

EduRisk Online Training Instructions for Policy Regarding Unaccompanied Minors

Follow these instructions to view the *Protecting Children: Identifying and Reporting Sexual Misconduct* learning module in the EduRisk Platform:

To begin the training, follow these steps:

- 1) Go to “My BSU” <https://my.bsu.edu/default.aspx> and log in with your Ball State credentials
- 2) Under “Additional Tools” you should click “EduRisk Training”
- 3) You will be logged in automatically to the EduRisk Training platform
- 4) Once in the EduRisk training site, be sure to complete the “**Protecting Children: Identifying and Reporting Sexual Misconduct**” module.
- 5) A history of your completed courses is available in “My Completions”. You will also receive an email containing a link to your completion certificate, upon successful completion of the course.

Need Help?

If you have any issues with sign-in or accessing the courses, visit the Support Portal at portalhelp.ue.org Or click any Support Portal link on the site.

You may also wish to [Test Your Configuration](#) to ensure your computer meets all System Requirements

All other questions should be directed to Office of Risk Management at ORM@bsu.edu or 765-285-1104. Thank you for your time and cooperation in completing this essential training program.