This Addendum No. 1 to the drawings and specifications shall supplement, amend, and become a part of the bidding documents, plans, and specifications. All bids and construction contracts shall be based on these modifications to the original contract documents.

**PART 1. BIDDING AND CONTRACT DOCUMENTS**

- 1.01 n/a

**PART 2. SPECIFICATIONS**

- 2.01 n/a

**PART 3. DRAWINGS**

- 3.01 **UTILITY SITE PLAN, M-201:** Revise material listed on Keynote 2 to match specifications: 4” **SCH 80**, 304 STAINLESS STEEL WELDED JOINT CONDENSATE LINE

**ATTACHMENTS**

- Pre-bid meeting minutes
- Utility tunnel photos
- Pre-bid sign-in sheet

**END OF ADDENDUM**
Pre Bid Conference – Agenda
Page 1

Ball State University
Facilities Planning & Management
Pre-Bid Conference
MINUTES

Ball State University
Utility Relocation
BSU Project No. 2019-050.01 XU
August 1, 2019 10:00AM

I. Call to Order

II. Project Team
A. Owner's Representative(s):
   Brent Baumer, Facilities Planning & Mgmt, 765-285-5602, email: bcbauemer@bsu.edu
   Greg Graham, Facilities Planning & Mgmt, 765-285-2828, email: ggraham@bsu.edu
   Susan Johnson, Facilities Planning & Mgmt, 765-285-2834, email: sjohnson@bsu.edu
   Kelly Knable, Facilities Planning & Mgmt, 765-285-0585 email: kknable@bsu.edu
   Ryan Koenker, Facilities Planning & Mgmt, 765-285-2821, email: rrkoenker@bsu.edu
   David Post, Facilities Planning & Mgmt, 765-285-2820, email: dpost@bsu.edu
   David Shepherd, Facilities Planning & Mgmt, 765-285-2873, email: dashepherd@bsu.edu
   Paul Stemberg, Facilities Planning & Mgmt, 765-285-2823, email: pmstemberg@bsu.edu
   June Sanders, Purchasing, 765-285-1548, email: Jasanders3@bsu.edu

B. Consultant's Representative(s):
   Circle Design Group, Barry Simpson, 317-781-6200, email: bsimpson@circledesigngroup.com
   RG Collaborative, Sanford E. Garner, sanford@rgcollaborative.com
   Meyer Najem Construction, Inc., Matt Shultz, Sr. PM, 317-577-0007, email: mshultz@meyer-najem.com

A. Availability of Contract Documents.
   1. Contact Meyer Najem, Matt Shultz, (Above)
   2. Contact BSU, June Sanders, (Above)
B. Interpretation of Contract Documents.
C. Addenda.
   1. Addendum No. 01 – forthcoming
      a. BSU Tunnel Training Required, All contractors working in the BSU Tunnels are required to have one trained person on site at all times, Contact BSU, Anthony Rench at 765-285-2832 to schedule prior to starting any work
      b. Prebid Minutes
      c. Questions Received
      d. Updates to Construction Manager Contract with Owner
D. Substitutions.

IV. Bidding Procedures.
A. Bidding Date: August 13, 2019 @ 2:00PM
   Location: Purchasing Conference Room
   Service & Stores Building
   3401 N. Tillotson Avenue
   Muncie, Indiana 47306

B. Bidding Form and Other Documents.
   1. Indiana Form 96 (Revised 2013).
      a. Fill out Part II., Section I. Experience Questionnaire
      b. Fill out Part II., Section II. Plan and Equipment Questionnaire
      c. Attach Part II., Section III. Contractor's Financial Statement.
      d. Fill out Part II., Section IV. Contractors Non – Collusion Affidavit
      e. Fill out Part II., Section V. Oath and Affirmation
   2. Bid Form Supplements, Document 00 43 00
      Appendix A.
         (1) Acknowledgment of Receipt of Addenda.
         (2) Project Completion
      Appendix Principal Subcontractors
      Appendix Supplementary Mechanical Information
   3. Representations and Certifications, Document 00 45 00
      Appendix 1. Nondiscrimination Compliance Statement
      Appendix 2. Contractors Certification of Self Performance
Appendix 3. Contractors Certification of Authorized Employment
Appendix 4. Drug Testing Plan
Appendix 5. Contractors Certification of Training Program Compliance
Appendix 6. Contractors Certification of Pre-Qualification Compliance
Appendix 7. Bidder’s Check List

