I.   Roll Call

II.   Approval of the minutes of April 22, 2010

III.   Announcements

     A.   Reaffirmation of Standing Rules (Enclosure #1)

     B.   In an effort to conserve paper, and approved by the University Senate on 9/4/08, the Undersecretary will poll the membership at the sign-in table regarding receiving electronic agenda materials ONLY. Hard copies of agenda materials will continue to be produced only once. Please take responsibility for bringing all appropriate materials with you to each meeting.

     C.   Overview of Senate System – J. Ledbetter and C. Kapinus

     D.   Next Scheduled Meetings

           Senate Agenda Committee – Monday, September 20, 2010 (LB 104)
           University Senate – Thursday, September 30, 2010, LB (Letterman Building), Rm. 125

     E.   Schedule of Meetings in University Governance system (Enclosure #2)

     F.   Program Information – Academic Posting 2009-10, Volume XLI-8
        Revised Programs
        College of Architecture and Planning
             Department of Architecture
                Master of Architecture
        College of Communication, Information and Media
             Department of Journalism
                Teaching major in Journalism
                Senior High, Junior High/Middle School Education Program
                Master of Arts in Journalism
                Master of Arts in Public Relations
                Journalism License Addition
        College of Sciences and Humanities
             Department of English
                Teaching Major in English/Language Arts
        Teachers College

Department of Elementary Education
Teaching Major in Elementary Education
Department of Special Education
Doctor of Education in Special Education
Program Information – Academic Posting 2009-10, Volume XLI-9
Revised Programs
Miller College of Business
Department of Marketing and Management
Major in Sales
College of Sciences and Humanities
Interdepartmental Programs
Social Studies
Teaching Major in Social Studies
Senior High, Junior High/Middle School Education Program
Department of Anthropology
Major in Anthropology
Department of Criminal Justice and Criminology
Associate in Arts – Criminal Justice and Criminology
Department of Philosophy and Religious Studies
Major in Religious Studies
Department of Physiology and Health Science
Major in Health Science
Teachers College
Department of Educational Psychology
Doctor of Educational Psychology, General Track
Department of Elementary Education
Teaching Major in Elementary Education (Grades K-6)
Teaching Major in Early Childhood Education (Birth-Grade 3)

G.   Notice of Change in Office/Department Name
Current Name: Office of Teaching and Learning Advancement
Proposed Name: Innovation in Teaching, Assessment, and Scholarship

H.   Board of Trustees Action
Approved by Board of Trustees, 7/23/10:
1. Compensation and Load Credit for Teaching Responsibilities
2. Election of James Ruebel as Faculty Athletics Representative
3. Revision to Student Academic Ethics Policy
Approved by President; does not require Board approval:
1.   Revision to Procedures for Asynchronous Meeting of the Senate
2.   Results of Constitutional Amendments
3.   Revision of Handbook-Field Trips

I.   Report to University Senate regarding On-line Evaluations

II.   Recognition of Deaths – Wesley Lee Baldwin, Mildred F. Milford, Alvin E. (Sonne) Palmer,
Anthony L. (Tony) Tovatt

III.   Committee Reports

A.   Governance and Elections Committee – John Ledbetter, Chairperson

   B. Faculty Council – Barry Umansky, Chairperson

   C. University Council – Barbara Wills, Chairperson

   D. Campus Council – Michael Miller, Chairperson

IV. Report by Chairperson of Senate – Eric Kelly (Enclosure #3 - Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business

VIII. New Business

   A. Membership of Councils/Committees in University Governance system (Enclosure #4)

   B. Senate Agenda Committee Elections

IX. Other Items

X. Adjournment

/mt

MINUTES OF THE FIRST MEETING OF THE 2010-11 UNIVERSITY SENATE
Thursday, April 22, 2010

Members Present: 44   Members Absent: 13

1. The meeting was called to order by the chairperson of the University Senate, Brien Smith, at 5:00 p.m.

    Roll Call was taken by initialing the roster located at the entrance to TC 102.

