ADDENDUM NO. 1
AUGUST 26, 2022

PREPARED BY SCHMIDT ASSOCIATES FOR:
AC THEATER RENOVATION
BSU PROJECT NO. 2022-008.01 AC
BALL STATE UNIVERSITY

This Addendum consists of 2 Addendum pages and 37 attachment pages totaling 39 pages.

Acknowledge receipt of this Addendum by inserting its number on the Bid Form. Failure to do so may subject the Bid to disqualification. This Addendum is part of the Contract Documents.

Bidder is encouraged to verify with reprographer of record all Addenda issued (do not rely exclusively on third party plan room services).

PART 1 - CHANGES TO PRIOR ADDENDA (NOT APPLICABLE)

PART 2 - CHANGES TO THE PROJECT MANUAL

Modifications described herein shall be incorporated in the Project Manual. All other Work shall remain unchanged.

2.1 DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

A. Document 004500 “REPRESENTATIONS AND CERTIFICATIONS (BID)”
   1. DELETE AND REPLACE Document 004500 per the attached.

PART 3 - CHANGES TO THE DRAWINGS

Modifications described herein shall be incorporated in the Drawings. All other Work shall remain unchanged.
### 3.1 DRAWING SHEETS: ADDITIONS, DELETIONS AND REPLACEMENTS

<table>
<thead>
<tr>
<th>DRAWING NO.</th>
<th>INDICATE ACTION: REPLACE (R), ADD (A), DELETE (D)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A-SERIES DRAWINGS</strong></td>
<td></td>
</tr>
<tr>
<td>A-001</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>AF1A1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>AC1A1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>AC1C0</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>AC1C1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td><strong>I-SERIES DRAWINGS</strong></td>
<td></td>
</tr>
<tr>
<td>IN1A1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td><strong>M-SERIES DRAWINGS</strong></td>
<td></td>
</tr>
<tr>
<td>MH1A2</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>MH1B2</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>MH1C2</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>M-601</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td><strong>P-SERIES DRAWINGS</strong></td>
<td></td>
</tr>
<tr>
<td>PD1B0</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>PD1B1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>PP1B0</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>PP1B1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>P-501</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>P-901</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td><strong>E-SERIES DRAWINGS</strong></td>
<td></td>
</tr>
<tr>
<td>ED1A1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>EL1C0</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>EL1A1</td>
<td>DELETE AND REPLACE</td>
</tr>
<tr>
<td>EP1A1</td>
<td>DELETE AND REPLACE</td>
</tr>
</tbody>
</table>

**END OF ADDENDUM 1**

**PRE-BID ATTENDANCE**

The following Pre-Bid Sign-In Sheet and Meeting Minutes are being made available to Bidders for informational purposes only and are not a part of the Addendum.
DOCUMENT 00 45 00
REPRESENTATIONS AND CERTIFICATIONS (BID)

The following form must be submitted with the Bid along with additional copies as requested in the Project Manual.

To: Ball State University Board of Trustees
   Ball State University
   Muncie, IN 47306

Project: AC Theater Renovation
BSU Project No. 2022-008.01 AC

Date: ________________

Submitted by: __________________________
(Bidder - please print the full name of your Proprietorship, Partnership, or Corporation)
(full address)

LIST OF APPENDICES

In accordance with Document 00 21 14 - Instructions to Bidders (AIA A701-2018) and Document 00 22 13 - Supplementary Instructions to Bidders (BSU A701-2018), we include the Representations and Certifications Appendices listed below. The information provided shall be considered an integral part of the Bid Form.

