ADDENDUM NO. 1 AUGUST 26, 2022

PREPARED BY SCHMIDT ASSOCIATES FOR:

AC THEATER RENOVATION BSU PROJECT NO. 2022-008.01 AC BALL STATE UNIVERSITY

This Addendum consists of 2 Addendum pages and 37 attachment pages totaling 39 pages.

Acknowledge receipt of this Addendum by inserting its number on the Bid Form. Failure to do so may subject the Bid to disqualification. This Addendum is part of the Contract Documents.

Bidder is encouraged to verify with reprographer of record all Addenda issued (do not rely exclusively on third party plan room services).

PART 1 - CHANGES TO PRIOR ADDENDA (NOT APPLICABLE)

PART 2 - CHANGES TO THE PROJECT MANUAL

Modifications described herein shall be incorporated in the Project Manual. All other Work shall remain unchanged.

2.1 DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

A. Document 004500 "REPRESENTATIONS AND CERTIFICATIONS (BID)"

1. DELETE AND REPLACE Document 004500 per the attached.

PART 3 - CHANGES TO THE DRAWINGS

Modifications described herein shall be incorporated in the Drawings. All other Work shall remain unchanged.

ADDENDUM NO. 1

3.1 DRAWING SHEETS: ADDITIONS, DELETIONS AND REPLACEMENTS DRAWING NO INDICATE

DRAWING NO.	INDICATE ACTION: REPLACE (R), ADD
	(A), DELETE (D)
A-SERIES DRAWINGS	
A-001	DELETE AND REPLACE
AF1A1	DELETE AND REPLACE
AC1A1	DELETE AND REPLACE
AC1C0	DELETE AND REPLACE
AC1C1	DELETE AND REPLACE
I-SERIES DRAWINGS	
IN1A1	DELETE AND REPLACE
M-SERIES DRAWINGS	
MH1A2	DELETE AND REPLACE
MH1B2	DELETE AND REPLACE
MH1C2	DELETE AND REPLACE
M-601	DELETE AND REPLACE
P-SERIES DRAWINGS	
PD1B0	DELETE AND REPLACE
PD1B1	DELETE AND REPLACE
PP1B0	DELETE AND REPLACE
PP1B1	DELETE AND REPLACE
P-501	DELETE AND REPLACE
P-901	DELETE AND REPLACE
E-SERIES DRAWINGS	
ED1A1	DELETE AND REPLACE
EL1C0	DELETE AND REPLACE
EL1A1	DELETE AND REPLACE
EP1A1	DELETE AND REPLACE

END OF ADDENDUM 1

PRE-BID ATTENDANCE

The following Pre-Bid Sign-In Sheet and Meeting Minutes are being made available to Bidders for informational purposes only and are not a part of the Addendum.

ADDENDUM NO. 1

DOCUMENT 00 45 00 REPRESENTATIONS AND CERTIFICATIONS (BID)

The following form must be submitted with the Bid along with additional copies as requested in the Project Manual.

То:	Ball State University Board of Trustees Ball State University Muncie, IN 47306
Project:	AC Theater Renovation
BSU Project No.	2022-008.01 AC
Date:	
Submitted by:	
,	(Bidder - please print the full name of your Proprietorship, Partnership, or Corporation
	(full address)
LICT OF ADDEN	

In accordance with Document 00 21 14 - Instructions to Bidders (AIA A701-2018) and Document 00 22 13 -Supplementary Instructions to Bidders (BSU A701-2018), we include the Representations and Certifications Appendices listed below. The information provided shall be considered an integral part of the Bid Form.

All bidders shall submit with their Bid the following Appendices:

Appendix 1 Nondiscrimination Compliance Statement: Complete the included document. Appendix 2 Contractor's Certification of Self-Performance: Complete the included document. Appendix 3 Contractor's Certification of Authorized Employment: Complete the included document. Appendix 4 Contractor's Certification of Training Program Compliance: Complete the included document. Appendix 5 **Drug Testing Plan:** Complete the included document. Contractor's Certification of Pre-Qualification Compliance: Complete the included Appendix 6 document. Appendix 7 Bidder's Check List: Complete the included document.

SUBMITTAL SCHEDULE OF APPENDICES

 All bidders shall submit with their Bid the following Appendic 	A.	All bidders	shall submit v	with their Bid the	e following	Appendices
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APPENDIX 1 – Nondiscrimination Compliance Statement

APPENDIX 2 - Contractor's Certification of Self-Performance

APPENDIX 3 – Contractor's Certification of Authorized Employment

APPENDIX 4 - Contractor's Certification of Training Program Compliance

APPENDIX 5 - Drug Testing Plan

APPENDIX 6 – Contractor's Certification of Pre-Qualification

APPENDIX 7 - Bidder's Check List

REPRESENTATIONS AND CERTIFICATIONS	SIGNATURE(S)		
(Didden also a mint the full name of come Dominist and	in Bodovski on C)	
(Bidder - please print the full name of your Proprietorsh	nip, Partnersnip, or C	orporation)	
(Authorized signing office	er)		
(Title of Person Signing))		
ACKNOWLEDGEMENT			
STATE OF	_		()
COUNTY OF	SS:		(seal)
COUNTY OF	_		
		_ being duly sw	orn, deposes and says that
he/she is			
of the above			
of the above	(Name o	f Organization)	and that the statements
contained in the foregoing Supplements to Bid F	orm are true and	d correct.	
Subscribed and sworn to before me this	day of		·
		-	Notary Public
My Commission Expires:			riotary i done
,	<u></u>		
County of Residence:			

APPENDIX 1 - NONDISCRIMINATION COMPLIANCE

The Contractor and their Subcontractors and Suppliers shall perform, observe and comply with all applicable state, municipal, and federal laws, rules, regulations and Executive Orders pertaining to nondiscrimination against employees or applicants for employment because of race, color, religion, national origin, sex, disability, or ancestry. When required by such laws, rules, regulations, and Executive Orders, the Contractor and their Subcontractors and Suppliers shall include nondiscrimination provisions in all contracts and purchase orders.

The signature below hereby certifies full compliance with the conditions outlined in the paragraph above regarding nondiscrimination.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)
(Name - Authorized Signing Officer)
(Title)
(Cianatura)
(Signature)
(Deta)
(Date)

APPENDIX 2 - CONTRACTOR'S CERTIFICATION OF SELF-PERFORMANCE

In accordance with *Indiana Code 5-16-13-9* as amended, each Contractor (Tier 1) that submits a bid for a public works project is required to contribute at least fifteen percent (15%) of the total Contract Price as determined at the time the contract is awarded. Contribution shall consist of one or more of the following:

- A. Work performed by the Contractor's employees.
- B. Materials supplied directly by the Contractor
- C. Services provided directly by the Contractor's employees

The successful Bidder must comply with all provisions of the statute or the contract is subject to cancellation. In addition, upon Owner's Request Contractor will provide a Compliance Affidavit and supporting documentation with each Certification for Payment in accordance with Document 00 72 14 General Conditions A201-2017, Section 3.4.1.1 and Section 9.3.1.7.

I hereby certify that I have read and understand the "Contractor Self-Performance" provision of the General Conditions of the Contract and that the Bid Proposal includes a sufficient quantity of Work to comply with the provisions of the Statute. I understand that written verification of self-performance may be required. Each successful Bidder will be required to comply with all applicable provisions of *Indiana Code 5-16-13-9 as amended* or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)
(Name - Authorized Signing Officer)
(Title)
(0: 1.)
(Signature)
(Date)

APPENDIX 3 - CONTRACTOR'S CERTIFICATION OF AUTHORIZED EMPLOYMENT

In accordance with *Indiana Code 5-16-13-11 and 22-5-1.7* as amended, each Contractor in any tier of a public works project shall not knowingly employee unauthorized aliens. Every contractor shall enroll in and verify the work eligibility status of all employees hired after June 30, 2015 using the U.S. Citizenship and Immigration Services (USCIS) E-Verify program, unless the E-Verify program no longer exists.

The successful Bidder and its sub-contractors at all levels must comply with all provisions of the statute or the contract is subject to cancellation. In addition, Contractor will provide supporting documentation to the Owner with its Applications for Payment to verify compliance with this requirement, in accordance with Document 00 52 14 Owner-Contractor Agreement Form A101-2017, Section 8.7.2.

I hereby certify that I have read and understand the "Contractor's Certification of Authorized Employment" provision of the Contract for Construction and that the undersigned and proposed and actual sub-contractors at all tiers will comply with the provisions of the Statute. I understand that written submission of E-Verify case verification number for each employee is required. Each successful Bidder will be required to comply with all applicable provisions of Indiana Code 5-16-13-11 and 22-5-1.7 as amended or the Contract will be subject to cancellation.

On behalf of and as authorized by the Contractor, I affirm and depose that the Contractor does not knowingly employ unauthorized aliens.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)
(Name - Authorized Signing Officer)
(Title)
(Signature)
(Date)
(Date)

AN EXECUTED COPY OF THIS FORM AND SUPPORTING DOCUMENTATION SHALL BE SUBMITTED BY SUBCONTRACTORS AT ALL TIERS PRIOR TO COMMENCING WORK.

APPENDIX 4 - CONTRACTOR'S CERTIFICATION OF TRAINING PROGRAM COMPLIANCE

In accordance with Indiana Code 5-16-13-12 as amended, each Contractor (all Tiers) employing ten (10) or more employees shall provide access to a training program applicable to the tasks to be performed in the normal course of the employee's employment. Access shall be provided through one or more of the following:

- 1. An apprenticeship program.
- 2. A program offered by Ivy Tech Community College of Indiana.
- 3. A program offered by Vincennes University
- 4. A program established by or for the contractor.
- 5. A program offered by an entity sponsored by the United States Department of Labor, Bureau of Apprenticeship and Training
- 6. A program that results in the award of an industry recognized portable certification.
- 7. A program approved by the United States Department of Transportation, Federal Highway Administration.
- 8. A program approved by the Indiana Department of Transportation.

Each Contractor (Tier 1) and each Subcontractor (Tier 2) that employees fifty (50) or more journeyman is required to participate in an apprenticeship or training program that meets the standards established by or has been approved by any of the following:

- 1. The United States Department of Labor, Bureau of Apprenticeship and Training
- 2. The Indiana Department of Labor.
- 3. The United States Department of Transportation, Federal Highway Administration.
- 4. The Indiana Department of Transportation.

The successful Bidder and its sub-contractors must comply with all provisions of the statute or the contract is subject to cancellation. In addition, upon Owner's Request, Contractor will provide a Compliance Affidavit and supporting documentation to verify compliance with this requirement, in accordance with Document 00 52 14 Owner-Contractor Agreement Form A101-2017, Section 8.7.5.

I hereby certify that I have read and understand the "Contractor Training Program" provision of the General Conditions of the Contract and that the undersigned and proposed and actual lower Tier contractors will comply with the provisions of the Statute. I understand that written verification of number of qualifying employees and participation in the training program(s) may be required. Each successful Bidder will be required to comply with all applicable provisions of *Indiana Code 5-16-13-12* as amended or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corpora	ation)
(Name - Authorized Signing Officer)	
(Title)	
,	
(Signature)	
(Signaturo)	
(Data)	
(Date)	

APPENDIX 5 - DRUG TESTING PLAN

In accordance with Indiana Code 4-13-18 as amended, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more is required to submit with the bid a written drug plan. Among other things, the law sets forth specific requirements that must be in the plan for a program to test the employees of the Contractor and Subcontractors for drugs. The successful Bidder must comply with all provisions of the statute or the contract is subject to cancellation. In addition, upon Owner's Request, Contractor will attach a Compliance Affidavit to each Application and Certification for Payment in accordance with Document 00 72 14 General Conditions A201-2017, Section 9.3.1.6 and Section 13.7.

