

ADDENDUM No. 1

November 03, 2023

RE: Interior Remodel to Create EHS Office Area - Elliott – Wagoner Building
Ball State University
BSU Project No. 2023 – 032.01 EW

FROM: Ball State University
Facilities Planning and Management
Showalter Building
3401 North Tillotson Avenue
Muncie, Indiana 47306

TO: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated October 20, 2023 as noted below. Acknowledge receipt of this Addendum in the space provided on the *Bid Form Supplements*. Failure to do so may subject Bidder to disqualification.

This Addendum is issued in accordance with the provisions of the *Instructions to Bidders* (AIA A701, 1997 Ed.) and *Supplementary Instructions to Bidders* Documents of the Project Manual.

This Addendum was created to address the following Contractor questions and Substitution Requests. This Addendum consists of two (2) pages, one (1) Attachment, and three (3) Reissued drawing sheets.

CHANGES TO THE SPECIFICATIONS;

1. Section 28 31 11 – Fire Detection and Alarm
 - a. Add Paragraph 2.5: Ceiling Mounted Smoke Detector: Addressable, photoelectric smoke detector with base. Detector to be compatible with existing FACP. Provide Fire-Lite #SD365.

CHANGES TO THE DRAWINGS:

2. Sheet AD102 – Demolition Ceiling Plan /
 - a. Add one (1) additional Demolition Plan Note No. 1. Contractor to remove portion of existing ceramic tile, associated mastic, and metal trim at the Northern portion of the existing beverage server flooring. Refer to Reissued drawing sheet A101 for location.
 - b. Add one (1) additional Demolition Plan Note No. 4. Contractor to remove and salvage the one (1) existing wall washer light fixture located immediately West of the Northern fireplace. Return the salvaged light fixture to the Owner.
3. Sheet A101 – Architectural Floor Plan
 - a. This sheet has been Reissued as part of this Addendum.
 - b. Add additional Wall and Door at the Northern existing fireplace located in the “Conference Area” to create new space. Refer to Reissued drawing sheet A101 for location.
 - c. Contractor to install new carpet that matches existing pattern(s), color(s), and orientation(s). Refer to Reissued drawing sheet A101 for location.
 - d. Add Plan Note No. 8 that states “Infill opening at existing tray return (paint).” Refer to Reissued drawing sheet A101 for location.
4. Sheet A102 – Reflected Ceiling Plan
 - a. Add one (1) additional Plan Note No. 3. Contractor to add one (1) new ceiling tile as result of removal of existing wall washer light fixture located immediately located West of the Northern fireplace.

- b. Change Plan Note No. 5 from "Repair existing roof membrane in this area" to "Not Used." Roof membrane repair to be done by Owner and will not be part of the scope of this project.
- 5. Sheet M101 – Mechanical HVAC Floor Plan
 - a. This sheet has been Reissued as part of this Addendum.
 - b. Add missing linework not displayed on original issue.
 - c. Added plan notes covering additional fire suppression scope.
- 6. Sheet ED101 – Electrical Demolition Plan
 - a. Add one (1) additional Demolition Plan Note No. 6. Contractor to remove and salvage the one (1) existing wall washer light fixture located immediately West of the Northern fireplace. Return the salvaged light fixture to the Owner.
- 7. Sheet E201 – Lighting Floor Plan
 - a. Add one (1) additional Plan Note No. 9. Contractor to add one (1) ceiling mounted exit light above the new door as part of the new "Northern existing fireplace" wall construction as added as part of this Addendum.
- 8. Sheet E301 – Electrical Power and Systems Plan
 - a. This sheet has been Reissued as part of this Addendum.

