How To Sign Up Your Child for Cardinal Kids Camp Summer 2020

1. Go to recreation.bsu.edu

2. Log in with your Ball State University credentials or the username and password our office assigned to you.

3. Next click on the “Programs and Registration” button with two stick figures on the left side.
4. Next click on the “Cardinal Kids Camp” program as seen to the right.

5. The items below will appear on the screen. Please note that the $0 does not mean that this camp is that price. The price will appear when the option for three- or four-day registration for camp is presented.
6. Once you click which week you’d like to register your camper for, the screen below will appear and you must pick which grade your camper will be going into for the 2020-2021 school year. Each grade is capped at 18 spots per grade per week.

7. Once you click register, the box below will appear with your information and your dependent(s) information. Click the blue register button for your dependent.

8. Click on the ADD A NEW EMERGENCY CONTACT and follow the prompts that appear, and once completed click the blue CONTINUE button.
9. The screen below appears, and you must click which option you would like to register your camper, three or four days. Please note that the prices below are what the NON-AFFILIATES will see and the AFFILIATES will see $90 for the Three-Day Option and $120 for the Four-Day Option. Once you pick your desired option, click the ADD & CONTINUE blue button.

![Optional Add-Ons](image)

10. The Shopping Cart below will appear, and you can review your items here. The “Customer Name” should be your dependent(s) name below it.

![Shopping Cart](image)

11. If you wish to continue shopping and register for more weeks, click the CONTINUE SHOPPING button and it will direct you back to the main page.
12. After you click the blue CHECKOUT button, the screen below will appear and you will click the blue CHECKOUT button below again.

![Are You Sure?](image)

13. You will then be directed to the payment page for your credit card information.

Cardinal Kids Camp
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