I hereby certify that I have read and understand the "Drug Testing Program" provision of the General Conditions of the Contract. I understand that a written plan for a program to test employees of the Contractor and Subcontractors is required to be submitted with the bid and that each successful Bidder will be required to comply with all applicable provisions of Indiana Code 4-13-18 as amended or the Contract will be subject to cancellation.

(Bidder - Please print full name of your proprietorship, partnership, or corporation)
(Name - Authorized Signing Officer)
(Title)
(Signature)
(Date)

APPENDIX 6 - CONTRACTOR'S CERTIFICATION OF PRE-QUALIFICATION COMPLIANCE

In accordance with Indiana Code 5-16-13-10(c) as amended, each Contractor (all Tiers) with a contract value of \$300,000 or more shall be pre-qualified by the Indiana Department of Administration (IDOA) or Indiana Department of Transportation (INDOT) according to the type and value of the work to be performed. A copy of the Bidder's certification shall be attached to the Bidding Documents.

The successful Bidder and its sub-contractors must comply with all provisions of the statute or the contract is subject to cancellation. The Contractor will provide supporting documentation to verify compliance of the proposed subcontractors with this requirement within 48 hours of receipt of Bids.

I hereby certify that I have read and understand the "Pre-Qualification Compliance" provision of Section 4.1.11 of AIA Document A701-2018, Supplementary Instructions to Bidders, and that the undersigned and proposed and actual lower Tier contractors will comply with the provisions of the Statute. I understand that written verification of pre-qualification may be required. Each successful Bidder will be required to comply with all applicable provisions of *Indiana Code 5-16-13-10(c)* as amended or the Contract will be subject to cancellation.

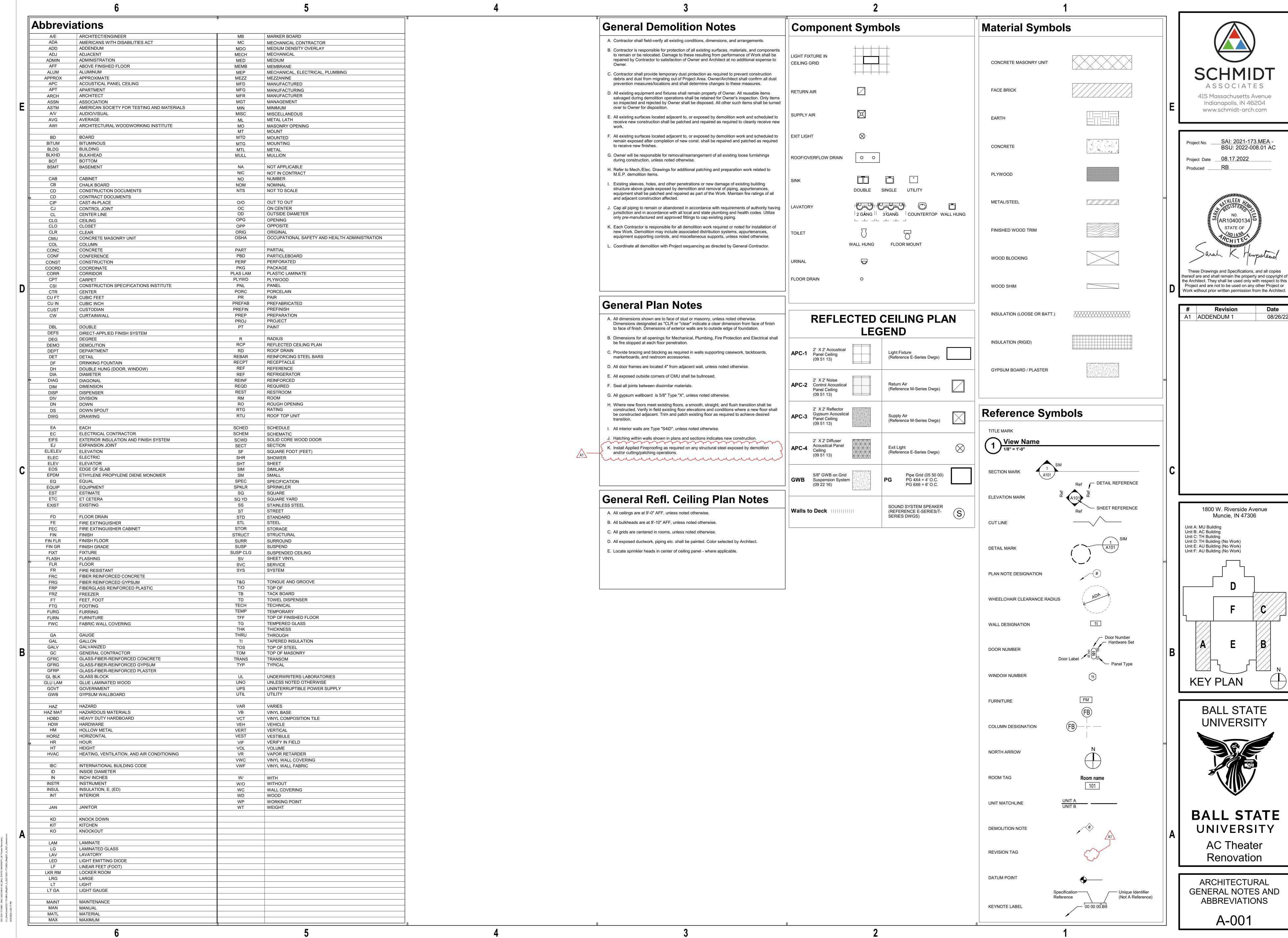
(Bidder - Please print full name of your proprietorship, partnership, or corporation)
(Name - Authorized Signing Officer)
(Title)
(Signature)
(Date)

AN EXECUTED COPY OF THIS FORM AND SUPPORTING DOCUMENTATION SHALL BE SUBMITTED BY APPLICABLE SUBCONTRACTORS AT ALL TIERS PRIOR TO COMMENCING WORK.

