

## NOTIFICATION OF REQUEST FOR PROPOSALS

The Facilities Planning & Management of Ball State University will solicit and interview prospective **Construction Manager as Constructor (CMc) firms** in preparation of approval for the **North Campus Building Renovation – AC/MU/TH (Arts and Communication/ Hargreaves Music/ Theatre and Dance)**. The RFP process is preparatory in nature, and the advancement of the project is conditional upon approval from the appropriate governing bodies.

The project will include replacement and/or updating of major mechanical, electrical and plumbing systems for all five (5) sections included in this project. Work will involve ADA compliance within the sections, address water infiltration at the south entrance to section 2 (AC) building, reconfigure spaces to better suit current and proposed future use, update finishes, address acoustical deficiencies, and add a fire suppression system. Roofing replacement in all five (5) sections. It is anticipated that an addition to the building will be part of the project. The most likely location will be at the northeast corner of the complex.

The RFP process will consist of two stages:

- Stage No. 1 (RFP-Base Review) each proposal will include detailed proposal and Cost of Fee information and will be graded per an “In-House” Stage 1 Grading Chart.
- Stage No. 2 (RFP–Firms that are selected as Finalist) will consist of personal interview.

The Purchasing Department of Ball State University will receive sealed proposal for Stage No. 1 responses until **3:00 p.m. (EDT) on the 26th day of May 2023** by:

June Sanders, Senior Purchasing Agent  
Purchasing Department  
Ball State University  
3401 North Tillotson Avenue  
Muncie, IN 47306  
[Jasanders3@bsu.edu](mailto:Jasanders3@bsu.edu)

To obtain Request for Proposal documents, please Visit:

<http://cms.bsu.edu/About/AdministrativeOffices/Purchasing/PublicWorks.aspx> web page to obtain the Bid Document Request form.

BALL STATE UNIVERSITY  
By: Julie Hopwood  
Associate Vice President for Business  
Affairs and Auxiliary Services