All bidders shall submit with their Bid the following Appendices:

Appendix 1 Nondiscrimination Compliance Statement: Complete the included document.
Appendix 2 Contractor’s Certification of Self-Performance: Complete the included document.
Appendix 3 Contractor’s Certification of Authorized Employment: Complete the included document.
Appendix 4 Contractor’s Certification of Training Program Compliance: Complete the included document.
Appendix 5 Drug Testing Plan: Complete the included document.
Appendix 6 Contractor’s Certification of Pre-Qualification Compliance: Complete the included document.
Appendix 7 Bidder’s Check List: Complete the included document.
SUBMITTAL SCHEDULE OF APPENDICES

A. All bidders shall submit with their Bid the following Appendices:

- APPENDIX 1 – Nondiscrimination Compliance Statement
- APPENDIX 2 – Contractor’s Certification of Self-Performance
- APPENDIX 3 – Contractor’s Certification of Authorized Employment
- APPENDIX 4 – Contractor’s Certification of Training Program Compliance
- APPENDIX 5 – Drug Testing Plan
- APPENDIX 6 – Contractor’s Certification of Pre-Qualification
- APPENDIX 7 – Bidder’s Check List

REPRESENTATIONS AND CERTIFICATIONS SIGNATURE(S)

(Bidder - please print the full name of your Proprietorship, Partnership, or Corporation)

(Authorized signing officer)

(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF                                     ss:    (seal)
COUNTY OF                                    

being duly sworn, deposes and says that
he/she is

 of the above   and that the statements
(Title)     (Name of Organization)
contained in the foregoing Supplements to Bid Form are true and correct.

Subscribed and sworn to before me this __________ day of __________ , __________ .

My Commission Expires: __________________________

County of Residence: __________________________

Notary Public
APPENDIX 1 - NONDISCRIMINATION COMPLIANCE

The Contractor and their Subcontractors and Suppliers shall perform, observe and comply with all applicable state, municipal, and federal laws, rules, regulations and Executive Orders pertaining to nondiscrimination against employees or applicants for employment because of race, color, religion, national origin, sex, disability, or ancestry. When required by such laws, rules, regulations, and Executive Orders, the Contractor and their Subcontractors and Suppliers shall include nondiscrimination provisions in all contracts and purchase orders.

The signature below hereby certifies full compliance with the conditions outlined in the paragraph above regarding nondiscrimination.

__________________________________________________________
(Bidder - Please print full name of your proprietorship, partnership, or corporation)

__________________________________________________________
(Name - Authorized Signing Officer)

__________________________________________________________
(Title)

__________________________________________________________
(Signature)

__________________________________________________________
(Date)
APPENDIX 2 – CONTRACTOR’S CERTIFICATION OF SELF-PERFORMANCE

In accordance with Indiana Code 5-16-13-9 as amended, each Contractor (Tier 1) that submits a bid for a public works project is required to contribute at least fifteen percent (15%) of the total Contract Price as determined at the time the contract is awarded. Contribution shall consist of one or more of the following:

A. Work performed by the Contractor’s employees.
B. Materials supplied directly by the Contractor
C. Services provided directly by the Contractor’s employees

The successful Bidder must comply with all provisions of the statute or the contract is subject to cancellation. In addition, upon Owner’s Request Contractor will provide a Compliance Affidavit and supporting documentation with each Certification for Payment in accordance with Document 00 72 14 General Conditions A201-2017, Section 3.4.1.1 and Section 9.3.1.7.

I hereby certify that I have read and understand the “Contractor Self-Performance” provision of the General Conditions of the Contract and that the Bid Proposal includes a sufficient quantity of Work to comply with the provisions of the Statute. I understand that written verification of self-performance may be required. Each successful Bidder will be required to comply with all applicable provisions of Indiana Code 5-16-13-9 as amended or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)

(Name - Authorized Signing Officer)

(Title)

(Signature)

(Date)
APPENDIX 3 – CONTRACTOR’S CERTIFICATION OF AUTHORIZED EMPLOYMENT

In accordance with Indiana Code 5-16-13-11 and 22-5-1.7 as amended, each Contractor in any tier of a public works project shall not knowingly employ unauthorized aliens. Every contractor shall enroll in and verify the work eligibility status of all employees hired after June 30, 2015 using the U.S. Citizenship and Immigration Services (USCIS) E-Verify program, unless the E-Verify program no longer exists.

The successful Bidder and its sub-contractors at all levels must comply with all provisions of the statute or the contract is subject to cancellation. In addition, Contractor will provide supporting documentation to the Owner with its Applications for Payment to verify compliance with this requirement, in accordance with Document 00 52 14 Owner-Contractor Agreement Form A101-2017, Section 8.7.2.

