

ADDENDUM No. 1
January 30, 2023

RE: Game Design Studio – Robert Bell Building
Ball State University
BSU Project No. 2023 – 008.01 RB

FROM: Ball State University
Facilities Planning and Management
Showalter Building
3401 North Tillotson Avenue
Muncie, Indiana 47306

TO: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated January 13, 2023 as noted below. Acknowledge receipt of this Addendum in the space provided on the *Bid Form Supplements*. Failure to do so may subject Bidder to disqualification.

This Addendum is issued in accordance with the provisions of the *Instructions to Bidders* (AIA A701, 1997 Ed.) and *Supplementary Instructions to Bidders* Documents of the Project Manual.

This Addendum was created to address the following Contractor questions and Substitution Requests. This Addendum consists of two (2) pages and one (1) attachment.

CONTRACTOR QUESTIONS

1. Do we need to provide blocking for owner supplied white boards, coat hooks, TV, etc.? If so, do we need to use fire rated blocking? Is owner installing the white boards, coat hooks, TV, etc.?
 - a. ANSWER – No, The Contractor does not need to install any blocking for Owner items such as Coat Hooks, White Boards, and / or TV Monitors. As indicated on Sheet A101 (Plan Note No. 6, 19, A2, A13), items such as Coat Hooks, White Boards, and TV Monitors are shown on the drawings “For Reference Purposes Only.” Like the furniture (Plan Note No. 5 and A1), the reason for showing these items on the drawings is to help us, BSU, internally with the design layout, ordering of said items, and placement of said items.

CORRECTION TO THE DRAWINGS

1. Sheet AD101 – Demolition Plans
 - a. Add Base Bid Demolition Note No. 34 that states the following, “At existing casework located on the East wall of existing Room No. RB 321, remove existing sink and associated plumbing lines in its entirety – Cap plumbing lines with existing wall cavity located between Existing Room No. RB 321 and Room No. RB 341. Patch and repair existing wall accordingly.”

ATTACHMENTS

1. Pre-Bid Conference Agenda
 - a. Please note that as discussed at the January 26, 2023, Pre-Bid Conference.
 - i. Last day of Contractor questions – All questions, which are to be in writing, are to be received by Ball State no later than 5:00 PM EST on Monday, January 30, 2023.
 - ii. Last day of Addendum – If needed, the last day that an Addendum is to be issued is on Tuesday, February 01, 2023.

END OF ADDENDUM No. 1

AGENDA

Game Design Studio – Robert Bell Building
Ball State University
BSU Project No. 2023-008.01 RB
January 26, 2023

I. Project Team

A. Owner's Representative(s):

David Post,	Facilities Planning & Mgmt.,	765-285-2820,	email: dspost@bsu.edu
Stephanie Dodds,	Facilities Planning & Mgmt.,	765-285-5639,	email: stephanie.dodds@bsu.edu
David Chadburn,	Facilities Planning & Mgmt.,	765-285-5628,	email: david.chadburn@bsu.edu
Ryan Koenker,	Facilities Planning & Mgmt.,	765-285-2821,	email: rkoenker@bsu.edu
Robert Ramey,	Facilities Planning & Mgmt.,	765-285-2835,	email: reramey2@bsu.edu
June Sanders,	Purchasing,	765-285-1548,	email: jasanders3@bsu.edu

II. Contract Documents: Project Manual and Drawings.

- A. Availability of Contract Documents.
- B. Interpretation of Contract Documents.
- C. Addenda.
- D. Substitutions.

III. Bidding Procedures.

A. Bidding Date: **February 3, 2023 at 11:00 A.M. EST**

Location: Purchasing Conference Room
Service & Stores Building
3401 N. Tillotson Avenue
Muncie, Indiana 47306

B. Bidding Form and Other Documents.

- 1. Indiana Form 96 (Revised 2013).
 - a. Fill out Part II., Section I. Experience Questionnaire
 - b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
 - c. Attach Part II., Section III. Contractor's Financial Statement.
 - d. Fill out Part II., Section IV. Contractors Non – Collusion Affidavit
 - e. Fill out Part II., Section V. Oath and Affirmation
- 2. Bid Form Supplements, Document 00 43 00
 - Appendix A.
 - (1) Acknowledgment of Receipt of Addenda.
 - (2) Project Completion
 - (3) MBE/WBE/VBE Participation Plan
 - (4) **Liquidated Damages – after August 4, 2023. LD's \$2,000 per day.**
 - Appendix B. Alternatives, 2 Alternates
 - Appendix C. Unit Prices, n/a
 - Appendix D. Principal Subcontractors
 - Appendix E. Supplementary General Construction Information
 - Appendix F. Supplementary Mechanical Information
 - Appendix G. Supplementary Electrical Information
 - Appendix H. Supplementary Telecommunications Information
- 3. Representations and Certifications, Document 00 45 00
 - Appendix 1. Nondiscrimination Compliance Statement
 - Appendix 2. Contractors Certification of Self Performance
 - Appendix 3. Contractors Certification of Authorized Employment
 - Appendix 4. Contractors Certification of Training Program Compliance
 - Appendix 5. Drug Testing Plan
 - Appendix 6. Contractors Certification of Pre-Qualification Compliance
 - Appendix 7. Bidder's Check List
- 4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
 - MBE / WBE / Veteran Subcontractor Plan

Documentation of Effort to Meet MBE / WBE / Veteran Participation
MBE / WBE / Veteran Letter of Intent to Perform

5. Bid Security, Document 00 43 13.
6. Documents that must be submitted by the Awarded Contractor prior to mobilization.
Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.

- A. Summary of Work.
- B. Project Schedule.
- C. Access to Project Area.
- D. Coordination with Other Projects.
- E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda

Ball State University
 Facilities Planning & Management
 Pre-Bid Conference

SIGN-IN SHEET

Game Design Studio – Robert Bell Building
 Ball State University
 BSU Project No. 2023-008.01 RB
 January 26, 2023

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