COVID-19 Residence Hall Procedures

Important Information

- Students must present a negative COVID-19 test result obtained within seven (7) days before arriving on campus; or present a self-certification attesting to a 14-day self-quarantine (with daily symptom checking) prior to returning to campus. Students can submit either of the options in our Housing Application Portal.

Students will not be allowed to move into their residence hall if they have not submitted one of the two options above.

- Masks will be required in all of our residence halls. This applies to the student and any person who helps. People without a mask will not be permitted into the halls.
- Students will be permitted to bring no more than 2 people to assist. This will help reduce the number of people within our halls at any given time.
- Students need to bring their key back to campus from the item drop-off period. Students who do not bring their key back will be charged for a recore.

Move-in Time

- Premium Plan residents can move-in beginning Wednesday, August 19th. Standard Plan students can
move-in beginning **Thursday, August 20th**. Move-in is also permitted Friday, Saturday & Sunday.

- To reduce the density of people on campus at any given time, we ask you follow the move-in times below.
  - 9AM - 11 AM - Last names A-F
  - 11AM - 1PM - Last names G-L
  - 1PM - 3PM - Last names M-Q
  - 3PM - 5PM - Last names R-Z

You do not need an appointment for the move-in process. If you are unable to arrive at the recommended time, please consider moving in on Friday, Saturday, or Sunday.

**Directions to Campus**

On move-in day, we ask that you follow our directions to campus to make your trip a smooth ride. Directions and videos to each residence hall can be view [here](#). If there are any traffic issues on the day of move-in, we will publish alternate routes on that page as well.

**Check-in Process**

- If you have already dropped off your items in your room, please proceed to your room and scan the QR code posted on your door to complete the check-in process.
- If you have not dropped off your items, please proceed to the check-in station at your hall.

**Setting Up Smart Devices**

- We have streamlined the process to connect your Smart Devices to our WIFI and this video will explain how to do just that. Watch it [here](#).

**What Should I Bring?**

- A full list can be viewed at the bottom of this [page](#).

**Keeping Your Bike Safe and Dry**

- Bringing a bike to campus? If so, renting a bike locker is an inexpensive way to protect your investment. The fully enclosed, water-resistant locker helps to protect
your bike from the elements, and the lock and key system eliminates theft and vandalism worries.

- The rental fee is only $50 for the academic year.
- To rent a bike locker, visit this page and follow the instructions.

**Working on Campus**

Just a friendly reminder that if you plan to work on campus, you must bring an original birth certificate or social security card and a driver's license. Passports will also work for the verification process.

Thanks,

**Housing and Residence Life**
**Ball State University**

Below are screenshots of what the process looks like:
In order to self-certify, students can log in ANY TIME to indicate they are indeed going to (or have been) quarantining for 14 days prior to move in. They can follow these steps:

1. Go to housing portal
2. Click ‘Drop-Off & Move-In’
3. Click ‘Select’ on Booking Selector
4. On ‘Return to Campus Options,’ page, select “Self Certification of 14 day quarantine” in drop-down
Return to Campus Options

Students residing on campus are required to:

a. Sign a self-certification attesting to a 14 day self-quarantine with daily symptom checking prior to returning to campus or
b. Upload a negative COVID-19 test result obtained within seven (7) days before arriving on campus.

Visit https://www.coronavirus.in.gov/2524.htm to find testing sites in Indiana.

Select Option:
- Please select an option
- Self-certification of 14 day quarantine
- Upload a negative test result

SAVE & CONTINUE