I hereby certify that I have read and understand the “Contractor’s Certification of Authorized Employment” provision of the Contract for Construction and that the undersigned and proposed and actual sub-contractors at all tiers will comply with the provisions of the Statute. I understand that written submission of E-Verify case verification number for each employee is required. Each successful Bidder will be required to comply with all applicable provisions of Indiana Code 5-16-13-11 and 22-5-1.7 as amended or the Contract will be subject to cancellation.

On behalf of and as authorized by the Contractor, I affirm and depose that the Contractor does not knowingly employ unauthorized aliens.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)

(Name - Authorized Signing Officer)

(Title)

(Signature)

(Date)

AN EXECUTED COPY OF THIS FORM AND SUPPORTING DOCUMENTATION SHALL BE SUBMITTED BY SUBCONTRACTORS AT ALL TIERS PRIOR TO COMMENCING WORK.
APPENDIX 4 - CONTRACTOR’S CERTIFICATION OF TRAINING PROGRAM COMPLIANCE

In accordance with Indiana Code 5-16-13-12 as amended, each Contractor (all Tiers) employing ten (10) or more employees shall provide access to a training program applicable to the tasks to be performed in the normal course of the employee’s employment. Access shall be provided through one or more of the following:

1. An apprenticeship program.
2. A program offered by Ivy Tech Community College of Indiana.
3. A program offered by Vincennes University
4. A program established by or for the contractor.
5. A program offered by an entity sponsored by the United States Department of Labor, Bureau of Apprenticeship and Training
6. A program that results in the award of an industry recognized portable certification.
7. A program approved by the United States Department of Transportation, Federal Highway Administration.
8. A program approved by the Indiana Department of Transportation.

Each Contractor (Tier 1) and each Subcontractor (Tier 2) that employees fifty (50) or more journeyman is required to participate in an apprenticeship or training program that meets the standards established by or has been approved by any of the following:

1. The United States Department of Labor, Bureau of Apprenticeship and Training
2. The Indiana Department of Labor.
3. The United States Department of Transportation, Federal Highway Administration.
4. The Indiana Department of Transportation.

The successful Bidder and its sub-contractors must comply with all provisions of the statute or the contract is subject to cancellation. In addition, upon Owner’s Request, Contractor will provide a Compliance Affidavit and supporting documentation to verify compliance with this requirement, in accordance with Document 00 52 14 Owner-Contractor Agreement Form A101-2017, Section 8.7.5.

I hereby certify that I have read and understand the “Contractor Training Program” provision of the General Conditions of the Contract and that the undersigned and proposed and actual lower Tier contractors will comply with the provisions of the Statute. I understand that written verification of number of qualifying employees and participation in the training program(s) may be required. Each successful Bidder will be required to comply with all applicable provisions of Indiana Code 5-16-13-12 as amended or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)

(Name - Authorized Signing Officer)

(Title)

(Signature)

(Date)
APPENDIX 5 – DRUG TESTING PLAN

In accordance with Indiana Code 4-13-18 as amended, each Contractor that submits a bid for a public works project that is estimated to cost $150,000 or more is required to submit with the bid a written drug plan. Among other things, the law sets forth specific requirements that must be in the plan for a program to test the employees of the Contractor and Subcontractors for drugs. The successful Bidder must comply with all provisions of the statute or the contract is subject to cancellation. In addition, upon Owner’s Request, Contractor will attach a Compliance Affidavit to each Application and Certification for Payment in accordance with Document 00 72 14 General Conditions A201-2017, Section 9.3.1.6 and Section 13.7.