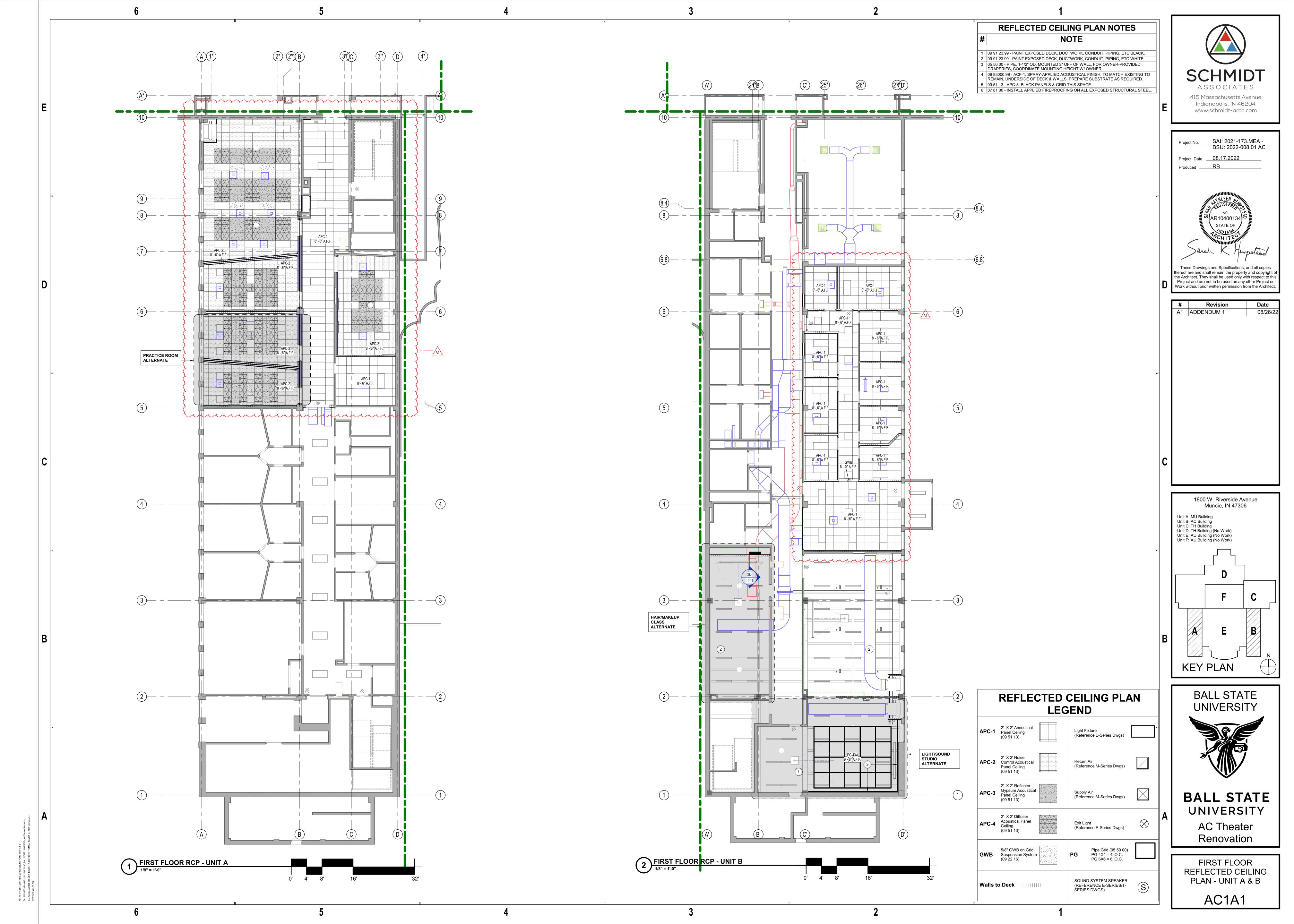
APPENDIX 7 – BIDDER'S CHECK LIST	

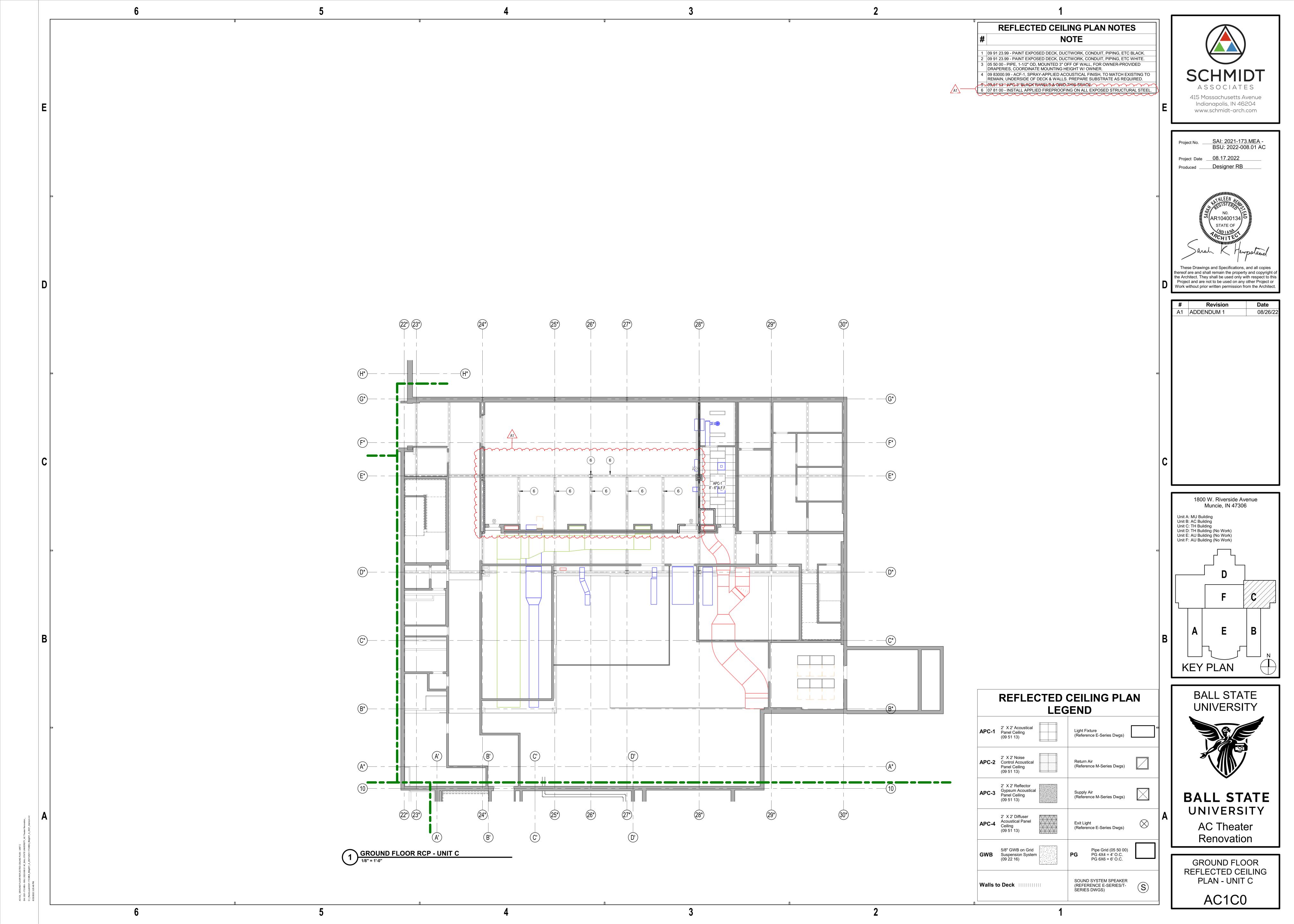
	e following twelve (12) items must be completed and submitted with the Bid. Please check off e re that this information is included in the Bid package.	ach item to be
	o that the information is included in the Bla pastage.	Check Off All Items Submitted
1.	Contractors Bid For Public Works Form No. 96 (Revised): This document is inserted loose in the Project Manual or included with Project Document CD.	
2.	Plan and Equipment Questionnaire: See Contractors Bid for Public Works Form No. 96 (Revised) Part II. Section II. All five (5) questions must be answered and submitted with the Bid. Use a separate sheet titled Plan and Equipment Questionnaire if necessary and attach to Form 96.	
3.	Financial Statement: a. See Contractors Bid for Public Works Form No. 96. Attachment of bidder's financial statement is mandatory. Any bid submitted without said financial statement as required by statute shall thereby be rendered invalid.	
	b. Balance Sheet: If your firm's financial statement is older than ninety (90) days submit a current Month End Balance Sheet. Attach this information to your financial statement and submit with your bid.	
4.	Bid Security: A Certified Check, Bank Draft or Bid Bond in an amount not less than five percent (5%) of the Total Bid.	
5.	Bid Form Supplements – See Project Manual, Table of Contents, Division 00 – Procurement and Contracting Requirements, Document 00 43 00. This document and all applicable appendices must be completed and submitted with your bid. Failure to comply may result in rejection of your bid. Document 00 43 00 may be bound in the project manual, inserted loose or included with the Project Document CD. If Document 00 43 00 is bound, make photocopies and submit number of copies listed in item 10 below with your bid.	
6.	Representations and Certifications – See Project Manual, Table of Contents, Division 00 – Representations and Certifications, Document 00 45 00. This document and all appendices must be completed and submitted with your bid. Failure to comply may result in rejection of your bid. Document 00 45 00 may be bound in the project manual, inserted loose or included with the Project Document CD. If Document 00 45 00 is bound, make photocopies and submit number of copies listed in item 10 below with your bid.	

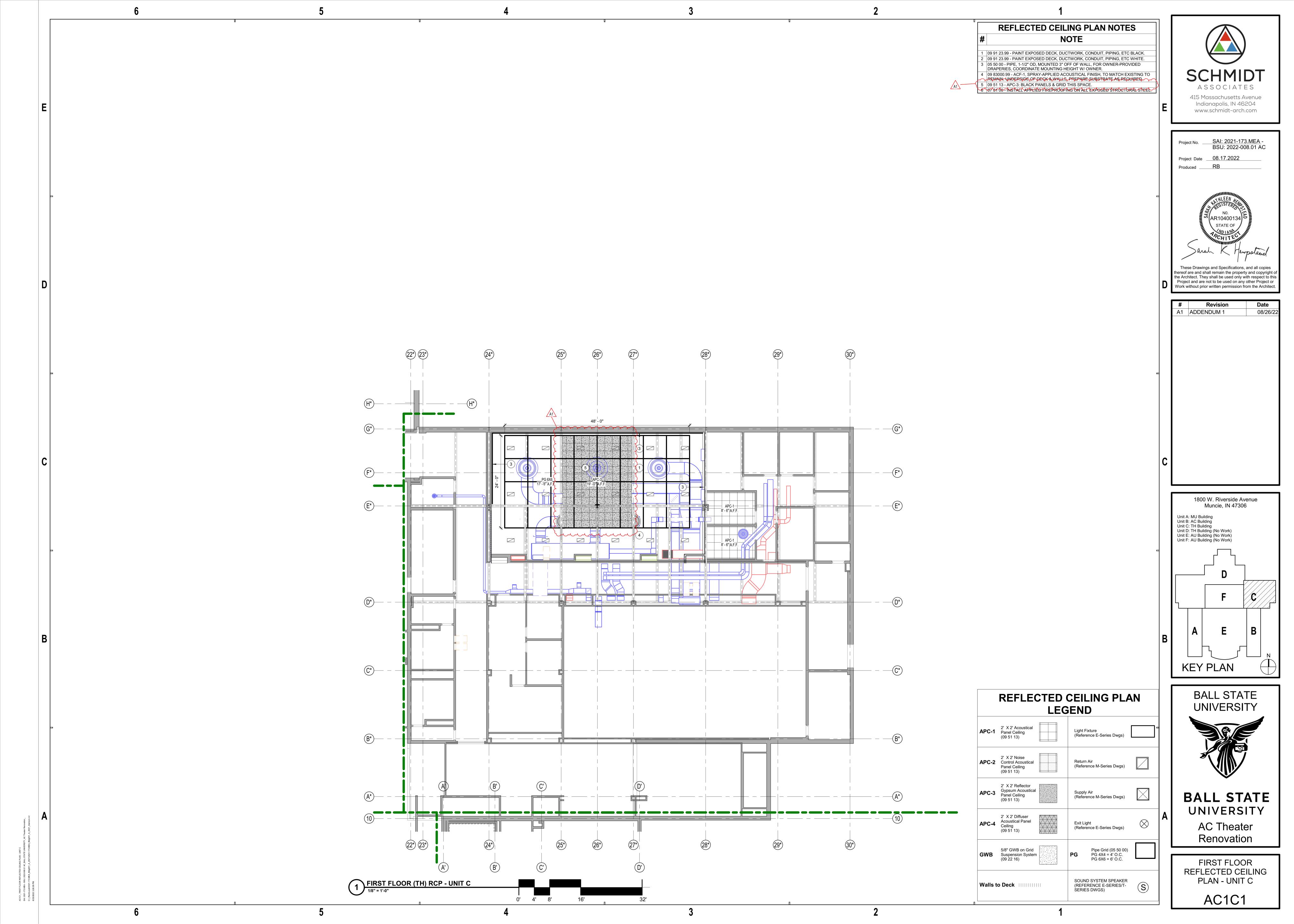
		Check Off All Items Submitted
7.	Minority, Women and Veteran Participation Plan – See Project Manual, Table of Contents, Division 00 – Minority, Women and Veteran Participation Plan, Document 00 45 39. MBE/WBE/VBE Subcontractor Plan, and Documentation of Effort to meet MBE/WBE/VBE Participation Form must be completed and submitted with your bid. Failure to comply WILL result in rejection of your bid. Document 00 45 39 may be bound in the project manual, inserted loose or included with the Project Document CD. If Document 00 45 39 is bound, make photocopies and submit a copy with each copy of your bid.	
8.	Employee Drug Testing Plan – See AIA Document A701-2018 Section 4.1.9 and AIA Document A101-2017 Section 8.7.3.4.	
9.	Pre-Qualification Compliance – See AIA Document A701-2018 - Instructions to Bidders, Section 4.1.11 for requirements. Copy of IDOA or INDOT Pre-Qualification Certification shall be submitted with each copy of your Bid. Failure to comply may result in rejection of your bid.	
10.	Bidders Check List: Submit this Document with all blanks checked off indicating submission of required documents.	
11.	Two (2) copies of all documents requested are to be submitted. One copy shall be marked as original with original signature.	

