

**AGENDA FOR
UNIVERSITY SENATE**

**August 30, 2007
4:00 p.m.**

**David Letterman Communication & Media
Building (CM), Room 125**

**** PLEASE NOTE ROOM CHANGE FROM LAST YEAR ****

- I. Roll Call
- II. Approval of the Minutes of the University Senate, April 19, 2007
- III. Announcements
 - A. Reaffirmation of Standing Rules (Enclosure #1)
 - B. Next Scheduled Meetings

University Senate – August 30, 2007, 4:00 p.m., CM, Rm. 125
Senate Agenda Committee – September 17, 2007, 8:00 a.m., AT 202F
 - C. Schedule of University Senate and Faculty Council Meetings (Enclosure #2)
 - D. Board of Trustees Action
 - Approved by Board of Trustees 5/14/07:
 - 1. Comprehensive Examinations for the Master's Degree
 - 2. Amendments to Comprehensive Doctoral Examinations
 - Approved by Board of Trustees 7/20/07:
 - 1. Responsibilities of Councils and Committees
 - Approved by President, does not require Board Approval:
 - 1. Change in date of issue of paychecks for 10-month faculty
 - 2. Revision of Computer Users Policy and Privileges and Responsibilities of Technology Users
 - 3. Revision of InQsit lab Procedures
 - 4. Constitutional Amendments
 - 5. Addition of Description of Benefits for Contract Faculty upon Leaving the University
 - E. Program Information – Academic Posting 2006-07, Volume XXXVIII-8
 - New Programs:
 - Teachers College
 - Department of Counseling Psychology and Guidance Services
 - Master of Arts with Dual Major in Social Psychology and Rehabilitation Counseling

Program Information – Academic Posting 2007-08, Volume XXXIX-1

Revised Programs:

College of Fine Arts

Major in Voice, Major in Music Composition, Major in Organ, Major in Piano,
Major in Symphonic Instruments, Major in Voice
Minor in Church Music, Minor in Jazz/Commercial Music, Minor in Music
Theory, Minor in Piano, Minor in Symphonic Instruments or Guitar, Minor in
Voice

- F. In an effort to conserve paper, we will continue to produce enclosures to the agenda only once. Please take responsibility for bringing all appropriate materials with you to each meeting.
- G. Creation of the Institute for Research on the Psychology of Gifted Students (Enclosure #3)
- H. Student Code Changes approved by the Senate Agenda Committee 8/1/07 (Enclosure #4)
- I. Core Curriculum
- IV. Recognition of Deaths – Ben Ervin, Hildegard J. Gordon, Charles (Chuck) E. Kaufman, Robert A. McCall, June V. Irving, A. Dale Scrivnor
- V. Committee Reports
 - A. Governance and Elections Committee – David Pearson, Chairperson
 - 1. University Senate Membership (Enclosure #5)
 - 2. Appointment of Dean Lavery as chairperson of Search Committee for Dean of CAST
 - B. Faculty Council – Brien Smith, Chairperson
 - C. University Council – Adam Stegner, 2006-07 Chairperson
 - D. Campus Council – Matthew Walker, Chairperson
- VI. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #6 – Issues in the Senate System)
- VII. Questions Directed to the President
- VIII. Question and Answer Period
- VII. Unfinished Business
- IX. New Business
- X. Other Items
- XI. Adjournment

MINUTES OF THE FIRST MEETING OF THE 2007-08 UNIVERSITY SENATE
Thursday, April 19, 2007

Members Present: 52

Members Absent: 12

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 5:00 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, N. Ahmed, D. Chen, J. Clark, G. Crawley, L. Deckers, J. Eflin, K. Ellis, J. Gora, F. Groom, M. Groover, D. Haber, M. Hawkins, F. Hood, B. Hozeski, M. Jameson, K. Kabadaki, K. Kalumba, C. Kapinus, T. King, J. McClure, W. McCune, M. McGrew, S. Meier, B. Mills, G. Murray, J. Olesen, P. Parkison, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, B. Smith, G. Stamp, R. Stankewitz, M. Steib, A. Stegner, F. Suppe, R. Uggen, C. Updike, C. Walker, M. Walker, G. Watson, A. Wieseke, B. Wills

Substitutes: Jerome McKean for M. Brown, Lathrop Johnson for M. Guntsche, Kourtland Koch for M. Harvey, John Meiser for J. Rybarczyk, Winnie Mucherah for K. Speirs-Neumeister, Jim Needham for B. Umansky

Members Absent: J. Cross, S. Islam, E. Kelly, N. Kingsbury, J. Ledbetter, Tara King for C. Lehnertz, H. Mortimer, C. Munchel, Scott Rice-Snow for K. Neumann, W. Sharp, P. Spengler, E. Wolner

2. The Chairperson yielded the floor to the Vice Chairperson of the Senate, Ione DeOllos, for the purpose of elections.
3. A list of nominees for the election of Senate officers and Agenda Committee was presented.