I hereby certify that I have read and understand the “Drug Testing Program” provision of the General Conditions of the Contract. I understand that a written plan for a program to test employees of the Contractor and Subcontractors is required to be submitted with the bid and that each successful Bidder will be required to comply with all applicable provisions of Indiana Code 4-13-18 as amended or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)

(Name - Authorized Signing Officer)

(Title)

(Signature)

(Date)
APPENDIX 6 - CONTRACTOR’S CERTIFICATION OF PRE-QUALIFICATION COMPLIANCE

In accordance with Indiana Code 5-16-13-10(c) as amended, each Contractor (all Tiers) with a contract value of $300,000 or more shall be pre-qualified by the Indiana Department of Administration (IDOA) or Indiana Department of Transportation (INDOT) according to the type and value of the work to be performed. A copy of the Bidder’s certification shall be attached to the Bidding Documents.

The successful Bidder and its sub-contractors must comply with all provisions of the statute or the contract is subject to cancellation. The Contractor will provide supporting documentation to verify compliance of the proposed subcontractors with this requirement within 48 hours of receipt of Bids.

I hereby certify that I have read and understand the “Pre-Qualification Compliance” provision of Section 4.1.11 of AIA Document A701-2018, Supplementary Instructions to Bidders, and that the undersigned and proposed and actual lower Tier contractors will comply with the provisions of the Statute. I understand that written verification of pre-qualification may be required. Each successful Bidder will be required to comply with all applicable provisions of Indiana Code 5-16-13-10(c) as amended or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)

(Name - Authorized Signing Officer)

(Title)

(Signature)

(Date)

AN EXECUTED COPY OF THIS FORM AND SUPPORTING DOCUMENTATION SHALL BE SUBMITTED BY APPLICABLE SUBCONTRACTORS AT ALL TIERS PRIOR TO COMMENCING WORK.
APPENDIX 7 – BIDDER’S CHECK LIST

The following twelve (12) items must be completed and submitted with the Bid. Please check off each item to be sure that this information is included in the Bid package.

<table>
<thead>
<tr>
<th>Check Off All Items Submitted</th>
<th>1. Contractors Bid For Public Works Form No. 96 (Revised): This document is inserted loose in the Project Manual or included with Project Document CD.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Plan and Equipment Questionnaire: See Contractors Bid for Public Works Form No. 96 (Revised) Part II. Section II. All five (5) questions must be answered and submitted with the Bid. Use a separate sheet titled Plan and Equipment Questionnaire if necessary and attach to Form 96.</td>
</tr>
</tbody>
</table>
|                               | 3. Financial Statement:  
|                               | a. See Contractors Bid for Public Works Form No. 96. Attachment of bidder’s financial statement is mandatory. Any bid submitted without said financial statement as required by statute shall thereby be rendered invalid.  
|                               | b. Balance Sheet: If your firm’s financial statement is older than ninety (90) days submit a current Month End Balance Sheet. Attach this information to your financial statement and submit with your bid. |
|                               | 4. Bid Security: A Certified Check, Bank Draft or Bid Bond in an amount not less than five percent (5%) of the Total Bid. |
|                               | 5. Bid Form Supplements – See Project Manual, Table of Contents, Division 00 – Procurement and Contracting Requirements, Document 00 43 00. This document and all applicable appendices must be completed and submitted with your bid. Failure to comply may result in rejection of your bid. Document 00 43 00 may be bound in the project manual, inserted loose or included with the Project Document CD. If Document 00 43 00 is bound, make photocopies and submit number of copies listed in item 10 below with your bid. |
|                               | 6. Representations and Certifications – See Project Manual, Table of Contents, Division 00 – Representations and Certifications, Document 00 45 00. This document and all appendices must be completed and submitted with your bid. Failure to comply may result in rejection of your bid. Document 00 45 00 may be bound in the project manual, inserted loose or included with the Project Document CD. If Document 00 45 00 is bound, make photocopies and submit number of copies listed in item 10 below with your bid. |

---

Ball State University Document 00 45 00 – REPRESENTATIONS AND CERTIFICATIONS (BID)
Only project specific modifications approved by Ball State University, Facilities Planning & Management shall be made to this Document.
Document Origination Date: June 1, 2009
Document Revision Date: June 15, 2021
00 45 00 - 9
7. Minority, Women and Veteran Participation Plan – See Project Manual, Table of Contents, Division 00 – Minority, Women and Veteran Participation Plan, Document 00 45 39. MBE/WBE/VBE Subcontractor Plan, and Documentation of Effort to meet MBE/WBE/VBE Participation Form must be completed and submitted with your bid. **Failure to comply WILL result in rejection of your bid.** Document 00 45 39 may be bound in the project manual, inserted loose or included with the Project Document CD. If Document 00 45 39 is bound, make photocopies and submit a copy with each copy of your bid.


