Members Present: 52   Members Absent: 17

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m.
Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, J. Gora, K. Gorman, F. Groom,
D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, L. Johnson, K. Kabadaki,
K. Kalumba, T. King, M. Lacy, J. Ledbetter, J. Manuel, W. McCune, M. McGrew, S. Meier, B. Mills,
H. Mortimer, G. Murray, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Spangler,
A. Stegner, F. Suppe, B. Umansky, C. Updike, M. Walker, G. Watson, E. Whittern, A. Wieseke, B. Wills,
P. Wohlt, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Phil Purcell for C. Lehnertz, Larry Smith for B. Messner, Kristie Speirs-Neumeister for
W. Mucherah, Richard Seymour for R. Shackelford, Brien Smith for J. Vann

Members Absent: N. Ahmed, R. Blount, M. Jameson, S. Islam, E. Kelly, N. Kingsbury, A. Lisec, J. McClure, J.
McKean, Scott Rice-Snow for K. Neumann, J. Olesen, W. Sharp, P. Spengler, R. Uggen, E. White, T. White, E.
Wolner

2. Announcements

A motion was made and seconded (Stegner/Mills) to approve the minutes of February 22, 2007.

Motion carried.

A. Next Scheduled Meetings

Senate Agenda Committee – April 19, 2007, 8:00 a.m., AT 202F
University Senate – April 19, 2007, 4:00 p.m., AJ 175 – last meeting of 2006-07 Senate*
*Note: **The first meeting of 2007-08 University Senate will take place immediately following this
meeting. New Senators will be seated prior to the meeting.**

B. Program Information – Academic Posting 2006-07 Volume XXXVIII-7
Revised Programs:
College of Applied Sciences and Technology
Department of Family and Consumer Sciences
Major in Family and Consumer Sciences
School of Nursing
Admission (General Pool)
College of Sciences and Humanities
Interdepartmental Programs
Science
Teaching Major in Life Science

C. Creation of Bowen Center for Public Affairs (3/29/07 Senate Agenda, Enclosure #1)

D. Board of Trustees Action

Approved by President, does not require Board of Trustees Approval (3-12-07)
1. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC
2. Procedures on Electronic Voting
Requires Board of Trustees Approval
1. Comprehensive Examinations for the Master's Degree

    E. Full Circle Arts Cooperative presentation – Graham Watson, University Senate student representative

3. In Memoriam – Milton Underkoffler, Jr. (Attachment #1)

4. Committee Reports

    A. Governance and Elections Committee – Ione DeOllos, Chairperson

    Ione reported that the committee met last week and have a slate for the University Senate and Agenda Committee elections. She is in the process of contacting the individuals to confirm their willingness to serve, if elected.

    B. Faculty Council – Mark Popovich, Chairperson

    Mark reported that the Council meets next Thursday, April 5. They have a full agenda.

    C. University Council – Adam Stegner, Chairperson

    Adam reported that the Council did not meet in March; however, they will meet on April 12 as there are items of new business to consider.

    D. Campus Council – Matthew Walker, Chairperson

    Matt reported that the Council will meet on April 26 for their final meeting and elect officers for next year.

5. Report by Chairperson of Senate – Bruce W. Hozeski (3/29/07 Senate Agenda, Enclosure #2)

6. Questions Directed to the President

   President Gora reported on the following:

- The President was pleased to see the enclosure on the Bowen Center for Public Affairs. Former Governor "Doc" Bowen was in attendance at the opening, as well as former Senate majority leader Brian Bosma and Attorney General Steve Carter. The Center will train elected officials in their duties and responsibilities. It will also include a bureau of policy research.
- The University will be receiving a gift from the George and Frances Ball Foundation. This is the largest gift Ball State has received and the largest gift the Foundation has ever given. The gift will support immersive learning and scholarships for honors students.
- She has just returned from Washington seeking federal funding for the Riverside Avenue project, as well as others.
- The University has received the Diversity in Athletics Award from Texas A&M as well as the Excellence Award for disability services provided to students.

7. Questions Directed to the President

   There were no questions directed to the President.

8.   Question and Answer Period

There were no questions.

9.   Unfinished Business

There was no unfinished business.

