

AGENDA FOR UNIVERSITY SENATE MEETING

**March 29, 2007
4:00 p.m.
AJ 175**

Approval of the minutes of February 22, 2007

I. Announcements

A. Next Scheduled Meetings

PLEASE NOTE THE CHANGE OF DATE FOR THESE TWO MEETINGS:

Senate Agenda Committee – April 9, 2007, 8:00 a.m., AT 202F

University Senate – April 19, 2007, 4:00 p.m., AJ 175 - last meeting of 2006-07 Senate*

***Note: The first meeting of 2007-08 University Senate will take place immediately following this meeting. New Senators will be seated prior to the meeting.**

B. Program Information – Academic Posting 2006-07 Volume XXXVIII-7

Revised Programs:

College of Applied Sciences and Technology

Department of Family and Consumer Sciences

Major in Family and Consumer Sciences

School of Nursing

Admission (General Pool)

College of Sciences and Humanities

Interdepartmental Programs

Science

Teaching Major in Life Science

C. Creation of Bowen Center for Public Affairs (Enclosure #1)

D. Board of Trustees Action

Approved by President, does not require Board of Trustees Approval (3-12-07)

1. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC
2. Procedures on Electronic Voting

II. In Memoriam – Milton Underkoffler, Jr.

III. Committee Reports

- A. Governance and Elections Committee – Ione DeOllos, Chairperson
- B. Faculty Council – Mark Popovich, Chairperson
- C. University Council – Adam Stegner, Chairperson
- D. Campus Council – Matthew Walker, Chairperson

- IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #2 – Issues in the Senate System)
- V. Questions Directed to the President
- VI. Question and Answer Period
- VII. Unfinished Business
- VIII. New Business

A. **Change in date of issue of paychecks to ten-month faculty**

Salary and Benefits Committee 2/9/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Change in date of issue of Paychecks for 10-month faculty

The University Senate requests that Ball State University issue paychecks to those faculty on the 10-month plan at the end of each month beginning on August 31 and ending on May 31, effective August 31, 2007. Additionally, monthly benefit payments required for the months of June, July, and August may, at the faculty member's option, be prorated across all 10 monthly checks rather than subtracted in a lump sum from the 10th paycheck.

B. **Revision of Computer Users Policy and Privileges and Responsibilities of Technology Users**

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Computer Users Policy

Access

Ball State University strives to provide privacy and a fair share of technical resources to all members of the University community whose work requires it. Fees may be charged for some services. All computer users have the responsibility to use these resources in an efficient, effective, ethical, and lawful manner. Faculty may limit the use of technology in their classrooms and laboratories. The ethical and legal standards come from standards of common sense and common decency that apply to the use of any public resource within the University and are documented in the local, state, and federal statutes and University policies, regulations and procedures.

(Online Computer Users Policy)

Privileges and Responsibilities of Technology Users

Members of the University community must conduct themselves in accordance with high ethical standards related to use of technology. This policy applies to all forms of current and future technology capable of originating, storing, receiving, or sending alphanumeric data and photographic or other images. Faculty may limit the use of technology in their classrooms and laboratories. In addition to maintaining a high level of ethical behavior, each member of the University community agrees to abide by particular policies published elsewhere in this document, including the Student Academic Ethics Policy and the “Computer Users’ Privileges and Responsibilities” document published on the University website. These policies are periodically reviewed and updated by the Campus Council, the Faculty Council, and the University Senate.

(Faculty and Professional Personnel Handbook, P. 187)

C. Revision of InQsit Lab Procedures

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Revision of InQsit Lab Procedures

In order to discourage dishonesty in InQsit labs, the University Senate recommends the following actions be included in the InQsit laboratory procedures:

1. The InQsit examination will be modified to include a check-box statement at the beginning of the test stating that the student is aware of the Academic Dishonesty Policy of the university. A web link to the policy will be added for the student wishing to review the policy.
2. The InQsit examination will be modified to require faculty to respond to the instructions to the cyber proctor box before the module may be updated. This may include, but is not limited to, a check list of items or directions in the comment section.