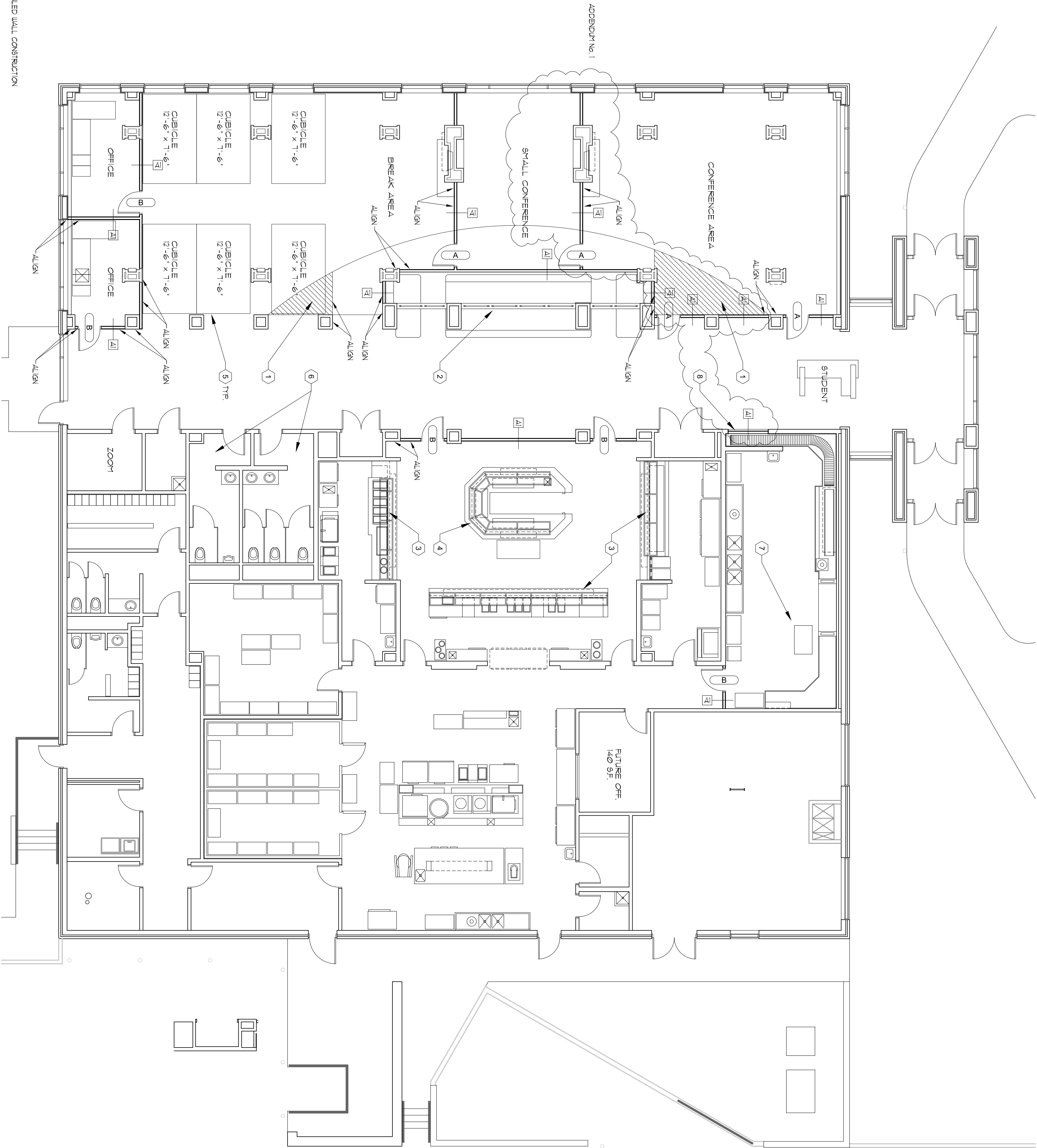
CONTRACTOR QUESTIONS

- 1. What lay-in ceiling tile was installed during the last interior renovation?
 - a. CM-454NRCP 24" x 24" x 3/4" with reveal edge Performa Cashmere high NRC by CertainTeed. Color: White

ATTACHMENTS

- 1. Pre-Bid Conference Agenda
 - a. Please note that as discussed at the November 02, Pre-Bid Conference.
 - i. cc Last day of Contractor questions – All questions, which are to be in writing, are to be received by Ball State no later than 12:00 PM EST on Tuesday, November 07, 2023.
 - ii. Last day of Addendum – If needed, Addendum No. 02 is to be issued is on Wednesday, November 08, 2023.
- 2. Reissued drawing sheet A101.
- 3. Reissued drawing sheet M101
- 4. Reissued drawing sheet E301.

END OF ADDENDUM No. 1



1 ARCHITECTURAL FLOOR PLAN

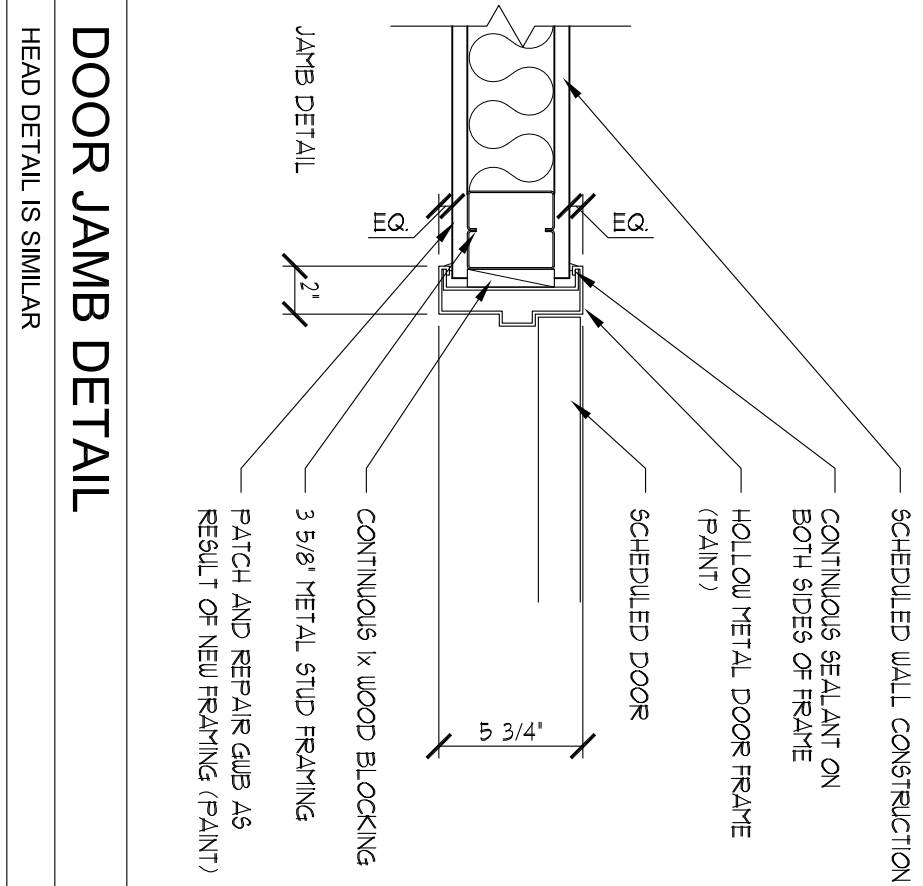


1/8" = 1'-0"

