

**AGENDA FOR
UNIVERSITY SENATE**

**November 29, 2007
4:00 p.m.**

**David Letterman Communication & Media
Building (CM), Room 125**

- I. Roll Call
- II. Approval of the Minutes of the University Senate, August 30, 2007
- III. Announcements
 - A. Next Scheduled Meetings
 - Senate Agenda Committee – January 14, 2008, 8:00 a.m., AT 202F
 - University Senate – January 24, 2008, 4:00 p.m., CM 125
 - B. Program Information – Academic Posting 2007-08, Volume XXXIX-5,6,7
Revised Programs (Enclosure #1)
- IV. Committee Reports
 - A. Governance and Elections Committee – David Pearson, Chairperson
 - B. Faculty Council – Brien Smith, Chairperson
 - C. University Council – Adam Stegner, Chairperson
 - D. Campus Council – Matthew Walker, Chairperson
- V. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #2 – Issues in the Senate System)
- VI. Questions Directed to the President
- VII. Question and Answer Period
- VIII. Unfinished Business
- IX. New Business
 - A. Proposed Amendments to the Constitution – First Reading (Enclosure #3)
 - B. UCC-21 (Enclosure #4)
- X. Other Items
- XI. Adjournment

MINUTES OF THE SECOND MEETING OF THE 2007-08 UNIVERSITY SENATE
Thursday, August 30, 2007

Members Present: 57

Members Absent: 10

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to CM 125.

Members Present: N. Ahmed, M. Brown, D. Chen, G. Crawley, L. Deckers, T. Dykiel, K. Ellis, J. Gora, F. Groom, M. Groover, M. Guntsche, D. Haber, M. Harvey, F. Hood, B. Hozeski, S. Islam, K. Kalumba, C. Kapinus, E. Kelly, T. King, M. Maggiotto, C. Marlow, J. Manuel, L. Markle, J. McClure, S. Meier, B. Mills, C. Munchel, G. Murray, K. Neumann, P. Parkison, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, D. Shawger, B. Smith, J. Speirs-Neumeister, G. Stamp, M. Steib, A. Stegner, F. Suppe, B. Umansky, M. Walker, A. Wieseke, B. Wills, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Howard Campbell for B. Adams, Jerome Kotecki for J. Clark, Amy Gregg for J. Eflin, W. T. Wrege for J. Ledbetter, Carolyn Vann for J. Olesen, Ahmed Mohammad for R. Stankewitz, Tony Hinds for R. Uggen

Members Absent: R. Dolon, M. Hawkins, M. Jameson, C. Lehnertz, W. McCune, M. McGrew, W. Sharp, P. Spengler, C. Updike, C. Walker

2. A motion was made and seconded (Zivney/Manuel) to approve the minutes of April 19, 2007.

The motion carried, with the addition of T. Zivney to the members present section in the minutes.

3. A motion was made and seconded (Stegner/Ellis) to reaffirm the Standing Rules of the Senate.

Discussion ensued regarding Rule #19 and the footnote as well as Item #23 regarding electronic voting and meetings. The Chairperson of the Senate will form an ad hoc group to write policies and procedures regarding electronic voting and meetings.

The motion carried.

4. A request was made for the University Senate Office to send out a revised flow chart.

5. A motion was made and seconded (Kelly/Mills) to approve the student code changes that were approved by the Senate Agenda Committee this summer.

The motion carried.

6. Juli Eflin and Terry King both reported briefly about the progress of UCC-21, revised core curriculum.

7. Committee Reports

- A. Governance and Elections Committee – David Pearson, Chairperson

David reported that the committee will meet on Friday, September 7. He also reported that the committee approved the appointment of Dean Lavery as the chairperson of the search committee for the dean of the College of Applied Sciences and Technology.

A motion was made and seconded (Popovich/Stegner) to accept the University Senate membership.

The motion carried.

B. Faculty Council – Brien Smith, Chairperson

Brien reported that the council will meet on September 6. There are a number of issues pending under the Faculty Council.

C. University Council – Adam Stegner, 2006-07 Chairperson

Adam reported that the council will meet on September 13 and will hold elections at this first meeting. Elections were postponed until the approval of the additional vice-presidential area, which increased the council membership by three members.

