

**AGENDA FOR
UNIVERSITY SENATE MEETING**

**February 22, 2007
4:00 p.m.
AJ 175**

Approval of the minutes of January 25, 2007

I. Announcements

A. Next Scheduled Meetings

Senate Agenda Committee – March 19, 2007, 8:00 a.m., AT 202F
University Senate – March 29, 2007, 4:00 p.m., AJ 175

B. Pandemic Update

C. Program Information – Academic Posting 2006-07 Volume XXXVIII-6
Revised Programs:

College of Applied Sciences and Technology
 Department of Family and Consumer Sciences
 Master of Arts in Family and Consumer Sciences
 Fisher Institute for Wellness and Gerontology
 Master of Arts in Wellness Management
 Master of Science in Wellness Management
College of Architecture and Planning
 Department of Architecture
 Master of Architecture
 Master of Architecture II
College of Sciences and Humanities
 Department of Mathematical Sciences
 New: Middle School/Junior High Mathematics License (Graduate level)

D. Task Force on Student Academic Ethics Policy

II. In Memoriam – Catherine B. (Kitty) (Bell) Rutledge-Lough

III. Committee Reports

- A. Governance and Elections Committee – Ione DeOllos, Chairperson
- B. Faculty Council – Mark Popovich, Chairperson
- C. University Council – Adam Stegner, Chairperson
- D. Campus Council – Matthew Walker, Chairperson

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business

VIII. New Business

A. Procedures on Electronic Voting

Motion approved by the Governance and Elections Committee 1/19/07:

“The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.”

To be added to the Standing Rules of the Senate

B. Comprehensive Examinations for Master’s Degree (Enclosure #2)

IX. Other Items

X. Adjournment

/mt

MINUTES OF THE SIXTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, January 25, 2007

Members Present: 55

Members Absent: 15

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, N. Ahmed, R. Blount, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, K. Gorman, F. Groom, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, E. Kelly, T. King, A. Lisec, J. McClure, M. McGrew, J. McKean, S. Meier, B. Mills, W. Mucherah, G. Murray, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Spangler, P. Spengler, R. Stankewitz, F. Suppe, C. Updike, M. Walker, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, E. Wolner, T. Zivney

Substitutes: Roger Lavery for N. Kingsbury, Mark Myring for J. Ledbetter, Tara King for C. Lehnertz, Larry Smith for B. Messner, James Needham for B. Umansky, Kelly Hake for G. Watson

Members Absent: J. Cecil, M. Faroh, J. Gora, D. Haber, M. Lacy, J. Manuel, W. McCune, H. Mortimer, K. Neumann, W. Sharp, A. Stegner, J. Vann, E. White, T. White, E. Zygmunt-Fillwalk

2. Announcements

A motion was made and seconded (Walker/Popovich) to approve the minutes of November 30, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – February 12, 2007, 8:00 a.m., AT 202F
University Senate – February 22, 2007, 4:00 p.m., AJ 175

- B. Board of Trustees Action

Approved by Board of Trustees 12/15/06

1. Graduate Educational Assistance Program – will take effect Summer, 2007.
 2. Addition of free-standing birthing centers under BSU healthcare plan – will take effect immediately.

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-4

Revised Programs:

College of Applied Sciences and Technology
 School of Physical Education, Sport, and Exercise Science
 Master of Arts or Master of Science in Physical Education
College of Sciences and Humanities
 Department of Anthropology
 Master of Arts in Anthropology
 Department of Physiology and Health Science
 Master of Arts in Health Science
 Master of Science in Health Science
 Department of Political Science
 Master of Arts in Political Science
 Master of Public Administration (MPA)
 Department of Speech Pathology and Audiology
 Doctor of Audiology (AuD)

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- College of Applied Sciences and Technology
 - Department of Family and Consumer Sciences
 - Master of Science in Family and Consumer Sciences
 - Department of Technology
 - Master of Arts in Technology Education
 - Master of Arts in Career and Technical Education
- College of Communication, Information, and Media
 - Department of Telecommunications
 - Master of Arts in Telecommunications
- College of Sciences and Humanities
 - Department of English
 - Master of Arts in English (Rhetoric and Composition)
 - Doctor of Philosophy in English
- Teachers College
 - Department of Educational Studies
 - Master of Arts in Executive Development for Public Service

The Chairperson reminded the members that these program revisions become official when the minutes are approved of this meeting.

D. Update on progress of Task Force on Student Academic Ethics Policy

The Chairperson reported that the task force is nearing completion of their charge.

E. Establishment of a due date for Senate action items to be returned to Agenda Committee.

The Chairperson reported that this was discussed by Agenda Committee members because items were taking too long to work their way through the governance system. A reasonable date will be established for a response to be returned to the Agenda Committee.

