

BRACKEN LIBRARY MASONRY AND ROOF REPAIRS PHASE VII

BALL STATE UNIVERSITY

Muncie, Indiana 47306

Project No.: 2022-018.01 BL

Owner:

Facilities Planning and Management
Ball State University
Muncie, IN 47306

Engineer/Architect:

ARSEE Engineers, Inc.
9715 Kincaid Drive, Suite 100
Fishers, IN 46037-9459



Frederick A. Herget

ARSEE ENGINEERS, INC.

CLIENT ORIENTED - BY DESIGN
9715 Kincaid Drive, Suite 100
Fishers, IN 46037-9459
FAX 317/594-9590
PHONE 317/594-5152

ADDENDUM No. 1

Issued: May 6, 2022

This addendum is issued in accordance with the provisions of Division 0 - Bidding and Contract Requirements of the Project Manual - Technical Specifications and becomes a part of the Contract Documents as provided therein.

Acknowledge receipt of this Addendum in the space provided on the Proposal Form. Failure to do so may subject the Bidder to disqualification.

I. DRAWING CHANGES

A. Sheet SP101 – Add the following notes:

1. CONTRACTOR SHALL PROVIDE AND UTILIZE $\frac{3}{4}$ " PLYWOOD OR OTHER APPROVED MATERIAL TO PROTECT ANY GRASS AREAS OR MULCH BEADS WHEN MOVING OR USING HEAVY EQUIPMENT OR VEHICLES IN SUCH AREAS.

B. Sheet A100 – Add 5/A100 – TYPICAL ROOF PROTECTION DETAIL.

II. PROJECT MANUAL CHANGES

A. None.

III. QUESTIONS AND CLARIFICATIONS

A. CLARIFICATIONS

1. Contractor shall assist the Owner in the development of materials for FM Global submission as requested by the Owner's Representative.

B. QUESTIONS – None.

IV. ATTACHMENTS

A. Detail 4/A100 – TYPICAL ROOF PROTECTION DETAIL

B. Pre-bid meeting agenda.

C. Pre-bid meeting sign-in sheet.

END OF ADDENDUM 1

ARSEE ENGINEERS, INC.

CLIENT ORIENTED — BY DESIGN

9715 KINCAID DRIVE, SUITE 100
FISHERS, INDIANA 46037-9459

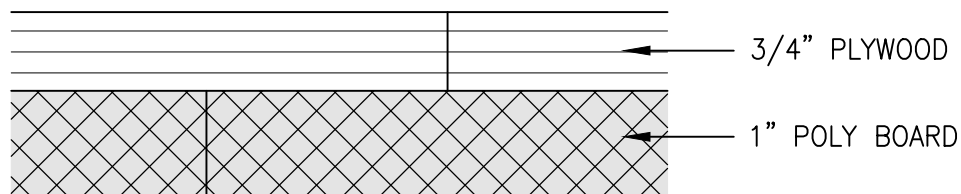
317/594-5152 PHONE
317/594-9590 FAX

ADDENDUM DRAWING

PROJECT BRACKEN LIBRARY MASONRY AND ROOF REPAIRS PH VII

DRAWN BY SAD DATE 5.5.22 PROJECT NO. 21463

CHK'D BY SAD REF. SHEET A100 PAGE NO. 1



CONTRACTOR WORK AND LAY DOWN AREAS TO BE APPROVED BY OWNER. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION OF THE EXISTING ROOF MEMBRANE TO REMAIN THROUGHOUT THE DURATION OF THE PROJECT. MINIMUM PROTECTION SHALL BE 1" OF POLY BOARD AND THEN 3/4" PLYWOOD BUTTED TIGHTLY TOGETHER TO PREVENT PUNCTURE OF THE ROOF MEMBRANE IN THE AREAS AFFECTED BY HIS WORK. ADDITIONAL ROOF PROTECTION MAY BE DESIGNATED BY THE OWNER'S PROJECT MANAGER. SUCH PROTECTION SHALL BE PROVIDED AT NO ADDITIONAL COST TO THE OWNER. AN APPROVED ROOF PROTECTION SYSTEM MUST BE INSTALLED PRIOR TO THE PLACEMENT OF MATERIALS OR EQUIPMENT ON THE ROOF.

