

2024 Payroll Process Schedule

	BSU Pay Day
	BSU Holiday
	BSU Early Closure

U= UKG Due @ 2p
 U*= Holiday Sched UKG Due @ 12p
 PP= All Payroll Final Processing

|= Biweekly Period Begin
 |= Biweekly Period End
 BSU Beneficence Days

1st Quarter ~ 2024	January 2024						
	S	M	T	W	T	F	S
	31	1	2	3	4	5	6
			U*				
	7	8	9	10	11	12	13
		U		PP		1	
2nd Quarter ~ 2024	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
		U		PP		2	
	28	29	30	31			

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
	U		PP		3	
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	U		PP		4	
25	26	27	28			

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
	U		PP		5	
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	U		PP		6	
24	25	26	27	28	29	30
31						

2nd Quarter ~ 2024	April 2024						
	S	M	T	W	T	F	S
		1	2	3	4	5	6
		U		PP		7	
	7	8	9	10	11	12	13
3rd Quarter ~ 2024	14	15	16	17	18	19	20
		U		PP		8	
	21	22	23	24	25	26	27
	28	29	30				

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
	U		PP		9	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
	U		PP		10	
19	20	21	22	23	24	25
26	27	28	29	30	31	
		U*			11	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	U		PP		12	
16	17	18	19	20	21	22
23	24	25	26	27	28	29
	U		PP		13	
30						

3rd Quarter ~ 2024	July 2024						
	S	M	T	W	T	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
		U		PP		14	
4th Quarter ~ 2024	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
		U		PP		15	
	28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
	U		PP		16	
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	U		PP		17	
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
		U*		PP		18
8	9	10	11	12	13	14
15	16	17	18	19	20	21
	U		PP		19	
22	23	24	25	26	27	28
29	30					
	U					

4th Quarter ~ 2024	October 2024						
	S	M	T	W	T	F	S
			1	2	3	4	5
						20	
	6	7	8	9	10	11	12
3rd Quarter ~ 2024	13	14	15	16	17	18	19
		U		PP		21	
	20	21	22	23	24	25	26
	27	28	29	30	31		
		U		PP			

November 2024						
S	M	T	W	T	F	S
					1	2
					22	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
	U		PP		23	
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	U		PP		24	

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
	U		PP		25	
15	16	17	18	19	20	21
22	23	24	25	26	27	28
	U				26	
29	30	31				