

**AGENDA FOR
UNIVERSITY SENATE**

**January 24, 2008
4:00 p.m.**

**David Letterman Communication & Media
Building (CM), Room 125**

- I. Roll Call
- II. Approval of the Minutes of the University Senate, November 29, 2007
- III. Announcements
 - A. Next Scheduled Meetings

Senate Agenda Committee – February 11, 2008, 8:00 a.m., AT 202F
University Senate – February 21, 2008, 4:00 p.m., CM, Rm. 125
 - B. Board of Trustees Action

Approved by Board of Trustees 12/14/07:

 - 1. Doctor of Nursing Practice (DNP) via Web-based Distance Education Technology
 - 2. Ball State Core Curriculum for the 21st Century, as amended by Undergraduate Education Committee (9/24/07), Faculty Council (11/1/07), and approved by University Senate (11/29/07)
 - C. Program Information – Academic Posting 2007-08, Volume XXXIX-8
 - Revised Programs
 - Interdepartmental Programs
 - Peace Studies and Conflict Resolution
 - Minor in Peace Studies and Conflict Resolution
 - College of Applied Sciences and Technology
 - Department of Family and Consumer Sciences
 - Major in Dietetics
 - Major in Fashion
 - Minor in Hospitality Management
 - Minor in Residential Property Management
 - Department of Technology
 - Major in Graphic Arts Management
 - Minor in Business Administration
 - Teaching Major in Technology Education
 - Senior High, Junior High/Middle School Education Program
 - Miller College of Business
 - Department of Information Systems and Operations Management
 - Minor in Business Information Technology

College of Communication, Information, and Media
Department of Journalism
Teaching Major in Journalism
College of Sciences and Humanities
Department of Computer Science
Major in Computer Science
Department of Speech Pathology and Audiology
Major in Speech-Language Pathology

- D. Correction to Program Information - Academic Posting 2007-08, Volume XXXIX-5
Revised Programs:
College of Sciences and Humanities
Department of Natural Resources and Environmental Management
Minor in Environmental Health

corrected to:

College of Sciences and Humanities
Department of Physiology and Health Science
Minor in Environmental Health

- IV. Recognition of Deaths – David Richmond, Richard Milton, George Mihal, Fred A. Woodress
- V. Committee Reports
- A. Governance and Elections Committee – David Pearson, Chairperson
- B. Faculty Council – Brien Smith, Chairperson
- C. University Council – Adam Stegner, Chairperson
- D. Campus Council – Matthew Walker, Chairperson
- VI. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #1 – Issues in the Senate System)
- VII. Questions Directed to the President
- VIII. Question and Answer Period
- IX. Unfinished Business
- X. New Business
- A. Proposed Amendments to the Constitution – Second Reading (Enclosure #2)
- XI. Other Items
- XII. Adjournment

MINUTES OF THE SECOND MEETING OF THE 2007-08 UNIVERSITY SENATE
Thursday, November 29, 2007

Members Present: 59

Members Absent: 8

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to CM 125.

Members Present: H. Campbell, M. Brown, D. Chen, G. Crawley, L. Deckers, R. Dolon, K. Ellis, J. Gora, F. Groom, M. Groover, M. Guntsche, M. Hawkins, F. Hood, B. Hozeski, S. Islam, K. Kalumba, C. Kapinus, E. Kelly, C. Lehnertz, M. Maggiotto, C. Marlow, J. Manuel, L. Markle, J. McClure, S. Meier, B. Mills, C. Munchel, G. Murray, K. Neumann, J. Olesen, P. Parkison, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, D. Shawger, B. Smith, G. Stamp, M. Steib, A. Stegner, F. Suppe, B. Umansky, C. Walker, M. Walker, A. Wieseke, B. Wills, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Irene Livshits for N. Ahmed, Howard Campbell for B. Adams, Jerome Kotecki for J. Clark, Edward Wolner for O. Dotson, Andrea Frazier for M. Jameson, Marilyn Buck for T. King, W. T. Wrege for J. Ledbetter, Winnie Mucherah for K. Speirs-Neumeister, Ahmed Mohammad for R. Stankewitz

Members Absent: J. Cross, J. Eflin, D. Haber, M. Harvey, T. Hinds, W. Sharp, P. Spengler, C. Updike

2. A motion was made and seconded (Crawley/Ellis) to approve the minutes of August 30, 2007.

The motion carried.