DOOR AND DOOR FRAME SCHEDULE

| DOOR AND DOOR FRAME SCHEDULE | | | | | | | | | | | | | | | |
|------------------------------|------------|-------|-------|-------|-------------|------------|-------------|-----------|------|--------------|-------------|--------|--------|----|-------------|
| DOOR | | | | | | DOOR FRAME | | | | DOOR DETAILS | | | | | |
| DOOR NUMBER | DOOR ELEV. | SIZE | | | FRAME ELEV. | GLAZ. | FIRE RATING | HUR GROUP | HEAD | JAMB | THRES MATL. | NOTES | | | |
| | | MATL. | GLAZ. | WIDTH | | | | | | | | | THICK. | | |
| A | D1 | SQU | YES | 7'-0" | 3'-0" | 1 3/4" | F1 | H1 | NO | 20 MIN. | 1 | 3/4x10 | 3/4x10 | NO | 4 KICKPLATE |
| B | D1 | SQU | YES | 7'-0" | 3'-0" | 1 3/4" | F1 | H1 | NO | 20 MIN. | 2 | 3/4x10 | 3/4x10 | NO | 4 KICKPLATE |

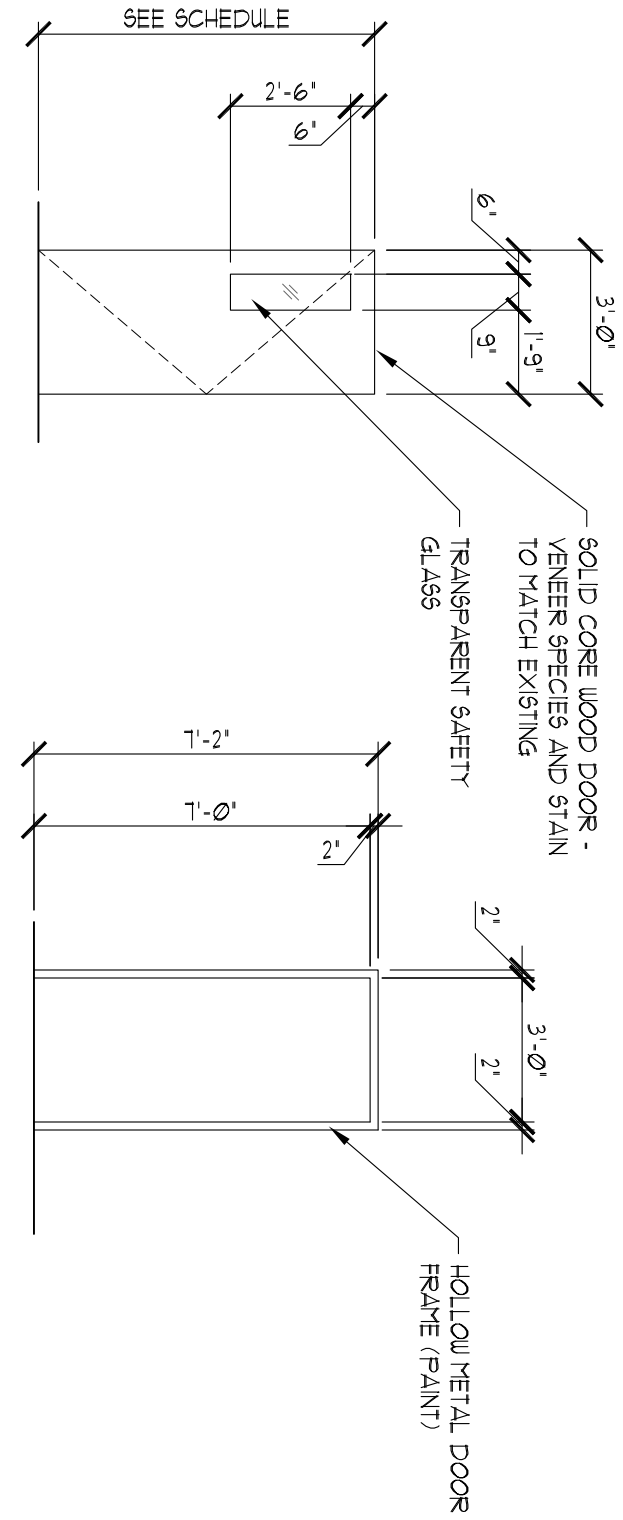
ABBREVIATIONS:
SQU = SOLID CORE WOOD DOOR
H1 = HOLLOW METAL



3 DOOR JAMB DETAIL

3" = 1'-0"

HEAD DETAIL IS SIMILAR



2 DOOR / DOOR FRAME ELEVATIONS

1/4" = 1'-0"

GENERAL NOTES

- DO NOT SCALE DRAWINGS
- DIMENSIONS ARE TO FINISHED FACE OF UNLESS INDICATED OTHERWISE
- CLEAN ALL FLOORING AND BASE WITHIN THE PROJECT AREA UPON COMPLETION OF PROJECT
- CLEAN ALL INTERIOR AND EXTERIOR WINDOWS UPON COMPLETION OF PROJECT
- PAINT ALL NEW WALL CONSTRUCTION WITH "F1-1" UNLESS INDICATED OTHERWISE. PAINT ALL NEW DOOR FRAMES WITH "F1-2" UNLESS INDICATED OTHERWISE.
- REFER TO ELECTRICAL DRAWINGS FOR POWER SUPPLY AND LIGHTING INFORMATION
- REFER TO MECHANICAL DRAWINGS FOR ADDITIONAL HVAC INFORMATION
- PROVIDE "A" BETWEEN THE OUTSIDE EDGE OF DOOR FRAME AND EXTERIOR WALL SURFACE UNLESS INDICATED OTHERWISE
- REFER TO SHEET A102 FOR FINISH SCHEDULE
- REFER TO THIS SHEET FOR WALL TYPE DIAGRAMS
- REFER TO THIS SHEET FOR DOOR INFORMATION
- RESTROOM ACCESSORIES NOT SHOWN FOR CLARITY - CONFIRM PLACEMENT IN THE FIELD WITH ARCHITECT PRIOR TO INSTALLATION

