

Inflatable and Amusement Devices

Ball State University departments and recognized student organizations desiring to rent inflatable or amusement devices on the Ball State campus or on property controlled, operated, or owned by Ball State shall first request approval from the university department or office with the authority to grant such space requests, e.g., Student Center, Recreation Services, etc.

Inflatable and amusement devices can include, but are not limited to: amusement/carnival rides, water slides/slip-n-slide, bungee run, velcro wall, knockerball, gladiator arena, dunk tank, mechanical bulls, bungee trampoline, and rock climbing walls.

The requesting department, organization and others (Requestor) that may be involved with the event are subject to the following minimum requirements:

- Requestor shall obtain an insurance certificate (proof of liability insurance) from the vendor for an amount not less than \$1 million per occurrence in General Liability limits and name Ball State University and the hosting organization as an additional insured.
- Requestor shall ensure that the vendor provides staff for set up, tear down, and supervision of the equipment at all times. Ball State students, staff, or faculty are not allowed to set up, tear down, or supervise the use of the equipment on their own, however they may provide assistance. Vendors must supervise activities requiring safety devices like “strapping in” a participant.
- Requestor shall ensure all persons using the equipment sign a liability release waiver as confirmation he or she accepts the risk of injury or damage and agrees the University is not responsible for injury or damages.

The University reserves the right to determine the location of an event, limit the duration and mandate levels of services to be present in the form of security, custodial, and other support staff.

For questions, please contact Risk Management at orm@bsu.edu or by calling extension 5-1110.

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