9. Pre-Qualification Compliance – See AIA Document A701-2018 - Instructions to Bidders, Section 4.1.11 for requirements. Copy of IDOA or INDOT Pre-Qualification Certification shall be submitted with each copy of your Bid. Failure to comply may result in rejection of your bid.

10. Bidders Check List: Submit this Document with all blanks checked off indicating submission of required documents.

11. Two (2) copies of all documents requested are to be submitted. One copy shall be marked as original with original signature.
**DESTRUCTION PLAN NOTES**

**NOTE**

1. REMOVE SINK AND ASSOCIATED TRIM WITH ROUGH-INS BACK WITHIN CHASE.

2. REMOVE SINK, ASSOCIATED TRIM AND ALL ROUGH-IN PIPING. REMOVE WASTE AND DOMESTIC WATER PIPING DOWN TO LEVEL BELOW, REMOVE VENT TO ABOVE CEILING, PREPARE PIPING FOR RECONNECTION.

3. DISCONNECT AND REMOVE PLUMBING FIXTURE AND TRIM. DEMO PIPING TO FLOOR BELOW AND CAP.

4. TRIM SUPPLY TO THIS POINT AND CAP PIPING.

---

**BID WORK AS ALTERNATE**
DEMOLITION PLAN NOTES

# NOTE

1. REMOVE SINK AND ASSOCIATED TRIM WITH ROUGH-INS BACK WITHIN CHASE. PREPARE FOR REWORK.

2. REMOVE SINK, ASSOCIATED TRIM AND ALL ROUGH-IN PIPING. REMOVE WASTE AND DOMESTIC WATER PIPING DOWN TO LEVEL BELOW, REMOVE VENT TO ABOVE CEILING, PREPARE PIPING FOR RECONNECTION.

3. DISCONNECT AND REMOVE PLUMBING FIXTURE AND TRIM. DEMO PIPING TO FLOOR BELOW AND CAP.

4. TRIM SUPPLY TO THIS POINT AND CAP PIPING.

BID WORK AS ALTERNATE -
These Drawings and Specifications, and all copies thereof are and shall remain the property and copyright of the Architect. They shall be used only with respect to this Project and are not to be used on any other Project or Work without prior written permission from the Architect.

BID WORK AS ALTERNATE

PLUMBING PLAN NOTES

# NOTE
1. INSTALL SOLIDS INTERCEPTOR AS SCHEDULED UNDER SINK PER MANUFACTURERS INSTALLATION INSTRUCTIONS.
2. CONTRACTOR TO LOCATE, VERIFY, AND CONNECT TO EXISTING VENT STACK IN PLUMBING CHASE.
3. CUT AND PATCH WALL AS NEEDED FOR PIPING.
6" LONG HARDWOOD BLOCK SHAPED TO PIPE AND HANGER INSULATION

HEAVY DUTY CLEVIS HANGER SUPPORT NUT LOCKING NUT HANGER ROD

14 GAUGE ZINC COATED SHEET STEEL SADDLE, AT LEAST 6" LONG

CALIBRATED BALANCING VALVE SWING TYPE CHECK VALVE BALL VALVE

FLOW Ball Valve SET TO 1 GPM U.N.O.