10.   New Business

A. **Change in date of issue of paychecks to ten-month faculty**

Salary and Benefits Committee 2/9/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Change in date of issue of Paychecks for 10-month faculty

The University Senate requests that Ball State University issue paychecks to those faculty on the 10-month plan at the end of each month beginning on August 31 and ending on May 31, effective August 31, 2007. Additionally, monthly benefit payments required for the months of June, July, and August may, at the faculty member's option, be prorated across all 10 monthly checks rather than subtracted in a lump sum from the 10th paycheck.

A motion was made and seconded (Popovich/Hahn) to place this item on the floor for discussion.

The motion to change the date of issue of Paychecks for 10-month faculty carried.

B.   **Revision of Computer Users Policy and Privileges and Responsibilities of Technology Users**

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Computer Users Policy

Access

Ball State University strives to provide privacy and a fair share of technical resources to all members of the University community whose work requires it. Fees may be charged for some services. All computer users have the responsibility to use these resources in an efficient, effective, ethical, and lawful manner. Faculty may limit the use of technology in their classrooms and laboratories. The ethical and legal standards come from standards of common sense and common decency that apply to the use of any public resource within the University and are documented in the local, state, and federal statutes and University policies, regulations and procedures.

(Online Computer Users Policy)

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Privileges and Responsibilities of Technology Users

Members of the University community must conduct themselves in accordance with high ethical standards related to use of technology. This policy applies to all forms of current and future technology capable of originating, storing, receiving, or sending alphanumeric data and photographic or other images. Faculty may limit the use of technology in their classrooms and laboratories. In addition to maintaining a high level of ethical behavior, each member of the University community agrees to abide by particular policies published elsewhere in this document, including the Student Academic Ethics Policy and the "Computer Users' Privileges and Responsibilities" document published on the University website. These policies are periodically reviewed and updated by the Campus Council, the Faculty Council, and the University Senate.

(Faculty and Professional Personnel Handbook, P. 187)

A motion was made and seconded (Popovich/Stegner) to place these two items on the floor for discussion.

> Discussion ensued and the motions to add the statement that faculty may limit the use of technology in their classrooms and laboratories carried.

C.   **Revision of InQsit Lab Procedures**

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Revision of InQsit Lab Procedures

In order to discourage dishonesty in InQsit labs, the University Senate recommends the following actions be included in the InQsit laboratory procedures:

1. The InQsit examination will be modified to include a check-box statement at the beginning of the test stating that the student is aware of the Academic Dishonesty Policy of the university. A web link to the policy will be added for the student wishing to review the policy.

2. The InQsit examination will be modified to require faculty to respond to the instructions to the cyber proctor box before the module may be updated. This may include, but is not limited to, a check list of items or directions in the comment section.

(**InQsit Laboratory Procedures**)

A motion was made and seconded (Popovich/Smith) to place this item on the floor for discussion.

> The motion to revise the InQsit lab procedures carried.

11.   Other Items

Shawn Meier, University Senate student representative, informed the members that there is a meeting this afternoon to discuss how the Greek community can be involved and integrated in the new Strategic Plan.

The President commented that the Greek Strategic Plan is very impressive and is a good document with very clear outcome measures. They are now working on the implementation plan for it. Enhancing campus life is a part of the new Strategic Plan and she complimented the students and Student Affairs for putting together a good plan for action.

12. Adjournment

The meeting adjourned at 4:45 p.m.

April 19, 2007

Bruce W. Hozeski, Chairperson	Rebecca Adams, Secretary

/mt

In Memoriam

The members of the University Senate recognize with regret the death of:

Milton M. Underkoffler, **Jr.**, *Professor Emeritus of Computer Science, who retired after 25 years of service. He was a veteran of World War II, serving in the U.S. Navy as a flight instructor. Post-war, he earned bachelor's and master's degrees in education at Illinois State Normal University and a Ph.D. in education administration at Iowa State. In 1969, after serving in various teaching positions, Dr. Underkoffler joined the faculty of Ball State University as Associate Professor of Mathematics and Director of Instructional Computing. Gradually developing a computer science curriculum, he published at least three textbooks, one about the BASIC computer language, one about the PL/1 programming language, and the third on the computer language ADA. In 1983, when mathematics and computer science became discrete units, he joined the new Department of Computer Science, teaching courses in database design. During his retirement, he was active with the Heritage in Flight Museum, the Prairie Aviation Museum, and the McLean County Youth Hockey Association, all in Illinois.*

March 29, 2007