ARCHITECTURAL PLAN NOTES
(APPLIES TO THIS SHEET ONLY)

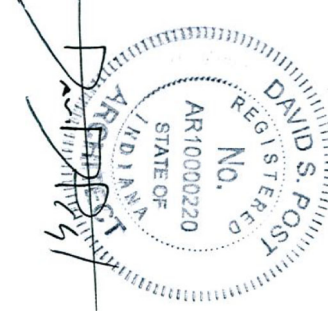
- WITHIN HATCHED AREA - INSTALL NEW CARPET THAT MATCHES EXISTING PATTERN(S), COLOR(S) AND ORIENTATION(S)
- EXISTING BEVERAGE SERVICE IS TO BE PARTIALLY ENCLOSED BY NEW WALL CONSTRUCTION. - COORDINATE WITH OWNER TO ENSURE ALL KITCHEN EQUIPMENT HAS BEEN REMOVED AND / OR PROPERLY PROTECTED
- EXISTING KITCHEN SERVICE CASINOOK TO REMAIN - PROTECT FOR DURATION OF PROJECT
- EXISTING SALAD BAR CASINOOK TO REMAIN - PROTECT FOR DURATION OF PROJECT
- SYSTEMS FURNITURE BY OWNER - SHOWN FOR REFERENCE PURPOSES ONLY
- EXISTING RESTROOMS TO REMAIN "AS IS" - SHOWN FOR REFERENCE PURPOSES ONLY
- ALTERNATE NO. 1 - CONTRACTOR TO CREATE OPENING IN EXISTING CEILING AND ROOF FOR NEW 8" DIAMETER x 4'-10'-0" (6) STAINLESS STEEL DUCTWORK TO CONNECT THE EXISTING FINE HOOD TO THE EXISTING EXHAUST FAN / SUPPORT FLEX HOOD AND EXISTING EXHAUST FAN / SUPPORT FLEX HOOD AND EXISTING EXHAUST FAN / SUPPORT FLEX HOOD. PROJECT SITE CONTRACTOR TO SEAL OPENING AT TP (3) NORTH COLLEGE AVENUE WITH TEMPORARY EXISTING EXHAUST FAN / SUPPORT FLEX HOOD. VERIFY SIZE OF ROOF OPENING AND VERTICAL DUCT RUN DIMENSION. CONFIRM LOCATION OF EXISTING FINE HOOD AND EXISTING EXHAUST FAN / SUPPORT DECK WITH OWNER PRIOR TO INSTALLATION / DEMOLITION ACTIVITIES. REFER TO ELECTRICAL DRAWINGS FOR POWER INFORMATION.
- INFILL EXISTING TRAY RETURN OPENING (PAINT)



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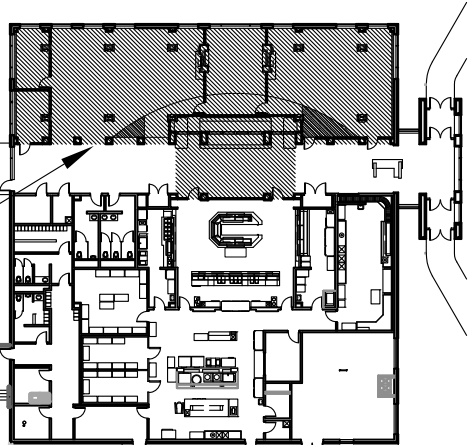