PLUMBING SCHEDULES & DETAILS

COMMERCIAL SINK SCHEDULE (224216.16)

IDENTITY DATA FAUCET FIXTURE CONNECTION MOUNTING

ADA COMPLIANT NOTES MARK MANUFACTURER MODEL DESCRIPTION CW HW W V

SK-1 N/A N/A N/A T&S #B-1142-04 SINK - SOLID BRASS MANUAL FAUCET 1/2" 1/2" 1 1/2" 1 1/2" BY INTERIORS No NO SUBSTITUTES

SK-2 ELKAY #ELUHAD281645 SINGLE BOWL, UNDERMOUNT CHICAGO FAUCETS #201-AHA8XKABCP SINK - SOLID BRASS MANUAL FAUCET 1/2" 1/2" 1 1/2" 1 1/2" COUNTER MOUNTED Yes

SK-3 ELKAY #LR2219 STAINLESS STEEL, ONE BOWL, COUNTER MOUNTED SINK CHICAGO FAUCETS #201-AHA8XKABCP SINK - SOLID BRASS MANUAL FAUCET 1/2" 1/2" 1 1/2" 1 1/2" COUNTER MOUNTED No

DOMESTIC WATER PIPING SPECIALTIES SCHEDULE (221119)

IDENTITY DATA FIXTURE CONNECTION MOUNTING

(FLOOR TO OUTLET) NOTES MARK MANUFACTURER MODEL DESCRIPTION CW HW W V

IMB-1 GUY GRAY #SSIB2AB ICEMAKER OUTLET BOX 1/2" 24" A.F.F.

IMB-2 GUY GRAY #SSIB2AB ICEMAKER OUTLET BOX 1/2" SEE NOTES MOUNT ABOVE COUNTER AND ALIGN BOTTOM OF BOX WITH ADJACENT COUNTER TOP ELECTRICAL OUTLETS
UNIT B - DOMESTIC WATER ISOMETRIC

UNIT B - WASTE AND VENT ISOMETRIC

PLUMBING PLAN NOTES

# NOTE

1 INSTALL SOLIDS INTERCEPTOR AS SCHEDULED UNDER SINK PER MANUFACTURERS INSTALLATION INSTRUCTIONS.

2 CONTRACTOR TO LOCATE, VERIFY, AND CONNECT TO EXISTING VENT STACK IN PLUMBING CHASE.

3 CUT AND PATCH WALL AS NEEDED FOR PIPING.

PLUMBING FIXTURE ROUGH-IN LEGEND

MARK

FIXTURE CONNECTION

CW HW W V

IMB-1 1/2"

IMB-2 1/2"

SK-1 1/2" 1/2" 1 1/2" 1 1/2"

SK-2 1/2" 1/2" 1 1/2" 1 1/2"

SK-3 1/2" 1/2" 1 1/2" 1 1/2"