D. Campus Council – Matthew Walker, Chairperson

Matthew reported that the council will meet in three weeks in the Student Center.

8. Report by Chairperson of the Senate – Bruce W. Hozeski

Bruce reported that there may be new chairpersons of committees who do not know what items need to be addressed by their committee. The University Senate Office will forward items on the issues list to the chairperson of the committee for action.

9. Questions Directed to the President

President Gora reported on a gift from the Shafer Foundation that has been designated for the immersive learning experience.

10. Question and Answer Period

There were no questions.

11. Unfinished Business

There was no unfinished business.

12. New Business

There was no new business.

13. Other Items

- A. President Gora requested that the department representatives within the University Senate poll their constituents regarding the issue of a smoke-free campus. The Chairperson of the senate asked faculty to go back to their departments/areas and report back to any of the officers of the University Senate. Their replies should be received prior to the next meeting which is September 27. A reminder will be sent from the University Senate office prior to the next meeting.

- B. A motion was made and seconded (McClure/Zivney) to have timetables proposed by the Senate Agenda Committee be subject to subsequent acceptance by the University Senate.

Eric Kelly offered a friendly amendment to add this motion into the standing rules of the Senate.

There was a call for the question (Kelly) to close debate. The call for the question carried.

The motion carried.

The meeting adjourned at 4:45 p.m.

September 27, 2007

Bruce W. Hozeski, Chairperson

Eva Zygmunt-Fillwalk, Secretary

/mt

Program Information – Academic Posting 2007-08, Volume XXXIX-5

Revised Programs:

- Interdepartmental Programs
 - Legal Studies
 - Associate in Arts-Legal Assistance
 - Major in Legal Studies
- College of Applied Sciences and Technology
 - Department of Technology
 - Major in Manufacturing Engineering Technology
 - Department of Military Science
 - Minor in Military Science
 - School of Physical Education, Sport, and Exercise Science
 - Athletic Training Major in Physical Education
- Miller College of Business
 - Department of Marketing and Management
 - Major in Entrepreneurship
- College of Communication, Information, and Media
 - Interdepartmental
 - Minor in Digital Media
 - Department of Journalism
 - Major in Advertising
 - Major in Public Relations
- College of Sciences and Humanities
 - Department of Anthropology
 - Major in Anthropology
 - Department of Computer Science
 - Major in Computer Science
 - Department of English
 - License area in English as a Second Language
 - Department of Mathematical Sciences
 - Major in Actuarial Science
 - Minor in Mathematics
 - Department of Natural Resources and Environmental Management
 - Minor in Environmental Health
 - Department of Philosophy and Religious Studies
 - Major in Religious Studies
 - Minor in Religious Studies
 - Department of Physics and Astronomy
 - Major in Physics
 - Major in Pre-Engineering Preparation
 - Department of Physiology and Health Science
 - Major in health Science
 - Minor in Physiology
 - Teaching Major in School Health Education
 - Department of Psychological Science
 - Teaching Major in Social Studies

Program Information – Academic Posting 2007-08, Volume XXXIX-6

Revised Programs:

- College of Applied Sciences and Technology
 - Department of Technology
 - Minor in Computer Technology

- College of Architecture and Planning
 - Department of Landscape Architecture
 - Master of Landscape Architecture (MLA)
 - Department of Urban Planning
 - Master of Urban Design
- Miller College of Business
 - Department of Marketing and Management
 - Major in Marketing
 - Minor in Entrepreneurship
- College of Communication, Information, and Media
 - Department of Journalism
 - Master of Arts in Journalism
 - Major in Journalism
 - Department of Telecommunications
 - Major in Telecommunications
- College of Fine Arts
 - Department of Theatre and Dance
 - Minor in Dance
- College of Sciences and Humanities
 - Interdepartmental Programs
 - Teaching Major in Social Studies
 - Department of Computer Science
 - Minor in Computer Science
 - Department of English
 - Teaching Major in English/Language Arts
 - Senior High, Junior High/Middle School Education Program
 - Department of Physiology and Health Science
 - Associate in Science-Nuclear Medicine Technology
 - Associate in Science-Radiography

Program Information – Academic Posting 2007-08, Volume XXXIX-7

Revised Programs:

- Interdepartmental Programs
 - Mathematical Economics
 - Major in Mathematical Economics
- Miller College of Business
 - Department of Economics
 - Major in Economics, Financial Analyst Option
 - Major in Economics, Liberal Arts Option
 - Department of Information Systems and Operations Management
 - Associate in Science-Business Information Technology
- College of Sciences and Humanities
 - Department of English
 - Major in English
 - Department of Mathematical Sciences
 - Major in Mathematical Sciences
 - Teaching Major in Mathematics
 - Middle School/Junior High Mathematics License
 - Department of Natural Resources and Environmental Management
 - Minor in Emergency Management and Homeland Security
 - Major in Natural Resources and Environmental Management
 - Department of Physiology and Health Science
 - Associate in Science-Radiation Therapy
 - Major in Respiratory Therapy

ISSUES IN THE SENATE SYSTEM, 2007-08
November 19, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (*Public Safety*)
Student Identification process while conducting community surveys – from Agenda Committee 10/15/07 (*1/14/08*)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)
Grade Inflation (Teaching Evaluation)
Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04 (*Salary and Benefits*)
Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05 (*Creative Arts*)
1-2-1 Agreement (International Programs) – from University Council 9/15/05
Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05 (*Contract Faculty*)
Athletic Funding – from Agenda Committee 11/21/05 (*Financial and Budgetary Affairs*)
Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee 8/21/06 (*Salary and Benefits*)
Revised Student Academic Ethics Policy – from Faculty Council 9/6/07 (Task Force on Student Academic Ethics Policy)
Recommendation #3 from Task Force on Personal Technology and Academic Integrity final report dealing with investigating the purchase of software for plagiarism detection – from Agenda Committee 8/20/07 (*Instructional Media Support-10/7/07*)
Recommendation #4 from Task Force on Personal Technology and Academic Integrity final report dealing with identifying appropriate means to address the need for a more systematic approach to educating students about academic integrity – from Agenda Committee 8/20/07 (*Academic Freedom and Ethics, Student Rights, Ethics and Standards-10/7/07*)
Increasing Life Insurance Benefits – from Agenda Committee 8/20/07 (*Salary and Benefits-10/7/07*)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)
Student Senate Resolution SR-03-07, SR-04-07, SR-05-07 – from Agenda Committee 10/15/07 (*Master Planning and Facilities – 2/6/08*)

GOVERNANCE AND ELECTIONS COMMITTEE

Proposed Amendments to the Constitution

11/19/07

Proposed Amendments to the Constitution – First Reading

Item #1: Publications and Intellectual Properties Committee

- 10.2 Responsibilities – The Publications and Intellectual Properties Committee is responsible for carrying out on a continuing basis the following initiatives and activities:
- 10.21 To elect a Chairperson and Secretary from its appointed membership by majority vote for a one year term;
 - 10.22 To forward minutes of each committee meeting to the Chairperson of the University Council within a timely manner;
 - 10.23 To develop and review policies concerning University interests in patents and copyrights and to recommend revisions; when appropriate;
 - 10.24 To consider and recommend for possible university financial support the publication, production, promotion, and distribution of original, non-published faculty scholarly and creative works (i.e., e.g., books, monographs, research reports, collections of drawings, computer software, films, videotapes, CDs, and DVDs)
 - 10.25 To initiate and recommend policies and procedures governing submission and consideration of works. ~~for the publishing and distribution of faculty manuscripts, computer software, films, videotapes, and other intellectual properties.~~
 - ~~10.26 To consider and recommend for possible publishing by the University original non-published faculty manuscripts, either in the Ball State Monograph Series or independently.~~
 - ~~10.27 To promote and facilitate the dissemination of faculty manuscripts, computer software, films, videotapes, and other intellectual properties by other publishers and distributors.~~
 - ~~10.27 To develop policies and procedures to aid faculty in the development of computer software, films, videotapes, and other intellectual properties to be offered for sale.~~
 - ~~10.28 To evaluate the faculty publications program and recommend appropriate revisions and improvements.~~
 - 10.26 To act in an advisory capacity to those who administer the various institutional programs related to the publication and dissemination of intellectual ~~properties.~~ property.

Faculty and Professional Personnel Handbook, Page 32-33

Item #2: Graduate Education Committee

Revision to responsibilities of Graduate Education Committee:

- 5.30 To evaluate and approve ~~applicants for membership in the~~ Graduate Faculty Policies.