3. Committee Reports

- A. Governance and Elections Committee – David Pearson, Chairperson

David reported that the committee will be meeting in the spring to review editorial inconsistencies in the Constitution that was adopted in December, 2004. In the process, they will ask committee chairpersons to look at the membership and responsibilities of their respective committees.

Marilyn Buck has been appointed as the President's designee to replace O'Neal Smitherman who has left the University.

David explained the voting procedures for the University Senate. Yes and No votes will be counted, and abstentions are not counted at all. A simple majority rules.

- B. Faculty Council – Brien Smith, Chairperson

Brien reported that the Faculty Council met last week and discussed, debated, and voted on the UCC-21. It passed and is on today's Senate agenda.

The Council will also be looking at issues in the committees under the council's purview at their next meeting, which is December 6.

- C. University Council – Adam Stegner, Chairperson

Adam reported that the council did not meet last month, since no agenda items were brought forward for consideration. The council is continuing its work concerning proportionality and representation which will be forwarded to the Governance and Elections committee for consideration.

D. Campus Council – Matthew Walker, Chairperson

Matthew reported that the council met last month and discussed student representation as well as cyber plagiarism software.

4. Report by Chairperson of Senate – Bruce W. Hozeski (Senate Agenda, 11/29/07, Enclosure #2)

Bruce reported that a GANTT chart is being developed by Brien Smith which will show how far along the items are in the senate system. Feedback from various committees and chairpersons will be used to produce the chart.

5. Questions Directed to the President

President Gora reported on the following:

- The text message system is in process. A trial was conducted and it was determined that it should be relaying quicker. Additional work is in progress prior to testing it again, either in December or January of next year.
- The University is in the “quiet phase” of the capital campaign. Vice President Hancock is talking with Deans regarding interests of individual colleges as a comprehensive case statement is created. The first meeting of the national campaign committee was held this past weekend. The public phase of the campaign will not happen until fall.
- Gifts that have been received recently:
 - Woodrow Wilson National Fellowship Foundation – Ball State will be one of three universities utilized for a unique pilot program for teacher preparation. This is a multi-million dollar grant, most of which is designated for scholarships.
 - Bequest of \$5 million to support the Museum of Art and additional pieces of art – There are some contingencies tied to this so it is still in the negotiation phase.
 - Seven figure gift to the College of Communication, Information & Media – the college is working on an implementation plan for the gift.
- The Wellness initiative is running smoothly. The College of Applied Sciences and Technology won the trophy for the first “Start Where You Are” walking contest.
- The football team may be off to a bowl game. The team will most likely be invited to the International Bowl in Toronto. This is the first winning season for the team since 1996. The team is eligible for four bowl games and they will be informed by next Monday at the latest.
- The smoke-free initiative is proceeding. Vice President Bales is chairing a committee to work through the implementation process. It will be on the Board of Trustees agenda for December 14 and March 17, 2008, will be the first day for implementation.

6. Question and Answer Period

A visitor inquired as to why the trees are being cut down between the soccer field and Christie Woods. He questioned why they were not being dug up and planted somewhere else on campus or given away.

The President was unaware of the situation, but would request more information and report back to the faculty member.

7. Unfinished Business

There was no unfinished business.

8. New Business

- A. Proposed Amendments to the Constitution – First Reading (Senate Agenda 11/19/07, Enclosure #3)
This is the first reading of the amendments. No discussion takes place at this meeting. Discussion and vote will take place at the January 24, 2008, meeting of the University Senate.

- B. UCC-21 (Senate Agenda, 11/29/07, Enclosure #4)

A motion was made and seconded (Umansky/Kelly) to adopt UCC-21, as amended by the Undergraduate Education Committee. These are pages 1-8 of the enclosure. The information on a technology course was attached as an information-only item, by request of the Student Government Association.