    Members Present: N. Ahmed, C. Ball, R. Bellaver, G. Crawley, L. Deckers, A. Edmonds, J. Green,
    D. Grosnick, M. Guntsche, C. Hall, M. Harvey, L. Helms, R. Hicks, J. Huff, R. Kanu, C. Kapinus, E. Kelly,
    J. Ledbetter, M. Maggiotto, D. Marini, L. Markle, W. McCune, B. McRae, P. Parkison, R. Rarick, L. Shaffer,
    D. Shawger, G. Slater, G. Stamp, F. Sun, M. Steib, D. Supa, B. Umansky, C. Walker, M. Whitlock,
    A. Wieseke, B. Wills, J. Yang

    Substitutes: Irene Livshits for R. Bremigan, Joshua Coggeshall for O. Dotson, David Pearson for M. Harber,
    John Meiser for J. Rybarczyk, Marilyn Buck for T. King, Mark Holtzman for S. Woosley

    Members Absent: B. Adams, T. Cummins, P. Chandler, R. Fluegeman, J. Gora, D. Haber, M. Johnson, J. Kim,
    C. Marlow, C. Munchel, W. Sharp, K. Warren-Gordon, T. Zivney

2. The Chairperson of the 2009-10 senate presided over the meeting.

3. A list of nominees for the election of Senate officers and Agenda Committee was presented.

    There was a correction on the voting sheet for chairperson. Members were requested to strike Brien Smith's
    name and insert the name of David Pearson, who was nominated by the Governance and Elections Committee.

    The floor was opened for additional nominations for Chairperson. A motion was made and seconded
    (Supa/Crawley) to close nominations.

        Eric Kelly was elected to serve as Chairperson.

    The 2009-10 chairperson yielded the floor to Eric Kelly to conduct the remainder of the elections.

    The floor was opened for additional nominations for Vice Chairperson. A motion was made and seconded
    (Supa/Crawley) to close nominations.

        John Ledbetter was elected to serve as Vice Chairperson.

    The floor was opened for additional nominations for Secretary. A motion was made and seconded
    (Crawley/LeBlanc) to close nominations.

        Carolyn Kapinus was elected to serve as Secretary, by acclamation.

The floor was opened for additional nominations for Agenda Committee. A motion was made and seconded (Supa/Steib) to close nominations.

Larry Markle was elected to serve a two year term, ending in 2012.

The meeting adjourned at 5:08 p.m.

Brien Smith, Chairperson   Carolyn Kapinus, Secretary

/mt

STANDING RULES FOR CONDUCTING SENATE BUSINESS

1.   A member of the faculty or a student who is not a senator may initiate an agenda item by having a senator sponsor that item.

2.   A member of the faculty or a student who is not a senator may initiate an agenda item by presenting the item to the Agenda Committee.

3.   Senators may submit new agenda items in writing to the Agenda Committee.

4.   The Senate will be called to order on the hour with sessions limited to one hour and twenty minutes.

5.   Roll will be taken by the members initialing a roster.

6.   Senators will be seated in a designated section of the room. Special areas of the chamber will be reserved for the seating of visitors.

7.   The distribution of the minutes by mail will substitute for the reading of the minutes.

8.   Announcements must be limited to Senate business and must be cleared through the Chair.

9.   Scheduled meetings will include, following committee reports, a question-and-answer period not to exceed ten minutes in length, during which senators may request information from other persons present on matters of concern to the University community as a whole. The Chair shall rule out of order questions that are personal, departmental, or collegiate in scope or that do not pertain to University affairs.

10.   The first time they speak at a meeting, senators will stand and identify themselves when addressing the Chair or the Senate.

11.   Senators may, as a prerogative, address the Senate from the lectern.

12.   Senate committees and councils must send minutes, reports, and recommendations to the Agenda Committee.

13.   Committee reports should be brief (no longer than five minutes), official statements of the <u>conclusions</u> formally adopted within the reporting body.