The floor was opened for additional nominations for Chairperson. A motion was made and seconded (Popovich/Adams) to close nominations.

Bruce Hozeski was elected to serve as Chairperson, by acclamation.

The floor was opened for additional nominations for Vice Chairperson. Terry Zivney was nominated. A motion was made and seconded (Popovich/Stegner) to close nominations.

David Pearson was elected to serve as Vice Chairperson.

The floor was opened for additional nominations for Secretary. A motion was made and seconded (Pearson/Stegner) to close nominations.

Eva Zygmunt-Fillwalk was elected to serve as Secretary, by acclamation.

The floor was opened for additional nominations for Agenda Committee. Jamie Manuel was nominated. A motion was made and seconded (Crawley/Stegner) to close nominations.

Fred Suppe and Barb Wills were elected to serve two year terms, 2007-2009.

4. Ione DeOllos yielded the floor back to the Chairperson of the Senate, Bruce Hozeski. The Chairperson reminded the Senate that item #22 states that Senate Agenda Committee may act on behalf of the University Senate during the summer for emergency items, pending acceptance by the University Senate in the fall.

He also reminded the members that all current membership to committees continues through the summer with new appointments seated in the fall.

The meeting adjourned at 5:20 p.m.

Bruce W. Hozeski, Chairperson

Eva Zygmunt-Fillwalk, Secretary

/mt

STANDING RULES FOR CONDUCTING SENATE BUSINESS

1. A member of the faculty or a student who is not a senator may initiate an agenda item by having a senator sponsor that item.
2. A member of the faculty or a student who is not a senator may initiate an agenda item by presenting the item to the Agenda Committee.
3. Senators may submit new agenda items in writing to the Agenda Committee.
4. The Senate will be called to order on the hour with sessions limited to one hour and twenty minutes.
5. Roll will be taken by the members initialing a roster.
6. Senators will be seated in a designated section of the room. Special areas of the chamber will be reserved for the seating of visitors.
7. The distribution of the minutes by mail will substitute for the reading of the minutes.
8. Announcements must be limited to Senate business and must be cleared through the Chair.
9. Scheduled meetings will include, following committee reports, a question-and-answer period not to exceed ten minutes in length, during which senators may request information from other persons present on matters of concern to the University community as a whole. The Chair shall rule out of order questions that are personal, departmental, or collegiate in scope or that do not pertain to University affairs.
10. The first time they speak at a meeting, senators will stand and identify themselves when addressing the Chair or the Senate.
11. Senators may, as a prerogative, address the Senate from the lectern.
12. Senate committees and councils must send minutes, reports, and recommendations to the Agenda Committee.
13. Committee reports should be brief (no longer than five minutes), official statements of the conclusions formally adopted within the reporting body.

The final statement should be a motion to accept the report of the committee.

If action, other than accepting the report, is required by the University Senate, the proposed motion should be presented in writing to the Agenda Committee to be placed on the University Senate Agenda.

14. Proposals must be framed as resolutions or as motions. A lengthy resolution or motion should be submitted in writing prior to the call to order of the meeting.

15. All motions will be put on the floor for debate by a Senator first stating their name followed by a second with a Senator stating their name.
16. When a motion appears on the Senate agenda, the chair of the sponsoring committee, or a representative, or the person sponsoring the motion must be present in the Senate to present the motion.
17. When a lengthy resolution or motion is being perfected, the Chair may request that an amendment be considered "in principle" if in the Chair's judgment this will expedite debate. If the principle is adopted, an editor or editorial committee appointed by the Chair shall draft appropriate language for ratification by the Senate at its next meeting.
18. A Senator may interrupt debate on an agenda action item by "move to return motion to committee or refer to another committee for matters of clarification". This will require an immediate second, a debate and a simple majority vote of the body of the Senate. A majority vote will send the item back to the appropriate committee for further work or clarification. If the motion fails, debate will continue on the original motion followed by a vote of the body.
19. Voting will be by voice vote unless there is a request for a division of the house or for a written¹ ballot.
20. The Chairperson will appoint a parliamentarian for the Senate. The appointee may be a member of the Senate or from outside the body. An appointee from the body of the Senate will retain all privileges of a Senator, while an appointee from outside the body will have no voice or voting rights. It will be the responsibility of the parliamentarian to keep the Senate acting within the Standing Rules of the Senate and to interpret other issues by using Robert's Rules of Order.
21. Any items remaining on the Agenda in the last meeting of the Spring will automatically be carried over to the Fall Agenda.
22. The Senate Agenda Committee will be empowered to act for the Senate during the summer on emergency items, pending acceptance by the Senate in the fall.
23. The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.

