

Ball State University  
Department: Purchasing  
**Policy: Purchasing from Traditionally Disadvantaged Business**

**General**

As a supplement to the [Ball State University Equal Opportunity and Affirmative Action Policy](#), the Purchasing Department supports the University's commitment to the promotion of diversity with vendors who supply goods and services to the University by:

- Expanding and increasing awareness of opportunities for Minority, Women and Veteran owned business enterprises. (MWBE/V).
- Meeting with representatives of MWBE/V's to discuss their offerings of products and services.
- Encouraging links between MWBE/V businesses and the University's end user departments.
- Actively providing MWBE/V's the opportunity to submit price quotations for the potential procurement of products and services.
- Focusing on securing business contracts with firms identified, as MWBE/V's, which fulfill a need for Ball State University.

**Procedure**

Minority and Women Businesses

While not a requirement to do business with Ball State University, we do encourage Minority and Women business owners to obtain the State of Indiana Certification from the Indiana Department of Administration's (IDOA). *If you are interested in the state certification as a Minority and/or Women Owned Business Enterprise, you can find additional information on the process at: [www.in.gov/idoa/minority](http://www.in.gov/idoa/minority).*

Veteran Owned Businesses

While not a requirement to do business with Ball State University, we do encourage Veteran business owners to obtain the State of Indiana Certification from the Indiana Veterans Business Enterprise (IVOSB). *If you are interested in the state certification as a Veteran Owned Business Enterprise you can find additional information on the process at: <https://www.in.gov/idoa/2825.htm>.*

**Responsibility**

Purchasing

**Other departments affected**

General Campus

Original Creation Date: 3/21/2016  
Last Revised: 9/17/2019