14.   Proposals must be framed as resolutions or as motions. A lengthy resolution or motion should be submitted in writing prior to the call to order of the meeting.

15.   All motions will be put on the floor for debate by a Senator first stating their name followed by a second with a Senator stating their name.

16.   When a motion appears on the Senate agenda, the chair of the sponsoring committee, or a representative, or the person sponsoring the motion must be present in the Senate to present the motion.

17.   When a lengthy resolution or motion is being perfected, the Chair may request that an amendment be considered "in principle" if in the Chair's judgment this will expedite debate. If the principle is adopted, an

editor or editorial committee appointed by the Chair shall draft appropriate language for ratification by the Senate at its next meeting.

18. A Senator may interrupt debate on an agenda action item by "move to return motion to committee or refer to another committee for matters of clarification". This will require an immediate second, a debate and a simple majority vote of the body of the Senate. A majority vote will send the item back to the appropriate committee for further work or clarification. If the motion fails, debate will continue on the original motion followed by a vote of the body.

19. Voting will be by voice vote unless there is a request for a division of the house or for a written ballot.

20. Voting procedures shall be "of the members present and voting" as defined in Robert's Rules of Order. In this process, "yes" and "no" votes are counted, while abstentions are not counted in the total. Unless defined differently by the standing rules of the Senate or Robert's Rules of Order, motions pass by a simple majority of the votes cast. Voting by proxy is disallowed in this process.

21. The Chairperson will appoint a parliamentarian for the Senate. The appointee may be a member of the Senate or from outside the body. An appointee from the body of the Senate will retain all privileges of a Senator, while an appointee from outside the body will have no voice or voting rights. It will be the responsibility of the parliamentarian to keep the Senate acting within the Standing Rules of the Senate and to interpret other issues by using Robert's Rules of Order.

22. Any items remaining on the Agenda in the last meeting of the Spring will automatically be carried over to the Fall Agenda.

23. The Senate Agenda Committee will be empowered to act for the Senate during the summer on emergency items, pending acceptance by the Senate in the fall.

24. Timetables proposed by the Senate Agenda Committee will be subject to subsequent acceptance by the University Senate at their next meeting.

25. The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.

9/3/09

University Governance
Schedule of Meetings
2010-11

<u>**August, 2010**</u>
23   Senate Agenda Committee

<u>**September**</u>
2   Governance and Elections
        University Senate
9   Faculty Council
16   University Council
20   Senate Agenda Committee
23   Campus Council
30   Governance and Elections
        University Senate

<u>**October**</u>
7   Faculty Council
14   University Council
18   Senate Agenda Committee
21   Campus Council
28   University Senate

<u>**November**</u>
4   Governance and Elections
        Faculty Council
11   University Council
18   Campus Council
22   Senate Agenda Committee

<u>**December**</u>
2   Governance and Elections
        University Senate
9   Faculty Council

<u>**January, 2011**</u>
10   Senate Agenda Committee
13   Governance and Elections
20   University Senate
27   Faculty Council

<u>**February**</u>
3   Governance and Elections
        University Council
7   **Senate Agenda Committee**
10   Campus Council
17   University Senate
24   Faculty Council

<u>**March**</u>
3   Governance and Elections
        University Council
14   Senate Agenda Committee
17   Campus Council
24   Governance and Elections
        University Senate
31   Faculty Council

<u>**April**</u>
7   Governance and Elections
        University Council
11   Senate Agenda Committee
14   Campus Council
21   University Senate

ALL SENATE AND COUNCIL MEETINGS – THURSDAYS, 4:00 P.M.

University Senate, Faculty Council, University Council: Letterman Bldg.,Rm.125
Campus Council: 4:00 p.m., Student Center (SC) 303
Senate Agenda Committee: Mondays, 8:00 a.m., Letterman Building, Room 104
Governance and Elections Committee: Thursdays, 8:10 a.m., BL 301
7/10

Enclosure #3
GANTT Chart

Enclosure #4
Membership of Senate/Councils/Committees