

PLEASE POST

M E M O R A N D U M

UNIVERSITY HUMAN RESOURCE SERVICES

TO: Ball State University Faculty and Staff
FROM: University Human Resource Services
DATE: March 21, 2019
SUBJ: 2019-2020 Fiscal Year Holiday Calendar
and Summer Work Hours

For your information, on the back of this memorandum is a calendar for the months of July 2019 through June 2020. The dates within the shaded boxes are the official designated university holidays that fall during this time period.

Summer work hours, 7:30 a.m. to 4:00 p.m. with a 35-minute lunch break, will begin on Monday, May 6, 2019, and end on Friday, August 9, 2019. While the official start of the Fall Semester is Friday, August 16, 2019, Fall Semester on-campus classes begin Monday, August 19, 2019.

All academic and administrative offices are to have continuous service from 7:30 a.m. to 4:00 p.m. during summer hours.

BALL STATE UNIVERSITY OFFICIAL DESIGNATED HOLIDAY

2019-2020

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	*27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	*23	24	25	26	27	28
29	30	*31				

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OBSERVED UNIVERSITY HOLIDAYS

Thursday, July 4, 2019 (Fourth of July)
 Monday, September 2, 2019 (Labor Day)
*Wednesday, November 27, 2019 (Closing at Noon)
 Thursday, November 28, 2019 (Thanksgiving)
 Friday, November 29, 2019 (Day after Thanksgiving)
*Monday, December 23, 2019 (Closing at 3pm)

Tuesday, December 24, 2019 (President's Holiday)
 Wednesday, December 25, 2019 (Christmas Day)
*Tuesday, December 31, 2019 (Closing at 3pm)
 Wednesday, January 1, 2020 (New Year's Day)
 Monday, January 20, 2020 (Martin Luther King Jr Day)
 Monday, May 25, 2020 (Memorial Day)