**University Senate
Faculty Council**

2007-08 Schedule

University Senate

Senate Agenda Committee

Faculty Council

August 30, 2007

August 20, 2007

September 6, 2007

September 27

September 17

October 4

October 25

October 15

November 1

November 29

November 19

December 6

January 24, 2008

January 14, 2008

January 31, 2008

February 21

February 11

February 28

March 27

March 17

April 3

April 24

April 14

Locations:

University Senate and Faculty Council: 4:00 p.m., David Letterman Communication and Media Building (CM), 125

Senate Agenda Committee: 8:00 a.m., AT 202F (CAST Dean's Conference Room)

The Institute for Research on the Psychology of Gifted Students

After consideration by appropriate university constituents, the Office of the President announces approval for the creation of the Institute for Research on the Psychology of Gifted Students. Building upon the work of the Center for Gifted Studies and Talent Development begun in Teachers College 14 years ago, the Institute will provide a new entity to house several years of data collected during numerous studies at the Center, Burris Laboratory School, and the Indiana Academy for Science, Mathematics, and Humanities.

The latest initiative, an instrument-based study of Ball State University Honors College students, has been approved to begin during Fall Semester 2007. In this study eight instruments will be employed to gather data from 1,200 students. The study will be the most comprehensive of its kind, allowing administrator Dr. Tracy L. Cross, along with his research team, to look at issues in the psychological domain, such as perfectionism, suicide ideation, personality, and social coping. The knowledge base for making decisions about gifted and talented students will benefit greatly from this important study.

In addition to such instrument-based studies, interviews of numerous gifted students, which have been conducted in the past, will continue into the future. Currently, the Center for Gifted Studies and Talent Development has interview data from hundreds of teachers and students. There is now the potential to feed into an Institute ongoing data from the Center, the Academy, Burris, and the Ball State Honors College indefinitely. The potential contribution to the field of gifted studies from analyses of these data will be unique for three reasons: it will range from kindergarten through college; it will include a series of well-respected instruments; and numerous well-respected scholars will contribute to the studies.

The potential funding sources that are available for this particular agenda are another attractive outcome of developing this institute. As an example, one foundation emphasizes programs, research, and activities that focus on “profoundly gifted students.” Current data sets, along with the study of the Ball State Honors College students, will create a potential study of profoundly gifted students beginning at kindergarten and continuing through college. This possibility does not exist elsewhere.

The Institute will also become an entity to bring further recognition to Ball State University. Its creation will help the university’s gifted education efforts move from their current estimated position among the major research centers in the United States from fourth or fifth place up the ranks to first or second place, and establish Ball State as number one in the nation for an exhaustive research agenda in the psychological domain. Also, by combining the Institute with the Center, the Academy, Burris, and Teachers College, Ball State will clearly be the university with the most comprehensive array of services offered on behalf of gifted students in the nation.

ITEM #1

Student Rights, Ethics, and Standards Committee 2/2/07

Campus Council 4/26/07

Senate Agenda Committee 8/1/07

APPENDIX C - Harassment Policy – University Anti-Harassment Policy

- A. Harassment of students or employees at Ball State University on the basis of race, color, national origin, ancestry, religion, creed, gender*, sexual orientation, age, or physical or mental disability is unacceptable and will not be tolerated. Such conduct is inconsistent with the University's commitments to excellence and to respect for all individuals. This policy is intended to complement the University's Equal Opportunity and Affirmative Action Policy.

Note: Students accused of violating of the University's Anti-harassment policy may, depending on the seriousness of the allegation, be referred to the University Review Board for adjudication and consideration of possible suspension or expulsion.