NOT TO SCALE

4C
<table>
<thead>
<tr>
<th>NAME</th>
<th>REPRESENTING</th>
<th>PHONE NUMBER</th>
<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chuck Penalta</td>
<td>Mattson</td>
<td>317-366-7734</td>
<td><a href="mailto:chucks@mattson.com">chucks@mattson.com</a></td>
</tr>
<tr>
<td>Joe Charles</td>
<td>Ferguson</td>
<td>317-416-4738</td>
<td>jcharles@fergusoncontractor</td>
</tr>
<tr>
<td>Eric Harris</td>
<td>Ferguson</td>
<td>317-498-7530</td>
<td>eharris@fergusoncontractor</td>
</tr>
<tr>
<td>Carle Stalnecker</td>
<td>KTurner</td>
<td>815-278-4473</td>
<td><a href="mailto:cstalnecker@ktuerner.co">cstalnecker@ktuerner.co</a></td>
</tr>
<tr>
<td>Adam Owens</td>
<td>KTurner</td>
<td>317-363-8086</td>
<td><a href="mailto:aowens@ktuerner.co">aowens@ktuerner.co</a></td>
</tr>
<tr>
<td>Brad Whitaker</td>
<td>KTurner</td>
<td>317-873-2712</td>
<td><a href="mailto:bwhitaker@ktuerner.co">bwhitaker@ktuerner.co</a></td>
</tr>
<tr>
<td>GREG GRIJALVA</td>
<td>BSU TOTAL</td>
<td>765.285.2828</td>
<td><a href="mailto:ggrijalva@bsu.edu">ggrijalva@bsu.edu</a></td>
</tr>
<tr>
<td>Brandon Doherty</td>
<td>BSU Pendleton</td>
<td>765.285.1538</td>
<td><a href="mailto:btober@bsu.edu">btober@bsu.edu</a></td>
</tr>
<tr>
<td>Kevin Shelley</td>
<td>Schmidt Assoc.</td>
<td>317-263-6226</td>
<td><a href="mailto:kshelley@schmidt-arch.com">kshelley@schmidt-arch.com</a></td>
</tr>
<tr>
<td>Brandon Fox</td>
<td>Schmidt Assoc.</td>
<td>317.263.6226</td>
<td><a href="mailto:bfox@schmidt-arch.com">bfox@schmidt-arch.com</a></td>
</tr>
<tr>
<td>Roy CASE</td>
<td>Artin</td>
<td>765.289.6671</td>
<td>Artin Construction Co</td>
</tr>
<tr>
<td>Bryan Guthery</td>
<td>Ridemark</td>
<td>765.524.3691</td>
<td><a href="mailto:bguthery@ridemarkconstruction.co">bguthery@ridemarkconstruction.co</a></td>
</tr>
<tr>
<td>NAME</td>
<td>REPRESENTING</td>
<td>PHONE NUMBER</td>
<td>EMAIL</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------</td>
<td>--------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Robert Ramsey</td>
<td>BSU</td>
<td>52835</td>
<td><a href="mailto:reme@bsu.edu">reme@bsu.edu</a></td>
</tr>
<tr>
<td>Anthony Bench</td>
<td>BSU</td>
<td>765.285.2837</td>
<td><a href="mailto:arenche@bsu.edu">arenche@bsu.edu</a></td>
</tr>
<tr>
<td>Stephanie Dodd</td>
<td>BSU</td>
<td></td>
<td><a href="mailto:stephanie.doddse@bsu.edu">stephanie.doddse@bsu.edu</a></td>
</tr>
<tr>
<td>Susan Johnson</td>
<td></td>
<td>765.285.2834</td>
<td><a href="mailto:sjohnson@bsu.edu">sjohnson@bsu.edu</a></td>
</tr>
</tbody>
</table>
AC Theater Renovation  
Ball State University  
BSU Project No. 2022-008.01 AC  
08/25/2022

I. Project Team
   A. Owner’s Representative(s):
      Greg Graham, Facilities Planning & Mgmt., 765-285-2828, email: ggraham@bsu.edu
      Susan Johnson, Facilities Planning & Mgmt., 765-285-2834, email: sjohnson@bsu.edu
      Stephanie Dodds, Facilities Planning & Mgmt., 765-285-5639, email: stephanie.dodds@bsu.edu
      Ryan Koenker, Facilities Planning & Mgmt., 765-285-2821, email: rrkoenker@bsu.edu
      Robert Ramey, Facilities Planning & Mgmt., 765-285-2835, email: reramey2@bsu.edu
      Branden Roberts, Purchasing, 765-285-1532, email: cbroberts@bsu.edu
      June Sanders, Purchasing, 765-285-1548, email: jasanders3@bsu.edu

   B. Consultant’s Representative(s):
      Kevin Shelley, Schmidt Associates, 317-407-6948, email: KShelley@schmidt-arch.com

    A. Availability of Contract Documents.
       1. Contract documents are available through the BSU purchasing website by request. Drawings and Specifications are dated August 17, 2022.

    B. Interpretation of Contract Documents.
       1. Any questions (RFI’s) need to be emailed to the architect of record, Kevin Shelley. Email address indicated above.
       2. The last day for RFI’s is end of business on September 6, 2022 to allow all questions to be answered via addenda prior to the bid due date.

    C. Addenda.
       None currently, first addenda to be issued this Friday August 26th.

    D. Substitutions.
       1. If there are substitution requests, these need to be requested pre-bid, for review and consideration. Substitutions will not be allowed post bid.