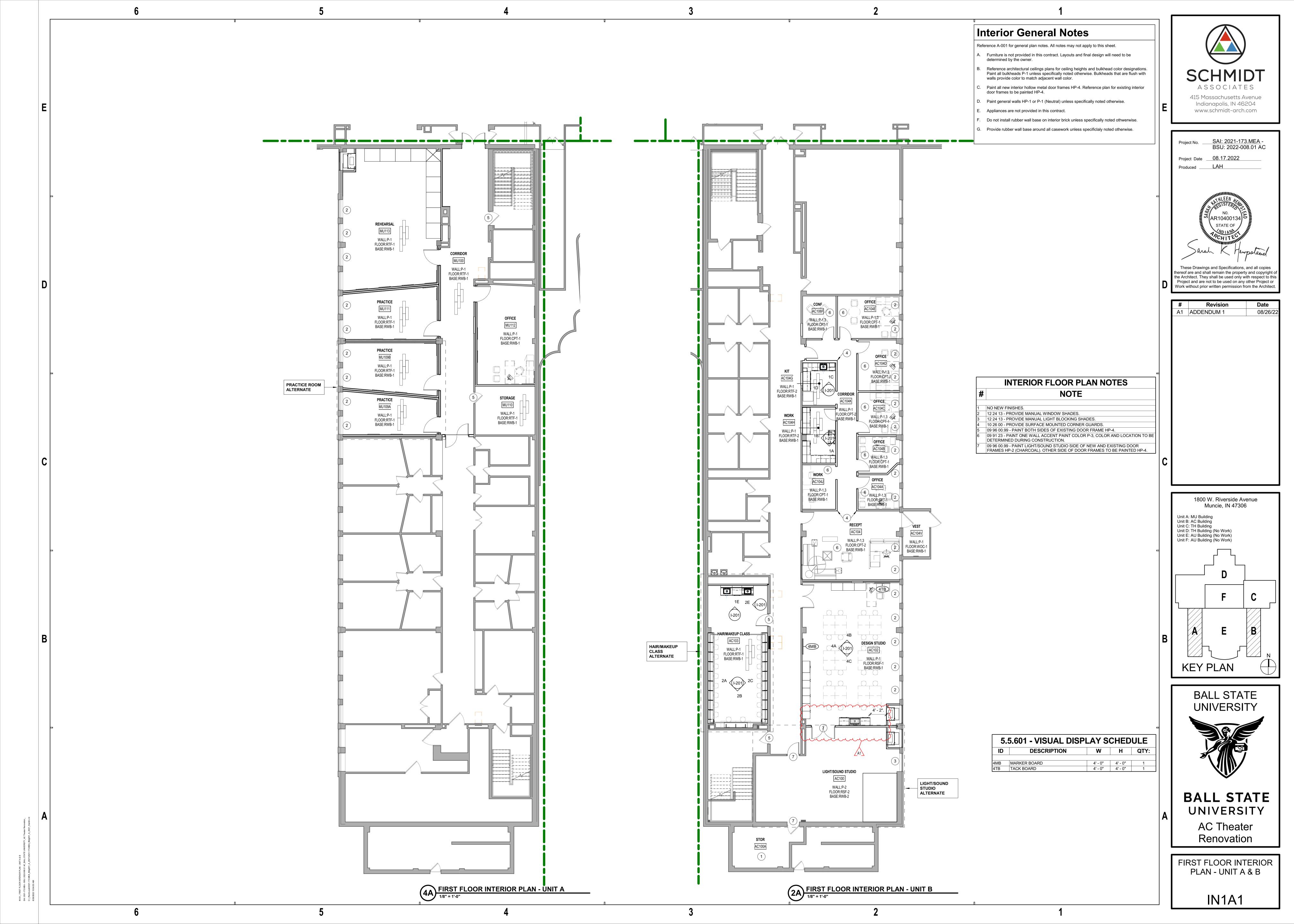




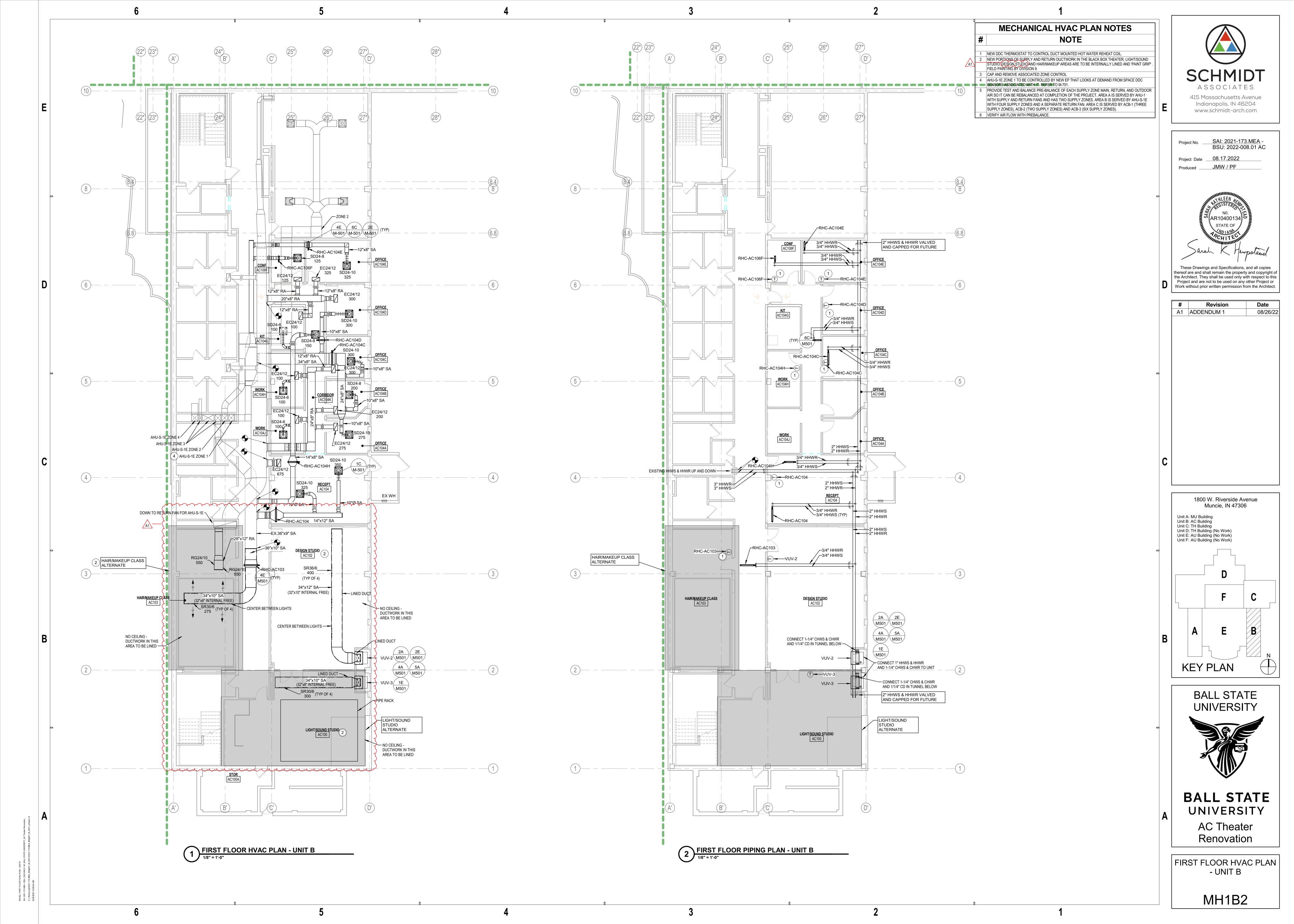


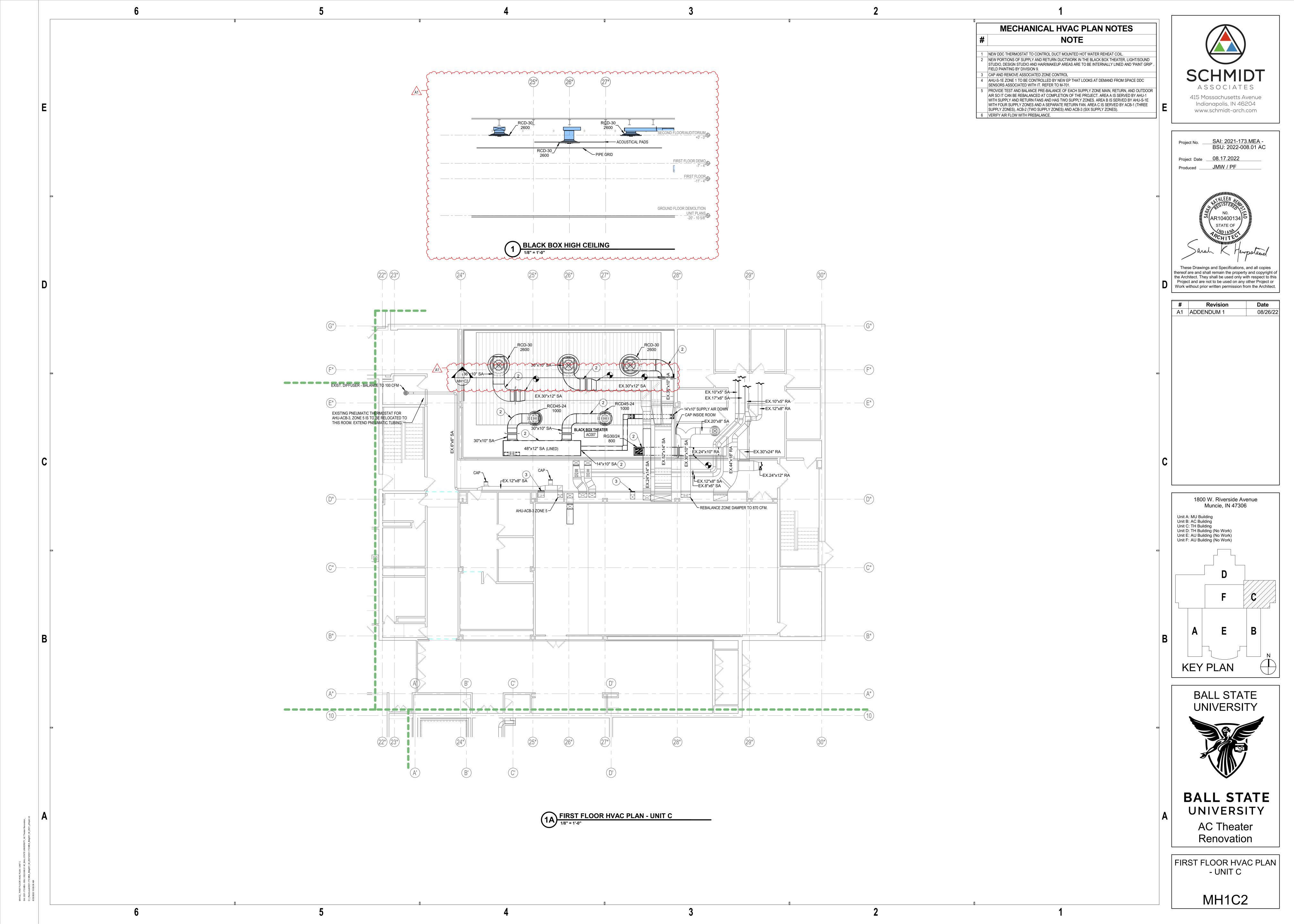












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ATT-1	PRICE	ERM44	SUPPLY	16	10	44	500	0.02	450	7	12	19	24	31	30	25	22	1, 2
ATT-2	PRICE	RH36	RETURN	16	10	36	500	0.02	450	5	8	13	24	26	22	17	14	2, 3
ATT-3	PRICE	ERM44	SUPPLY	16	10	60	500	0.02	450	7	12	19	24	31	30	25	22	1, 2
ATT-4	PRICE	RH36	RETURN	16	10	60	500	0.02	450	5	8	13	24	26	22	17	14	2, 3
ATT-5	PRICE	ERM44	SUPPLY	16	10	60	500	0.02	450	7	12	19	24	31	30	25	22	1, 2
ATT-6	PRICE	RH36	RETURN	16	10	60	500	0.02	450	5	8	13	24	26	22	17	14	2, 3
ATT-7	PRICE	ERM44	SUPPLY	16	10	60	400	0.01	360	7	12	19	24	31	30	25	22	1, 2
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RHC-MU109B	GREENHECK	HW	26	10	500	0.06	20	53	90	1.5	130	100	5	2	
RHC-MU110	GREENHECK	HW	10	8	125	0.04	5	53	90	0.5	130	100	5	1	
RHC-MU111	GREENHECK	HW	26	10	500	0.06	20	53	90	1.5	130	100	5	2	
RHC-MU112	GREENHECK	HW	26	10	400	0.04	16	53	90	1.0	130	100	5	2	
RHC-AC103	GREENHECK	HW	40	10	1,100	0.11	44	53	85	3.0	130	100	5	2	
RHC-AC104	GREENHECK	HW	38	8	675	0.10	27	53	90	2.0	130	100	5	1	
RHC-AC104C	GREENHECK	HW	40	8	775	0.12	31	53	90	2.0	130	100	7	2	
RHC-AC104D	GREENHECK	HW	18	8	300	0.07	12	53	90	1.0	130	100	5	1	
RHC-AC-104E	GREENHECK	HW	18	8	325	0.09	13	53	90	1.0	130	100	5	1	
RHC-AC104H	GREENHECK	HW	28	8	450	0.07	18	53	90	1.5	130	100	5	1	
RHC-AC106F	GREENHECK	HW	10	8	125	0.04	5	53	90	0.5	130	100	5	1	

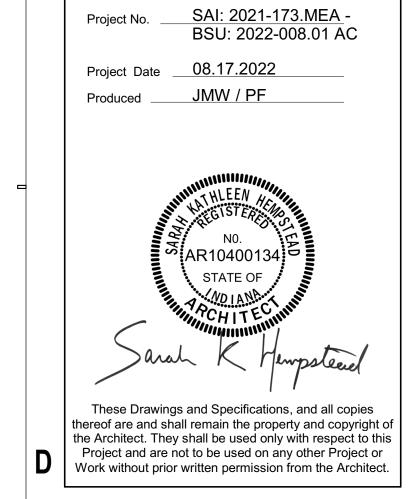
			S	AND GRILLES	FFUSERS, REGISTERS, A	233713 DII		
		E SIZE	MODUL	NECK SIZE (IN)		DATA	IDENTITY	
NOTES	MATERIAL	L	W	Ø	MODEL	MANUFACTURER	DESCRIPTION	MARK
		12"	24"		80	PRICE	EGG CRATE FACE RETURN	EC24/12
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FLAT BLACK			45"	24"	ARCD-Size 24	PRICE	ROUND CIRCULAR DIFFUSERS	RCD45-24
FLAT BLACK	STEEL				ARCD-Size 30	PRICE	ROUND CIRCULAR DIFFUSERS	RCD-30
PAINTED BY ARCHITECT	ALUMINUM	10"	24"		630 Series	PRICE	LOUVER FACE RETURN GRILLE	RG24/10
FLAT BLACK	ALUMINUM	24"	30"	0"	630 Series	PRICE	LOUVER FACE RETURN GRILLE	RG30/24
FLAT BLACK	STEEL				90 SERIES	PRICE	HEAVY DUTY GYM GRILLES	RG42/30
FLAT BLACK	STEEL				90 SERIES	PRICE	HEAVY DUTY GYM GRILLES	RG48/30
	ALUMINUM	24"	24"	6"	ASCD	PRICE	SQUARE CONE DIFFUSER	SD24-6
	ALUMINUM	24"	24"	8"	ASCD	PRICE	SQUARE CONE DIFFUSER	SD24-8
	ALUMINUM	24"	24"	10"	ASCD	PRICE	SQUARE CONE DIFFUSER	SD24-10
	ALUMINUM	24"	24"	14"	ASCD	PRICE	SQUARE CONE DIFFUSER	SD24-14
OPPOSED BLADE DMPR - GRILLE BY ARCHITECT	ALUMINUM	6"	30"	0"	620DAL	PRICE	LOUVER FACE GRILLE SUPPLY WITH DAMPER	SR30/6
OPPOSED BLADE DMPR - GRILLE BY ARCHITECT	ALUMINUM	6"	36"	0"	620DAL	PRICE	LOUVER FACE GRILLE SUPPLY WITH DAMPER	SR36/6

VERTICAL UNIT VENTILATOR SCHEDULE NOTES
 DISCONNECT BY MANUFACTURER.
I. DISCONNECT BY MANUFACTURER.

