Addendum #01

Client | Ball State University                      | Date | January 30, 2019
Project | New York Avenue Parking Structure - REBID | Champlin Project # | 692-6004
BSU Project # | 2018-014.01 XP

This addendum provides information to clarify or adjust construction items which may affect any or all trade contractors. The original documents for the referenced project are amended as noted in this addendum and made part of said documents and shall govern the work covered by the Form of Proposal. All work to be in strict accordance with the terms, stipulations and conditions of contract documents.

SUMMARY OF ATTACHMENTS

1. Attachments:
   a. Pre-Bid Agenda
   b. Pre-Bid Scope of Work Summary
   c. Pre-Bid Sign-In Sheet
   d. St. Francis Church Parking

PRE-BID MEETING SUMMARY
The Pre-Bid meeting took place on January 24, 2019 at 1:00pm

1. The attached Agenda was distributed and reviewed
   a. Anticipated Award was indicated as March 1, 2019, although bids are valid for 60 days.
   b. Substantial Completion of July 17, 2020 was emphasized
   c. Liquidated Damages of $1000/day was reiterated

2. The attached Scope of Work was reviewed

3. The attached Sign-In Sheets indicated attendance at the pre-bid

4. Pre-Bid discussion
   a. Contractors and subcontractors were reminded of that any scope of work exceeding $300,000 requires pre-qualification with the Indiana Department of Administration.
   b. Contractors were encouraged to submit bids in person. Bids delivered by FedEx/UPS/etc do not get delivered directly to the location required for receipt of bids and there may be a delay which, if received after the specified time of receipt, would disqualify the bid and it would not be opened.
   c. Contractors who bid the original project were encouraged to start fresh in preparation of their proposals for rebid given the magnitude of revisions to the scope.
   d. POST PRE-BID: Parking in the adjacent St. Francis church lot has been confirmed to be available as follows:
      i. The University will lease up to 50 spaces max and make permits available to the contractors at a rate of $10/mo/ea.
      ii. Passenger/pick-up trucks/vans only. No tri-axles, box trucks, etc.
      iii. Week Day Use limited to Mon. – Fri. 6:00am to 4:30pm
      iv. Evening Use limited to Mon. – Fri. 4:30pm-9pm in the overflow lot (rear of church)
      v. Saturday Use limited from 8:00am to 3:00pm in the overflow lot (rear of church)
         1. Approximately 20 spaces
      vi. ABSOLUTLEY NO PARKING AS FOLLOWS:
         1. After 3:00pm on Saturdays
2. Sundays
3. April 19, 2019 after 12:00pm
4. May 1, 2019
5. August 15, 2019 after 12:00pm
6. February 26, 2020
7. April 10, 2019 after 12:00pm
8. Other dates as determined by the Church or University, and communicated 48 hours in advance.

5. All additional questions or request for substitutions should be submitted in writing no later than 2pm on February 5, 2019 to Sean Bright via mail (sean.bright@thinkchamplin.com).

ALL BIDS ARE DUE AT 2:00 PM ON Thursday, February 14, at Purchasing Conference Room, Service & Stores Building, 3401 N. Tillotson Avenue, Muncie, IN 47306, Attn: June Sanders.

Late bids will not be received.

6. Site walk-thru occurred immediately following the Pre-Bid meeting

PART 1 – CONTRACTOR QUESTIONS and ADDITIONAL CLARIFICATIONS (in no particular order)

1. COMMENT: Will complete precast submittal drawings associated with the Alternate Bid be required with submission of bid?
   ANSWER: Provide the documents as indicated in Section 012000 “Alternates”, Item 3.A.3 and Section 034100 “Precast Structural Concrete”, Item 1.3.13

Issued By:

Champlin Architecture
Sean M. Bright, AIA
Principal

End of Addendum
Ball State University
Facilities Planning & Management
Pre-Bid Conference

AGENDA

New York Avenue Parking Structure
Ball State University
BSU Project No. 2018-014.01 XP
January 24, 2019

I. Project Team
   A. Owner’s Representative(s):
      Kelly Knable, Facilities Planning & Mgmt, 765-285-0585, email: kknable@bsu.edu
      Ryan Koenker, Facilities Planning & Mgmt, 765-285-2821, email: rkoenker@bsu.edu
      Brent Baumer, Facilities Planning & Mgmt, 765-285-5602, email: bbauermer@bsu.edu
      Greg Graham, Facilities Planning & Mgmt, 765-205-2020, email: graham@bsu.edu
      David Post, Facilities Planning & Mgmt, 765-285-2820, email: dpost@bsu.edu
      June Sanders, Purchasing, 765-285-1548, email: jasanders3@bsu.edu
   B. Consultant’s Representative(s):
      Sean Bright, Champlin Architecture, 317-917-4474, email: sean.bright@thinkchamplin.com
      Scott Duff, Walker Consultants, 317-348-2236, email: sduff@walkerconsultants.com
      Jeff Maydak, Rundell Ernstberger, 317-253-0127, email: jmaydak@reaseite.com
      Stephen Culbert, Loftus Engineering, 317-352-5821, email: sculbert@loftusengineering.com
      Jennifer Lasch, Cripe Engineering, 317-706-6346, email: jlasch@cripe.biz

II. Contract Documents:
    Project Manual and Drawings.
   A. Availability of Contract Documents.
   B. Interpretation of Contract Documents.
   C. Addenda.
   D. Substitutions.