(InQsit Laboratory Procedures)

IX. Other Items

X. Adjournment

/mt

MINUTES OF THE SEVENTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, February 22, 2007

Members Present: 55

Members Absent: 14

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: N. Ahmed, G. Crawley, L. Deckers, J. Gora, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, M. Jameson, L. Johnson, K. Kabadaki, K. Kalumba, T. King, J. Ledbetter, J. Manuel, J. McClure, W. McCune, M. McGrew, J. McKean, S. Meier, W. Mucherah, G. Murray, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Spangler, P. Spengler, A. Stegner, F. Suppe, R. Uggen, B. Umansky, M. Walker, G. Watson, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, T. Zivney

Substitutes: Carolyn Kapinus for I. DeOllos, Amy Gregg for J. Eflin, Michael O'Hara for H. Mortimer, Scott Rice-Snow for K. Neumann, Michael Karls for R. Stankewitz, Brien Smith for J. Vann, Brett Tippey for E. Wolner

Members Absent: B. Adams, R. Blount, E. Kelly, N. Kingsbury, M. Lacy, C. Lehnertz, A. Lisec, B. Mills, R. Shackelford, W. Sharp, C. Updike, E. White, T. White, E. Zygmunt-Fillwalk

2. Announcements

A motion was made and seconded (Popovich/Meier) to approve the minutes of January 25, 2007.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – March 19, 2007, 8:00 a.m., AT 202F
University Senate – March 29, 2007, 4:00 p.m., AJ 175

- B. Pandemic Update

The Pandemic Planning Group reported on their progress at the February 12 meeting of the Senate Agenda Committee. The Planning Group membership includes Kay Bales from Student Affairs, Kevin Kenyon from Facilities Planning and Management, and Kent Bullis from the Student Health Center. Individual departments should be receiving information within the next month. There is a website in place for information:

www.bsu.edu/fluinfo/.

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-6

Revised Programs:

College of Applied Sciences and Technology
Department of Family and Consumer Sciences
Master of Arts in Family and Consumer Sciences
Fisher Institute for Wellness and Gerontology
Master of Arts in Wellness Management
Master of Science in Wellness Management

College of Architecture and Planning
Department of Architecture
Master of Architecture
Master of Architecture II

College of Sciences and Humanities
Department of Mathematical Sciences

New: Middle School/Junior High Mathematics License (Graduate level)

D. Task Force on Student Academic Ethics Policy

The Chairperson of the Senate reported that the policy was approved by the Campus Council on February 15; the Faculty Council Executive Committee sent the policy to the Office of University Compliance for review prior to placing on the Faculty Council agenda.

3. In Memoriam – Catherine B. (Kitty) (Bell) Rutledge-Lough (Attachment #1)

4. Committee Reports

A. Governance and Elections Committee – David Pearson, Member

David reported that the committee will meet next month to begin working on the slate of officers for the University Senate. Anyone interested in running for a senate office may submit their name to the University Senate office.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the Council meets next Thursday, March 1. They have five items under new business.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council met on February 8. They have formed an ad hoc study committee to identify and discuss non-salary, non-insurance issues that are related exclusively to professional personnel.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council met on February 15, and passed the Student Academic Ethics Policy.

5. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

6. Questions Directed to the President

President Gora reported on the following:

- Applications for admissions for Fall 2007, are up 24%, admits are up 10%, honors admits are up 20%. There was a wait list of 1300 students for the first time in the history of the institution. The admissions office has rejected 500 students from the wait list, thus far. The goal is to recruit the same freshman class size (3600) with a higher academic profile.
- Housing reports that they have 314 more returning students applying to live on campus. The most expensive rooms in Park Hall were taken in less than two minutes. She believes the increase is a reflection of housing personnel listening to the desires of the students in the design of on-campus housing.
- At their last meeting, the Board of Trustees voted on the honorary degree recipients for May and December 2007 and May 2008. The following will be awarded honorary degrees at the May commencement: Andrew Card, White House Chief of Staff from 2000-2006; Judy O'Bannon, former first lady of the State of Indiana, and Hurley Goodall, well-known to the Ball State Community for his works to promote civil rights in central Indiana. Dr. John Brooks Slaughter, president and chief executive

officer of the National Action Council for Minorities in Engineering, will be awarded an honorary degree at the December 2007, commencement ceremony. Sara Martinez Tucker, Under Secretary in the Department of Education, will receive an honorary degree in May 2008.

The President noted that there is a desire to create a more diverse slate at the commencement ceremonies and engage the honorary degree recipients in dialogue with students and faculty.

- The NCAA recently published Graduation Success Rates. The MAC had the highest graduation success rate for all Division I teams, and Ball State had the highest graduation rate in the MAC with 90% overall and 88% for Football.

7. Questions Directed to the President:

- A Senator asked about Ball State's relationship with Charter Schools.

The President reported that Ball State is the only university authorizing charter schools. Dr. Larry Gabbert is the Director of the Office for Charter Schools. By Fall 2007, the university will have chartered 26 schools. There have been more than 105 schools apply for charter status and we have closed one school in 2004 in Ft. Wayne. There are yearly reviews as well as a five-year evaluation of all charter schools.