- 1-700 SERIES FOR UNIT CONTROL DEVICES AND SEQUENCES. THE PRE-HEAT COIL REHEAT COIL HAVE COMMON SUPPLY PIPE.
- RV-13 FILTER.
- F. PROVIDED INTEGRAL RELIEF FAN AND DAMPERS.
- R TO DETAILS 1E, 2A AND 4A ON M-501.
- VIDE ACOUSTICAL SUPPLY PLENUM. PROVIDE ACOUSTICAL ACCESS PANELS. R AS SELECTED BY ARCHITECT FOR UNIT AND ACCESSORIES.

DUCT SILENCER SCHEDULE NOTES:

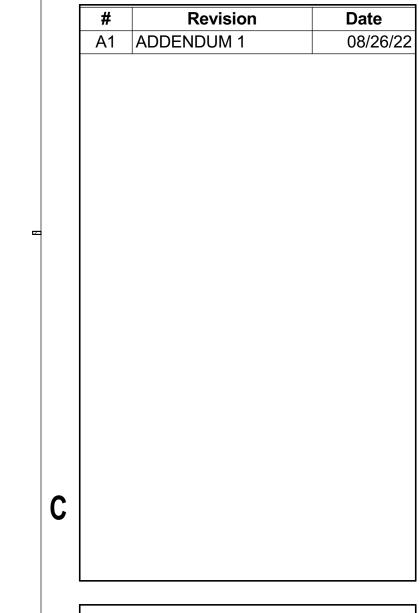
- SOUND ATTENUATING ELBOW.
- 2. SEAL PENETRATION OF WALLS WITH SOUND SEALANT. 3. STRAIGHT RECTANGULAR ATTENUATOR.

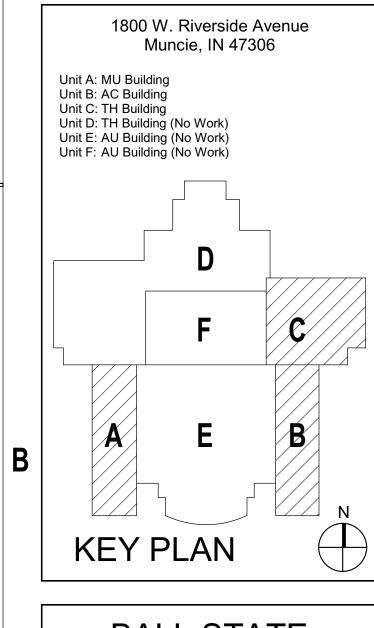


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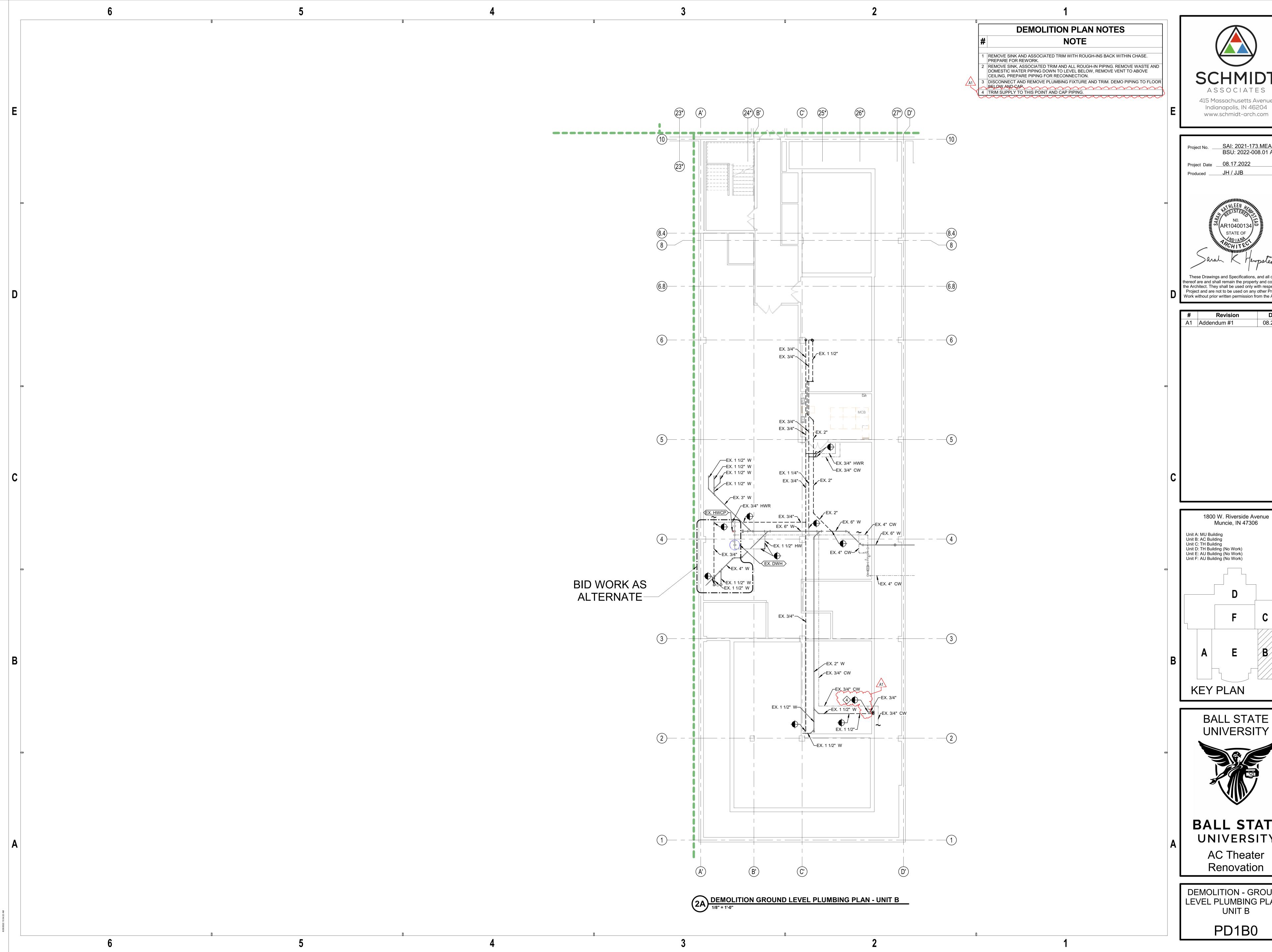






MECHANICAL SCHEDULES

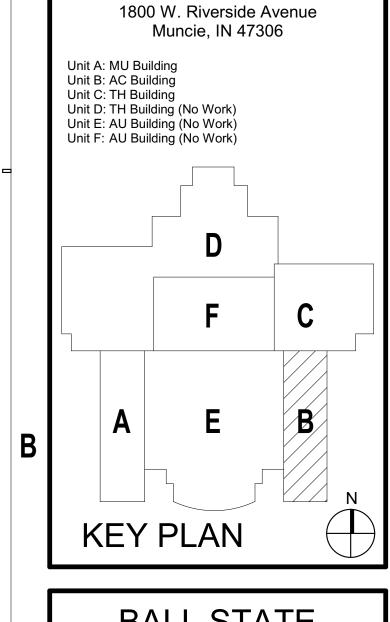
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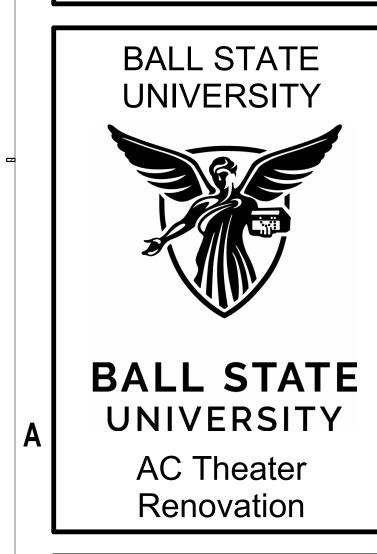


ASSOCIATES 415 Massachusetts Avenue Indianapolis, IN 46204

Project No. SAI: 2021-173.MEA -BSU: 2022-008.01 AC Project Date <u>08.17.2022</u> Produced JH / JJB These Drawings and Specifications, and all copies thereof are and shall remain the property and copyright of the Architect. They shall be used only with respect to this Project and are not to be used on any other Project or Work without prior written permission from the Architect.