TYPICAL ROOF PROTECTION DETAIL

N.T.S.

5
A100

AGENDA

Bracken Library Masonry and Roof Repairs – Phase VII
Ball State University
BSU Project No. 2022-018.01 BL
May 3, 2022

I. Project Team

- A. Owner's Representative(s):
Kelly Knable, Facilities Planning & Mgmt., 765-285-0585, email: kaknable@bsu.edu
Ryan Koenker, Facilities Planning & Mgmt., 765-285-2821, email: rkoenker@bsu.edu
June Sanders, Purchasing, 765-285-1548, email: jasanders3@bsu.edu
- A. Consultant's Representative(s):
Scott Drake, ARSEE Engineers, 317-594-5152, email: sdrake@arsee-engineers.com

II. Contract Documents: Project Manual and Drawings.

- A. Availability of Contract Documents.
B. Interpretation of Contract Documents.
C. Addenda.
D. Substitutions.

III. Bidding Procedures.

- A. Bidding Date: **May 12, 2022 at 11:00 A.M. EDT**
Location: Purchasing Conference Room
Service & Stores Building
3401 N. Tillotson Avenue
Muncie, Indiana 47306
- B. Bidding Form and Other Documents.
1. Indiana Form 96 (Revised 2013).
 - a. Fill out Part II., Section I. Experience Questionnaire
 - b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
 - c. Attach Part II., Section III. Contractor's Financial Statement.
 - d. Fill out Part II., Section IV. Contractors Non – Collusion Affidavit
 - e. Fill out Part II., Section V. Oath and Affirmation
 2. Bid Form Supplements, Document 00 43 00
 - Appendix A.
 - (1) Acknowledgment of Receipt of Addenda.
 - (2) Project Completion *July 5, 2022 – November 30, 2022*
 - Appendix B. Alternatives, *3 Alternates*
 - Appendix C. Unit Prices,
 - Appendix D. Principal Subcontractors
 - Appendix E. Supplementary General Construction Information
 - Appendix F. Supplementary Mechanical Information *n/a*
 - Appendix G. Supplementary Electrical Information *n/a*
 - Appendix H. Supplementary Telecommunications Information *n/a*
 3. Representations and Certifications, Document 00 45 00
 - Appendix 1. Nondiscrimination Compliance Statement
 - Appendix 2. Contractors Certification of Self Performance
 - Appendix 3. Contractors Certification of Authorized Employment
 - Appendix 4. Contractors Certification of Training Program Compliance
 - Appendix 5. Drug Testing Plan
 - Appendix 6. Contractors Certification of Pre-Qualification Compliance
 - Appendix 7. Bidder's Check List
 4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
 - MBE / WBE / Veteran Subcontractor Plan
 - Documentation of Effort to Meet MBE / WBE / Veteran Participation
 - MBE / WBE / Veteran Letter of Intent to Perform
 5. Bid Security, Document 00 43 13.

6. Documents that must be submitted by the Awarded Contractor prior to mobilization.
Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.

- A. Summary of Work.
- B. Project Schedule.
- C. Access to Project Area.
- D. Coordination with Other Projects.
- E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda

B

Ball State University
Facilities Planning & Management
 Pre-Bid Conference

SIGN-IN SHEET

Bracken Library Masonry and Roof Repairs – Phase VII
 Ball State University
 BSU Project No. 2022-018.01 BL
 May 3, 2022

NAME	REPRESENTING	PHONE NUMBER	EMAIL ADDRESS
Ryan Koerber	BSU - FPM	765-285-2891	rkoerber@bsu.edu
Zach Diller	Lemon Masonry Restoration	(715) 393-7262	lemonmasonry@gmail.com
Keith Roberts	WELLS Masonry Restoration	317-672-7790	keith.roberts@wells-masonry.com
Aime Sanders	ASR - Purchasing	765-285-1548	sanders@asr.edu
Dana Larsen	Blackmore & Buckner Roofing	317 223-4077	dlarsen@blackmorebuckner.com
Scott Howell	S.A. Boyce Corp.	765-949-5532	Showell@SABoyceCorp.com
Josh Jennings	S.A. Boyce Corp	765 289 6334	josh@sa-boyce.com
Scott Drake	ARSEE Engineers	317 594 5152 x223	sdrake@arsee-engineers.com