III. Bidding Procedures.
    A. Bidding Date.  February 14, 2019 @ 2.00 P.M. EST
        Location:  Purchasing Conference Room
                   Service & Stores Building
                   3401 N. Tillotson Avenue
                   Muncie, Indiana 47306
    B. Bidding Form and Other Documents.
       1. Indiana Form 96 (Revised 2013).
          a. Fill out Part II., Section I. Experience Questionnaire
          b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
          c. Attach Part II., Section III. Contractor’s Financial Statement.
          d. Fill out Part II., Section IV. Contractors Non - Collusion Affidavit
          e. Fill out Part II., Section V. Oath and Affirmation
       2. Bid Form Supplements, Document 00 43 00
          Appendix A.
             (1) Acknowledgment of Receipt of Addenda.
             (2) Project Completion/Liquidated Damages $1,000
          Appendix B.  Alternatives, 4 Alternates
          Appendix C.  Unit Prices, 4 Unit Prices
          Appendix D.  Principal Subcontractors
          Appendix E.  Supplementary General Construction Information
          Appendix F.  Supplementary Mechanical Information
          Appendix G.  Supplementary Electrical Information
          Appendix H.  Supplementary Telecommunications Information
    3. Representations and Certifications, Document 00 45 00
       Appendix 1.  Nondiscrimination Compliance Statement
       Appendix 2.  Contractors Certification of Self Performance
       Appendix 3.  Contractors Certification of Authorized Employment
       Appendix 4.  Drug Testing Plan
       Appendix 5.  Contractors Certification of Training Program Compliance
       Appendix 6.  Contractors Certification of Pre-Qualification Compliance
Appendix 7. Bidder's Check List

4. MBE/WBE/Veteran Participation Plan, Document 00 45 39

IV. Scope of Project.
   A. Summary of Work.
   B. Project Schedule.
   C. Access to Project Area.
   D. Coordination with Other Projects.
   E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda
Ball State University  
New York Avenue Parking Structure - REBID  
2018-014.01XP  

Pre-Bid Meeting  
January 24, 2019; 1:00 pm  

A. Summary of Work: Construction of a new 4-tier, cast-in-place, 580 +/- space parking structure, including all civil, landscape, structural, architectural, signage, fire protection, plumbing, mechanical, electrical, security and communications.  

B. Anticipated Award: March 1, 2019  

C. Substantial Completion: July 17, 2020  

D. Site Work: Tree removal and protection, dewatering, unsuitable soil removal, major utility work and relocations, widening of Studebaker Drive, bus stop on New York, surface detention basin, basement detention, site lighting, bike racks, sidewalks  

E. Structural Work: Post-Tensioned Cast-in-Place primary structure, stair towers, miscellaneous steel  

F. Architectural: Precast panels with thin brick, masonry, curtainwall/glazing, elevator, aluminum panels and custom trim, doors/frames/hardware, transformer enclosure, louvers, metal canopies, soffits, roofing  


H. Mechanical: Ventilation of stair towers, mechanical rooms, conditioning of elevator components, conditioning of communications room  

I. Fire Protection: Dry standpipes, fire department connections  

J. Electrical: Lighting, back-up power, EM phones, fire alarm, communications, car charging stations, routing of conduit  

K. Alternates:  
   a. Alt #1 – Security Cameras and Cabling  
   b. Alt #2 – South Elevation Precast  
   c. Alt #3 – Precast Garage (in lieu of Cast-In-Place)  
   d. Alt #4 – Parking Deck Lighting  

L. General Overview of Rebid Scope Revisions:  
   a. Site  
   b. Structural  
   c. Architectural  
   d. Plumbing  
   e. Mechanical  
   f. Electrical  

M. Access to Project Area:  
   Construction traffic flow  
   Construction boundary  
   Dumpster locations  
   Use of Church Property
# Ball State University
## Facilities Planning & Management
### Pre-Bid Conference
#### SIGN-IN SHEET

**New York Avenue Parking Structure**  
**Ball State University**  
**BSU Project No. 2018-014.01 XP**  
**January 24, 2019**

<table>
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**Pre Bid Conference – Attendants**  
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Pre Bid Conference – Attendees
Page 4
Exhibit A
Leased Premises

- Leased Premises
- Contractor Parking (max. 50 permits)
- Overflow Parking Lot
- SAINT FRANCIS CATHOLIC CHURCH
- NEWMAN CENTER

Locations:
- New York Avenue
- Riverside Avenue