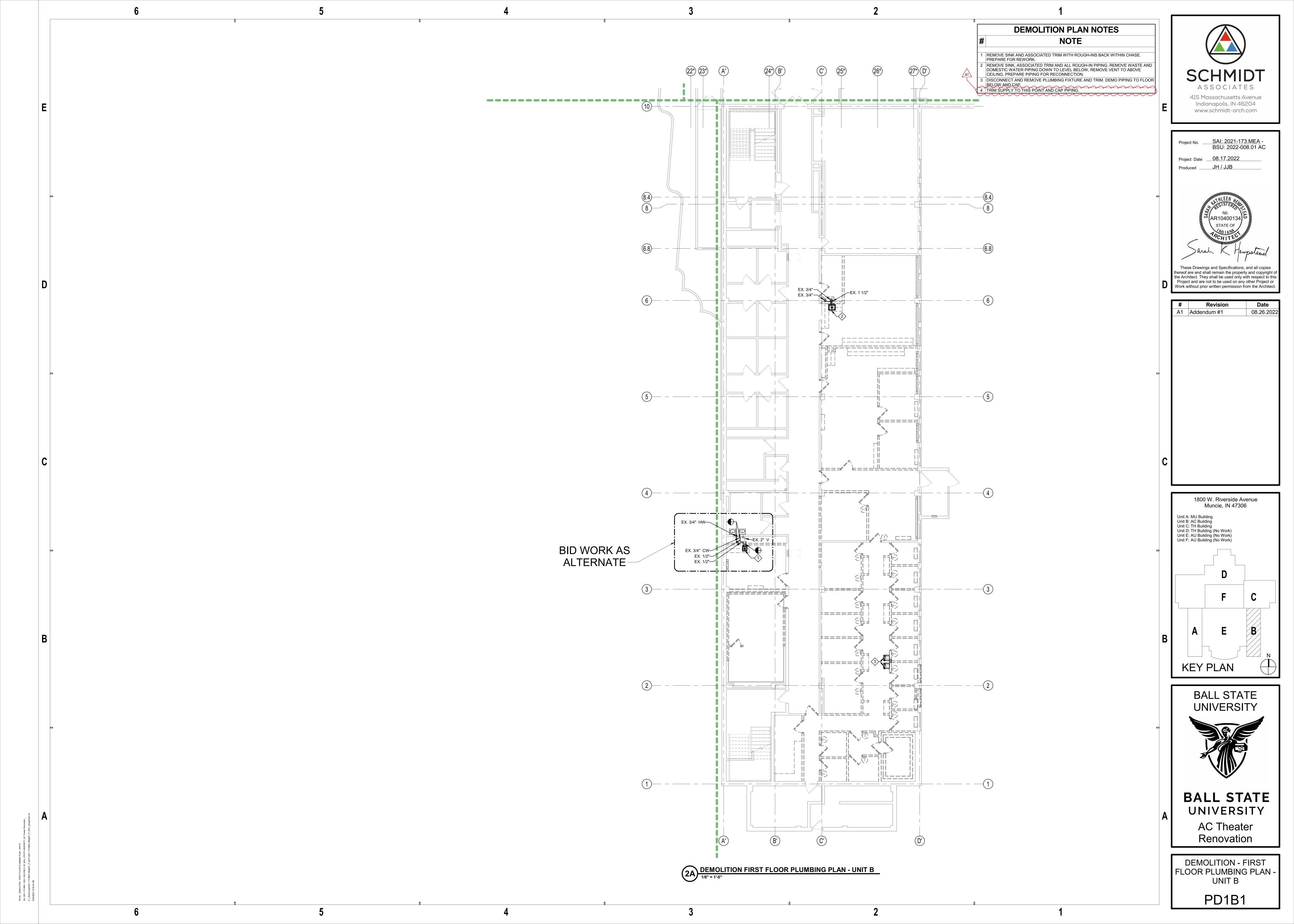
Revision A1 Addendum #1 08.26.2022

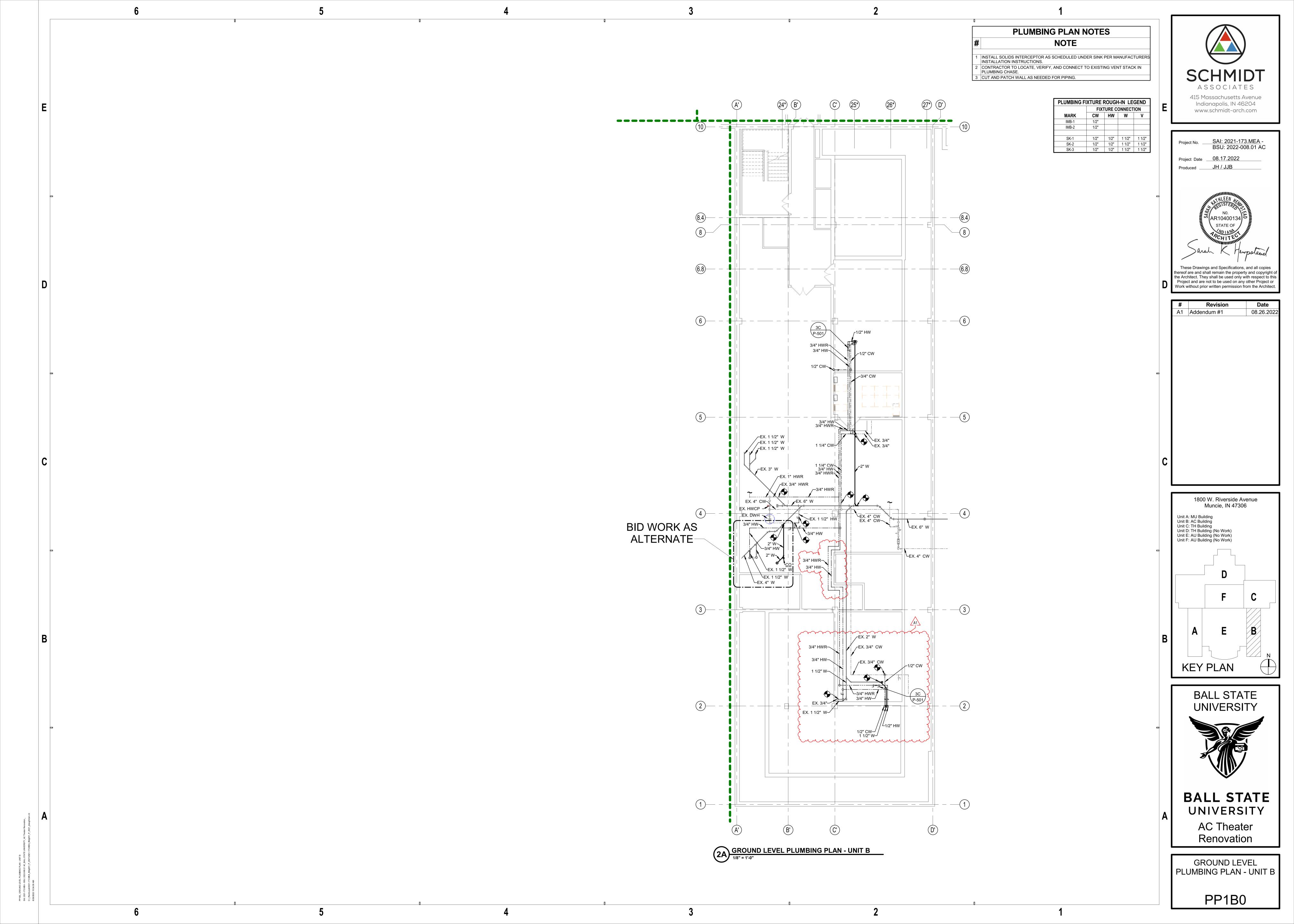




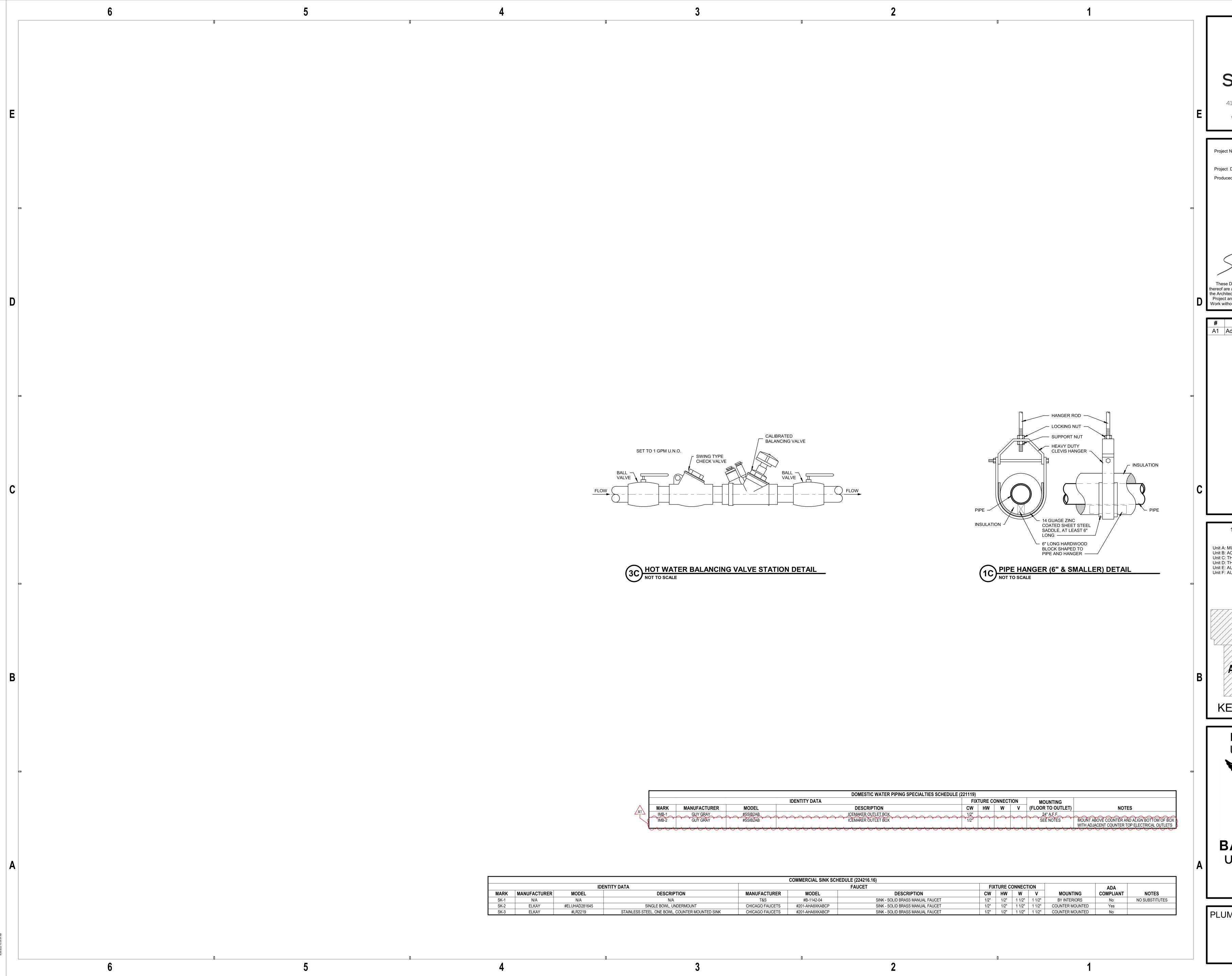
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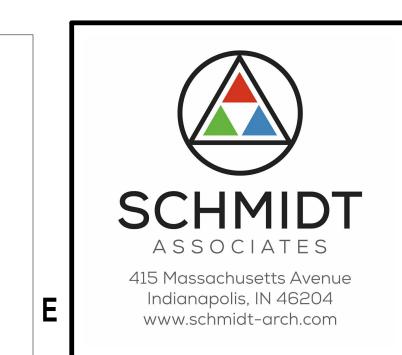
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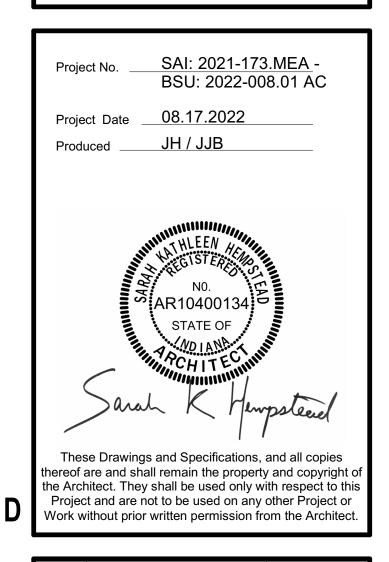


