

2026 Payroll Process Schedule

	BSU Pay Day
	BSU Holiday
	BSU Early Closure

U= UKG Due @ noon
 U*= Holiday Sched UKG Due @ 10a
 PP= All Payroll Final Processing

| = Biweekly Period Begin
 | = Biweekly Period End
 BSU Beneficence Days

1st Quarter ~ 2026	January 2026						
	S	M	T	W	T	F	S
					1	2	3
	4	5	6	7	8	9	10
		U		PP		1	
2nd Quarter ~ 2026	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
			U*	PP		2	
	25	26	27	28	29	30	31

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
	U		PP		3	
8	9	10	11	12	13	14
15	16	17	18	19	20	21
	U		PP		4	
22	23	24	25	26	27	28

March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
	U		PP		5	
8	9	10	11	12	13	14
15	16	17	18	19	20	21
	U		PP		6	
22	23	24	25	26	27	28
29	30	31				
	U					

2nd Quarter ~ 2026	April 2026						
	S	M	T	W	T	F	S
				1	2	3	4
						7	
	5	6	7	8	9	10	11
3rd Quarter ~ 2026	12	13	14	15	16	17	18
		U		PP		8	
	19	20	21	22	23	24	25
	26	27	28	29	30		
		U		PP			

May 2026						
S	M	T	W	T	F	S
					1	2
					9	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
	U		PP		10	
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		U*	PP		11	
31						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
	U		PP		12	
14	15	16	17	18	19	20
21	22	23	24	25	26	27
	U		PP		13	
28	29	30				

3rd Quarter ~ 2026	July 2026						
	S	M	T	W	T	F	S
	Expect FY 26-27 Holiday approval in the June 2026 board meeting						
				1	2	3	4
						2	
	5	6	7	8	9	10	11
		U		PP		14	
4th Quarter ~ 2026	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
		U		PP		15	
	26	27	28	29	30	31	

August 2026						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
	U		PP		16	
9	10	11	12	13	14	15
16	18	18	19	20	21	22
	U		PP		17	
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
			PP		18	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
	U		PP		19	
20	21	22	23	24	25	26
27	28	29	30			
	U					

4th Quarter ~ 2026	October 2026						
	S	M	T	W	T	F	S
					1	2	3
						20	
	4	5	6	7	8	9	10
1st Quarter ~ 2027	11	12	13	14	15	16	17
		U		PP		21	
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
		U		PP		22	

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
	U		PP		23	
15	16	17	18	19	20	21
			1			
22	23	24	25	26	27	28
	U*	PP	24		24	
29	30					

December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
	U		PP		25	
13	14	15	16	17	18	19
20	21	22	23	24	25	26
	U*				26	
27	28	29	30	31		