Faculty and Professional Personnel Handbook, Page 20

Item #3: Creative Arts Committee:

3. Creative Arts Committee

3.1 Membership – The membership of the Creative Arts Committee shall consist of the following:

3.11 Voting

3.111 Seven members appointed by the Faculty Council, one of whom must be a member of Faculty Council, one representing each college, for staggered two year terms:

3.112 One undergraduate student and one graduate student appointed by the Student Government Association, for one year terms.

3.12 Non-Voting

3.121 The Dean of the College of Fine Arts, ex officio, or a designee.

3.122 The Director of Academic Research and Sponsored Programs, ex officio, or a designee

3.2 Responsibilities – The Creative Arts Committee is responsible for carrying out on a continuing basis the following initiatives and activities:

3.21 To encourage, strengthen, and foster the creative arts at the University at all levels.

3.22 To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.

3.23 To initiate and recommend policies and procedures for Creative Arts Grants at the University;

3.24 To conduct continuous evaluation of the Creative Arts Program.

Faculty and Professional Personnel Handbook, Page 19

Proposed changes:

1. **Add** “3.122 The Director of Academic Research and Sponsored Programs, ex officio, or a designee.”

a. **Justification** – As this committee makes funding and policy recommendations to OARSP and is/has been administered by Academic Research and Sponsored Programs, adding an ex officio from Academic Research and Sponsored Programs provides a direct link between the two. This would provide a similar structure as the other committees administered by Academic Research and Sponsored Programs.

2. **Modify** 3.22 to read “To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”

a. **Justification** -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the *actual* process for funding recommendations.

Item #3: Research Committee

In addition to the proposed modifications listed below, it is unclear why number 11.35 (To review policies dealing with patents and copyrights and to recommend revisions) is included in responsibilities for the research committee. This seems like a more appropriate responsibility assigned to the Patent and Copyright committee.

11. Research Committee

11.1 Membership – The membership of the Research Committee shall consist of the following appointed members:

11.11 Voting

11.111 Seven faculty, one representing each college, one of whom must be a member of the Faculty Council, appointed by the Faculty Council for staggered two year terms;

11.112 Three members appointed by the University Council, one of whom must be a member of the University Council, for staggered two year terms;

11.113 One undergraduate and one graduate student selected by the Student Government Association, for one year terms.

11.12 Non-Voting

11.121 The Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;

11.122 ~~The Assistant Vice President for Research~~ Director of Academic Research and Sponsored Programs, ex officio, or a designee;

- 11.123 The Chairperson of the Publications and Intellectual Properties Committee, ex officio, or a designee;
- 11.124 In addition, the Research Committee, in its evaluation of internal grant proposals, at its discretion, may include in its deliberations additional, ad hoc, non-voting faculty reviewers who have been recruited to provide disciplinary balance.
- 11.2 Responsibilities – The Research Committee is responsible for carrying out on a continuing basis the following initiatives and activities:
- 11.31 To encourage, strengthen, and foster research at the University at all levels.
- 11.32 To solicit and evaluate proposals for research grants and awards, and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.
- 11.33 To initiate, recommend, and evaluate policies and procedures for research and research funding at the University.
- 11.34 To act in an advisory capacity to those who administer the various institutional research programs.
- ~~11.35 To review policies dealing with patents and copyrights and to recommend revisions.~~

Faculty and Professional Personnel Handbook, Page 33

Proposed changes:

1. **Modify** 11.121 to read “Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;”
 - a. **Justification** - The title for the position of Dean of the Graduate School has been changed to the Associate Provost for Research and Dean of the Graduate School.
2. **Modify** 11.122 to read “The Director of Academic Research and Sponsored Programs, ex officio, or a designee;”
 - a. **Justification** - The responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs.
3. **Modify** 11.32 to read “To solicit and evaluate proposals for research grants and awards, and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”
 - a. **Justification** -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the *actual* process for funding recommendations.
4. **Delete/Reassign** 11.35.
 - a. **Justification** - It is unclear why this is included in the responsibilities for the Research Committee. This responsibility is better aligned with those assigned to the Patent and Copyright Committee. This recommendation was also included in the “Recommendations of the Provost’s Task Force for Ball State University: Intellectual Property Policies and Procedures” in Spring 2007.