CERTIFIED



REVISIONS

APPENDIX No. 1 - NOVEMBER 03, 2023



PROJECT LOCATION
FIRST FLOOR - ELEV. - UNCHANGED
NORTH

INTERIOR REMODEL TO CREATE

EHS OFFICE AREA

ELLIOTT - WAGONER BUILDING

BSU PROJECT NUMBER:
2023 - 032.01 EW
DATE: 10 - 20 - 2023

DESIGNER: DSP
DRAFTER: DSP
SCALE: AS NOTED

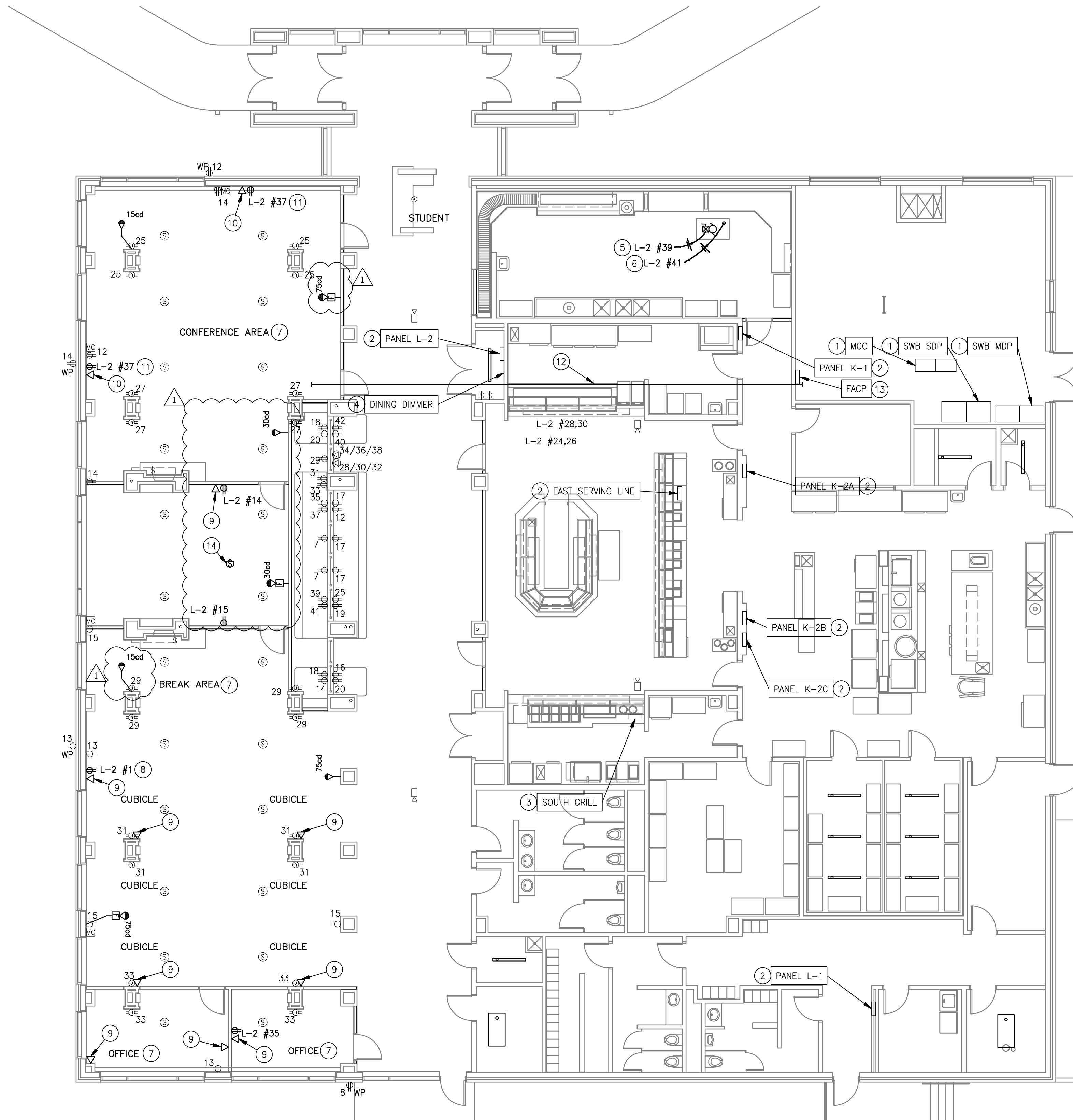
SHEET TITLE

ARCHITECTURAL FLOOR PLAN

SHEET NO.

A101

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1 LIGHTING FLOOR PLAN
1/8" = 1'-0"



GENERAL NOTES

- EXISTING EQUIPMENT AND DEVICES NOT INDICATED TO BE REMOVED ARE EXISTING TO REMAIN. PROTECT EXISTING EQUIPMENT AND DEVICES DURING DEMOLITION AND CONSTRUCTION.
- WHERE EXISTING EQUIPMENT AND/OR DEVICES TO REMAIN ARE FED FROM EQUIPMENT AND/OR DEVICES BEING REMOVED, REFEED EQUIPMENT AND/OR DEVICES TO REMAIN FROM ORIGINAL CIRCUIT.

PLAN NOTES

(APPLIES TO THIS SHEET ONLY)

- EXISTING DISTRIBUTION SWITCHBOARDS AND MOTOR CONTROL CENTER TO REMAIN. SHOWN FOR REFERENCE.
- EXISTING BRANCH PANELBOARD TO REMAIN. PROVIDE NEW BRANCH CIRCUIT CONDUIT AND WIRE TO NEW EQUIPMENT LOADS - SEE SHEET E301.
- EXISTING LOAD CENTER FOR SERVING LINE TO REMAIN. PROVIDE NEW BRANCH CIRCUIT CONDUIT AND WIRE TO NEW EQUIPMENT LOADS - SEE SHEET E301.
- EXISTING LIGHTING CONTROL STATION TO REMAIN - SEE SHEET E501.
- UNDER ALTERNATE #1: PROVIDE NEW DEDICATED 120V, 20A CIRCUIT TO FUME HOOD FAN AND INTERLOCK HOOD WITH FAN, SAME AS EXISTING SETUP.
- UNDER ALTERNATE #1: PROVIDE NEW DEDICATED 120V, 20A CIRCUIT TO RELOCATED FUME HOOD.
- EXISTING RECEPTACLES IN THIS ROOM ARE FED FROM PANELBOARD 'L-2' UNLESS INDICATED OTHERWISE.
- PROVIDE DEDICATED RECEPTACLE FOR COPIER/PRINTER.
- PROVIDE OUTLET BOX AND CONDUIT TO ABOVE ACCESSIBLE CEILING FOR TELECOM DEVICES BY OWNER - SEE DETAIL #1 ON SHEET E502.
- PROVIDE OUTLET BOX AT +4'-8" A.F.F. AND CONDUIT TO ABOVE ACCESSIBLE CEILING FOR MONITOR CABLING BY OWNER - SEE DETAIL #1 ON SHEET E502.
- PROVIDE RECEPTACLE AT +4'-8" A.F.F. FOR MONITOR.
- PROVIDE (1) 2" EMT ABOVE CEILING FOR TELECOM CABLE PATHWAY.
- EXISTING FIRE-LITE #MS-9600 FIRE ALARM CONTROL PANEL (FACP) TO REMAIN.
- PROVIDE NEW FIRE ALARM CEILING MOUNTED SMOKE DETECTOR.