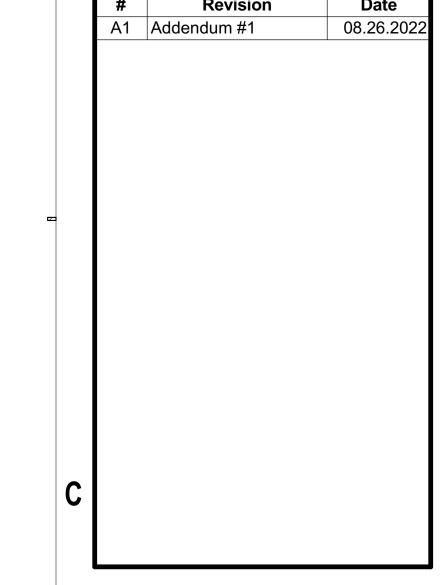


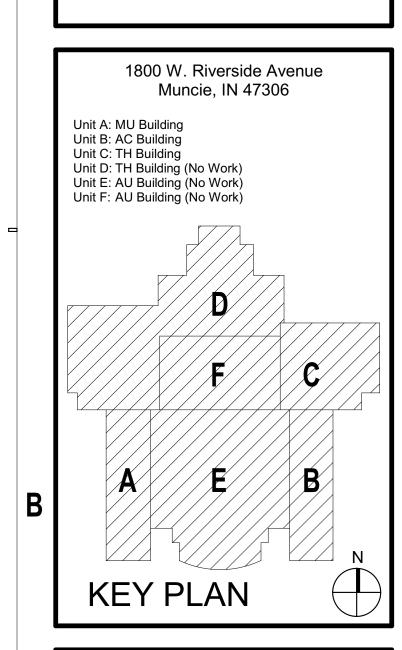








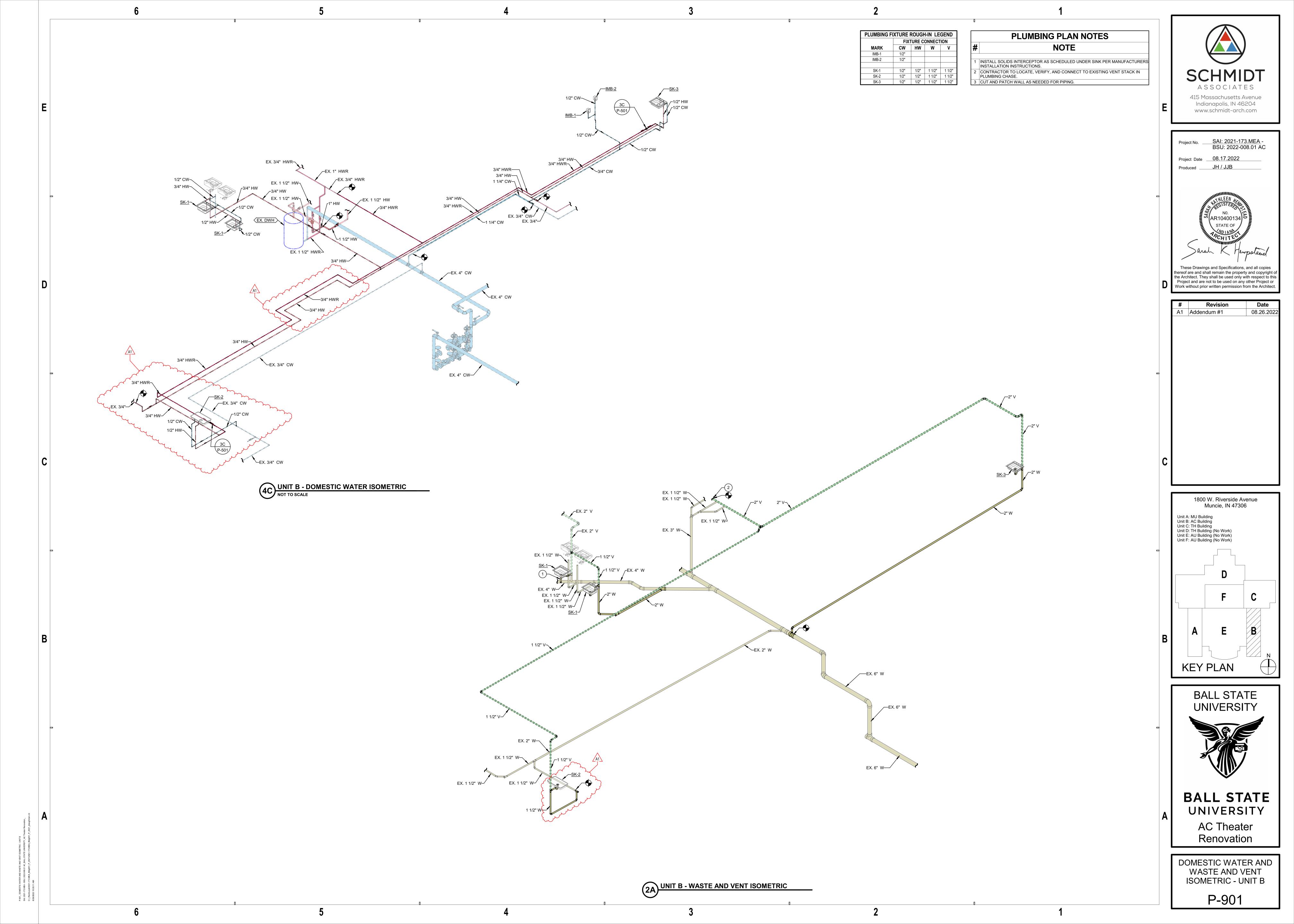


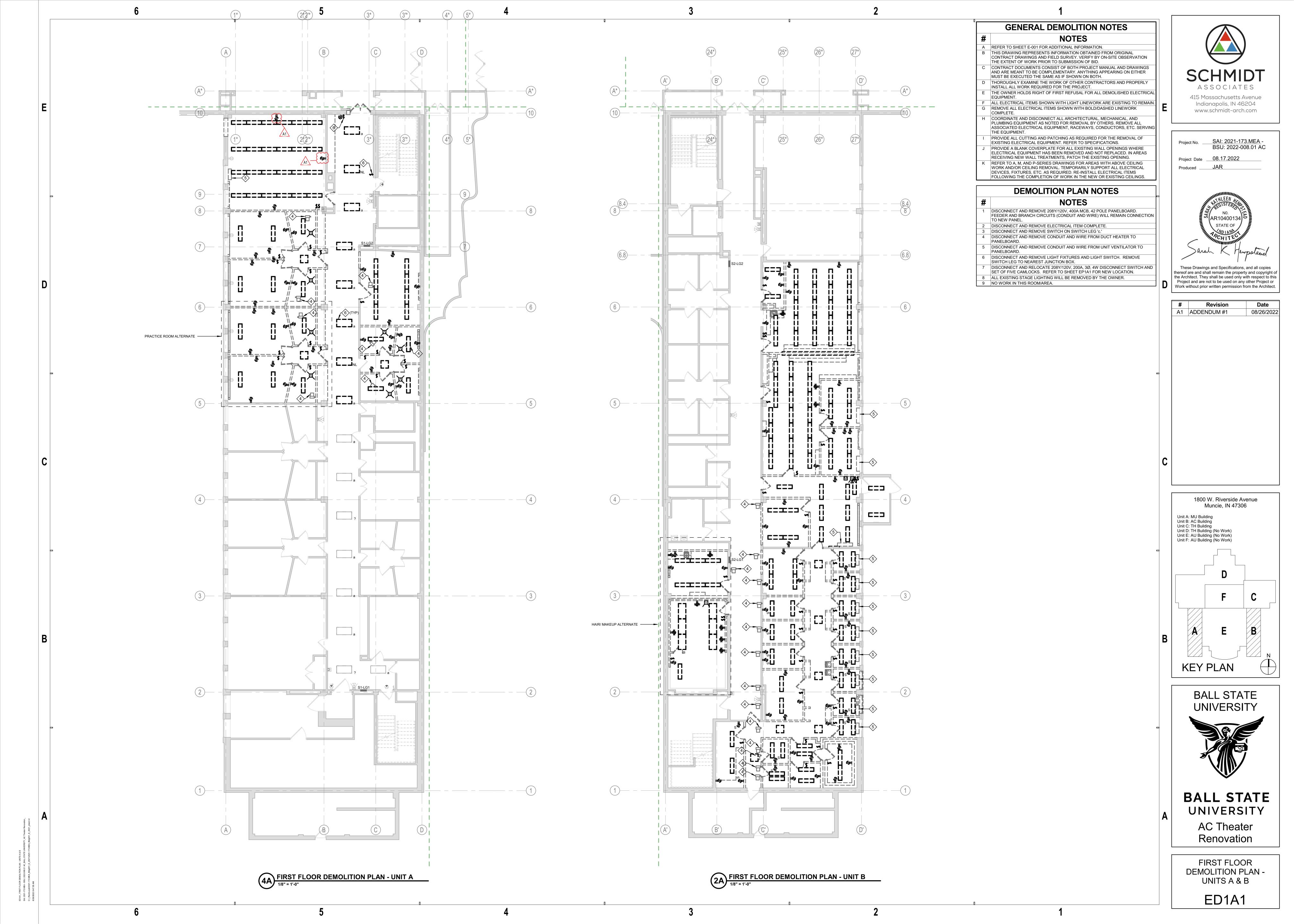


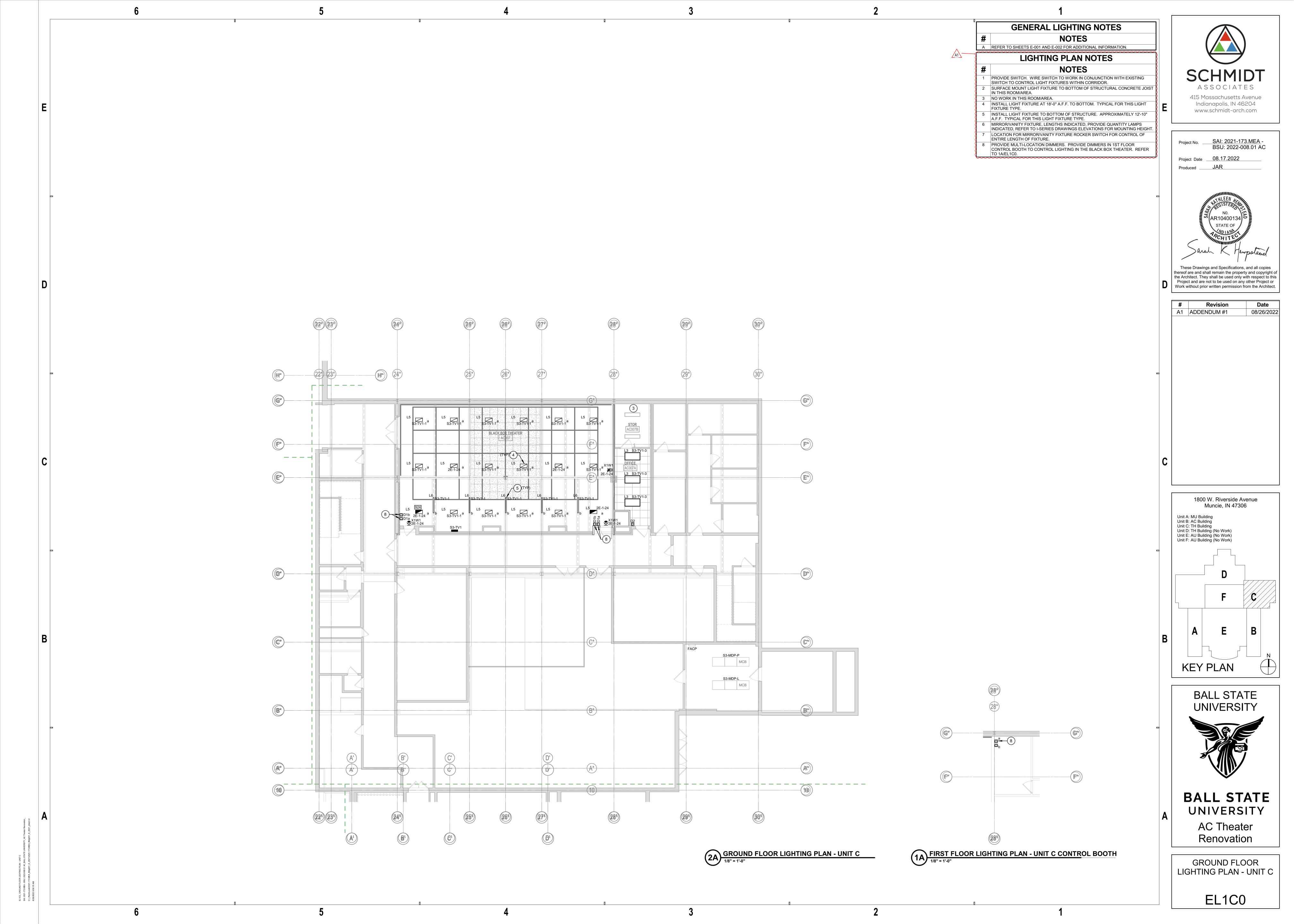


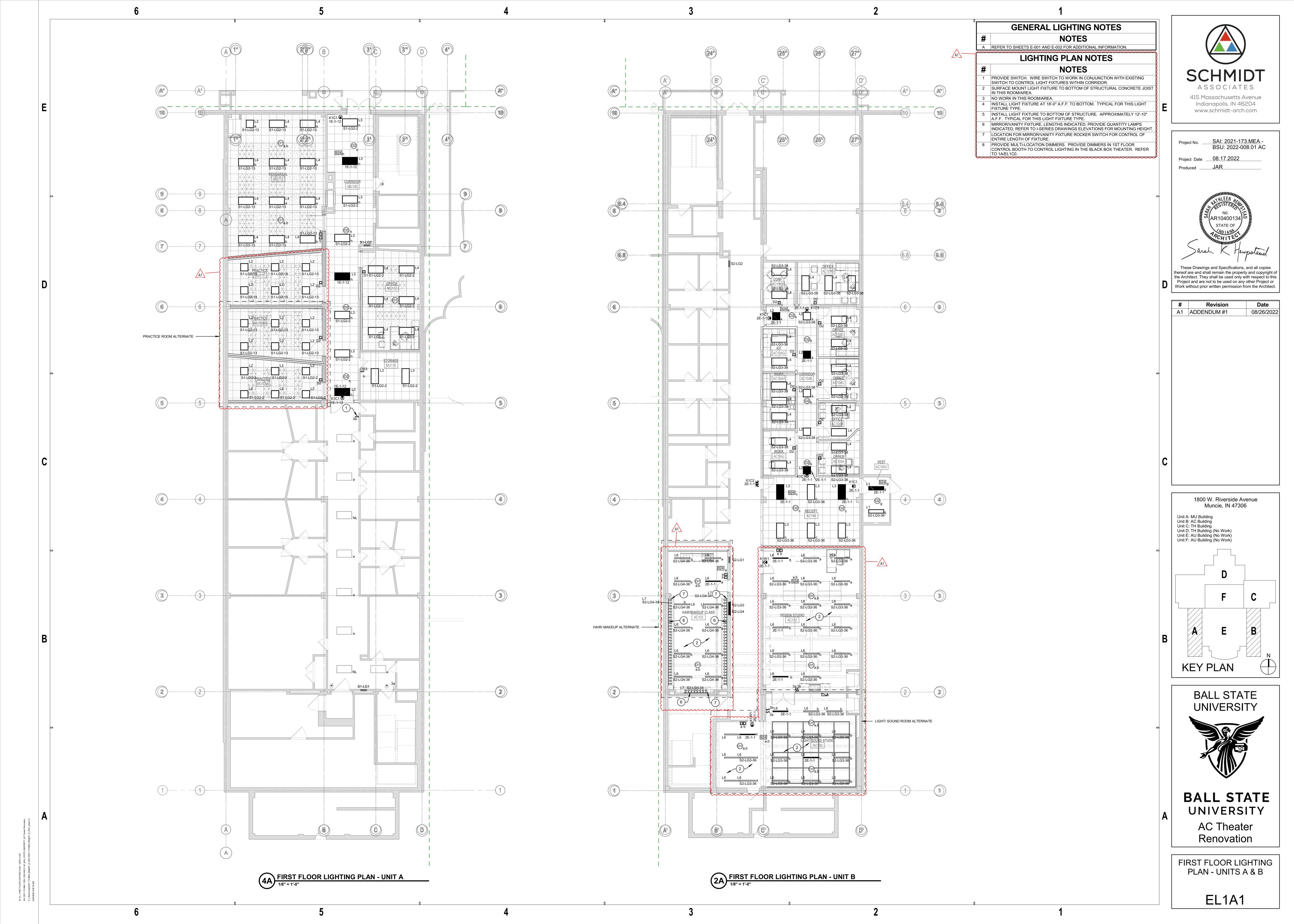
PLUMBING SCHEDULES & DETAILS

P-501











Facilities Planning & Management
Pre-Bid Conference

SIGN-IN SHEET

Brown Family Amphitheater - Rebid Ball State University BSU Project No. 2020 - 041.01 G November 18, 2021

NAME	REPRESENTING	PHONE NUMBER EMAIL
Chuck Penally	Matten	317-366-7734 Chuckpemattangcom
Joe Charles	Fenguson	3/7- 4/6-4738 Johnson @ Forguson reastruct
Eric Harris		317-498-7530 Charris@ferguson.com
Carlie Stained	W RITURNEY	815-278-4473 Cstalneekenarlhomer
	RtTuner	317-363-8086 aowens@1Hwner.co
Brad Whit	aker Rurner	317-873-2712 bwhitaker etturner
GREG GRAL	AND PSO FRAN	765.785.2828 GGPALLAURESO.0
		Juny 765. 285.1538 Chrobertabsu. edi
	ly ScHMIDT ASSOC.	317-263-10226 Kshillyesdimidt-order
	Schmidt Assoc.	317.263.6226 bloce schmidt-arch.com
TROY CASE	•	765-289-0671 ATTEN CONSTRUCTED CON
Bryan Guttey		765-524-3691 boutleyd poidemarkconstruction con

Facilities Planning & Management

Pre-Bid Conference

SIGN-IN SHEET

AC Theater Renovation Ball State University BSU Project No. 2022.008.01 AC August 25, 2022

NAME	RE	PRESENTING	PHONE NUMBER	EMAIL
RIBERT	RAMEY	BSU	5 2835	PERAMENCE ESULEDU
An Hong	Rench	Bsu	765-245-2832	agrenche BSU.EJ
		odds BSU		Stephanie doddse
Susan	Johnn	01	765-285-2834	Sohara @ bro.
				edn
	>*	: 4		
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Facilities Planning & Management

Pre-Bid Conference

MINUTES

AC Theater Renovation Ball State University BSU Project No. 2022-008.01 AC 08/25/2022

I. Project Team

A. Owner's Representative(s):

Greg Graham, Facilities Planning & Mgmt., email: ggraham@bsu.edu 765-285-2828, Susan Johnson, Facilities Planning & Mgmt., 765-285-2834, email: sjohnson@bsu.edu Stephanie Dodds, Facilities Planning & Mgmt., 765-285-5639, email: stephanie.dodds@bsu.edu Ryan Koenker, Facilities Planning & Mgmt., 765-285-2821, email: rrkoenker@bsu.edu email: reramey2@bsu.edu Robert Ramev. Facilities Planning & Mgmt., 765-285-2835, Branden Roberts, email: cbroberts@bsu.edu Purchasing, 765-285-1532. June Sanders, Purchasing, email: jasanders3@bsu.edu 765-285-1548.

B. Consultant's Representative(s):

Kevin Shelley, Schmidt Associates, 317-407-6948, email: KShelley@schmidt-arch.com

II. Contract Documents: Project Manual and Drawings.

- A. Availability of Contract Documents.
 - Contract documents are available through the BSU purchasing website by request. Drawings and Specifications are dated August 17, 2022.
- B. Interpretation of Contract Documents.
 - Any questions (RFI's) need to be emailed to the architect of record, Kevin Shelley. Email address indicated above.
 - 2. The last day for RFI's is end of business on September 6, 2022 to allow all questions to be answered via addenda prior to the bid due date.
- C. Addenda.

None currently, first addenda to be issued this Friday August 26th.

- D. Substitutions.
 - If there are substitution requests, these need to be requested pre-bid, for review and consideration. Substitutions will not be allowed post bid.

III. Bidding Procedures.

A. Bidding Date: Tuesday, September 13th 2022 at 2:00 PM

Location: Purchasing Conference Room

Service & Stores Building 3401 N. Tillotson Avenue Muncie, Indiana 47306

- B. Bidding Form and Other Documents.
 - 1. Indiana Form 96 (Revised 2013).
 - a. Fill out Part II., Section I. Experience Questionnaire
 - b. Fill out Part II., Section II. Plan and Equipment Questionnaire.
 - c. Attach Part II., Section III. Contractor's Financial Statement.
 - d. Fill out Part II., Section IV. Contractors Non Collusion Affidavit
 - e. Fill out Part II., Section V. Oath and Affirmation
 - 2. Bid Form Supplements, Document 00 43 00

Appendix A. Acknowledgment of Receipt of Addenda/ Project Completion (due with bids)