4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
5. Bid Security Not Required
6. Performance and Payment Bond Required (Specification Section 00 61 00)

V. Scope of Project.
   A. Project Overview
   B. Access to Project Area. (Specification Section 00 31 01)
   C. Summary of Work. (Specification Sections 00 24 00, 01 10 00)
      1. BC – 1.1 Site Utility Work
   D. Project Schedule. (Specification Section 00 31 13)
      1. LEAN Construction Requirements (Specification Section 01 32 00)
   E. Coordination with Other Projects.
   F. Coordination with Owner Occupancy.
   G. NO VALUE ENGINEERING UNLESS PRIOR APPROVAL VIA ADDENDUM.

VI. Questions.

VII. Tour of Project Site.

VIII. Project Tunnel Photos (attached)

IX. Comments.
   A. David Huffman - Project Overview.
   B. Condensate could be switched over earlier if ready per BSU.
   C. Fiberglass adaptation for steam condensate will be required.
   D. Do not submit same scope as last bid, bid scope has changed from previously bid project.
   E. Contact Brent Baumer for tunnel or other tour.

End of Agenda
<table>
<thead>
<tr>
<th>NAME</th>
<th>REPRESENTING</th>
<th>PHONE NUMBER</th>
<th>EMAIL ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashton Faushee</td>
<td>Hamilton Designs</td>
<td>317-570-8800</td>
<td><a href="mailto:afaushee@hamilton-designs.com">afaushee@hamilton-designs.com</a></td>
</tr>
<tr>
<td>Mike Thompson</td>
<td>Hamilton Designs</td>
<td>765-285-2825</td>
<td><a href="mailto:mthompson@hamilton-designs.com">mthompson@hamilton-designs.com</a></td>
</tr>
<tr>
<td>Greg Graham</td>
<td>BSU FPM</td>
<td>765-285-2825</td>
<td><a href="mailto:gregraham@bsu.edu">gregraham@bsu.edu</a></td>
</tr>
<tr>
<td>Greg Privett</td>
<td>BSU Head Plant</td>
<td>765-507-6076</td>
<td><a href="mailto:goprivett@bsu.edu">goprivett@bsu.edu</a></td>
</tr>
<tr>
<td>Tim Case</td>
<td>J.C. Case Foundation</td>
<td>765-808-1472</td>
<td><a href="mailto:tim@jccase.com">tim@jccase.com</a></td>
</tr>
<tr>
<td>Brent Banmer</td>
<td>BSU - FPM</td>
<td>765-285-5602</td>
<td><a href="mailto:bcbaumer@bsu.edu">bcbaumer@bsu.edu</a></td>
</tr>
<tr>
<td>David Huffman</td>
<td>CIRCLE DESIGN GROUP</td>
<td>317-435-7873</td>
<td><a href="mailto:dhuffman@circledesigngroup.com">dhuffman@circledesigngroup.com</a></td>
</tr>
<tr>
<td>June Sanders</td>
<td>BSU - Purchasing</td>
<td>765-285-1730</td>
<td><a href="mailto:jsanders@bsu.edu">jsanders@bsu.edu</a></td>
</tr>
<tr>
<td>Taylor Seabolt</td>
<td>North Mechanical</td>
<td>317-625-0122</td>
<td><a href="mailto:taylor@northmechanical.com">taylor@northmechanical.com</a></td>
</tr>
<tr>
<td>Chad Bouslog</td>
<td>The Blue Book</td>
<td>(317) 670-8185</td>
<td><a href="mailto:cbouslog@email.thebluebook.com">cbouslog@email.thebluebook.com</a></td>
</tr>
<tr>
<td>Dan Clayton</td>
<td>SATER LLC</td>
<td>765-378-3196</td>
<td><a href="mailto:saterelc@att.net">saterelc@att.net</a></td>
</tr>
</tbody>
</table>