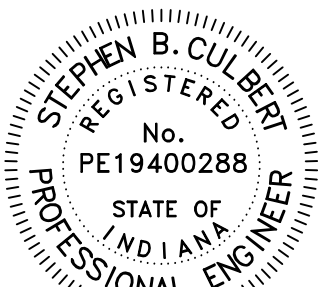


BALL STATE
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FACILITIES
PLANNING
and
MANAGEMENT
SHOWALTER BUILDING
3401 N. TILLOTSON
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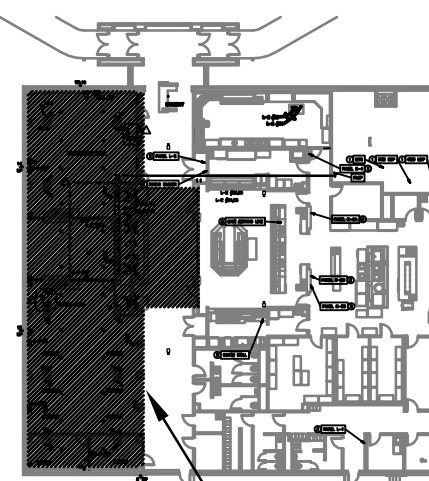
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Step Culbert

REVISIONS

ADDENDUM No. 1 - NOVEMBER 03, 2023



PROJECT LOCATION
FIRST FLOOR - ELLIOTT - WAGONER



INTERIOR REMODEL TO CREATE

EHS OFFICE AREA

ELLIOTT - WAGONER
BUILDING

BSU PROJECT NUMBER:
2023 - 032.01 EW
DATE: 10 - 20 - 2023

DESIGNER: SBC
DRAFTER: SBC
SCALE: AS NOTED

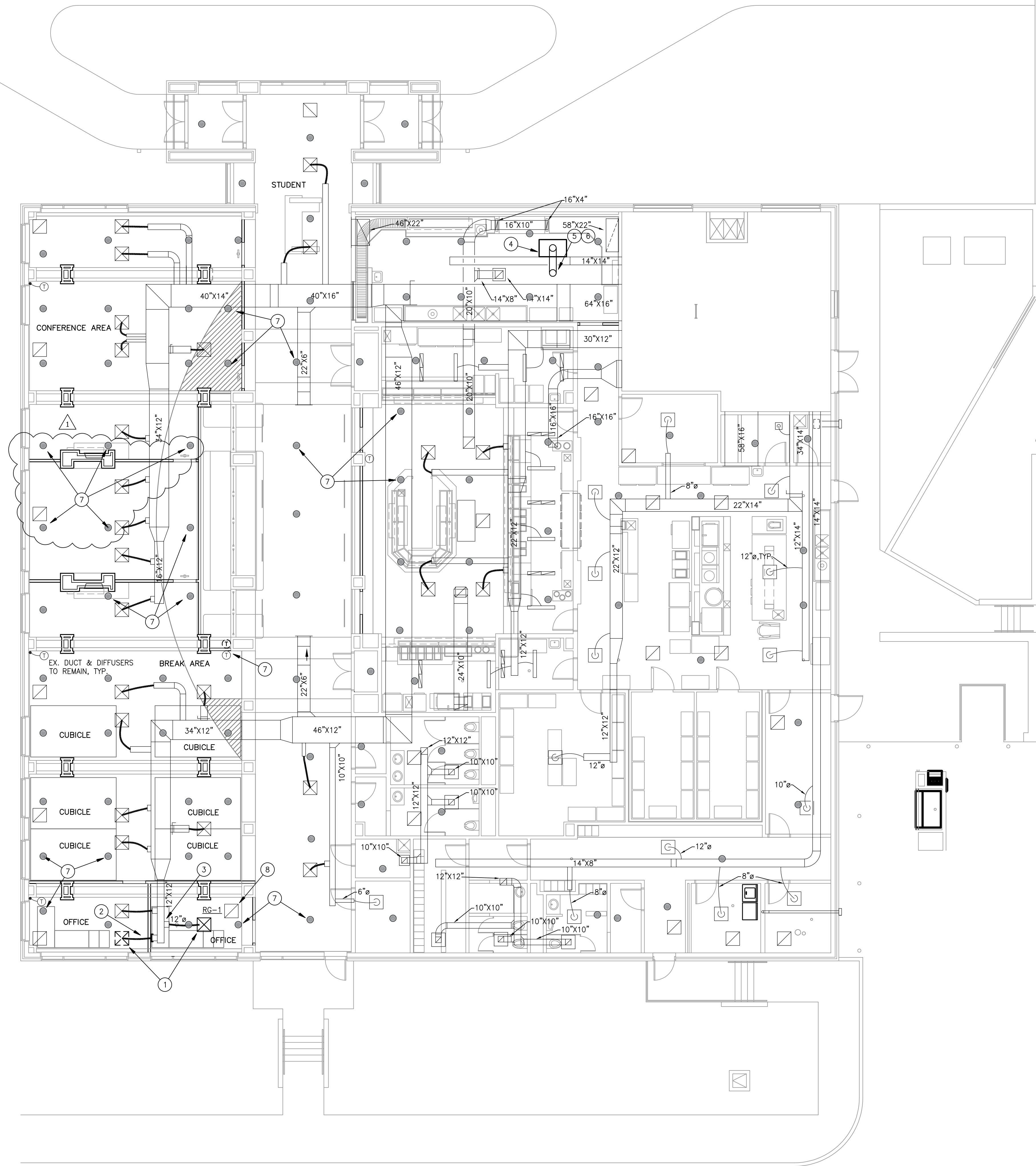
SHEET TITLE

ELECTRICAL
POWER AND
SYSTEMS
PLAN

SHEET NO.