Appendix B. Alternatives, (due with bids)

Alternate No. 1 – Demo/renovation work within "Practice Room Alternate" including

Practice MU107 & MU109

Alternate No. 2 – Demo/renovation work within "Hair/Makeup Class Alternate" including

Hair/Makeup Classroom AC103

Alternate No. 3 – Renovation work within "Light/Sound Studio Alternate" including

Light/Sound Studio AC100

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Appendix C. Unit Prices, (due with bids)

Appendix D. Principal Subcontractors (due with bids)

Appendix E. Supplementary General Construction Information (due 48 hours after bid opening)

Appendix F. Supplementary Mechanical Information (due 48 hours after bid opening)
Appendix G. Supplementary Electrical Information (due 48 hours after bid opening)

Appendix H. Supplementary Telecommunications Information (due 48 hours after bid opening)

3. Representations and Certifications, Document 00 45 00

Appendix 1. Nondiscrimination Compliance Statement

Appendix 2. Contractors Certification of Self Performance

Appendix 3. Contractors Certification of Authorized Employment

Appendix 4. Contractors Certification of Training Program Compliance

Appendix 5. Drug Testing Plan

Appendix 6. Contractors Certification of Pre-Qualification Compliance

Appendix 7. Bidder's Check List

4. MBE/WBE/Veteran Participation Plan, Document 00 45 39

- Participation is highly encouraged. Utilize BSU Purchasing as a resource for obtaining pre-qualified participants.
- b. MBE / WBE / Veteran Subcontractor Plan
- c. Documentation of Effort to Meet MBE / WBE / Veteran Participation
- d. MBE / WBE / Veteran Letter of Intent to Perform
- 5. Bid Security, Document 00 43 13.
- 6. Documents that must be submitted by the Awarded Contractor prior to mobilization.

Section 00 61 00 – Bond Forms: AIA Document A312 - Performance Bond and Payment Bond Section 00 73 73 – Escrow Agreement: Owner will provide document after the award of the project.

IV. Scope of Project.

- A. Summary of Work
 - Work of the Project includes renovation of portions of Music (MU), Arts & Communications (AC), and University Theater (TH) buildings.

Ball State EH&S Department performed selective demolition as it concerned to the ACM floor tile mastic. The abatement is under BSU's contract, not the contractors. Please notify BSU if possible ACM is encountered.

- B. Project Schedule
 - Work hours for the project are 7am 5pm. If work needs to happen over the weekend, the BSU Project Manager needs to be notified and give authorization.
 - 2. Construction Start: October 3, 2022
 - 3. Construction Complete: May 31, 2023
- C. Access to Project Area.

Access to the jobsite and parking will be determined after bid selection and discussed during the Pre-Construction Meeting.

D. Coordination with Other Projects.

Brown Family Amphitheater Project – the project is located Northeast of the AC Renovation project, but construction traffic and work should be contained within the Amphitheater project site.

E. Coordination with Owner Occupancy.

The building will be occupied during the construction phase, but the rooms/areas within the scope of work have been and will be vacated prior to construction.

V. Questions.

Contractors need to make sure they are pre-qualified to perform work on Ball State's campus. Please reference the Purchasing website for more information.

VI. Tour of Project Site.

Tour took place 8/25/22 directly after the Pre-bid meeting. All attendees at the Pre-bid joined for the tour of the project location led by BSU and Schmidt Associates.

End of Agenda

Facilities Planning & Management

Pre-Bid Conference

SIGN-IN SHEET

AC Theater Renovation Ball State University BSU Project No. 2022-008.01 AC 08/25/2022

08/25/2022 NAME	REPRESENTING	PHONE NUMBER	EMAIL ADDRESS

Facilities Planning & Management

Pre-Bid Conference

SIGN-IN SHEET

AC Theater Renovation Ball State University BSU Project No. 2022-008.01 AC 08/25/2022

08/25/2022 NAME	REPRESENTING	PHONE NUMBER	EMAIL ADDRESS