BRACKEN LIBRARY MASONRY AND ROOF REPAIRS
PHASE VI

BALL STATE UNIVERSITY
Muncie, Indiana 47306

Project No.: 2021-019.01 BL

Owner:
Facilities Planning and Management
Ball State University
Muncie, IN 47306

Engineer/Architect:
ARSEE Engineers, Inc.
9715 Kincaid Drive, Suite 100
Fishers, IN 46037-9459

Frederick A. Herget

ARSEE ENGINEERS, INC.
CLIENT ORIENTED - BY DESIGN
9715 Kincaid Drive, Suite 100
Fishers, IN 46037-9459
FAX 317/594-9590
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ADDENDUM No. 1
Issued: March 16, 2021
This addendum is issued in accordance with the provisions of Division 0 - Bidding and Contract Requirements of the Project Manual - Technical Specifications and becomes a part of the Contract Documents as provided therein.

Acknowledge receipt of this Addendum in the space provided on the Proposal Form. Failure to do so may subject the Bidder to disqualification.

I. DRAWING CHANGES

A. Sheet SP101 – Add the following notes:

   1. CONTRACTOR SHALL PROVIDE AND UTILIZE ¾” PLYWOOD OR OTHER APPROVED MATERIAL TO PROTECT ANY GRASS AREAS OR MULCH BEADS WHEN MOVING OR USING HEAVY EQUIPMENT OR VEHICLES IN SUCH AREAS.

B. Sheet A100 – Add 4/A100 – TYPICAL ROOF PROTECTION DETAIL.

C. Sheet A102 – Add 9/a102 – EXPANSION JOINT FLASHING DETAIL

II. PROJECT MANUAL CHANGES

A. None.

III. QUESTIONS AND CLARIFICATIONS

A. CLARIFICATIONS – None.

B. QUESTIONS – None.

IV. ATTACHMENTS

A. Detail 4/A100 – TYPICAL ROOF PROTECTION DETAIL

B. Detail 9/A102 – EXPANSION JOINT FLASHING DETAIL

C. Pre-bid meeting agenda.

D. Pre-bid meeting sign-in sheet.

END OF ADDENDUM 1
CONTRACTOR WORK AND LAY DOWN AREAS TO BE APPROVED BY OWNER. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION OF THE EXISTING ROOF MEMBRANE TO REMAIN THROUGHOUT THE DURATION OF THE PROJECT. MINIMUM PROTECTION SHALL BE 1" OF POLY BOARD AND THEN 3/4" PLYWOOD BUTTED TIGHTLY TOGETHER TO PREVENT PUNCTURE OF THE ROOF MEMBRANE IN THE AREAS AFFECTED BY HIS WORK. ADDITIONAL ROOF PROTECTION MAY BE DESIGNATED BY THE OWNER’S PROJECT MANAGER. SUCH PROTECTION SHALL BE PROVIDED AT NO ADDITIONAL COST TO THE OWNER. AN APPROVED ROOF PROTECTION SYSTEM MUST BE INSTALLED PRIOR TO THE PLACEMENT OF MATERIALS OR EQUIPMENT ON THE ROOF.

TYPICAL ROOF PROTECTION DETAIL
EXISTING

PROPOSED

EXTRACTION JOINT FLASHING

1-1/2" = 1'-0"

A102
AGENDA

Bracken Library Masonry and Roof Repairs Phase VI
Ball State University
BSU Project No. 2021-019.01 BL
March 4, 2021

I. Project Team
   A. Owner’s Representative(s):
      Kelly Knable, Facilities Planning & Mgmt., 765-285-0585, email: kaknable@bsu.edu
      Ryan Koenker, Facilities Planning & Mgmt., 765-285-2821, email: rkoenker@bsu.edu
      June Sanders, Purchasing, 765-285-1548, email: jasanders3@bsu.edu

   B. Consultant’s Representative(s):
      Scott Drake, ARSEE Engineers, 317-594-5152, email: sdrake@arsee-engineers.com

   A. Availability of Contract Documents.
   B. Interpretation of Contract Documents.
   C. Addenda.
   D. Substitutions.

III. Bidding Procedures.
   A. Bidding Date: March 23, 2021 @ 10:00 A.M.
      Location: Purchasing Conference Room
      Service & Stores Building
      3401 N. Tillotson Avenue
      Muncie, Indiana 47306

   B. Bidding Form and Other Documents.
      1. Indiana Form 96 (Revised 2013).
         a. Fill out Part II., Section I. Experience Questionnaire
         b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
         c. Attach Part II., Section III. Contractor’s Financial Statement.
         d. Fill out Part II., Section IV. Contractors Non–Collusion Affidavit
         e. Fill out Part II., Section V. Oath and Affirmation
      2. Bid Form Supplements, Document 00 43 00
         Appendix A.
         (1) Acknowledgment of Receipt of Addenda.
         (2) Project Completion
         Appendix B. Alternatives,
         Appendix C. Unit Prices,
         Appendix D. Principal Subcontractors
         Appendix E. Supplementary General Construction Information
         Appendix F. Supplementary Mechanical Information
         Appendix G. Supplementary Electrical Information
         Appendix H. Supplementary Telecommunications Information

      3. Representations and Certifications, Document 00 45 00
         Appendix 1. Nondiscrimination Compliance Statement
         Appendix 2. Contractors Certification of Self Performance
         Appendix 3. Contractors Certification of Authorized Employment
         Appendix 4. Contractors Certification of Training Program Compliance
         Appendix 5. Drug Testing Plan
         Appendix 6. Contractors Certification of Pre-Qualification Compliance
         Appendix 7. Bidder’s Check List

      4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
         MBE / WBE / Veteran Subcontractor Plan
         Documentation of Effort to Meet MBE / WBE / Veteran Participation
         MBE / WBE / Veteran Letter of Intent to Perform

6. Documents that must be submitted by the Awarded Contractor prior to mobilization.
   Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
   Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.
   A. Summary of Work.
   B. Project Schedule.
   C. Access to Project Area.
   D. Coordination with Other Projects.
   E. Coordination with Owner Occupancy.

V. Questions.

VI. Tour of Project Site.

End of Agenda
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