E301

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GENERAL NOTES


1. REMOVE EXISTING THERMOSTATS, CAP AIR LINE AND PROTECT DURING CONSTRUCTION. THERMOSTATS SHALL BE REINSTALLED AFTER NEW FINISHES ARE INSTALLED.
2. COORDINATE ALL AHU SHUT DOWNS WITH OWNER'S OCCUPANCY SCHEDULE.

PLAN NOTES

- 1 RELOCATE EX. DIFFUSER AS SHOWN. CLEAN DIFFUSER PRIOR TO REINSTALLATION.
- 2 REMOVE EX. DUCT & CAP.
- 3 CONNECT 12\"/>
- 4 ALTERNATE NO. 1: REMOVE EX. FUME HOOD AND ROOF MOUNTED EXHAUST FAN AT SEPARATE LOCATION & RELOCATE TO THIS LOCATION. COORDINATE EXACT REQUIREMENTS WITH OWNER. VERIFY EX. CONDITIONS.
- 5 ALTERNATE NO. 1: FH EXH. DUCT UP TO RELOCATED EXHAUST FAN ON ROOF. MATCH EX. DUCT SIZE. PROVIDE NEW ROOF CURB SUITABLE FOR FAN INSTALLATION. VERIFY SIZE & EXISTING CONDITIONS.
- 6 ALTERNATE NO. 1: BALANCE EXHAUST FAN TO PROVIDE 100 FPM FACE VELOCITY AT 18\"/>
- 7 EX. SPRINKLERS, TYP. FIELD VERIFY EXACT LOCATIONS. MODIFY EX. SPRINKLER SYSTEM AS REQUIRED TO ACCOMMODATE NEW LAYOUT. RELOCATE EX. SPRINKLER HEADS & PIPING & PROVIDE ADDITIONAL SPRINKLER HEADS & PIPING AS REQUIRED.
- 8 RG-1 EQUAL TO PRICE MODEL 80, ALUMINUM EGGCRATE STYLE RETURN GRILLE, 24x24 FACE SIZE, BORDER AND FRAME TO SUITE CEILING TYPE, WHITE FINISH.
- 9 RELOCATE EX. PNEUMATIC THERMOSTAT TO NEW WALL.

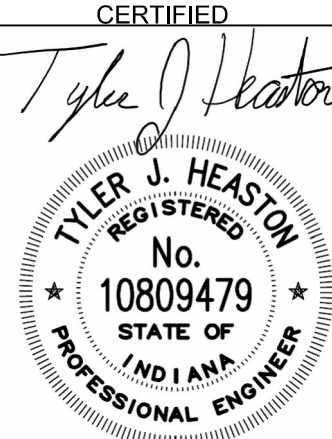


BALL STATE UNIVERSITY



FACILITIES PLANNING and MANAGEMENT
SHOWALTER BUILDING
3401 N. TILLOTSON
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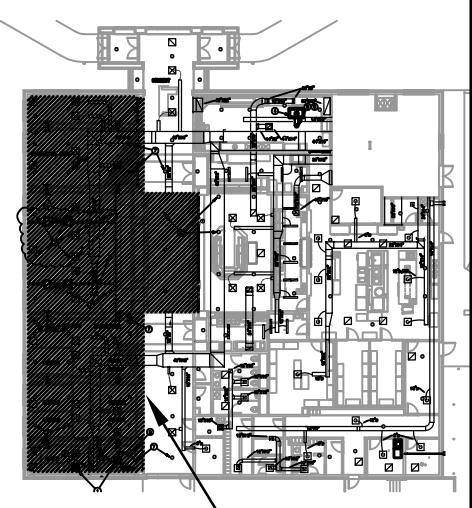
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TYLER J. HEASTON
REGISTERED
No. 10809479
STATE OF INDIANA
PROFESSIONAL ENGINEER

REVISIONS

ADDENDUM No. 1 - NOVEMBER 03, 2023



PROJECT LOCATION
FIRST FLOOR - ELLIOTT - WAGONER



INTERIOR REMODEL TO CREATE

EHS OFFICE AREA

ELLIOTT - WAGONER BUILDING

BSU PROJECT NUMBER:
2023 - 032.01 EW
DATE: 10 - 20 - 2023

DESIGNER: TJH
DRAFTER: TJH
SCALE: 1/8" = 1'-0"

SHEET TITLE

MECHANICAL HVAC FLOOR PLAN

SHEET NO.