III. Bidding Procedures.
    A. Bidding Date:
       Tuesday, September 13th 2022 at 2:00 PM
       Location: Purchasing Conference Room
       Service & Stores Building
       3401 N. Tillotson Avenue
       Muncie, Indiana 47306

    B. Bidding Form and Other Documents.
       1. Indiana Form 96 (Revised 2013).
          a. Fill out Part II., Section I. Experience Questionnaire
          b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
          c. Attach Part II., Section III. Contractor’s Financial Statement.
          d. Fill out Part II., Section IV. Contractors Non – Collusion Affidavit
          e. Fill out Part II., Section V. Oath and Affirmation

       2. Bid Form Supplements, Document 00 43 00
          Appendix A. Acknowledgment of Receipt of Addenda/ Project Completion (due with bids)
          Appendix B. Alternatives, (due with bids)
             Alternate No. 1 – Demo/renovation work within “Practice Room Alternate” including Practice MU107 & MU109
             Alternate No. 2 – Demo/renovation work within “Hair/Makeup Class Alternate” including Hair/Makeup Classroom AC103
             Alternate No. 3 – Renovation work within “Light/Sound Studio Alternate” including Light/Sound Studio AC100
Appendix C. Unit Prices, (due with bids)
Appendix D. Principal Subcontractors (due with bids)
Appendix E. Supplementary General Construction Information (due 48 hours after bid opening)
Appendix F. Supplementary Mechanical Information (due 48 hours after bid opening)
Appendix G. Supplementary Electrical Information (due 48 hours after bid opening)
Appendix H. Supplementary Telecommunications Information (due 48 hours after bid opening)

3. Representations and Certifications, Document 00 45 00
   Appendix 1. Nondiscrimination Compliance Statement
   Appendix 2. Contractors Certification of Self Performance
   Appendix 3. Contractors Certification of Authorized Employment
   Appendix 4. Contractors Certification of Training Program Compliance
   Appendix 5. Drug Testing Plan
   Appendix 6. Contractors Certification of Pre-Qualification Compliance
   Appendix 7. Bidder’s Check List

4. MBE/WBE/Veteran Participation Plan, Document 00 45 39
   a. Participation is highly encouraged. Utilize BSU Purchasing as a resource for obtaining pre-qualified participants.
   b. MBE / WBE / Veteran Subcontractor Plan
   c. Documentation of Effort to Meet MBE / WBE / Veteran Participation
   d. MBE / WBE / Veteran Letter of Intent to Perform


6. Documents that must be submitted by the Awarded Contractor prior to mobilization.
   Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond
   Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.
   A. Summary of Work
      1. Work of the Project includes renovation of portions of Music (MU), Arts & Communications (AC), and University Theater (TH) buildings.
         Ball State EH&S Department performed selective demolition as it concerned to the ACM floor tile mastic. The abatement is under BSU’s contract, not the contractors. Please notify BSU if possible ACM is encountered.
   B. Project Schedule
      1. Work hours for the project are 7am - 5pm. If work needs to happen over the weekend, the BSU Project Manager needs to be notified and give authorization.
      2. Construction Start: October 3, 2022
      3. Construction Complete: May 31, 2023
   C. Access to Project Area.
      Access to the jobsite and parking will be determined after bid selection and discussed during the Pre-Construction Meeting.
   D. Coordination with Other Projects.
      Brown Family Amphitheater Project – the project is located Northeast of the AC Renovation project, but construction traffic and work should be contained within the Amphitheater project site.
   E. Coordination with Owner Occupancy.
      The building will be occupied during the construction phase, but the rooms/areas within the scope of work have been and will be vacated prior to construction.

V. Questions.

   Contractors need to make sure they are pre-qualified to perform work on Ball State’s campus. Please reference the Purchasing website for more information.

VI. Tour of Project Site.

   Tour took place 8/25/22 directly after the Pre-bid meeting. All attendees at the Pre-bid joined for the tour of the project location led by BSU and Schmidt Associates.

End of Agenda
<table>
<thead>
<tr>
<th>NAME</th>
<th>REPRESENTING</th>
<th>PHONE NUMBER</th>
<th>EMAIL ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NAME</td>
<td>REPRESENTING</td>
<td>PHONE NUMBER</td>
<td>EMAIL ADDRESS</td>
</tr>
<tr>
<td>------</td>
<td>--------------</td>
<td>--------------</td>
<td>---------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>