ADDENDUM No. 1
June 27, 2023

RE: Closet header Reinforcement – Botsford-Swinford Residence Hall
Ball State University
BSU Project No. 2023 – 041.01 JE

FROM: Ball State University
Facilities Planning and Management
Showalter Building
3401 North Tillotson Avenue
Muncie, Indiana 47306

TO: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated June 09, 2023 as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form Supplements. Failure to do so may subject Bidder to disqualification.

This Addendum is issued in accordance with the provisions of the Instructions to Bidders (AIA A701, 1997 Ed.) and Supplementary Instructions to Bidders Documents of the Project Manual.

This Addendum was created to address the following Contractor questions and Substitution Requests. This Addendum consists of one (1) page and one (1) attachment.

CORRECTION TO THE SPECIFICATIONS

1. Specification Section 01 10 00 - Summary
   A. At Part 1, Section 1.2 Contract Description, Change Paragraph A from “Work of the Project: Interior Renovation – Adjust existing metal stud header framing at all student room closets within Botsford – Swinford Residence Hall. This residence hall contains 592 closets. Contractor will need to coordinate with BSU Housing for construction schedule and duration of project” to “Work of the Project: Interior Renovation – Adjust existing metal stud header framing at all student room closets located on the 3rd, 4th, and 5th floors of Botsford – Swinford Residence Hall. This work will affect 378 existing closets. Contractor will need to coordinate with BSU Housing for construction schedule and duration of project”

ATTACHMENTS

1. Pre-Bid Conference Agenda
   a. Please note that as discussed at the June 23, 2023, Pre-Bid Conference.
      i. Last day of Contractor questions – All questions, which are to be in writing, are to be received by Ball State no later than 12:00 PM EST on Monday, June 30, 2023.
      ii. Last day of Addendum – If needed, the last day that an Addendum is to be issued June 30, 2023.

END OF ADDENDUM No. 1
AGENDA

I. Project Team
   A. Owner’s Representative(s):
      David Post, Facilities Planning & Mgmt., 765-285-2820, email: dspost@bsu.edu
      Ryan Koenker, Facilities Planning & Mgmt., 765-285-2821, email: rrkoenker@bsu.edu
      Robert Ramey, Facilities Planning & Mgmt., 765-285-2835, email: reramey2@bsu.edu
      June Sanders, Purchasing, 765-285-1548, email: jasanders3@bsu.edu
      George Edwards, Housing, 765-285-1520, email: gedwards@bsu.edu

   A. Availability of Contract Documents.
   B. Interpretation of Contract Documents.
   C. Addenda.
   D. Substitutions.

III. Bidding Procedures.
   A. Bidding Date: July 12, 2023 at 11:00 A.M. EDT
      Location: Purchasing Conference Room
                Service & Stores Building
                3401 N. Tillotson Avenue
                Muncie, Indiana 47306
   B. Bidding Form and Other Documents.
      1. Indiana Form 96 (Revised 2013).
         a. Fill out Part II., Section I. Experience Questionnaire.
         b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
         c. Attach Part II., Section III. Contractor's Financial Statement.
         d. Fill out Part II., Section IV. Contractors Non - Collusion Affidavit.
         e. Fill out Part II., Section V. Oath and Affirmation.
      2. Bid Form Supplements, Document 00 43 00
         Appendix A.
            (1) Acknowledgment of Receipt of Addenda.
            (2) Project Completion.
            Appendix B. Alternatives, n/a
            Appendix C. Unit Prices, n/a
            Appendix D. Principal Subcontractors
            Appendix E. Supplementary General Construction Information
            Appendix F. Supplementary Mechanical Information, n/a
            Appendix G. Supplementary Electrical Information, n/a
            Appendix H. Supplementary Telecommunications Information, n/a
      3. Representations and Certifications, Document 00 45 00
         Appendix 1. Nondiscrimination Compliance Statement
         Appendix 2. Contractors Certification of Self Performance
         Appendix 3. Contractors Certification of Authorized Employment
         Appendix 4. Contractors Certification of Training Program Compliance
         Appendix 5. Drug Testing Plan
         Appendix 6. Contractors Certification of Pre-Qualification Compliance
         Appendix 7. Bidder's Check List
      4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
         MBE / WBE / Veteran Subcontractor Plan
         Documentation of Effort to Meet MBE / WBE / Veteran Participation
         MBE / WBE / Veteran Letter of Intent to Perform

Pre Bid Conference (BID) – Agenda

Rev. 03/10/2021

6. Documents that must be submitted by the Awarded Contractor prior to mobilization.
   Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
   Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.
   A. Summary of Work.
   B. Project Schedule.
   C. Access to Project Area.
   D. Coordination with Other Projects.
   E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda
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