M101

Ball State University
Facilities Planning & Management
Pre-Bid Conference

AGENDA

Environmental Health & Safety (EHS) Office Area – Elliott / Wagoner Building
Ball State University
BSU Project No. 2023-032.01 EW
November 2, 2023

I. Project Team

A. Owner's Representative(s):

| | | | |
|------------------|-----------------------------------|---------------|---|
| Greg Graham, | Facilities Planning & Management, | 765-285-2828, | email: ggraham@bsu.edu |
| David Post, | Facilities Planning & Management, | 765-285-2820, | email: dspost@bsu.edu |
| Stephanie Dodds, | Facilities Planning & Management, | 765-285-5639, | email: stephanie.dodds@bsu.edu |
| Robert Ramey, | Facilities Planning & Management, | 765-285-2835, | email: reramey2@bsu.edu |
| Ryan Koenker, | Facilities Planning & Management, | 765-285-2821, | email: rrkoenker@bsu.edu |
| Chris Rowlett, | Facilities Planning & Management, | 765-285-5628, | email: chris.rowlett@bsu.edu |
| June Sanders, | Purchasing Services, | 765-285-1548, | email: jasanders3@bsu.edu |

II. Contract Documents: Project Manual and Drawings.

- A. Availability of Contract Documents.
- B. Interpretation of Contract Documents.
- C. Addenda.
- D. Substitutions.

III. Bidding Procedures.

A. Bidding Date: November 14, 2023 @ 11:00 A.M. EDT

Location: Purchasing Conference Room
Service & Stores Building
3401 N. Tillotson Avenue
Muncie, Indiana 47306

B. Bidding Form and Other Documents.

- 1. Indiana Form 96 (Revised 2013).
 - a. Fill out Part II., Section I. Experience Questionnaire
 - b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
 - c. Attach Part II., Section III. Contractor's Financial Statement.
 - d. Fill out Part II., Section IV. Contractors Non – Collusion Affidavit
 - e. Fill out Part II., Section V. Oath and Affirmation

2. Bid Form Supplements, Document 00 43 00

Appendix A.

- (1) Acknowledgment of Receipt of Addenda.
- (2) Project Completion, March 29, 2024

| | |
|-------------|--|
| Appendix B. | Alternatives, |
| Appendix C. | Unit Prices, n/a |
| Appendix D. | Principal Subcontractors |
| Appendix E. | Supplementary General Construction Information |
| Appendix F. | Supplementary Mechanical Information |
| Appendix G. | Supplementary Electrical Information |

3. Representations and Certifications, Document 00 45 00

- Appendix 1. Nondiscrimination Compliance Statement
- Appendix 2. Contractors Certification of Self Performance
- Appendix 3. Contractors Certification of Authorized Employment
- Appendix 4. Contractors Certification of Training Program Compliance
- Appendix 5. Drug Testing Plan
- Appendix 6. Contractors Certification of Pre-Qualification Compliance
- Appendix 7. Bidder's Check List

4. MBE/WBE/Veteran Participation Plan, Document 00 45 39

The participation plan must be submitted with the Bid.

5. Bid Security, Document 00 43 13.

AIA A310 Bid Bond, 2010 Edition, must be submitted with the Bid along with additional copies as required in the Project Manual.

6. Documents that must be submitted by the Awarded Contractor prior to mobilization.

Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.

- A. Summary of Work.
- B. Project Schedule.
- C. Access to Project Area.
- D. Coordination with Other Projects.
- E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda

Ball State University
Facilities Planning & Management
Pre-Bid Conference

SIGN-IN SHEET

Environmental Health & Safety (EHS) Office Area – Elliott / Wagoner Building
Ball State University
BSU Project No. 2023-032.01 EW
November 2, 2023

| NAME | REPRESENTING | PHONE NUMBER | EMAIL ADDRESS |
|------------------|--------------------------|--------------|----------------------------------|
| Bryan Guffy | Pridemack Construction | 765-524-3691 | bguffy@pridemackconstruction.com |
| DON WICKER | ALL DIMENSIONS INC | 317-507-6037 | dwick@alldimensionsinc.com |
| bradham Hopkins | Danco Roofing | 765-610-1221 | ghopkins@dancorooft.com |
| Blake Lowe | Danco Roofing | 317-601-6940 | blowe@dancorooft.com |
| MIKE KINDER | KIH CONSTRUCTION, INC. | 260-438-2339 | mkinder@kandhconstruction.com |
| Josh Schutz | Abel construction | 317-979-0285 | Jeschutz@abelconstruct.com |
| DMP POST | BSU. FPM | 765-244-2620 | DPOST@BSU.EDU |
| Sharon Annandale | C-CAT | 317-902-7184 | sannandale@C-CAT.com |
| Ryan Koerber | TBSU- FPM | 765-285-2821 | rrkoerber@bsu.edu |
| Ray CASE | ATTLEW | 765-289-0671 | TCASE@ATTLEWCONSTRUCTION.COM |
| Anthony Leuch | BSU-EHS | 765-245-2832 | aarench@BSU.EDU |
| Jane Saunders | BSU- Purchasing | 765-285-1548 | Jsaunders3@BSU.EDU |
| Matthew Steer | Steer building Solutions | 765 215 5186 | SteerbuildingSolutions.com |
| Brandon Robert | Chabert@bsu.edu | 765-285-1538 | chabert@bsu.edu |
| Kim Miller | Risk / EHS | 765-285-1109 | kkmiller2@bsu.edu |

Ball State University
Facilities Planning & Management
Pre-Bid Conference

SIGN-IN SHEET

Environmental Health & Safety (EHS) Office Area – Elliott / Wagoner Building
Ball State University
BSU Project No. 2023-032.01 EW
November 2, 2023

| NAME | REPRESENTING | PHONE NUMBER | EMAIL ADDRESS |
|---------------|--------------|-----------------|-----------------------|
| CHRIS ROWLETT | BSU FMP | 285 5628 | CHRIS.ROWLETT@BSU.EDU |
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