University Senate.

A question was asked if these amendments would be voted on all at once or in divided into three parts? The chairperson of the senate indicated if there are concerns, it can be divided into parts.

B. Clarification of Reconsideration/Appeal pertaining to deliberations of Promotion and/or Tenure (University Senate Agenda, 12/2/10, Enclosure #5)

Ron Kovac, chairperson of the University Promotion and Tenure Committee (UP&T) was present at today's meeting.

Discussion ensued and a motion was made and seconded (Shawger/Pearson) to return it to the UP&T for further work.

The motion carried.

The Faculty Council will be meeting next and Ron and members of the UP&T will be in attendance. Concerns will be addressed.

10. Other Items

A. A motion was made and seconded (Umansky/Wieseke) to have a brief discussion on the academic calendar.

A copy of a new proposed fall calendar for 2011 was available to members for consideration (Attachment #1).

A brief explanation of the proposed calendar was provided by Barry Umansky. Action must be taken at this meeting or the current academic calendar (including Fruesday) will continue for the 2011-12 academic year.

Matthew Whitlock, President of the Student Government Association, reported that an informal vote was taken at the last Student Senate meeting and they supported this current proposal.

Action must be taken now or the current academic calendar (including Fruesday) will continue for the 2011-12 academic year.

The motion <u>carried</u> to accept the proposed fall calendar for 2011-12.

11. Adjournment

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Carolyn Kapinus, Secretary

/mt

Proposed Fall Calendar for 2011

Maintain Labor Day as holiday
Eliminate practice of holding MWF classes on Tuesday of Thanksgiving week (Fruesday)
Two-day fall break on a Monday-Tuesday or Thursday-Friday (dates TBD)
Thanksgiving week: MWF classes meet Monday; TR classes meet Tuesday; No classes Weds, Thurs, Fri
Recapture instructional day on Monday of finals week
Four-day finals schedule, Tuesday through Friday (no MWF finals on Tuesday)

Net Result
Yields 75 instruction days (no change)
Eliminates Fruesday
Maintains MWF/TR parity
Maintains schedule that completes exams on Friday of exam week

University Council   2/4/10   University Senate Agenda
Senate Agenda Committee 3/15/10   January 20, 2011
Governance and Elections Committee 3/25/1   Enclosure #2
Senate Agenda Committee 9/20/10
Governance and Elections Committee 11/4/10
Senate Agenda Committee 11/22/10

Constitutional Amendments – FIRST READING

Note: Current membership appears in plain text and strike-through mode; suggested changes are in italics and underlined. For clarity purposes, ex-officio member listings have been removed.

Campus Council Standing Committees

1.   Events Programming and Scheduling Committee
1.1   Membership – The membership of the Events Programming and Scheduling Committee shall consist of the following:

1.11   Voting
1.111   Two members appointed by the Campus Council, of whom at least one appointee must be member of that Council, for staggered two year terms;
1.112   Two faculty, appointed by the Faculty Council, for staggered two year terms;
~~**1.113   Two members appointed by the University Council, for staggered two year terms;**~~
1.113   Two professional personnel, appointed by the University Council, for staggered two year terms;
1.114   Two students with special interest or expertise in the performing arts to be appointed by the Student Government Association, for one year terms;
1.115   Four members from the community or region to be appointed by the President of the University, for staggered two year terms.

4.   Student Center Committee
4.1   Membership – The membership of the Student Center Committee shall consist of the following:

4.11   Voting
4.111   Two members appointed by the Campus Council, of whom at least one appointee must be a member of that Council, for staggered two year terms;
4.112   Two faculty appointed by the Faculty Council, for staggered two year terms;
~~**4.113   Two members appointed by the University Council, for staggered two year terms;**~~
4.113   Two professional personnel, appointed by the University Council, for staggered two year terms;
4.114   Four students appointed by the Student Government Association, for one year terms;
4.115   One student representative appointed by the University Program Board, for a one year term.

