ADDENDUM

ADDENDUM NO: 1

PROJECT: Ball State University, Chick-fil-A Relocation – North Dining Facility

BSU PROJECT NO: 2023-021.01 ND  DATE: April 20, 2023  BY: Tom Cheesman, AIA

This Addendum is issued in accordance with the provisions of “The General Conditions of the Contract for Construction,” Article 1, “Contract Documents” and becomes a part of the Contract Documents as provided therein. This Addendum includes:

PART 1 – BIDDING AND CONTRACT DOCUMENTS:
1.01  No changes noted

PART 2 – SPECIFICATIONS:
2.01  00 01 10 – TABLE OF CONTENTS
   A.  Revise the TABLE OF CONTENTS as noted in red font on the attached revised copy.
      1.  Sections 083113 and 083326 were not in numerical order. Sections have not changed.
      2.  Sections 232113, 238243, 260923 and 262813 referenced in the Table are not bound in the Project Manual and are not relevant to the project. Those references are to be deleted.

PART 3 – DRAWINGS:
3.01  No changes noted

PART 4 – ATTACHMENTS:
4.01  Pre-bid meeting minutes and attendance sign-up
4.02  Revised Table-of-Contents

END OF ADDENDUM NO. 1
I. Project Team
   A. Owner’s Representative(s):

<table>
<thead>
<tr>
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<th>Department</th>
<th>Phone</th>
<th>Email</th>
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   B. Consultant’s Representative(s):

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<tr>
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<th>Firm</th>
<th>Phone</th>
<th>Email</th>
</tr>
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</tbody>
</table>

   A. Availability of Contract Documents.
      1. Contract documents are available through the BSU purchasing website by request. Drawings and Specifications are dated March 31, 2023.
   B. Interpretation of Contract Documents.
      1. Any questions (RFI’s) need to be emailed to the architect of record, Tom Cheesman. Email address indicated above.
      2. The last day for RFI’s is end of business on April 27, 2023 to allow all questions to be answered via addenda prior to the bid due date.
   C. Addenda.
      1. None issued to date.
      2. Upcoming Addenda #1 to revise un-used specification references in Table of Contents and Pre-Bid Meeting Minutes
      3. Upcoming Addenda #2 to cover RFI questions/responses, if required.
   D. Substitutions.
      1. If there are substitution requests, these need to be requested **10 days prior to bid**, for review and consideration. Substitutions will not be allowed post bid.

III. Bidding Procedures.
   A. Bidding Date: Thursday May 4, 2023 @ 2:00 P.M. EST
   B. Bid Submission: June Sanders – Ball State University, Purchasing Services – 3401 N. Tillotson Ave., Muncie, IN 47306 (hard copies)
      1. AIA Document A701-2018, 6.1.1 Instructions to Bidders – please contact June Sanders for any assistance. Subs must be pre-qualified as well for projects over $300k.
   C. Bidding Form and Other Documents.
      1. Indiana Form 96 (Revised 2013).
         a. Fill out Part II., Section II. Plan and Equipment Questionnaire.
         b. Attach Part II., Section III. Contractor’s Financial Statement.
      2. Bid Form Supplements, Document 00 43 00 (BID) Appendix A Receipt of Addenda/Project Completion (due with bids)
         (1) Receipt of Addenda
         (2) Project Completion
         (3) MBE/WBE/VBE Participation
Appendix D. Principal Subcontractors (due with bids)
Appendix E. Supplementary General Construction Information (due 48 hours after bid opening)
Appendix F. Supplementary Mechanical Information (due 48 hours after bid opening)
Appendix G. Supplementary Electrical Information (due 48 hours after bid opening)
Appendix H. Supplementary Telecommunication Information (due 48 hours after bid opening)

3. Bid Security, Document 00 43 13
4. Representations and Certifications, Document 00 45 00 (due with bids)
   - Appendix 1. Nondiscrimination Compliance Statement
   - Appendix 2. Contractor’s Certification of Self-Performance
   - Appendix 3. Contractor’s Certification of Authorized Employment
   - Appendix 4. Contractor’s Certification of Training Program Compliance
   - Appendix 5. Drug Testing Plan
   - Appendix 6. Contractor’s Certification of Pre-Qualification Compliance
   - Appendix 7. Bidder’s Check List

5. MBE / WBE / VBE Participation Plan, Document 00 45 39 (due with bids) – contact June Sanders if you request any further information on diverse subs/suppliers available throughout the area. BSU is committed to our XBE participation goals.

IV. Scope of Project.
A. Summary of Work.
1. Work of the Project includes approximately 1,700 square feet of interior renovation within the first floor of the existing North Dining Facility located on the campus of Ball State University, 1525 North McKinley Avenue, Muncie, Indiana, 47306. This renovation includes replacing a current food venue (Grille) with a new, full-service Chick-fil-A restaurant. Project includes a new wall layout, new interior finishes, new food service equipment (including two new food service exhaust hoods), and new mechanical/electrical systems to support this franchise restaurant.
2. Drawings clearly differentiate between Owner provided/Franchisee provided/contractor provided equipment.

B. Project Schedule.
1. Work hours for the project are 7am - 7pm, Monday through Friday. If work needs to happen over the weekend, the BSU Project Manager needs to be notified and given authorization.
2. Construction Start: May 30, 2023
3. Construction Complete: November 3, 2023

C. Access to Project Area.
1. Off McKinley Avenue, through Parking Lot R1, onto Johnson Drive heading South to North Dining
2. Parking lot West of North Dining will be for contractor’s use and marked on the drawings.
3. Pedestrian/service drive North of North Dining can be utilized for deliveries to building.
   a. Construction traffic will not be allowed to utilize West entrances or East entrances of the building.
      Existing window openings within the construction area will be used for construction entrances.

D. Coordination with Other Projects.
1. Lafollette Demolition
2. Other
   1. There are no allowances required in the bid documents.
   2. Coordination within North Dining operations.
   3. Coordination with surrounding buildings, parking lots, building service docks.
      a. Extremely busy area of campus during the Summer with conferences, camps and events. Safety will be a main priority.
      b. Noise will be an issue with the occupied office above. Concrete demolition work will need to take place during 2nd shift or weekends.
      c. Ball State reserves the right to claim demolition items to be salvaged and returned to the Owner.

V. Questions.

VI. Tour of Project Site – please contact Robert Ramey – all meeting participants visited the site for a tour led by CSO.

END
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<thead>
<tr>
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<th>REPRESENTING</th>
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# North Dining Chick-fil-A

**BSU Project No. 2023-021.01 ND**

## DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

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### PROCUREMENT REQUIREMENTS

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### CONTRACTING REQUIREMENTS

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## DIVISION 01 – GENERAL REQUIREMENTS

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