II. In Memoriam – M. John Eiden, Louis E. Ingelhart

III. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the second reading of the constitutional changes is on today's agenda. The electronic voting statement will be submitted for the next Agenda Committee meeting.

B. Faculty Council – Mark Popovich, Chairperson. The next meeting of the Council is February 1, in AJ 175.

C. University Council – Barb Wills (Vice Chairperson) for Adam Stegner.

The Council did not meet in January, but will meet in February to receive committee reports.

D. Campus Council – Matthew Walker, Chairperson. The Council did not meet in January.

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

The Chairperson informed the members that there was a large amount of information pertaining to cheating on exams, which was supplied by students during a writing competency exam prompt this past year. The Senate Agenda Committee has requested that a task force be formed to bring together information and make recommendations through the governance system.

V. Questions Directed to the President

The chairperson reported that President Gora sends her regrets in not being present today.

Provost and Vice President for Academic Affairs Terry King discussed the Strategic Plan Task Force Report. The report to the President is on the University website at www.bsu.edu/strategicplan.

Questions Directed to the Provost: Discussion ensued regarding budget allocations to departments and the strategic plan.

VI. Question and Answer Period

A senator inquired about the status of admissions. The Provost responded that he did not have exact numbers, but believes admissions are up around twenty-five percent and the average SAT score is up thirty points. This is moving in the right direction in admitting higher quality students.

VII. Unfinished Business

A. Proposed Amendments to the Constitution – Second Reading
(1/25/07 Senate Agenda, Enclosure #2)

Ione DeOllos, Chairperson of the Governance and Elections Committee, discussed the addition of a new professional area, making the total six. The first part of the proposed amendment is to address that change, with regard to the membership of the University Senate and University Council.

The second item on the back page concerns the addition of a representative from all six professional areas to the membership of the Salary and Benefits Committee. She gave the history of the original separation of the two committees that would report to their respective councils; however, this change did not take place. As it stands now, there is not enough representation of professional personnel on this committee.

A motion was made and seconded (Popovich/Meier) to vote on each item separately.

Motion carried.

1. A motion was made and seconded (Johnson/Eflin) to approve the first section, pertaining to University Senate membership.

Discussion ensued.

There was a call for the question (Mills/Walker); however, the Chairperson of the Senate allowed further discussion at this time.

The motion to approve the first section of the amendment carried.

2. A motion was made and seconded (Popovich/Mucherah) to approve the second section, pertaining to University Council membership.

Motion carried.

3. A motion was made and seconded (Popovich/Pearson) to approve the third section, pertaining to membership on the Salary and Benefits Committee.

Discussion ensued.

Motion failed.

A motion was made and seconded (Zivney/Popovich) to send this section to the Faculty Council for further work.

Motion carried.

VIII. New Business

- A. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC.

The Chairperson opened the floor for nominations from the floor. There were no nominations from the Senate floor.

A motion was made and seconded (Pearson/Mills) to accept the nomination of James Ruebel as the Faculty Athletics Representative to the NCAA and MAC.

Motion carried, with abstentions.

IX. Other Items

1. UCC-21 is working its way through the University Core Curriculum Subcommittee. They will be meeting again next Tuesday, February 1, 5:00 p.m., AJ 384.

X. Adjournment

The meeting adjourned at 5:00 p.m.

February 22, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

ISSUES IN THE SENATE SYSTEM, 2006-07
February 12, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Ten-month pay system and summer insurance payments (Salary and Benefits)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

Electronic Voting Procedures

2/12/07

Comprehensive Examinations for the Master's Degree

The Graduate School does not require comprehensive examinations for master's degree students. Departments and academic units that do have these requirements solely determine the format that is most appropriate for their disciplines but must adhere to the following general guidelines:

- The comprehensive examinations should be taken when the majority of the course work required for the master's degree is completed. The examinations will be offered each academic semester, the time and place to be determined by the administering department or academic unit.
- The examining committee will be made up of three members of the graduate faculty representing the student's major area(s) of study and will evaluate the student's performance.
- The committee decision will be either "pass" or "fail."
- The examining committee chairperson will notify the student, department chairperson or program director, and the Graduate School in writing of the outcome when the student has completed the comprehensive examination.
- A failed examination may be repeated only one time. The committee members who administered the first examination will also administer the retest.
- A student who fails the examination after two attempts is not allowed to complete his/her graduate studies in that program, and the master's degree will not be conferred.

Exceptions to the above guidelines must be approved in advance by the dean of the Graduate School.

A student must pass the comprehensive examination before submission of the final copy of his/her research paper, creative project, or thesis (if required) to the Graduate School.