Task Force Rationale for Membership Change: Both the Events Programming and Scheduling Committee and the Student Center Committee carry responsibilities for scheduling programs and events which may be sponsored by administrative offices supervised by or student groups advised by professional personnel. Changing the phrases *members* **appointed by University Council to** *professional personnel appointed by University Council* **complements the stipulations for** *faculty* **members and** *student* **members.**

2.   Public Safety Committee
2.1   Membership – The membership of the Public Safety Committee shall consist of the following:

2.11   Voting
2.111   Two members appointed by the Campus Council, of whom at least one appointee must be member of that   Council, for staggered two year terms;
2.112   Two faculty appointed by the Faculty Council, for staggered two year terms;
~~**2.113   Two members appointed by the University Council, for staggered two year terms;**~~
2.113   Two professional personnel, appointed by the University Council, for staggered two year terms;
2.114   Two students appointed by the Student Government Association, for one year terms;

Task Force Rationale for Membership Change: The Public Safety committee addresses issues relevant to all constituencies represented by the three branches of the governance system: faculty, professional personnel, and students. Task force members believe stipulating *professional personnel* in the membership requirements (2.113) allows for more appropriate representation.

5.   Student Financial Assistance Committee
5.1   Membership – The membership of the Student Financial Assistance Committee shall consist of the following:

5.11   Voting
5.111   Two members appointed by the Campus Council, of whom at least one appointee must be a member of that Council, for staggered two year terms;
5.112   Two faculty appointed by the Faculty Council, for staggered two year terms;
5.113   Two members appointed by the University Council, for staggered two year terms;
5.113   Two professional personnel, appointed by the University Council, for staggered two year terms;
5.114   Two students appointed by the Student Government Association, for one year terms.

6.   Student Rights, Ethics and Standards Committee
6.1   Membership – The membership of the Student Rights, Ethics and Standards Committee shall consist of the following:

6.11   Voting
6.111   Two members appointed by the Campus Council, of whom at least one appointee must be a member of that Council, for staggered two year terms;
6.112   Two faculty appointed by the Faculty Council, for staggered two year terms;
6.113   Two members appointed by the University Council, for staggered two year terms;
6.113   Two professional personnel, appointed by the University Council, for staggered two-year terms;
6.114   Two students appointed by the Student Government Association, for one year terms.

Task Force Rationale for Membership Change: Because of their university assignments, professional personnel in specific administrative areas often have experience with the issues addressed by both committees. Professional personnel appointments allow University Council to include people with appropriate expertise who may or may not be members of the council itself.

University Council Standing Committees

4.   Extended Education Committee
4.1   Membership – The membership of the Extended Education Committee shall consist of the following:

4.11   Voting
4.111   Three members appointed by the University Council; one of whom must be a member of the University Council, for staggered two year terms;
4.111   Three professional personnel appointed by the University Council;for staggered two year terms;
4.112   Seven *faculty* members, one representing each college, appointed by the Faculty Council, for staggered two year terms;
4.113   One undergraduate and one graduate student appointed by the Student Government Association, for one year terms.

5.   Financial and Budgetary Affairs Committee
5.1   Membership – The membership of the Financial and Budgetary Affairs Committee shall consist of the following:

5.11   Voting
5.111   Three members appointed by the University Council, one of whom must be from the University Council, for staggered two year terms;
5.111   Three professional personnel appointed by University Council, for staggered two year terms;
5.112   Three *faculty* members appointed by the Faculty Council, one of whom must be from the Faculty Council, for staggered two year terms;
5.113   One undergraduate and one graduate student appointed by the Student Government Association, for one year terms.

7.   International Programs Committee
7.1   Membership – The membership of the International Programs Committee shall consist of the following:

7.11   <u>Voting</u>
~~7.111   Two members appointed by the University Council, one of whom must be a member of University Council, for staggered two year terms;~~
7.111   Two professional personnel appointed by University Council, for staggered two year terms;
7.112   Seven faculty, one representing each college, appointed by the Faculty Council, for staggered two
           year terms;
7.113   One undergraduate and one graduate student appointed by the Student Government Association,   for one year terms.

9.   Master Planning and Facilities Committee
9.1   Membership – The membership of the Master Planning and Facilities Committee shall consist of   the following:

9.11   Voting
9.111   Three faculty appointed by the Faculty Council, one of whom must be a member of the Faculty Council, for staggered
           two year terms;
~~9.112   Three members appointed by the University Council, one of whom must be a member of the University Council, for staggered two year terms;~~
9.112   Three professional personnel appointed by University Council, for staggered two year terms;
9.113   One undergraduate and one graduate student appointed by the Student Government Association, for one year terms.

Task Force Rationale for Membership Change: The recommended membership changes for the above four committees would ensure those committee "slots" are dedicated to professional personnel. Eliminating the *"...one of whom must be a member of University Council…"* restriction would expand representation from the limited professional personnel membership of University Council.