- B. The University is also committed to protecting the academic freedom and freedom of expression of all members of the University community. This policy will be construed and applied in a manner that protects the Academic freedom and freedom of expression of all parties to a complaint. Academic freedom and freedom of expression include but are not limited to the expression of ideas, philosophies, or religious beliefs, however controversial, in classroom or other academic settings.
- C. The term "harassment," as used in Paragraph 1 of the policy refers to verbal, physical, graphic, or written conduct that has the purpose or effect of creating a hostile or intimidating environment; i.e., conduct which is sufficiently severe, persuasive, or persistent that it interferes significantly with an individual's employment, education, or living conditions. The conduct alleged to constitute harassment under this policy will be evaluated from the perspective of a reasonable person similarly situated to the complainant and considering all of the facts and circumstances. Harassment must be distinguished from behavior which, even though unpleasant or disconcerting, is appropriate to the carrying out of instructional, advisory, or supervisory responsibilities. Instructional responsibilities in particular, require appropriate latitude for pedagogical decisions concerning the topics discussed and methods used to draw students into discussion and full participation.
- D. Members of the University community and others who believe they have been harassed in violations of the policy by University employees or students, or by contractors or vendors serving the University, may contact the Office of University Compliance. Formal complaints must be filed in the Office of University Compliance within 45 calendar days following the occurrence of the act, incident, conduct, or pattern of conduct constituting the alleged violation. Such complaints will be processed under the "Ball State University Equal Opportunity and Affirmative Action Complaint Investigation Procedure and Appeal Process." A copy of this document may be obtained by contacting the Office of University Compliance. Complaints involving students may instead be filed in the Office of Student Rights and Community Standards for handling under the procedures set forth in the Student Code.
- E. Any University employee who becomes aware of conduct by another University employee, student, vendor, or contractor which the employee reasonably believes constitutes harassment under this Policy shall report the conduct immediately to the Office of University Compliance; or, if the harassment involves students, the conduct may instead be reported to the Office of Student Rights and Community Standards. To knowingly file a false or malicious complaint or report of harassment is a violation of the policy.

*This policy covers gender-based harassment that is non-sexual in nature. Sexual harassment is covered by a separate "Statement on Sexual Harassment."

ITEM #2

Campus Council 7/25/07

Senate Agenda Committee 8/1/07

- 5.2.9 Obstruction or Disruption** - Obstructing or disrupting any University-sponsored activity, pedestrian or vehicular traffic, classes, lectures or meetings, obstructing or restricting another person's freedom of movement, or inciting, aiding, or encouraging other persons to do so. *See also Regulations for Use of Property for Expressive Activity, Appendix L.*

Revise to read:

- 5.2.9 Obstruction or Disruption** - Obstructing or disrupting the teaching and/or learning process in any campus classroom, building or meeting area, or any University-sponsored activity, pedestrian or vehicular traffic, classes, lectures or meetings, obstructing or restricting another person's freedom of movement, or inciting, aiding, or encouraging other persons to do so. *See also Regulations for Use of Property for Expressive Activity, Appendix L.*

ITEM #3

Student Rights, Ethics, and Standards Committee

Senate Agenda Committee 8/1/07

6.5.3 University Grade Appeals Committee

The University Grade Appeal Committee hears grade appeals referred to it by the Office of Student Rights and Community Standards. It is composed of fourteen (14) members; seven (7) shall be students and seven (7) shall be University faculty members.

- a. **Student Membership.** The student membership will include one undergraduate or graduate student appointed by each of the seven college deans for a one year appointment to assume their committee responsibility at the start of the fall semester and serving for twelve-month term. A student member may serve an unlimited number of terms.
- b. **Faculty Membership.** The faculty members, one from each of the seven colleges, shall be designated by the faculty of each individual college, assuming responsibility at the start of the fall semester and serving for a twelve-month term. A faculty member may serve an unlimited number of terms.

Revise to read:

6.5.4 University Grade Appeals Committee

The University Grade Appeal Committee hears grade appeals referred to it by the Office of Student Rights and Community Standards. It is composed of fourteen (14) members; seven (7) shall be students and seven (7) shall be University faculty members.

- a. **Student Membership.** The student membership will include one undergraduate or graduate student appointed by each of the seven college deans for a one year appointment to assume their committee responsibility at the start of the fall semester and serving for twelve-month term. A student member may serve an unlimited number of terms.
- b. **Faculty Membership.** The faculty members, one from each of the seven colleges, shall be **elected** by the faculty of each individual college, assuming responsibility at the start of the fall semester and serving for a twelve-month term. A faculty member may serve an unlimited number of terms.
- c. **Vacancies. Should a faculty or student vacancy occur, the appropriate dean shall appoint a member to the committee for the remainder of the twelve-month term.**

ISSUES IN THE SENATE SYSTEM, 2007-08
August 30, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Beneficence Pledge (Student Rights, Ethics, and Standards Committee)

Revised Student Academic Ethics Policy (Sent to Office of University Compliance)

Revision of Core Curriculum (UCC Subcommittee, Undergraduate Education Committee)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

8/30/07