Marina Guntsche, Department of Modern Languages and Classics, yielded the floor to another Modern Languages and Classics faculty member, Lathrop Johnson. He reviewed the handout that he brought to the meeting today (Senate Minutes, 11/29/07, Attachment #1).

Discussion ensued and there was a call for the question (Gora/Ellis).

The motion to close debate carried.

The Senate voted by paper ballot: 44 – in favor of UCC-21, 12 – opposed.

The motion carried.

Bruce thanked everyone on all sides of the argument regarding UCC-21.

9. Other Items

There were no other items.

The meeting adjourned at 4:55 p.m.

January 14, 2008

Bruce W. Hozeski, Chairperson

Eva Zygmunt-Fillwalk, Secretary

/mt

ISSUES IN THE SENATE SYSTEM, 2007-08
January 14, 2008

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (*Public Safety*)
Student Identification process while conducting community surveys – from Agenda Committee 10/15/07
(1/14/08)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)
Grade Inflation (Teaching Evaluation)
Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04 (*Salary and Benefits*)
1-2-1 Agreement (International Programs) – from University Council 9/15/05
Athletic Funding – from Agenda Committee 11/21/05 (*Financial and Budgetary Affairs*)
Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (*Salary and Benefits*)
Revised Student Academic Ethics Policy – from Faculty Council 9/6/07 (Task Force on Student
Academic Ethics Policy)
Increasing Life Insurance Benefits – from Agenda Committee 8/20/07 (*Salary and Benefits-10/7/07*)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)
Student Senate Resolution SR-03-07, SR-04-07, SR-05-07 – from Agenda Committee 10/15/07 (*Master
Planning and Facilities – 1/14/07*)

GOVERNANCE AND ELECTIONS COMMITTEE

Proposed Amendments to the Constitution

1/8/08

Proposed Amendments to the Constitution – Second Reading

Item #1: Publications and Intellectual Properties Committee

- 10.2 Responsibilities – The Publications and Intellectual Properties Committee is responsible for carrying out on a continuing basis the following initiatives and activities:
- 10.21 To elect a Chairperson and Secretary from its appointed membership by majority vote for a one year term;
 - 10.22 To forward minutes of each committee meeting to the Chairperson of the University Council within a timely manner;
 - 10.23 To develop and review policies concerning University interests in patents and copyrights and to recommend revisions; when appropriate;
 - 10.24 To consider and recommend for possible university financial support the publication, production, promotion, and distribution of original, non-published faculty scholarly and creative works (i.e., e.g., books, monographs, research reports, collections of drawings, computer software, films, videotapes, CDs, and DVDs)
 - 10.25 To initiate and recommend policies and procedures governing submission and consideration of works. ~~for the publishing and distribution of faculty manuscripts, computer software, films, videotapes, and other intellectual properties.~~
 - ~~10.26 To consider and recommend for possible publishing by the University original non-published faculty manuscripts, either in the Ball State Monograph Series or independently.~~
 - ~~10.27 To promote and facilitate the dissemination of faculty manuscripts, computer software, films, videotapes, and other intellectual properties by other publishers and distributors.~~
 - ~~10.27 To develop policies and procedures to aid faculty in the development of computer software, films, videotapes, and other intellectual properties to be offered for sale.~~
 - ~~10.28 To evaluate the faculty publications program and recommend appropriate revisions and improvements.~~
 - 10.26 To act in an advisory capacity to those who administer the various institutional programs related to the publication and dissemination of intellectual ~~properties.~~ property.

Faculty and Professional Personnel Handbook, Page 32-33

Item #2: Graduate Education Committee

Revision to responsibilities of Graduate Education Committee:

- 5.30 To evaluate and approve ~~applicants for membership in the~~ Graduate Faculty Policies.

