

## Payroll & Employee Benefits Calendar Year 2024

### PAYROLL SCHEDULE

Banner Pay #	Pay Period Dates	UKG Due Date (2pm)	Pay Date	Calendar Year	Academic Year BSU	Defer Pay Academic Year BSU	Semesterly Faculty BSU	Academic Year Burris & Indiana Academy	Defer Pay Academic Year Burris & Indiana Academy
01	12/24/23 - 01/06/2024	1/8/24	1/12/24	First Pay	11	11		12	12
02	1/7/24 - 1/20/24	1/22/24	1/26/24	02	12	12		13	13
03	1/21/24 - 2/3/24	2/5/24	2/9/24	03	13	13	First pay*	14	14
04	2/4/24 - 2/17/24	2/19/24	2/23/24	04	14	14	02*	15	15
05	2/18/24 - 3/2/24	3/4/24	3/8/24	05	15	15	03*	16	16
06	3/3/24 - 3/16/24	3/18/24	3/22/24	06	16	16	04*	17	17
07	3/17/24 - 3/30/24	4/1/24	4/5/24	07	17	17	05*	18	18
08	3/31/24 - 4/13/24	4/15/24	4/19/24	08	18	18	06*	19	19
09	4/14/24 - 4/27/24	4/29/24	5/3/24	09	19	19	07*	20	20
10	4/28/24 - 5/11/24	5/13/24	5/17/24	10	Last Pay*	20*	Last Pay*	21*	21*
11	5/12/24 - 5/25/24	5/28/24 ^	5/31/24	11		21*		Last Pay*	22*
12	5/26/24 - 6/8/24	6/10/24	6/14/24	12	1st Summer*	22*			23*
13	6/9/24 - 6/22/24	6/24/24	6/28/24	13	1st Summer*	23*			24*
14	6/23/24 - 7/6/24	7/8/24	7/12/24	14	2nd Summer*	24*			25*
15	7/7/24 - 7/20/24	7/22/24	7/26/24	15	2nd Summer*	25*			Last Pay*
16	7/21/24 - 8/3/24	8/5/24	8/9/24	16		Last Pay*		First Pay*	First Pay*
17	8/4/24 - 8/17/24	8/19/24	8/23/24	17	First Pay*	First Pay*		02*	02*
18	8/18/24 - 8/31/24	9/3/24 ^	9/6/24	18	02	02		03	03
19	9/1/24 - 9/14/24	9/16/24	9/20/24	19	03	03	First Pay*	04	04
20	9/15/24 - 9/28/24	9/30/24	10/4/24	20	04	04	02*	05	05
21	9/29/24 - 10/12/24	10/14/24	10/18/24	21	05	05	03*	06	06
22	10/13/24 - 10/26/24	10/28/24	11/1/24	22	06	06	04*	07	07
23	10/27/24 - 11/9/24	11/11/24	11/15/24	23	07	07	05*	08	08
24	11/10/24 - 11/23/24	11/25/24 ^	11/27/24	24	08	08	06*	09	09
25	11/24/24 - 12/7/24	12/9/24	12/13/24	25	09	09	07*	10	10
26	12/8/24 - 12/21/24	12/23/24 ^	12/27/24	Last Pay	10	10	Last Pay*	11	11

**Important Notes:**

- ( \* ) Indicates no benefit deductions withheld from that pay.
- ( ^ ) Indicates UKG Approvals due at noon due to holiday schedule.
- Calendar Year** is paid on 26 pays beginning in January.
- Academic Year BSU** is paid on 20 pays beginning in August.
- Defer Pay Academic Year BSU** is paid on 26 pays beginning in August.
- Semesterly Faculty BSU** is paid on 8 pays beginning in February or September.
- Academic Year Burris & Indiana Academy** are paid on 22 pays beginning in August.
- Defer Pay Academic Year Burris & Indiana Academy** are paid on 26 pays beginning in August.
- Summer sessions** are paid on 4 pays, 2 for first semester and 2 for second semester.



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