- A Senator asked about the immersive learning section in the Strategic Plan and how it can carry academic credit and not be a part of the curriculum.

The President responded that the goal of the Strategic Plan is to differentiate Ball State from other universities in the state. We must be an institution of first choice for students. A long-standing strength of the university is the ability of faculty members to engage students in community-based projects. This is the heart of immersive learning. She hopes that every immersive learning project would carry academic credit, but there may be some that don't. Provost King also stated that this will not be required of students, although we would like the option available in all programs of study.

The President commented that a faculty committee has worked for two years developing the Strategic Plan. The characteristics that define immersive learning were developed by a faculty committee who analyzed existing programs on campus and identified the common characteristics of these innovative active learning experiences.

- Clarification was requested on who makes the determination as to what constitutes an immersive learning experience. The Provost responded that the departments will send their action plans to the Provost's office. Ultimately a faculty committee will review immersive learning proposals. A Senator commented that this gives faculty the opportunity to really think outside the box. It is up to the department to decide how this relates to their own curriculum.

The Provost will be included on the Agenda at the remaining Faculty Council meetings for this year for a question and answer period.

- There was a question as to whether the immersive learning experience was geared toward undergraduates or graduate students. The President responded that the emphasis is on the undergraduate level; however there can also be experiences at the graduate level, if the faculty so choose.
- It was requested that the Provost post examples of the departments who are already implementing immersive learning experiences. The Provost will work on getting this accomplished. He added that nearly 2000 students have participated in immersive learning experiences of some sort this past year.

- A senator asked if there really was a significant difference in what Ball State was doing compared to other institutions.

The President responded that there are many institutions who encourage experiential learning, but not the immersive learning experiences practiced at Ball State. The idea is to build on this institutional strength and make these experiences available to more students across the disciplines.

- A senator thanked the administration for the handling of the snow emergency.

8. Question and Answer Period

There was a request for an update on the progress of the proposed Core Curriculum.

Fred Suppe, a member of the UCC Subcommittee, reported that they are still considering amendments and expect at least one more meeting, and possibly more.

9. Unfinished Business

There was no unfinished business.

10. New Business

A. Procedures on Electronic Voting

Motion approved by the Governance and Elections Committee 1/19/07:

“The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.”

To be added to the Standing Rules of the Senate

A motion was made and seconded (Pearson/Popovich) to place this item on the floor for discussion.

The motion carried, with abstentions.

B. Comprehensive Examinations for Master’s Degree (Enclosure #2)

A motion was made and seconded (PopovichWalker) to place this item on the floor for discussion.

Motion carried.

The Chairperson of the Senate added that doctoral comprehensive exam policies have not been reviewed for many years. The Graduate Education Committee is currently reviewing these policies.

11. Other Items

1. Jamie Manuel, undergraduate senator, requested that faculty announce in their classes that SGA elections will take place on February 26 & 27. The website for voting is: www.bsu.edu/vote.

12. Adjournment

The meeting adjourned at 4:50 p.m.

March 29, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

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The Bowen Center for Public Affairs

After consideration by appropriate university constituents, the Office of the President announces approval for the creation of the Bowen Center for Public Affairs. Building on a twenty-five year commitment to civic literacy and community service, the Center will advance the ideals of public service exemplified by the existing Bowen Institute for Political Participation and lead the way in Indiana toward an energized citizenry and vital community life. The Center, housed in the political science department, will consist of three components:

- **The Bowen Institute.** Ball State will expand the existing Bowen Institute for Political Participation by increasing enrollment at its annual meeting in Indianapolis and adding additional sessions for students and citizen leaders throughout the state.
- **The Institute for Public Service** will provide opportunities for the professionalization of Indiana state, county, and local officeholders and administrators through targeted training and certification programs designed to improve the delivery of services and to ensure efficient responses to community needs.
- **The Bureau of Policy Research** will conduct high-quality, university-based, non-partisan research to help identify pressing public needs, respond to the research requirements of Hoosier leaders, and develop best practice solutions for government services throughout the state.

All three of these components will engage undergraduate and graduate students in the creation of knowledge and in service to the community.

ISSUES IN THE SENATE SYSTEM, 2006-07
March 29, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Ten-month pay system and summer insurance payments (Salary and Benefits)

Beneficence Pledge (Academic Freedom and Ethics Committee)

Revised Student Academic Ethics Policy (Sent to Office of University Compliance)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

3/20/07