Faculty and Professional Personnel Handbook, Page 20

Item #3: Creative Arts Committee:

3. Creative Arts Committee

3.1 Membership – The membership of the Creative Arts Committee shall consist of the following:

3.11 Voting

3.111 Seven members appointed by the Faculty Council, one of whom must be a member of Faculty Council, one representing each college, for staggered two year terms:

3.112 One undergraduate student and one graduate student appointed by the Student Government Association, for one year terms.

3.12 Non-Voting

3.121 The Dean of the College of Fine Arts, ex officio, or a designee.

3.122 The Director of Academic Research and Sponsored Programs, ex officio, or a designee

3.2 Responsibilities – The Creative Arts Committee is responsible for carrying out on a continuing basis the following initiatives and activities:

3.21 To encourage, strengthen, and foster the creative arts at the University at all levels.

3.22 To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.

3.23 To initiate and recommend policies and procedures for Creative Arts Grants at the University;

3.24 To conduct continuous evaluation of the Creative Arts Program.

Faculty and Professional Personnel Handbook, Page 19

Proposed changes:

1. **Add** “3.122 The Director of Academic Research and Sponsored Programs, ex officio, or a designee.”

a. **Justification** – As this committee makes funding and policy recommendations to OARSP and is/has been administered by Academic Research and Sponsored Programs, adding an ex officio from Academic Research and Sponsored Programs provides a direct link between the two. This would provide a similar structure as the other committees administered by Academic Research and Sponsored Programs.

2. **Modify** 3.22 to read “To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”

a. **Justification** -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the *actual* process for funding recommendations.

Item #3: Research Committee

In addition to the proposed modifications listed below, it is unclear why number 11.35 (To review policies dealing with patents and copyrights and to recommend revisions) is included in responsibilities for the research committee. This seems like a more appropriate responsibility assigned to the Patent and Copyright committee.

11. Research Committee

11.1 Membership – The membership of the Research Committee shall consist of the following appointed members:

11.11 Voting

11.111 Seven faculty, one representing each college, one of whom must be a member of the Faculty Council, appointed by the Faculty Council for staggered two year terms;

11.112 Three members appointed by the University Council, one of whom must be a member of the University Council, for staggered two year terms;

11.113 One undergraduate and one graduate student selected by the Student Government Association, for one year terms.

11.12 Non-Voting

11.121 The Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;

~~11.122 The Assistant Vice President for Research~~ Director of Academic Research and Sponsored

- Programs, ex officio, or a designee;
- 11.123 The Chairperson of the Publications and Intellectual Properties Committee, ex officio, or a designee;
- 11.124 In addition, the Research Committee, in its evaluation of internal grant proposals, at its discretion, may include in its deliberations additional, ad hoc, non-voting faculty reviewers who have been recruited to provide disciplinary balance.
- 11.2 Responsibilities – The Research Committee is responsible for carrying out on a continuing basis the following initiatives and activities:
- 11.31 To encourage, strengthen, and foster research at the University at all levels.
- 11.32 To solicit and evaluate proposals for research grants and awards, and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.
- 11.33 To initiate, recommend, and evaluate policies and procedures for research and research funding at the University.
- 11.34 To act in an advisory capacity to those who administer the various institutional research programs.
- ~~11.35 To review policies dealing with patents and copyrights and to recommend revisions.~~

Faculty and Professional Personnel Handbook, Page 33

Proposed changes:

1. **Modify** 11.121 to read “Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;”
 - a. **Justification** - The title for the position of Dean of the Graduate School has been changed to the Associate Provost for Research and Dean of the Graduate School.
2. **Modify** 11.122 to read “The Director of Academic Research and Sponsored Programs, ex officio, or a designee;”
 - a. **Justification** - The responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs.
3. **Modify** 11.32 to read “To solicit and evaluate proposals for research grants and awards, and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”
 - a. **Justification** -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the *actual* process for funding recommendations.
4. **Delete/Reassign** 11.35.
 - a. **Justification** - It is unclear why this is included in the responsibilities for the Research Committee. This responsibility is better aligned with those assigned to the Patent and Copyright Committee. This recommendation was also included in the “Recommendations of the Provost’s Task Force for Ball State University: Intellectual Property Policies and Procedures” in Spring 2007.